

No 733 Minutes 733 of the Education Committee meeting held at the Education Learning Centre on Wednesday, 17th August 2016 at 09.00hrs.

Present:	Hon. Christine Scipio-O'Dean	Chairperson
	Hon. Corinda Essex	Deputy Chairperson
	Hon. Brian Isaac	Member
	Hon. Wilson Duncan	Member
	Mrs. Shirley Wahler	Director
	Mrs. Kerry Yon	Assistant Director Lifelong Learning
	Mrs. Leeanne Henry	Temporary Secretary

Invited: Mrs Julia Drozdowskij Primary Advisor for item 33.2

Apologies: Mrs Wendy Benjamin Assistant Director (Schools)

OPEN AGENDA

33.1 WELCOME AND APOLOGIES

The Chairperson welcomed all present. Special welcome was made to Julia Drozdowskij and Leeanne Henry. An apology was received from the Assistant Director (Schools) who is currently overseas.

33.2 PRESENTATION BY PRIMARY ADVISOR – JULIA DROZDOWSKIJ

The Director introduced the Primary Advisor and advised the Committee that as there is a delay with the arrival of the Teacher Trainee, Julia will be assisting with the training of the Trainee Teachers until the substantive post holder arrives.

The Primary Advisor stated that she is very much looking forward to helping shape the island's education system, one that already has a very solid base. She spoke about raising standards within the schools and advised that she is impressed by the positive attitudes of the staff and look forward to working with the Teacher Trainees.

The Chairperson thanked the Primary Advisor for her presentation; she then left the meeting.

33.3 MATTERS ARISING FROM MINUTES 732.

SUPPORT TO SCHOLARSHIP STUDENTS

The Committee was advised that the UK Rep is currently working towards putting together a comprehensive induction for the students upon their arrival in the UK. The Director also advised that funding has been identified for additional support for the students, ToRs will be drawn up and an update will be provided at the next meeting.

ACTION: Director

PUBLIC LIBRARY PILOT

The Committee was informed that there was a delay with publishing the questionnaire which has now been circulated and is available at the Public Library for members of the public to complete. An update will be provided at the next meeting.

ACTION: Assistant Director Lifelong Learning

PROPOSED TERM TIMES

It was noted that the finalised term times were circulated to the Committee.

KEEPING CHILDREN SAFE IN EDUCATION

It was noted that the guidelines around keeping teachers safe within the schools were not circulated to the Committee. It was also noted that the finalised version of Keeping Children Safe in Education Policy is still to be circulated.

ACTION: Director

APPRENTICESHIP POLICY

The Committee was advised that the policy had not been circulated and was also advised that information regarding to the academic band had not yet been circulated to parents. It was agreed that a flyer capturing all the relevant information regarding the academic band be circulated to parents and students on 26th August 2016 which is when students will collect their examination results at PAS.

ACTION – Assistant Director Lifelong Learning

ST HELENA COMMUNITY COLLEGE BOARD

It was noted that the appointment letters to the Board are still to be circulated.

ACTION: Director

PROPOSED CHARGING POLICY

The final version is to be circulated.

ACTION: Director

PROPOSED CHANGES TO EDUCATION BROADBAND

The Committee thanked the Director for her recent presentation at Elected Members meeting.

BUDGET UPDATE

The Committee was advised that the Contractor is currently working at Prince Andrew School and it is planned for him to return to Harford School to adjust the lighting upon completion.

STAFFING UPDATE

It was noted that the staffing movements had not been re-circulated.

ACTION: Director

33.4 ST HELENA COMMUNITY COLLEGE UPDATE

The Committee noted the report circulated.

It was noted that bookings will be limited from September for the use of Directorate rooms to outside users as the Directorate will be prioritising the use of rooms for training. As the rooms will not be fully furnished until late September, it was agreed that the launch date will be held in late October.

33.10 DATE OF NEXT MEETING

The next scheduled meeting will be held on:

Wednesday 21st September 2016, commencing at 09.00 hrs at the Education Learning Centre.

There being no further business for discussion, the meeting closed at 11:10 hrs.

Confirmed:
Honourable Christine Scipio-O'Dean

Date: September 2016