



**St Helena  
Government**

# **PUBLIC NOTICE**

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## **SAFEGUARDING DIRECTORATE SOCIAL CARE OFFICER (CHILDREN'S SERVICES)**

The Safeguarding Directorate has a vacancy for a Social Care Officer to work within Children's Services. The Social Care Officer will be responsible for supporting the provision of social care/work including children in need, family assessment, registration of child-minders and crèche's, assessment and support for disabled and vulnerable children who are at risk.

Duties of the post include:

- Working to support children, young people and their families to achieve better life chances.
- Working in partnership and attending meetings with other agencies, such as Housing, Education, Health and the Police.
- With support and training, develop assessment and report writing skills, undertake parenting programmes and direct work with children.
- Working in a non-judgemental and anti-oppressive way to ensure equality for all. Maintaining clear accurate records and files

Training, support and a comprehensive induction plan is available for the successful candidate. There is a requirement of the role that some work may be undertaken outside of normal hours.

The successful Candidate should be in possession of a GCSE qualification or equivalent in English Language at Grade C or above and possess or be willing to work towards a qualification in Social Care at a minimum of Diploma level and must have a valid driving license.

Salary for the post is at Grade D, commencing at £11, 034.00 per annum.

For further information please contact Ms Stephanie Jones, Team Manager on telephone no. 23312.

Application forms and a Job Profile, which are available from the Human Resources & Admin Officer, Safeguarding Directorate, should be completed and submitted to Sherrilee Phillips, Human Resources at Brick House by no later than Friday, 30<sup>th</sup> June 2017.

All appointments are subject to the successful candidate providing satisfactory clearances, including a medical check and vetting/DBS clearance. SHG reserves the right to have information provided on the application form independently verified.

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SHG positively accepts applications from all members of the community regardless of race, gender, disability, age, sexual orientation, religion or belief, and will consider all applications on the basis of merit, in accordance with the person specification. All disabled applicants meeting the minimum criteria listed in the job profile will be guaranteed an interview.

Matt Ansell (Mr)

Director

15<sup>th</sup> June 2017

**Safeguarding Directorate**