

**No 731 Minutes 731 of the Education Committee meeting held at the Education Learning Centre on Wednesday, 15th June 2016 at 09.00hrs.**

|            |                              |                                      |
|------------|------------------------------|--------------------------------------|
| Present:   | Hon. Christine Scipio-O'Dean | Chairperson                          |
|            | Hon. Brian Isaac             | Member                               |
|            | Hon. Wilson Duncan           | Member                               |
|            | Mrs. Shirley Wahler          | Director                             |
|            | Mrs. Kerry Yon               | Assistant Director Lifelong Learning |
|            | Mrs. Cherilee Thomas-Johnson | Secretary                            |
| Apologies: | Hon. Corinda Essex           | Member                               |
|            | Hon. Nigel Dollery           | Deputy Chairperson                   |
|            | Mrs. Wendy Benjamin          | Assistant Director Schools           |

**OPEN AGENDA**

**31.1 WELCOME AND APOLOGIES**

The Chairperson welcomed all present.

Apologies were received from the Honourable Corinda Essex and Honourable Nigel Dollery and Mrs Wendy Benjamin.

**31.2 MATTERS ARISING FROM MINUTES 730**

**REPORT FROM RETURNING GRADUATE TEACHERS**

The Director, Mrs Shirley Wahler informed the Committee that a Scholarships Awards Committee meeting is still to be held. Work is still being carried out with regards to the provision of support to the scholarship students. The Director will meet with Mrs Kedell Worboys in June 2016 to discuss inconsistency with information received by students from the UK Rep and Managers on the island.

ACTION: Director

**CHARGING POLICY**

The public has been informed of the revised charges for the Public Library.

During discussion on the proposed charges it was noted that the new form need to include charitable organisation registration number.

It was noted that the Ice Cream Truck had advertised that they were selling various items at Francis Plain. The Directorate was not aware that permission had been sought to operate from Francis Plain. It was agreed that vendors should be given permission to sell at Francis Plain subject to gaining appropriate approval from Environmental Health to operate if applicable.

Members agreed that the revised charging policy would be effective from 1<sup>st</sup> July 2016.

## APPRENTICESHIP POLICY

This item is deferred to the next meeting.

ACTION: Director

### **31.3 PUBLIC LIBRARY PILOT – DOCUMENTS ATTACHED**

Committee members were circulated the reports prior to the meeting.

After considerable discussion, Members agreed that the library service questionnaire will be publicised from 1 July 2016 subject to minor amendments.

ACTION: Assistant Director of Lifelong Learning

It was noted that due to staffing issues, the proposed revised extended opening hours will be deferred until a later date. An update will be provided at the next meeting.

ACTION: Assistant Director of Lifelong Learning

### **31.4 COMMUNITY COLLEGE – DOCUMENTS ATTACHED**

Committee members were circulated the reports prior to the meeting.

Members gave a directive for the structure and policy for the Community College which will be presented at the next meeting.

ACTION: Director

### **31.5 PROPOSED TERM TIMES – DOCUMENTS ATTACHED**

Committee members were circulated the proposed term times for 2016/17 prior to the meeting.

Following a lengthy discussion it was agreed that further discussions is to be had with Headteachers to address Committee concerns.

A discussion needed to be held in future in regards to the Catchment Area Policy as the Chairperson voiced her disappointment as it appeared that direction sought from the Committee was not being upheld.

ACTION: Assistant Director (Schools)

### **31.6 PROPOSED STRATEGIC PRIORITIES FOR 2016/17 SCHOOL YEAR – DOCUMENTS ATTACHED**

Committee members were circulated the report prior to the meeting and agreed that the key priorities are St Helena Community College; Literacy; Mathematics; Inclusion; Teacher Training and Development including a review of the Education Ordinance .

### **31.7 STRATEGIC DEVELOPMENT PLAN TARGETS – DOCUMENTS ATTACHED**

Information regarding discussions held with DfID at the request of Corporate Services was circulated to the Committee.

### **30.11 DATE OF NEXT MEETING**

The next meeting will be held on:

Wednesday, 20<sup>th</sup> July 2016, commencing at 09.00 hrs at the Education Learning Centre.

There being no further business for discussion, the meeting closed at 13.30 hrs.

Confirmed:  
Honourable Christine Scipio-O'Dean

Date: 6th July 2016