

**MINUTES OF SAFEGUARDING CHILDREN'S BOARD MEETING HELD ON THURSDAY,  
28<sup>th</sup> July 2016 AT 10AM IN THE COUNCIL CHAMBER'S CONFERENCE ROOM**

<b>Present:</b>	Mr Sean Burns	Chair	Acting Governor (Chair)
	Mr Mark Charters	Member	Director of Safeguarding (DOS)
	Mr Darren Clarke	Member	Director Of Health (DOH)
	DCI Wendy Tinkler	Member	Detective Inspector (DI)
	Miss Laura McMullan	Member	Crown Counsel (LM)
	Ms Lolly Young	Member	Education Directorate (LY)
	Hon. Christine Scipio-O'Dean	Member	Children's Champion (CC)
		Member	Salvation Army (LCY)
	Lieutenant Coral Yon		
	Mr Nicholas Stevens	Member	New Horizons (NS)
<b>Invited:</b>	Ms Samantha Dunn		Service Manager (SD)

**Introduction**

Chair introduced Laura McMullan and gave a quick overview of the work of the Board.

Chair thanked Paul McGinnety for acting as chair.

**1. Apologies**

Jennifer Stephenson's job title is Psychotherapist/Counsellor and not Physiotherapist as stated in last minutes.

**2. Confirmation of minutes**

- Minutes to be signed for approval before being published. **Action** - Chair

**3. Matters arising**

- Counselling presentation to be sent out. **Action** – Secretary
- Matt Breeze has left St Helena. Will be completing training for Ascension and visiting Tristan prior to leaving SHG. Advert published for job.
- Wass action plan and 'troubled families'. Each directorate to do mapping of service users - Meeting took place. The phrase troubled families in Wass enquiry has not been used. All families know and plans in place already.
- Recruitment/process strategy. **Action** – Chair to liaise with Paul McGinnety if he has spoken with Chief Secretary.

- The Statutory Guidance has gone to Education Committee and awaiting finalising.
- Education needs to start planning for DFID visit in relation to SEN and early years to develop business cases. **Action** – Chair to liaise with Paul McGinnety.
- 'Training babies'. **Action** - LY to confirm with PAS.
- Paul McGinnety had informed Kinghurst that it does not need to be registered as a holiday club.
- All sub-group Chairs were asked for reports. No reports were sent to Secretary for meeting.
- **Action** – CC to liaise with Paul McGinnety with regards to the Longwood Bus Shelter.
- **DOS** – There is a hold on all funding as the 'Project' budget is currently showing an overspend. **Action** – DOS to circulate financial report before next meeting.

#### 4. **SHG Child Safeguarding Action Plan:**

##### - **Police Directorate**

DCI gave an update to the board. Some of the points raised were.

- All MARAC meetings will follow after MAPPA meetings.
- Changes were made to the Information Sharing Protocol by Samantha Dunn and Laura McMullan. **Action** – DCI to send out finalised copy once changed.
- CID going to undertake local training with Police staff for MARAC.
- Dr Lynsey Gozna will undertake training on the 30<sup>th</sup> August around CSE and all Directorates are encouraged to send staff. Training will take place at the Customs building.
- Request for funding in relation to CSE media for TV, cost estimates £500. DOS – Funding is being reviewed at present as, especially for Police, costs are showing substantial overspend re IT system. NS – Bank offers small grants. CC – All images for CSE media should come to the board for approval before being published.
- CSE would like to give Safeguarding awareness to adults in Solomons and Thorpes for approximately half an hour. SD – Advert had already gone out some community training previously. DCI stated that there is a need for this to be accessible.
- ID cards are approved and ready to be handed out. NS – Between the hours of 08.30 and 3pm is not a good time for this as children are in school.

##### - **Children's Service Report**

SD gave an update to the board. Some of the points raised were:

- Staff levels – court cases are requiring a high level of input. There has been a cut back on CIN support and Keep Safe work, as staff roles of Social Care Officers (SCO) and Senior Social Workers (SSW) currently down. Affecting services. DOS – Extra capacity needs to be built, would like to put a business case to SHG for another Senior Social Worker. **Action - DOS**
- There is no children's therapist on island, except for Samantha Dunn. This will be an issue next year and could result in service cut as currently completed in addition to TM role. DOS – has raised with DFID for posts as there is significant gaps in Social Work. LY – professionals feel there is not enough work meeting the needs of several children, which might result in the children having to go off island. However would not want to see this happen.

- There are three trained qualified SW in Children's Services on island. Chair – There cannot be less than two SSW on island. This was a Wass recommendation. **Action – DOS.**
- DOS – There is a business case proposal for Fostering services for one year, however meaningless at the moment as the budget is being reviewed due to having no funding. Chair – Why wasn't fostering formed as part of Directorate's bid to DFID last year? **Action** – Chair to find out about SHG bid for fostering from last year's DFID bid.

#### - **Education Report**

LY gave an update to the board. Some of the points raised were:

- 75% of current staff has undertaken level 2 in Safeguarding training. Next step is for bus drivers to undertake level 1 in Safeguarding training.
- Student transitioned from Harford Primary School (HPS) to Pilling Primary School (PPS) and back to HPS. Transiting to PPS was not at 100% there were other ways around settling him, hence the reason moved back to HPS.
- Education is gaining a Psychologist but may be losing a Special Education Needs Coordinator to Safeguarding.
- NS – Children on work experience need to be vigilant and know who they are working for, as they could be working with Registered Sex Offenders (RSO's). Can Shirley follow up on this? SD – Met with Shirley and Kerry to ensure policies are being put in place for apprenticeships. **Action – Director of Education.**

#### - **Health Report**

DOH gave an update to the board. Some of the points raised were:

- New operating table arrived yesterday.
- Resident Orthopaedic Surgeon is in post on a 2 year contract.
- There is an option for a TC employee or there is an interest from a local to fulfil the post of a full-time school nurse, by doing three days at the school and two days as a community nurse.
- Police has received support and sent out policies and procedures in relation to Forensic examinations. Health need policy in place.

### **5. International Child Protections Certificate (ICPC)**

- SD – A press release was sent out in relation to vetting which suggested that a printout was sufficient for returning workers from UK. S Dunn concerned this could suggest vulnerability in recruiting and is not in line with current policy/procedures. Workers need to seek an ICPC as recommended by child safeguarding unit and other OT's. **Action** – Chair to find out who initiated press release and draft a report for understanding.
- CC – Returning saints have difficulties with seeking employment, as employers request vetting certificate, which can be difficult if they have been off island for a length of time. **Action** – Vetting Sub Group.
- SD – Guidance was offered to personnel who are returning from the UK requesting for their ICPC, as it's not the employer to see this.
- Chair – Is the ICPC is just as acceptable as the DBS certificate? **Action** – Vetting Sub-Group.

- SD – Seeking funding for Sarah Williams to be able to go overseas and attend training course on safer recruitment, this was a recommendation from LFF and Wass. DOS – DFID is not willing to give additional funding for this training until clarity is shown on overspending. SD – This is a train the trainer course.

#### 6. **Wass Action Plan**

- Ginny Ferson's report is on Government website. **Action** – Chair to produce updated report before departure.

#### 7. **Sub Groups**

- Names of members of sub-groups from 18 months ago? **Action** – Secretary to liaise with Sarah and recirculate.
- **Action** – CC to send Safeguarding Auditing Kit information out.
- Chairs for sub-groups are:
- Policies - Education – Lolly Young
- Vetting – Laura McMullan. LM raised concern as to whether it was appropriate for her to chair this sub-committee given she is new to the Board and to the issues on the Island and whether it would be preferable for someone with more Board experience to chair. No comment was made at this proposal. SB confirmed LM as chair.
- Training – Safeguarding - Samantha Dunn
- Quality Assurance – Christine Scipio-O'Dean

#### 8. **Any Other Business**

- **Action** – DOS to produce updated report on funding.

Chair thanked all in attendance and the next SCB meeting is scheduled for Thursday 8<sup>th</sup> September 2016, 10am at AG Chambers.