



St Helena Government

PERFORMANCE REPORT

**FOR PERIOD 6 - SEPTEMBER 2017
FINANCIAL YEAR ENDING 31 MARCH 2018**

Introduction and Overview
Key Performance Indicators
BAM Commitments
Corporate Risks
Balance Sheet
Monthly Directorate Income and Expenditure Report
Analysis of Revenue



**St Helena
Government**

Overview of Performance for SEPTEMBER 2017

Introduction

On 4 September 2017, a new SHG Consultation Policy was published setting out how some ways of better consultation with the public can be achieved.

Enhanced bandwidth improved services at the hospital, enabling the health directorate to send x-rays, CT scans, mammograms to South Africa via a dedicated virtual private network tunnel.

SHG Statistics Office started conducting a Household Expenditure Survey from mid September through to mid November to update 'shopping basket' used to measure the impact of price inflation on households.

Connect St Helena proposes a utilities tariff review from 1 October 2017 which will see an increase in water charges but not electricity charges.

On 18 September, the Safe Haven launched a 'Domestic Abuse Emotional Support and Counselling Helpline service', and ExCo approves Digital Strategy for St Helena.

SHG and SA Airlink announces sale of tickets for scheduled air service to St Helena goes live online with effect from 22 September 2017

Summary of Key Performance Indicators

Some of the headlines for September are as follows:

- * Flight ticket sales commenced.
- * 73 stay over visitors for the month, with 680 at year to date, a 2% increase compared to previous financial year and we received 10 plane passengers.
- * 32.86% of energy generation from renewables with a single interruption, an increase compared to previous month.
- * Unplanned electricity Interruptions for September were 9, with year to date being at 43.
- * Year to date 62 joint visits are done with Occupational Therapist and Mental Health.
- * Fire Service average time decreases from 9.3 to 8.9 minutes.
- * Public Transport tickets sold for second quarter (July – Sept) were 6515 in total, an increase of 197 tickets more compared to quarter 1.

Corporate Risk Management

Our first half yearly review took place on 22 September 2017 with SHG Directors and Senior Officials, which was followed by a discussion with Elected Members on an 'Away Day' on 29 September 2017. A total of 6 proposed new risks were agreed along with the current 19.

In addition a new risk action log is being implemented to cover monthly progress, mitigation or increased risk factors.

Progress in the second quarter was as follows:

Risk 1: Delay in Air Access post 2017

Successful proving flight and all regulatory approval for air service to commence October 2017.

Risk 4: Threat of rock fall increased due to climate change

Tenders have being assessed and report produced. Source of funding to be identified.

Risk 9: Failure of Change Management Programme impact on SHG and Public Pay and Grading review report presented to CLG. Work on development of Job Families ongoing. Five individuals selected for SHG Leadership Programme. Training sessions delivered by Continuous Improvement consultant.

Risk 14: Lack of Health and Safety on island

CLG agreed a review of existing policies and H&S reports. Situation report to be presented to consider next steps and to include establishing a Working Group to take agenda forward. Public Health Committee to endorse this approach.

Risk 17: Failure to underpin basic education

Improvement in secondary performance and small important gains in primary education. St Helena Community College demonstrated the ability to provide cost-effective further and higher education results

Summary of Financial Performance

Budgeted revenue to the end of September was £20.0M. Actual revenue collected for this period was £19.8M. This represents an under collection of £0.2M, which is a adverse variance of 1% against expected revenue for this period.

Budgeted expenditure for the year to date was £20.3M. Actual expenditure for the same period was £19.5M. This represents an under spend of £0.8M, which is a favourable variance of 4% against the expenditure budget for the year to date.

Key Revenue and Expenditure Variances

The Revenue Report provides an analysis of the under collection of £0.2M. This adverse budget variance is mainly due to Taxes.

The Consolidated Fund Report provides an analysis of the favourable expenditure variance. Under spends in excess of £100K are reported for Technical Co-Operations, Education, and Health. Brief comments on these under spends are provided below.

Technical Co-Operation £568k - The under spend relates delays in recruiting to several Consultancy and TC positions.

Education £175k - The under spend relates to several areas including Employee Costs, Supplies and Services, Payments to Other Bodies and Contractors.

Health £530k - The majority of the under spend relates to aero medical evacuation.

Capital Programme

ExCo approved a 6 month programme in May 2017.

Projects are progressing well, however due to limited materials available on -Island as well as a slight delay in the RMS arrival in September there are some projects specifically the Lab refurbishment, Police relocation to AVEC, Re-roofing of Harbour View, and HTH CDA, which will not be completed by 30 September deadline. Alongside of this there will be a few projects that did not attract any suitable contractors during an open procurement exercise and alternative options were considered which unfortunately will mean that the works will not be completed by 30 September.

A request has also been made to DFID to allocated a further £100k from the existing Business Case budget to complete 3 further projects one being rockfall protection works and the other two associated with the Prison project.

DFID are considering these issues and the request for additional funding and a response is expected shortly. If favourable the programme will be extended to December 2017.

Discussions are still ongoing with DFID regarding funding for future capital programme. No further changes to date.

SHG KEY PERFORMANCE INDICATOR REPORT

PERIOD 6 (September 2017)

No.	National Goal	Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2017/18	Target 2018/19	Target 2019/20	Performance Update	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Safer	Safeguarding (Frankie)	Number of referrals received for children's services % of referrals which required a single assessment and % of these assessments completed within timescales	309 referrals received 23% required single assessments Approx. 90% completed within timescale	95% completed within timescales			For September 2017 we saw a total of 24 referrals to the service. 33% of these referrals resulted in single assessments. It is anticipated that 100% will be completed within the 35 day timescale		↑		Assessments continue to be completed within the 35 day timescale
		Safeguarding (Suzie)	Joint visits are done with OT and MH. (Demonstrates joined up multi agency work in the community)	For 2016 - 47 OT joint visits and 2 MH joint visits.	47 OT Joint Visits 2 MH Joint visits			Aug 2017: OPS team completed 11 joint visits with OT, Physio, and Hospital or Multi-Disciplinary Meetings. Adults Team completed 1 joint visit with O.T. Year to date: 41 Sept 2017: 21 joint visits with OT, Physio, and Hospital, Specialists or Multi-Disciplinary Meetings. Year to date: 62 Joint visits		↑		
		Safeguarding	Number of residents who rate our care positively	Service user survey to be developed and 2017/18 a year to baseline this data to improve as we move forward				September: Adults and OPS to complete a full survey of all residential care. Date to be completed: November 2017.		↔		
		Safeguarding	Setting up a service user group to help shape policy	Currently setting up Happy Hearts committee.				OPS Age Task Force Constitution is nearly completed. Ongoing. Monthly meetings are held. This will be completed by November 2017. One member of staff is now tasked with doing this. Happy Hearts continues and we are now starting to hand over some of the responsibility of running to members. This is to encourage their independence. Current numbers attending 30-40 twice a month. The members who attend have agreed to contribute financially to each social gathering. Transport continues to remain a difficulty.		↑		
		Police	Reduce Overall Crime	The figure will not be set until the end of the current PPY as the figure for the current year plays a part in setting the figure. In any case, the figure will be divided by 12 and monitored on a monthly basis.	Less than five year average (also compared to 2016 – 2017 figure)			April = 19 crimes reported May = 11 June = 9 July = 7 Aug = 16 Sept = 13		↔		Crime continues to be low
		Police	Improving community trust and confidence in the services provided by the Directorate		75% satisfaction level from those surveyed. Each Police Team to perform 4 community surgeries per month.	80% satisfaction level from those surveyed.	85% satisfaction level from those surveyed.	August: 100 % call backs 100% satisfaction 4 surgeries per month 3 completed September: 100 % call backs 90% satisfaction 4 surgeries completed		↔		Positive satisfaction levels reported
		Police	Working with partners, volunteers and stakeholders to maintain public safety and our responses to incidents		10% reduction in road collisions from 2015/2016 level of 130			June = 10% reduction in RTAs 5 in total July = 10% reduction in RTAs 8 in total August = 10% reduction in RTAs 7 in total Sept = 10% reduction in RTAs 4 in total		↔		
6	Police	The St Helena Fire and Rescue Service will provide an immediate response to all related emergencies	Monitored on a monthly basis based upon the number of calls attended.	Attendance within 12 mins for the first appliance			June - Fire service average time is 10.6 minutes July = Fire service average time is 9.9 minutes Aug = Fire service average time is 9.3 minutes Sept = Fire service average time is 8.9 minutes		↑		Positive response time well within KPI despite difficult road conditions	
7	Safeguarding (Lindsay/Wendy)	Number of older persons (over 65) who are admitted to residential/sheltered accommodation - Reduce the number of admissions compared to the previous year	13 admissions in residential/sheltered accommodations for 2016/17 (3 in sheltered and 10 in residential)	13 admissions			August: Three admissions to CCC & One admission to Cape Villa Sheltered Accommodation. September: One admission to CCC & One admission to Deason's Centre. YTD = 4 CCC, 1 Deasons and 1 CapeVilla		↔		This will continue to be a pressure area	

No.	National Goal	Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2017/18	Target 2018/19	Target 2019/20	Performance Update	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
8		Safeguarding (Paul/Lindsay)	Number of people in the community receiving home care	For 2016 - 72 older persons in community receiving home care	Increase on benchmark			August: Adults and Older Persons -144 people receiving Home Care. 62 Community Support visits, Day Care help, specialist appointments, Hospital visits, by Older Persons Team 17 Community Support visits, Day Care help, Specialist appointments, by Adults Team. September: Adults and Older Persons -154 people receiving Home Care. 41 Community Support visits, Day Care help, specialist appointments, Hospital visits, prison visits, Social Care visits.		↑		
9		Safeguarding (Paul/Lindsay)	% of those receiving home care having had social care review in last 12 months	Adults and Older adults 81.5%	90%			August: 2 reviews completed by the Adult Support Team: 1 new BLA assessment 3 reviews in OPS and 2 in Adults. 11% of reviews have taken place with a target of 90% Sept: 3 reviews completed by the Adult Support Team: 2 BLA reviews 11% of reviews have taken place with a target of 90%		↓		Assessments and care plans being reviewed.
10		Safeguarding (Paul/Lindsay)	Number of adult social care assessments completed	82 assessments completed	Benchmark			August: OPS completed 5 new assessments. Adults completed 2 new assessments Sept: OPS completed 3 new assessments. Adults completed 2 new assessments		↔		Expected increase in the demand for adult services
11		Health	Vaccination Coverage Children at 2 years of age, up to date with vaccinations. Measured as a) % of 2 year olds immunised against those due on census data. (Aim = >90%) b) % of 2 year olds immunised against those due from birth rate. (Aim = >100%)	First year of reporting this way. Once full year is completed we will have baseline established.	TBD	TBD	TBD	a) 40% b) 49%		↓		Diabetic care improving with up to 44% of diabetic patients now attaining good control compared to baseline of 34%
12		Health	Diabetes a) Percentage of registered diabetes clients who have had their HbA1c tested at least once during the preceding year. (Aim = >85%) b) Percentage of registered diabetics with "Good Control". (Aim = >50%)	a) 75% (2015 data) b) 34% (June 2015 Data)	a) >95% b)	a) >98% b)	a) 100% b)	a) 85% b) 44%		↑		Continued upward trend in number of diabetic patients receiving annual check with HbA1c checks. Target now achieved Key gap in brief intervention for overweight and obese patients and work underway to tackle this, in particular as relates to children Smoking cessation support very limited and will be priority for the remainder of the year
13a		Health	Obesity: Early detection and prevention or reduction of obesity amongst resident population of St Helena (a) % of Children who are overweight or obese when measured on an annual basis in school. (b) % of adults with a BMI >25 out of all patients seen. (c) % of adults with a BMI >25 out of all patients who had BMI check	Accurate baseline to be established for (a) 53% of school children overweight or obese Overweight = 34%; Obese = 19% N=372 school children weighed March 2017 Boys=191 Girls=181 • Boys (51%): overweight = 33%; obese = 18% • Girl (54%): overweight = 34%; obese = 20 % (b) 23% (222 with excess weight out of 978 patients seen) (c) 74% of all BMI's checked have BMI >25 (222 out of 298)	5% reduction Dietician to be in post by March 2017.	5% reduction on preceding year	5% reduction on preceding year	September 2017 (a) 42% of school children overweight or obese (149 out of 353) Overweight = 28%; Obese = 14% N=353 school children weighed March 2017 Boys = 185 Girls = 168 • Boys (38%): overweight = 26%; obese = 12% • Girls (47%): overweight = 30%; obese = 17% MONTHLY b) 41% (1064 out of 2601) c) 77% (1064 out of 1387)		↔		Clinic attendance and access maintained with >2000 visits per month Data collection arrangements improving and a replacement for EMIS later in the year is expected to improve the situation

No.	National Goal	Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2017/18	Target 2018/19	Target 2019/20	Performance Update	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
13b	Altogether Health	Health	Obesity - Structured Interventions % of children and adults identified during health assessment as being overweight who receive support through a structured intervention. Children a) % of children identified with excess body weight (149) receiving brief intervention b) % of children identified with excess body weight referred for specialist dietetic advice c) % of children identified with excess body weight referred for specialist dietetic advice that received specialist advice Adults a) % of adults identified with excess body weight receiving brief intervention b) % of adult identified with excess body weight referred for specialist dietetic advice c) % of adults identified with excess body weight receiving specialist dietetic advice	Children a) Baseline in July 2017: 0 b) Baseline in July 2017: 2 c) Baseline in July 2017: 2 (100%) Adults a) Baseline in July 2017: 1 b) Baseline in July 2017: 3 c) Baseline in July 2017: 3 (100%)	To develop a concept for structured interventions			Children a) 0% (0) b) 5% (7 out of 149) c) 100% (7 out of 7) Adults a) 9% (97 out of 1064) b) 6% (60 out of 1064) c) 100% (44 out of 44)		↔		
		Health	Safe provision of an appropriate range of Mental Health services on island a) Mental Health Admissions YTD b) Alcohol Detox Admissions YTD c) Current Active Caseload (monthly)					a) 1 b) 0 c) 114		↔		
		Health	Access to Healthcare 1. General Hospital (Secondary Health Care) a) No of general admissions to hospital (YTD) b) Number of surgical admissions(YTD) 2. Total number of different patients per month that accessed Primary Health Care to see a) Doctor b) Nurse c) Overall 3. Total number of different patients per month that accessed Primary Health Care at d) Half Tree Hollow e) Longwood f) Levelwood D=Doctor N=Nurse 4. Total number of occasions per month that patients with a registered disability were seen by a Doctor	A = 2000 B = 30 4. Awaiting info from SG to determine stats. 5. 20 (Nov 2016)	(a) >2000 (b) >30 (c) >20 (a) >2300 (b) >40 (c) >20 (a) >2600 (b) >50 (c) >20	1. a) 142 YTD b) 214 YTD 2. a) 2462 b) 1961 c) 2969 3. d) D= 284 N= 351 e) D= 46 N= 152 f) D= 19 N= 36 4. 5. 134 (8 this month)		↑				
		Health	Encourage Smoking Cessation a) No of patients who have had their smoking status screened b) No of Patients started on NRT c) No of Patients started on Champix d) No of Patients given group cessation sessions e) % of patients registered as smokers seen by Dr/Nurse f) % of patients registered as smokers given BI	Island population registered on EMIS 4776 Smoking status record 1773 1773/4776 = 37%				SEPTEMBER 2017: a) 449 b) 40 c) 14 d) 74% e) 1% f) 1%		↓		
17	ENRD		Social Housing - Increase the social housing stock.	184 social houses (Jan 2017)	5%					↔		Half Tree Hollow CDA outline design application has been submitted into planning on the 03rd October 2017. This will ensure land is made available for social housing and self build.

No.	National Goal	Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2017/18	Target 2018/19	Target 2019/20	Performance Update	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events	
18	Altogether Greener	ENRD	Plants and Wildlife . Monitor the health of St Helena's marine and terrestrial habitats, to make sure they do not decline ie that we don't lose any of the endemic life there and we maintain the environment in which these endemic animals and plants live.	Benchmarking done for 21 terrestrial and 22 marine in 2015/16	Population of key Marine and Terrestrial endemic species - Little or no change					↔		15 seed collections made from living gene banks and wild sites. Seed cleaning and storage continued. Propagation of wetland and dryland species continued in the Scotland nursery. 891 mixed endemic seedlings transplanted into growing bags. 155 endemic species were issued to LEMP for transplanting in Longwood sites. 4 conservation sites were visited and maintained for invasive clearance, and transplanting of endemic species. Continued seed sowing, and other nursery work. Started upgrade on the Fern House, repairing the structure and extension. Quinine and flax clearance carried out on the southern side of Cuckolds point. Critical habitat ecological restoration work completed on target securing St Helena bog moss & cloud forest habitat. Primary biodiverse genetic field genebank expanded and planted up, now containing 70% of the total targeted gene pool. Targeted habitat improvements made in Taylors 01, Diana 01 & 'peaks hut' patch.	
19		ENRD	Environmental Protection - St Helena's environment is protected through the implementation of the Environmental Protection Ordinance (EPO) enabling the conservation of biodiversity, regulation of trade in endangered species and the control of pollution, hazardous substances, litter and waste.	10% of the required supporting policies, guidelines and procedures have been formally adopted and are in place to facilitate the implementation of the EPO (Jan 2017)	Formal adoption of at least 80% of the secondary legislation and supporting policies, guidelines and procedures to facilitate the implementation of the EPO.					↓		Staffing constraints continue to impede progress and we are struggling to attract suitably qualified and experienced individuals. Work has started on developing an environmental research permitting policy, this follows on from work done prior to the enactment of the EPO. General awareness of EPO requirements has also begun starting internally within ENRD and ENRC. Advice and input has been given on assessing the environmental impacts and ensuring EPO compliance for proposed infrastructure projects. An Initial Environmental Assessment for the Prison site options was also produced.	
20		ENRD	Waste Management	Equally sized domestic waste cells last for approximately 1 year	5% increase in domestic waste cells life						↔		Whilst no capital investment has been forthcoming in recycling (business cases have been submitted for the last two years), initiatives are being developed to reduce waste. But the effects of these initiatives will not be as great as investment in recycling. Annual Waste prevention campaigns being developed (commencing December 2017) to target litter and problematic wastes e.g. cigarette butts. Increase in publicity to promote use of the Public Recycling Facility at Horse Point Landfill Site. Proposal for HPLS to be open to the public 24/7 (including Public Holidays) was presented to ENRC in September 2017 and a three month trial period agreed.
21		ENRD/Connect	Energy Use	More efficient use of energy per head of population	5%						↔		The tender evaluation process is proceeding with two bidders failing to meet the hurdle criteria. At the time of reporting questions have been posed to the remaining bidders and interviews are being arranged.
22		ENRD	Increase Land available for Housing through the development of the CDA's and individual site identification.	Release 60 plots by the end of 2018.	100% increase						↓		HTH CDA Site: Works are on-going in regard to the installation of services, namely access and drainage. Surveys have taken place of the new road, sewage lines & boundaries of the adjacent developments and the draft design of first proposals including the re-alignment of the proposed plots has been done. An outline planning application will be submitted in October, to include the development of social housing on site. Bottom Woods CDA: Works are ongoing regarding the first phase of the design process, in collaboration with the Technical Team and Planning Section. Surveys are to be completed to investigate the levels of the existing sewage line as this will affect the proposal, meeting has already taken place with the adjacent proprietors that will be affected by the development and meetings has taken place with the retail developer to progress on with the design stage. Plot Sales: The four residential sites that were advertised have been finalised and the successful bidders have been selected. One bidder has since withdrawn so the plot will be re-advertised. On-going search for land that could be advertised. 7% of the target set reached to date for 2017/18.
23	Children and Young People	Education	Primary Education % of pupils achieving Level 4+ (Changed from August 2017 to % of pupils performing at or above Age Related Expectations)	Reading 71% SPAG 44% Maths 51% (July 2016)	Reading 60% English Skills 60% Maths 60%			August 2017 Year 6 English 50.0% At or above Age Related Expectations Mathematics 30.0% at or above Age Related Expectations Key Stage 4 Overall (Yrs 3 - 6) English 51.6% At or above Age Related Expectations Mathematics 36.2% at or above Age Related Expectations		↔		2017 primary assessments are based on a different measure than that used in previous years. As such, they reflect changes in the UK National Curriculum which were only implemented in St Helena from Sept. 2016 and which introduced higher standards, particularly in mathematics. These results cannot be directly equated to previous measures. 2017 is a baseline year for St Helena using these assessments.	
24		Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths	22% (Aug 2016)	30%	45%	50%	SECONDARY - AUGUST 2017 45% achieved 5+ Grade A* - C (9 - 4) results, including English and Maths English 50% Mathematics 55%		↑		August 2017 examinations reflected new curriculum and grading scheme. Students performed well above predictions, despite facing challenging new examinations. Performance at A level was also strong.	
25		Education	% of teachers qualified to Level 4+	33.3%	50% of teachers qualified to Level 4+	70% of teachers qualified to Level 4+; 40% of teachers qualified to Level 5+	50% of teachers qualified to Level 5+	Sept = 42.10%		↑		Work continues on the teacher training initiative, with a number of staff members set to complete Level 4 in the next several months. One staff member has already completed the Level 4 qualification. A new Teacher Trainer is providing much needed support. In addition, a new round of Level 4 training is beginning in September. The Level 4 qualification in Education Leadership is planned to start in Jan 2018.	

No.	National Goal	Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2017/18	Target 2018/19	Target 2019/20	Performance Update	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
26	Altogether Better for Ch	Education	Functional Skills programme that meets the needs of St Helena. Attendance at AVES functional skills programmes	Annual Training Needs Assessment deferred to March 2017, not yet underway. SHCC Courses offered: 159 courses General/Community - Accredited 27 General/Community - Local 39 Professional - Accredited 10 Vocational - Accredited 47 Higher Education - Accredited 36 273 registrations from 1/9/2016 - 20/2/2016. 89 registrations continuing from 1/3/2016 - 1/9/2016. Total of 363 students enrolled in SHCC programmes to date.	Annual Training Needs Assessment completed. 100 courses offered (with information on accreditation status and level) 300 course registrations	Annual Training Needs Assessment completed. 100 courses offered (with information on accreditation status and level) 350 course registrations		Education September 2017 In the first month of the 2017/18 Academic Year, SHCC supported: 159 courses offered 40 courses with active enrolment to date in 2017/18 Community Education: 13 courses, 13 accredited Higher Education: 9 courses; 9 accredited Professional Studies: 6 courses; 6 accredited Technical/Vocational: 11 courses; 1 accredited 189 students registered (133 F, 56M) 236 course registrations 102 registrations in accredited L1 - L2 core skills courses (English, maths, ICT) The 2017 Training Needs Assessment was completed and used to plan course offerings for 2017/18. Careers Day planned for 18 October 2017.		↑	SHCC started its second year of operation, following on from a very successful first year. The first students have completed university qualifications, with 4 individuals earning the CertHE from Open University.	
27		Safeguarding	Number of people who we are supporting on our employability scheme	Benchmark Year 1 (2017/18)				10 OT clients' works at SHAPE on a monthly basis 11 different Caressi clients who made 25 visits 13 clients in total working out at SHAPE		↔		
28		Corporate Services (Corporate Support - Carol)	% of Report It Sort It reports acknowledged and allocated for action within 3 working days of receipt	95%	100%	100%	100%	September = 100%		↑	Monthly	There were 5 reports to 'Report It Sort It' in September. All were allocated for action, 4 have been closed.
29		Corporate Services (Corporate Support - Carol)	Number of people making use of the public transport service	18070 tickets sold (2013/14)	10% increase on 2016/17 total of 22,309	Further 10% increase	Further 10% increase	Qtr 1: April to June 2017 - 6318 tickets sold Qtr 2: July to September 2017 - 6479 tickets sold		↑	Quarterly	An increase of 161 tickets more than Qtr 1 7% increase compared to previous year
30		Corporate Services (Corporate Support - Carol)	Revised timetables for the Public Transport Service to make provision for Park and Ride schemes into Jamestown and increased late night travel opportunities.	No Park and Ride Scheme exists at the moment. Late night travel only available on Saturday nights to and from Jamestown for the following areas: Longwood (Bottom Woods), Levelwood and HTH/St Pauls (Rosemary Plain/Scotland)	Commence March 2018					↔		ENRD personnel has advised that the land identified on the Eastern side of the Island cannot be released for use as a parking area and has suggested another nearby site. However, it is not yet known whether this site can be released for use as a parking area, as it may be required for other SHG Infrastructure development. The land referred to is the land at Alarm Forest previously earmarked for the Fire Station but the use of this land is still uncertain at this time. The original target for the introduction of a park and ride scheme was July 2017, however due to lack of land availability and finances required to prepare any identified site for parking, this date is now March 2018. An 'interim' review of timetables has been concluded, which will see the introduction of late night travel opportunities on Friday nights to discourage drink-driving, as well as 2 new weekly journeys targeted towards visitors who wish to visit Longwood House or Plantation House with effect from 1 October 2017. Weekly travel to and from the airport on flight days will also commence in October 2017. This will coincide with flight arrival and departure times.
31		Corporate Services (Corporate Support - Carol)	% of requests for information dealt with in accordance with the Code of Practice for Access to SHG	Baseline to reflect 2016/17 Performance of 40%	85%			Nil requests received in September		↔		
32		Corporate Services (Statistics Office)	Number of stay over tourist visitors to the island	2,527 (2012/13) 2,054 (2013/14)	10% increase on 2016/17			Number of stay over visitors: 73 2017/18 YTD: 680 , a 2 per cent decrease from the previous financial year Number of plane passengers: 10 2017/18 YTD: 154		↔		
33		Connect St Helena (Barry)	Sustainability % of energy generation from renewables	9.13% (2012/13)	30%	85%	100%	April = 23% May = 19.33% June = 24.81% July = 13.33% Aug = 26.42% Sept = 32.86%		↑		Renewable energy yielded the fifth best month ever with over 300,000 units of electricity being produced from renewable sources. Electricity interruptions remain on track to be favourable to the KPI with very few considering the wet and windy weather experienced over the last month.
34		Connect St Helena (Barry)	Reliability Unplanned electricity interruptions per annum	146 (2012/13) 134 (2013/14)	100	95	90	April = 8 May = 8 June = 12 July = 5 Aug = 1 Sep = 9		↔		YTD Interruptions (April to Sep 2017 = 43)
35		SURE	Communications % of households with internet connections	56.3% (2013/14) 59.5% (2015/16)	TBD	TBD	TBD			↔	Annually	

No.	National Goal	Directorate Responsible	Performance Indicator/ Risk Mitigation	Benchmark	Target 2017/18	Target 2018/19	Target 2019/20	Performance Update	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
36	Altogether Wealthier	Air Access (Janet/Clare)	Regularly scheduled flights to St Helena	Airport open and operational but in 2016/17 catered only to charter and medevac flights	Air services procurement process completed by end May 2017 Practical planning for commencement of scheduled air services completed by March 2018 latest	Ongoing implementation of terms of Air Services Agreement	Ongoing implementation of terms of Air Services Agreement			↑		<p>Sale of tickets for the scheduled air service to St Helena went live on Friday, 22 September 2017.</p> <p>Airlink will operate a weekly service between St Helena and Johannesburg and St Helena and Cape Town (via the stopover at Windhoek International Airport in Namibia).</p> <p>Flights will commence on Saturday, 14 October 2017.</p> <p>Work to understand the issues of turbulence and windshear is still ongoing.</p>



St Helena Government

CONSOLIDATED FUND REPORT PERIOD 6 (SEPTEMBER 2017)

CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
TECHNICAL CO-OPERATION
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
ECONOMIC DEVELOPMENT
PENSIONS
BASIC ISLAND PENSION
INCOME RELATED BENEFITS
SHIPPING
EDUCATION
HEALTH
OVERSEAS MEDICAL
MEDICAL EVACUATION
ENVIRONMENT & NATURAL RESOURCES
SAFEGUARDING
Total Recurrent

REVENUE			
YEAR TO DATE			FULL YEAR
Actual	Budget	Variance	Original Budget
101,341	108,571	(7,230)	237,000
0	0	0	0
0	0	0	0
136,393	141,114	(4,721)	316,000
4,390,653	4,612,619	(221,966)	10,968,000
14,367,448	14,374,998	(7,550)	24,873,000
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	4,157,000
140,029	127,102	12,927	255,000
380,606	337,490	43,116	675,000
0	0	0	0
0	0	0	0
289,766	268,198	21,568	555,000
32,391	38,000	(5,609)	76,000
19,838,627	20,008,092	(169,465)	42,112,000

-1%

EXPENDITURE			
YEAR TO DATE			FULL YEAR
Actual	Budget	Variance	Original Budget
652,629	663,287	10,658	1,389,000
199,335	287,014	87,679	643,000
3,808,337	4,376,390	568,053	8,577,000
666,435	680,904	14,469	1,378,000
551,217	567,723	16,506	1,123,000
1,306,036	1,256,498	(49,538)	4,543,000
600,000	600,000	0	1,200,000
690,523	714,000	23,477	1,390,000
997,469	975,000	(22,469)	2,061,000
192,907	211,000	18,093	423,000
3,259,692	2,708,714	(550,978)	4,157,000
1,442,019	1,617,417	175,398	3,291,000
1,469,571	1,733,082	263,511	3,541,000
800,254	610,000	(190,254)	1,200,000
103,352	560,000	456,648	1,400,000
1,523,150	1,552,045	28,895	3,338,000
1,269,090	1,231,572	(37,518)	2,458,000
19,532,016	20,344,646	812,630	42,112,000

4%

SURPLUS/(DEFICIT)		
YEAR TO DATE		
Actual	Budget	Variance
(551,288)	(554,716)	3,428
(199,335)	(287,014)	87,679
(3,808,337)	(4,376,390)	568,053
(530,042)	(539,790)	9,748
3,839,436	4,044,896	(205,460)
13,061,412	13,118,500	(57,088)
(600,000)	(600,000)	0
(690,523)	(714,000)	23,477
(997,469)	(975,000)	(22,469)
(192,907)	(211,000)	18,093
(3,259,692)	(2,708,714)	(550,978)
(1,301,990)	(1,490,315)	188,325
(1,088,965)	(1,395,592)	306,627
(800,254)	(610,000)	(190,254)
(103,352)	(560,000)	456,648
(1,233,384)	(1,283,847)	50,463
(1,236,699)	(1,193,572)	(43,127)
306,611	(336,554)	643,165

Capital

CORPORATE SUPPORT, POLICY & PLANNING
POLICE
Total Capital

Actual	Budget	Variance	Original Budget
0	0	0	0
0	0	0	0
0	0	0	0

Actual	Budget	Variance	Original Budget
6,000	0	(6,000)	0
3,050	0	(3,050)	0
9,050	0	(9,050)	0

Actual	Budget	Variance
(6,000)	0	(6,000)
(3,050)	0	(3,050)
(9,050)	0	(9,050)

Movement on Consolidated Fund

19,838,627	20,008,092	(169,465)	42,112,000
-------------------	-------------------	------------------	-------------------

19,541,066	20,344,646	803,580	42,112,000
-------------------	-------------------	----------------	-------------------

297,561	(336,554)	634,115
----------------	------------------	----------------



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 6 (SEPTEMBER 2017)

	REVENUE			FULL YEAR Original Budget
	YEAR TO DATE		Variance	
	Actual	Budget		
Taxes - PAYE	1,791,012	1,742,000	49,012	3,652,000
Taxes - Self Employed	12,861	12,800	61	406,000
Corporation Tax	58,200	167,000	(108,800)	600,000
Goods & Services Tax	251,517	254,000	(2,483)	466,000
Taxes - Withholding Tax	9,726	0	9,726	45,000
Customs - Other	954,457	1,203,241	(248,784)	2,793,000
Customs - Alcohol	599,872	348,000	251,872	923,000
Customs - Tobacco	280,207	333,000	(52,793)	653,000
Customs - Petrol	108,706	83,000	25,706	332,000
Customs - Diesel	(138,830)	287,130	(425,960)	660,000
Customs - Liquor Duty	6,606	7,500	(894)	15,000
Customs - Excise Duty	103,021	122,000	(18,979)	275,000
Taxes	4,037,355	4,559,671	(522,316)	10,820,000
Stamp Duty	47,230	21,080	26,150	42,000
Dog License	2,112	3,318	(1,206)	7,000
Firearm License	4,044	3,450	594	7,000
Liquor License	1,840	1,250	590	10,000
Road Traffic License	91,396	78,480	12,916	157,000
Gaming Machines License	0	0	0	3,000
Other Licenses & Duty	687	1,501	(814)	5,000
Duty & Licenses Received	147,309	109,079	38,230	231,000
Court Fees & Fines	3,798	11,288	(7,490)	30,000
Light Dues	7,680	4,998	2,682	10,000
Cranage	1,503	498	1,005	1,000
Dental Fees	13,160	6,882	6,278	14,000
Fees of Office	14,442	9,996	4,446	20,000
Medical & Hospital	97,697	78,000	19,697	156,000
Trade Marks	2,939	4,322	(1,383)	9,000
Post Office Charges	395	605	(210)	6,000
Meat Inspection Fees	3,362	8,496	(5,134)	17,000
Vet Services	14,568	10,200	4,368	22,000
Birth, Marriage & Death Fees	1,891	1,700	191	4,000
Land Registration Fees	5,597	5,570	27	11,000
Spraying Fees	969	1,000	(31)	2,000
Immigration Fees	10,127	28,368	(18,241)	110,000
Nationalisation Fees	202	0	202	0
Fish & Food Testing	8,980	16,500	(7,520)	33,000
Planning Fees	6,865	13,998	(7,133)	28,000
GIS Fees	4,301	8,499	(4,198)	17,000
Company Registration Fees	1,216	736	480	3,000
Other Fees	9,041	1,700	7,341	5,000
Fines & Fees Received	208,733	213,356	(4,623)	498,000
Agricultural Gardens	6,683	8,000	(1,317)	8,000
Leased House Plots	13,615	8,275	5,340	17,000
Home to Duty Transport	163	0	163	0
Commercial Property Rents	29,723	26,242	3,481	52,000
Miscellaneous Receipts	85,921	53,585	32,336	105,000
Agricultural Buildings	5,122	2,600	2,522	3,000
Government Rents	141,227	98,702	42,525	185,000
Stamp Sales(Postal)	7,499	11,700	(4,201)	34,000
Stamp Sales(Philatelic)	3,394	8,400	(5,006)	26,000



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 6 (SEPTEMBER 2017)

Sale of Firewood
Sale of Timber Logs
Hire of Plant
Sale of Govt Publications
Other Earnings Received
Earnings Government Departments

Other Income Received
Plantation House Tours
Income Received

Commission
Interest
Currency Fund Surplus
Dividends
Argos
Grant-in-Aid
Treasury Receipts

Profit on Disposal of Assets
Proceeds from Sale of Stocks/Stores
Other Income

Recharges - Customs
Recharges - Other
Recharges Received

TOTAL REVENUE

	REVENUE			FULL YEAR Original Budget
	YEAR TO DATE		Variance	
Actual	Budget			
Sale of Firewood	4,330	5,328	(998)	11,000
Sale of Timber Logs	545	1,100	(555)	2,000
Hire of Plant	5,024	0	5,024	0
Sale of Govt Publications			0	0
Other Earnings Received	51	400	(349)	1,000
Earnings Government Departments	20,843	26,928	(6,085)	74,000
Other Income Received	19,586	0	19,586	1,000
Plantation House Tours	410	400	10	1,000
Income Received	19,996	400	19,596	2,000
Commission	215	0	215	0
Interest	9,184	24,996	(15,812)	50,000
Currency Fund Surplus		0	0	250,000
Dividends	0	0	0	30,000
Argos	0	0	0	25,000
Grant-in-Aid	14,446,933	14,350,002	96,931	28,700,000
Treasury Receipts	14,456,332	14,374,998	81,334	29,055,000
Profit on Disposal of Assets	0	0	0	0
Proceeds from Sale of Stocks/Stores	5,880	0	5,880	0
Other Income	5,880	0	5,880	0
Recharges - Customs	215,548	7,000	208,548	7,000
Recharges - Other	585,404	617,958	(32,554)	1,240,000
Recharges Received	800,952	624,958	175,994	1,247,000
TOTAL REVENUE	19,838,627	20,008,092	(169,465)	42,112,000



St Helena Government

BALANCE SHEET PERIOD 6 (SEPTEMBER 2017)

30 September 2017

£

Buildings	44,633,983
Infrastructure	127,157,695
Plant, Machinery & Equipment	45,544,150
IT Networks & Equipment	354,825
Intangible Assets	14,540
Investment Assets	5,024,589
Ship	4,812,706
Assets Under Construction	56,403,359
NET FIXED ASSETS	283,945,847
OTHER ASSETS	
Investment In Subsidiaries	28,172,933
Housing Loans	217,744
TOTAL OTHER ASSETS	28,390,677
CURRENT ASSETS	
Cash	924,142
Bank Accounts	4,560,272
Short-term Investments	5,272,512
Prepayments	7,718,441
Debtors	2,944,617
Accrued Income	822,772
Stock	1,018,573
Advance Accounts	67,600
TOTAL CURRENT ASSETS	23,328,929
CURRENT LIABILITIES	
Creditors	33,114
Accruals	1,972,996
Income received in advance	3,737,806
Income Tax received in advance	859,934
Defined Contribution Pension Liability	172,623
Other funds owing to third parties	149,110
Suspense Accounts	144,819
Provisions	351,600
TOTAL CURRENT LIABILITIES	7,422,002
LONG TERM LIABILITIES	
Defined Benefit Pension Liability	68,775,938
Staff Benefits	1,124,378
TOTAL LONG TERM LIABILITIES	69,900,316
NET ASSETS	258,343,135
RESERVES	
Reserves and Funds	253,623,748
Unposted Profit	4,719,387
TOTAL RESERVES	258,343,135



SHG CORPORATE STRATEGIC RISK REPORT

QUARTERLY - PERIOD 5 (July to Sept 2017)

CORPORATE RISK REGISTER - STRATEGIC				PRE-Mitigation (Inherent")Risk				POST-Mitigation ("Residual") Risk					Target Risk				Risk History			
ID	Risk Category	Risk Description(Including Impact)	Owner (individual/group)	Probability	Impact	Financial liability	RAG Status	Current Mitigation	Current Probability	Current Impact	RAG Status	Proposed Mitigation	Actionee	Probability	Impact	RAG Status	Current (Qtr2)	Previous (Qtr 1)	Qtr -3	Qtr - 4
	Fin/Rep	New risk following commencement of air services in October Risk of delays/cancellations for newly established air service	SHG (Janet)	VH	H	Greater than £5m		Operating procedures in the event of delay/cancellation to be established by Airline	VH	H		SHG to put in place plan for diversions. Airlinck to prepare Comm Strategy with SHG. As confidence grows in the air service, the impact (particularly from negative media) will reduce.	Airport board - link to access office	VH	M/L					
	Fin/Rep	New risk - Insufficient resources to deliver public services and key capital infrastructure	SHG (Dax)	H	VH	Greater than £5m		Funding Officer TOR being developed. Action Plan in place to improve financial management capacity and capability. Tax and Revenue Working Group (TRWG) considering options for revenue generation.	H	VH		Funding Officer put in place to secure alternative sources of funding. Improve financial management capacity and capability within Corporate Finance and across SHG. Continuous review of key revenue streams and social and economic impact.	SHG (Dax)	M	H					
	Fin/Rep/Hum	New risk -Inadequate budget to meet overseas referral expenditure	SHG/DFID	H	H	Between £100,000 to £1m		Additional budget provision being identified from other healthbudget lines. Cost reduction options including bringing specialists to the island and undertaking procedures locally at cheaper cost being explored.	H	H		Use waiting list to manage pace of overseas referral where clinical outcome is not jeopardised.	SHG/DFID (Akeem)	L	M					
	Fin/Rep/Hum	New Risk - Lack of Human Capital and appropriate skills to develop the economy and deliver key services	CLG/EMs	VH	VH	Over £5m		Develop managed Immigration Policy and encourage Saint Helenians to return to the Island as well as remain. Improve services/access.	H	H		Successful attraction of working age people on to the Island		M	M					

9	Fin/Rep/Hum	Failure of Change Management Programme - impact on SHG and Public	Roy	H	VH	Greater than £5m	<p>A Consultant from the Institute for Continuous Improvement has visited and delivered a six day training course to individuals from various Directorates who will continue to assist with training about continuous improvement within SHG. Training sessions were also delivered to Directors and senior managers who have agreed to keep continuous improvement high on their agendas.</p> <p>5 individuals have been selected for participation in the SHG Leadership Programme.</p> <p>A pay and Grading Review was undertaken by a consultant and his report has been presented to CLG. Work on the development of Job Families has been ongoing since this report was received.</p>	M	H	Pay and grading review. Employee reps engaged, specialist appointed to lead the agenda	Roy	M	M				
10	Hum/Rep	Skills Shortage within existing workforce	Roy Directors	VH	VH	Greater than £5m	<p>There have been significant gains in this area through the St Helena Community College. There are still significant threats, however, notably budget cuts which could reduce or shut down these programmes and the lack of adequate resources to support training (tutors, assessors, transport, etc.)</p>	H	VH	SHG training plans, careers guidance and succession planning in place. Community college and improved conditons.	Roy Directors	H	M				
11	Fin/Rep/Hum	A National Major Incident, airport, disease, localised emergencies/situations	Steve R Roy Paul Mc	L	VH	Greater than £5m	<p>Resilience forum in place, planning complete for emergencies, skilled and trained workforce on the ground</p>	L	VH	Resilience forum in place staffed by key professionals. Disaster management planning and testing in place.	Police	L	VH				

15	Fin/Rep/Hum	Lack of services for ageing population	Akeem Ali Matt	VH	H	Between £1m to £5m		<p>- There is a need to formalise the Home Care Service and agree whether this remains in SHG or is considered for outsourcing. Work being undertaken to collate data and provide an options paper.</p> <p>- Data has been collated to analysis the future needs of provision which includes the impact of an ageing staff population and ageing carers in the community. Potential capital finances are required to deliver the necessary developments.</p> <p>- Cape Villa development remains on hold due to capital finances. There is an increasing need for semi independence living and without investment people will be left in vulnerable position in the community.</p> <p>- There is an increasing demand upon care and support services in the community from both Health and Social Services.</p>	H	H		Specialist staffing in place, homecare policy in place, funding for additional staff, adaptations and capital bids to extend Cape Villa and develop a dementia unit.	Akeem Ali Matt	L	H			
16	Fin/Rep	Failure to protect and maintain key infrastructure such as IT	Roy Gilly	H	VH	Greater than £5m		<p>The Internal Audit which was completed in May 2017 recommended three fundamental actions:</p> <p>1)ITSManger be included in the SHG Risk Management Process & to report qtrly on key IT risks;</p> <p>2)An IT risk register be developed by Sept 2017.</p> <p>3) A detailed action plan be produced by December 2017 to introduce a formal IT risk management process.</p> <p>Going forward, reports will focus on the implementation of the last two recommendations.</p>	H	H		Invest in ongoing maintenance and improvements as part of a long term replacement and upgrading plan. The Information Technology Section is currently in the process of installing a technological enhanced Power Solution, which will keep our mission critical systems operational for more than six hours. It should also be noted, that the enhanced architecture can scale power and runtime as demand grows or as higher levels of availability are required.	Roy Gilly	L	H			

17	Fin/Rep/Hum	Failure to underpin basic education	Shirley Niall	H	VH	Greater than £5m	Secondary performance is much improved and there are small but important gains in primary education as well. The St Helena Community College has demonstrated the ability to provide cost-effective further and higher education results. All of these gains are threatened by budget cuts, however.	M	VH	Investment in teaching staff, materials, connectivity and opportunities to access qualifications and exposure.	Shirley Niall	L	H		
18	Fin/Rep/Hum	Terrorism	David L	L	VH	Greater than £5m	Effective immigration legislation and policy to manage those wishing to enter St Helena. Introduction of electronic intelligence system (OTRCIS) with improving connectivity to the UK and other Overseas Territories. This system will be linked to the Immigration controls at the sea and airport. Arrangements in place for firearms training for the Police Service in order that high risk incidents can be managed effectively.	L	VH	Enhancements to the quality of intelligence within the OTRCIS system. Air access may increase the risk Resilience forum in place to respond to major emergencies. Immigration access to intelligence improving Electronic Visa system coming on line in the next three months - Update, Electronic system now in place however technical issues are being experienced. Firearms capability to be developed by the end of 2017. - Firearms course now booked - due to start training end of October.	David Lynch	L	VH		
19	Fin/Rep/Hum	Failure to provide adequate water security	Roy	H	VH	Greater than £5m	Initial works commenced to alleviate the current situation with a longer term water strategy to be implemented.	H	H	Water strategy to be developed and implemented. Investment in key infrastructure, reduce waste and consumption.	Roy	L	H		

PROBABILITY	VH					
	H					
	M					
	L					
	VL					
		VL	L	M	H	VH
IMPACT						

RISK CATEGORY

- Fin - Financial
- Rep - Reputational
- Hum - Human

Level of Impact	Impact Definition
Very High (VH)	* Threatens existence of organisation; and/or

Level of Probability	Probability Definition
Very High/Probable (VH)	More than 80% chance that the risk

Very High (VH)	* Financial impact is likely to be greater than £5 million loss
High (H)	* Threatens achieving major part of SHG objectives; and/or *Financial impact is likely to be between £1 million to £5 million loss
Medium (M)	*Threatens achieving major part of SHG objectives; and/or *Financial impact is likely to be between £100,000 to £1 million loss
Low (L)	*Minor operational inconvenience; and/or *Financial impact is likely to be between £100,000 to £1 million loss
Very Low (VL)	*Minor operational inconvenience; and/or *Financial impact is likely to be £100,000 loss or less

Very High/Probable (VH)	will materialise
High/Probable (H)	A 50% to 79% chance that the risk will materialise
Medium/Possible (M)	A 20% to 49% chance that the risk will materialise
Low/Remote (L)	A 5% to 19% chance that the risk will materialise
Very Low/Remote (VL)	Less than 4% chance that the risk will materialise