

**MINUTES OF THE 8th MEETING OF THE HIGHWAYS AUTHORITY HELD ON
MONDAY 20th JANUARY, 2014 @ 09.00a.m. in the COUNCIL CHAMBER.**

Present:	Hon. Cyril George	-	Chairman
	Hon. Wilson Duncan	-	Deputy Chairman
	Hon. Mrs Christine Scipio- O'Dean	-	Member
	Hon. Gavin Ellick	-	Member
	Inspector Jonathon Thomas	-	Police Directorate
	Mr Dave Malpas	-	Roads Manager
	Mr Nicky Lawrence	-	Secretary
	Mr Derek Henry	-	Deputy Director, ENRD
Invited:	Hon. Ian Rummery	-	Chairman – Disabled Person Aid Society – Item 8.1
	Mr David Taylor	-	Head of P&DC – Item 8.2

The Chairman welcomed everyone and opened the meeting.

Open Agenda.

8.1 Disabled Parking in Jamestown.

The Chairman of the Disabled Persons Aid Society was invited to give an update of the Policy regarding parking for disabled persons in Jamestown. He stated that for many years the Society had lobbied for parking areas for the disabled after which one was eventually allocated near the Public Library. He now expressed his gratitude for two additional parks situated near the Museum and the Canister. Initially the Policy was to be implemented along with the Pay & Display system but was 'put on hold'. He explained that people could now be assessed by a physiotherapist to qualify and permits be issued with appropriate ID's. The Policy will need to be formalised and managed in conjunction with Highway's Authority.

Action: Chairman, Disabled Persons Society.

8.2 Unauthorised Excavation near Longwood Gate.

A report was made to the Highway's Authority by the Head of Planning & Development Control about an excavation near Longwood Gate which had been carried out with disregard to Planning Permission.

He informed members that remedial work was being carried out, but due to the road still being used by contractors he was asking permission to place a temporary traffic weight restriction in the affected area. This was agreed and Roads Manager was asked to locate the appropriate signage.

Action: Roads Manager

8.2.1 Parking in Main Street.

This item is intended for the ENR Committee but as it was initiated by Tourism which comes under the umbrella of Enterprise St Helena it was suggested that these organisations along with National Trust and Heritage Society be invited to the ENRC Meeting.

Action: Chairman

8.3 Community Roads.

Application was made for assistance for road improvements in Upper Cow Path and another near the Godfather's Rock Club. However funds have been exhausted for the Fiscal Year 2013/14. These applications will be placed on the list for FY2014/15.

A letter of discontent from the residents of Near High Knoll about the condition of their road was submitted to Committee. Members suggested that the road condition should be assessed by the Roads Manager who will liaise with residents on the way forward.

Action: Roads Manager

8.4 Ladder Hill Corner.

W. A. Thorpe & Sons raised concerns about access to their timber store in Ladder Hill Corner and the possibility for the painting of double yellow lines near the entrance. Inspector of Police offered to visit the area and also talk to Thorpe's.

Action: Inspector of Police

8.5 Parking in Castle Gardens.

A member stated that the 'No Parking' sign near Castle Gardens Gate was an advisory sign only and the public was parking in the Gardens illegally. It was suggested to erect a sign instructing the public that they can access Harbour View Car Park via Castle Gardens. Parking in the Gardens would be allowed for the residents only in defined areas. It was also requested that the Harbour View Park be demarcated.

Action: Roads Manager

8.6 Access Road for Leon Williams.

Mr Williams had submitted a new proposal and plans for access to his house site at Barren Ground. Members discussed this proposal and it was suggested that the Roads Section visit with the applicant and report their findings to the Chairman and if favourable approval will be given.

Action: Roads Manager

8.7 **Cross cutting issues.**
There were no matters to discuss.

8.8 **Matters arising.**

Meeting at Harford Community Centre.

Members discussed issues raised at the Public Meeting held at Harford concerning the impending road closure from Hutt's Gate to Longwood Gate. Options were suggested such as using the Airport Haul Road or the Willow Bank road.

However, it was agreed to hold a Special Highway Authority meeting and invite the Airport Director, the Basil Read Island Director and the Acting Head of the Project Management Unit and discuss ways they might be able to assist.

Meeting scheduled for **29 January 2014 at 09.00am in No. 3, Main Street.**

Safety Rails at Two Gun Saddle.

It was noted that this work is still outstanding. Roads Manager to follow up.

Action: Roads Manager

Double Yellow Lines at Somerville Store.

It was noted that this work is still outstanding. Roads Manager to follow up.

Action: Roads Manager

Pay and Display Parking.

The committee was informed that the Chief of Police would like to discuss this proposal. A meeting will be arranged with Legislative Council.

Action: Chairman

Road Safety.

It was noted that road safety was deferred from October's meeting but not yet discussed. To be included on the February's Agenda.

Action: Secretary

Speed limit at Silver Hill.

To be discussed as a road safety item at February's meeting.

Monitoring of two hour parks and traffic lines.

Inspector of Police updated Committee and stated that legislation is being amended and he personally monitors the situation at different times of the day.

Cruise ship visits.

The two way tour bus system departing Jamestown was discussed and pinch points were identified at certain areas on the route. However members felt this system should be used again on the next cruise ship visit on 7 February and further assessments will be made. The management of tourists at key areas was also discussed.

Customs Officer to be invited to the next meeting.

8.9 Any other business.

Embankment on Longwood Road.

A request was received from a member of the public to remove an embankment near his home. He was informed that it was not an issue for the Highway Authority.

Ad Hoc Requests.

It was suggested that Ad Hoc requests should be placed on the Agenda and not circulated to members except in the case of emergencies.

Action: Secretary

Unity Cottage Road.

It was reported that residents were confused by the wording of the letter regarding the allocation of a grant to repair the road.

Action: Deputy Director

Drainage and roads in New Ground.

A member expressed his concern about the condition of the roads and drainage in this area and asked that the situation be addressed.

Action: Roads Manager

Bus Shelters in HTH and Ladder Hill.

A member also expressed concern about insufficient bus shelters in the Half Tree Hollow and Ladder Hill areas and suggested areas where shelters could be erected.

Action: Chairman

Condition of various community roads.

A member again expressed concern about certain roads such as Blackfield road and asked if this could be addressed.

Action: Roads Manager

Solar lights.

A member stated that Solar lights still do not work and shrubbery needs to be removed in the Clay Gut area in the interest of safety for all road users. It was agreed that an update should be provided to the community regarding the solar lights.

Action: Roads Manager

Safety Rails.

A member asked that safety rails be reinstated on the road between New Ground and Young's Valley, again for the safety of all road users.

Action: Roads Manager

Safety Barrier at Seaview.

A request was received from Mr Doug Wolstenholme for the construction of a Safety Barrier at Sea View following the crash of a car onto his property. His request will be addressed at the February HA meeting under the Agenda item 'Road Safety'.

Next meeting will be held on 17th February 2014 at 10.00hrs in the Council Chamber.

There being no further business the meeting finished at 12.50hrs.

Confirmed.....

Date.....14.04.14.....