

No 740 Minutes 740 of the Education Committee meeting held at the Education Learning Centre on Wednesday, 17 May 2017 at 11.00hrs.

Present:	Hon. Christine Scipio-O'Dean	Chairperson
	Hon. Dr Corinda Essex	Deputy Chairperson
	Hon. Brian Isaac	Member
	Hon. Wilson Duncan	Member
	Hon. Cruyff Buckley	Member
	Mrs. Shirley Wahler	Director
	Mrs. Wendy Benjamin	Assistant Director Schools
	Mrs. Angela Benjamin	Ag Assistant Director Lifelong Learning
	Miss Santana Fowler	Secretary

Invited Mrs Penelope Bowers For item 40.4 Headteacher of PAS

Apologies:

OPEN AGENDA

40.1 WELCOME AND APOLOGIES

The Chairperson welcomed all present to the meeting; a special welcome was given to the Acting Assistant Director Lifelong Learning, Mrs Angela Benjamin. One member of the public was present. It was noted that two members were excused due to other urgent commitments and would join the meeting as soon as they could.

40.2 MATTERS ARISING FROM MINUTES 739

UPDATES TO SHCC CHARGING POLICY

It was noted that the Acting Assistant Director Lifelong Learning will amend the acceptance letters as appropriate.

40.3 SAFEGUARDING AND RELATED POLICY DOCUMENTS

The Committee noted the various documentation which was circulated prior to the meeting.

The Director informed the Committee that the proposed safeguarding policies were submitted to the Safeguarding Director for comments, however no detailed feedback was received. It was noted that these policies were live documents, therefore will be updated when appropriate.

The Committee approved the umbrella Safeguarding policy for Education, "Keeping Children Safe in Education" subject to minor changes. It was noted that Safer Working Practise will be a separate document and will not be included as an appendix.

The Committee approved the “Safer Working in Education” that will provide advice and guidelines to staff working with children and young people in Education settings

The “Model Child Protection Policy for Schools”, which each school will adopt and tailor to their specific school was approved by the Committee subject to minor amendments. It was noted that the date of issue will be changed to May 2017.

The Committee approved the “Primary Sector Anti-Bullying Policy” which will apply to all Primary Schools; to be reviewed in August 2018. It was noted that Prince Andrew School Anti-Bullying Policy is being reviewed and will be presented to the Committee in due course.

The “Primary Sector Whole School Positive Behaviour Policy, which will apply to all primary schools was approved by the Committee subject to minor changes.; to be reviewed in August 2018.

ACTION: Director

Education staff was thanked for their dedication and commitment with reviewing the safeguarding policies.

40.4 REVISED PRINCE ANDREW SCHOOL SIXTH FORM POLICY

Documents were circulated prior to the meeting; Prince Andrew School Headteacher, Mrs Penelope Bowers was in attendance for this item

.It was noted that the proposed changes to the Sixth Form Policy were a) due to the changes to A levels in particular the shift from modular to linear A level examinations and b) addresses the new Band 3A academic apprenticeships. It was noted that the criteria to enter Sixth Form remains the same.

The Committee approved the revised Prince Andrew School Sixth Form Policy subject to minor amendments.

ACTION: Director

Mrs Bowers left the meeting.

40.5 2017/18 SCHOOL TERM TIMES

Documentation was circulated prior to the meeting.

The proposed term times and school calendar for 2017/18 were considered and approved subject to minor changes.

ACTION: Assistant Director, Schools

40.6 BRIEFING PAPER ON LIBRARY REMODELLING PROPOSAL

The Committee noted the documents which were circulated prior to the meeting.

The Committee noted the plans for the proposed library renovations and approved the closure of the Public Library for the period necessary to complete interior works which is estimated to require approximately six to eight weeks.

40.7 BRIEFING PAPER ON CHANGES TO APPRENTICE ALLOWANCES

The Committee noted the documents which were circulated prior to the meeting.

It was noted that the allowance offered to participants in the apprenticeship scheme are linked directly to the minimum wage on St Helena hence the need to update the current allowance structures.

The Committee therefore, approved the revised Apprentice Allowances and noted the impact of this increase on the ability but every effort will be made to provide a suitable apprenticeship for all eligible applicants.

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40.8 DATE OF NEXT MEETING

The next meeting was provisionally arranged for 21st June 2017.

There being no further business for discussion, the meeting was closed at 12.25hrs.



Confirmed:

Honourable Christine Scipio-O'Dean

Date: 21 June 2017