

Payment Process

This is a weekly benefit and payment will be offered in cash or by transfer to the Bank Of St. Helena

YOUR OBLIGATIONS

⇒ *Ensure that all information given is correct to the best of your knowledge.*

Warning: It is a criminal offence to make a false declaration.

⇒ *You are reminded that it is your responsibility to report all changes of circumstances which may affect your Basic Island Pension*

⇒ *Failing to do so may result in an over-payment which you will be asked to pay back.*

All information contained in this pamphlet is in accordance with the Social Security Ordinance 2010.

**DO YOU WANT TO KNOW MORE
PLEASE CONTACT**

**Mr Anthony Hopkins– Claims Manager
Miss Roxanne Coleman– Claims Officer
Or
Mrs Gail Beard– Claims Officer**
at
Corporate Finance
Post Office, First Floor
Jamestown—St Helena Island
South Atlantic Ocean

Telephone Number: **22605**

Or

E-mail–

Anthony on anthony.hopkins@shgservices.gov.sh

Roxanne on claims.officer@shgservices.gov.sh

Gail on gail.beard@shgservices.gov.sh



**CORPORATE
FINANCE**



**KNOW YOUR RIGHTS AND
OBLIGATIONS**

Application for Basic Island Pension

To be able to apply for Basic Island Pension you must be

- ⇒ age 65 years or over
- ⇒ Resident on St. Helena and have St. Helenian status
- ⇒ Has worked on the island for a minimum of 20 years
- ⇒ Do not have a pension or receiving only a small pension.

Continuation of payment of the Basic Island Pension

Pensioners who have been authorized and paid by SHG for medical treatment of shore will continue to receive payments

Pensioners who are leaving the island for holiday will continue to be paid up to 90 days.

Pensioners who are admitted to hospital or residential care will have their pensions reduced to £10.00 after 6 weeks.

How will another pension affect the Basic Island Pension

- ⇒ All pensions are taken into account
- ⇒ Any local or international pension whether paid by government, Private Employer or Pension provider.

- ⇒ The total value of the Basic Island Pension is calculated
- ⇒ The Basic Island Pension is reduced by the value of the sum of any other pensions payable to the individual minus £20.00.

Rates of Basic Island Pension

The pension is awarded depending on the total of qualifying years:

- ⇒ 30 qualifying years is a full value of the pension £61.60
- ⇒ 25 qualifying years is 75% of the full value of the pension £46.20
- ⇒ 20 qualifying years is 50% of the full value of the pension £30.80

Less than 20 years does not qualify for Basic Island pension.

Medical Fees

All persons who are in receipt of Basic Island Pension will receive free prescriptions.

Steps to be taken when applying for

Step 1 :

Make an appointment with the Adjudication Officers of the Corporate Finance and request an interview in respect of an application for Basic Island Pension.

Step 2:

You will be interviewed by one of the Adjudication Officers who will question you on your work history and fill out an application form. (**All information is**

kept strictly confidential)

Step 3:

You will be informed after a week if your application for Basic Island Pension has been approved or not.

Change of circumstances

Once the Basic Island Pension has been awarded the only changes that will affect payment are:

- ⇒ The pensioner is awarded another pension at a later date
- ⇒ The pensioner leaves the island
- ⇒ The pensioner is admitted to hospital or Residential Care
- ⇒ Death of the pensioner
- ⇒ Any increases awarded in another pension.

Appeal's Procedures

Any person aggrieved by the decision of the Adjudication Officer may within 14 days of being informed of the Adjudication Officers decision may request that such decision be reviewed by the Assistant Financial Secretary Mr Dax Richards.

A person who is aggrieved by the decision of the Assistant Financial Secretary you may within 14 days of being informed of that decision could appeal to the Magistrate Court against such decision.

