

Support Assistant – Primary

The Education and Employment Directorate is seeking to employ a suitable person to work as a Support Assistant in the Primary sector, to provide support on a one-to-one basis to a child experiencing difficulties in school.

We require someone who enjoys the immensely rewarding work of inspiring pupils who are experiencing difficulties, who has the ability to establish positive learning experiences through intuitive and creative learning and has experience of working with children who have difficulties.

Some of the key tasks involved in this post include:

- Ensuring that the child is behaving in an acceptable manner in the lesson
- Ensuring that the child is involved with their learning
- Providing a time-out support to the child if needed
- Monitoring the behaviour of the child and employing positive behaviour management strategies to promote good behaviour.
- Contributing to the preparation of individual pupil work plans
- Contributing to the monitoring and evaluation of the individual pupil's work

The ideal candidate must, have a good academic background, be computer literate, patient, engaging, inspiring, creative, consistent, and calm when under pressure.

Salary payable is £7,226 per annum, dependent upon qualifications and experience.

The Education & Employment Directorate is committed to safeguarding and promoting the welfare of children and expects all staff to uphold these principles. All appointments are subject to a satisfactory medical check, references and vetting or DBS Disclosure.

For further details regarding this post and a list of duties, interested persons should contact Miss Vyona Young, Head of Inclusion, on telephone number 22607 or e-mail lolly.young@sainthelena.gov.sh

Application Forms which are available from the Education and Employment Directorate and Corporate Human Resources should be completed and submitted through Directors where applicable, to Mrs Cherilee Thomas-Johnson at the Education Learning Centre or email cherilee.johnson@sainthelena.gov.sh by no later than 4pm on Friday, 26th January 2018.

SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria will be guaranteed an interview.

Mrs. Wendy Benjamin
Assistant Director of Education & Employment

12 January 2018