

No 734 Minutes 734 of the Education Committee meeting held at the Education Learning Centre on Wednesday, 21st September 2016 at 09.00hrs.

Present:	Hon. Christine Scipio-O'Dean	Chairperson
	Hon. Corinda Essex	Deputy Chairperson
	Hon. Wilson Duncan	Member
	Hon. Cruyff Buckley	Member
	Mrs. Shirley Wahler	Director
	Mrs. Kerry Yon	Assistant Director Lifelong Learning
	Mrs Wendy Benjamin	Assistant Director Schools
	Mrs. Leeanne Henry	Temporary Secretary
Invited:	Mr Tom Robson	Advisory Maths Teacher for item 34.3
	Mrs Penny Bowers	Head Teacher PAS for item 34.9 and 34.10
	Miss Lolly Young	Head of Inclusion for item 34.8 and 34.9
Apologies:	Hon. Brian Isaac	Member

OPEN AGENDA

34.1 WELCOME AND APOLOGIES

The Chairperson welcomed all present. Special welcome was made to Leeanne Henry and Hon Cruyff Buckley. An apology was received from Hon Brian Isaac.

34.2 MATTERS ARISING FROM MINUTES 733.

SUPPORT TO SCHOLARSHIP STUDENTS

The Committee was advised that the ToR's and associated costs for recruiting additional support to students in the UK will be circulated at the next meeting.

ACTION: Director

KEEPING CHILDREN SAFE IN EDUCATION

It was noted that the final version of the Keeping Children Safe in Education Policy is still to be circulated.

ACTION: Director

APPRENTICESHIP POLICY

It was noted that the leaflet presented to 6th Form students had been circulated to members.

ST HELENA COMMUNITY COLLEGE BOARD

It was noted that nominations sent to organisations for representations on the Board is to be followed up.

ACTION: Director

PROPOSED CHARGING POLICY

The final version had been circulated.

STAFFING UPDATE

It was noted that the staffing update for July 2016 is still to be re-circulated.

ACTION: Director

ROLE OF PARENTS TEACHERS ASSOCIATION

It was noted that the Annual General Meetings of the Parents Teachers Association are scheduled for the month of October 2016. Feedback regarding parental engagement will be reported to the Committee at the next meeting.

ACTION: Assistant Director Schools

PRIMARY SCHOOL RESULTS

It was noted that years 5 and 6 students are still undertaking assessments; general findings for any proposed intervention programmes will be discussed at the next meeting.

Publicity regarding end of year results is still to be circulated to Chairperson for comment.

ACTION: Director

PROPOSED APPRENTICESHIP PLACEMENT

It was agreed that a further discussion will be held with the Committee after the Scholarship Award Committee meeting which is being held at the end of the month.

34.3 INTRODUCTION OF MATHS ADVISORY TEACHER – MR TOM ROBSON

The Director introduced Mr Robson who gave the Committee a brief back ground on his experiences as a Teacher in the UK and Italy. He stated that so far his experiences on St Helena were positive and spoke very highly of the leadership within PAS.

The Chairperson thanked Mr Robson for his presentation and he left the meeting.

34.4 ST HELENA COMMUNITY COLLEGE UPDATE

The Committee noted the report circulated.

The Committee agreed the following amendments to the ToR's for the Board:

- all decisions of the St Helena Community College will be reached by majority and not consensus;
- a quorum should be no less than four members

ACTION: Director

It was reported that the St Helena Community College in partnership with ESH were currently hosting an Electrical trainer on island who was working with existing groups of students enrolled on electrical courses; students are been offered 17th edition training.

It was also noted that the St Helena Community College is also currently working with ESH to have Maritime trainers on island during the month of October in order to deliver SAMSA accredited training.

The Committee was informed that the Directorate is still actively looking at rehousing the Inclusion Team into alternative premises as their offices at ELC are in urgent need to cope with the demands of the Community College. The Chairperson informed the Committee that at a recent Executive Council meeting, she had requested for a report of SHG vacant buildings and their intended uses.

34.5 STRATEGIC PLAN 2017 / 2020

The revised strategic plan was circulated to the Committee that included the Directorates values.

34.6 PUBLIC LIBRARY SURVEY RESULTS

The Committee noted the report circulated.

The Committee approved the commencement of a three month pilot extended opening hours of the Public Library commencing from 1st October 2016.

34.7 TEACHER APPRECIATION DAY

The Committee noted the report circulated.

The Committee endorsed the proposal to celebrate Teacher Appreciation week from 3rd October to 7th October 2016.

34.8 UPDATE ON INCLUSION SERVICES

The Committee noted the report circulated.

The Committee recognised the extensive work that had been carried out by the Inclusion team to provide a service to all schools with regards to children with special educational needs and disabilities.

34.13 DATE OF NEXT MEETING

The next scheduled meeting will be held on 19th October at 09.00 hrs at the Education Learning Centre.

There being no further business for discussion, the meeting closed at 11:50 hrs.

Confirmed:
Honourable Christine Scipio-O'Dean

Date: 13 October 2016