



St Helena Government

PERFORMANCE REPORT

**FOR THE PERIOD 7 (OCTOBER 2013)
FINANCIAL YEAR ENDING 31 MARCH 2014**

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Introduction

This report gives a monthly snapshot of progress in some key performance areas which are monitored across the whole of the Public Service, these include; corporate key performance indicators (KPIs), areas for improvement identified during the annual Development Aid Planning Mission (DAPM tracker), Corporate Strategic Risks and Financial reports including revenue and expenditure, the Consolidated Fund and capital expenditure.

Key Performance Indicators

There are 15 high level key performance indicators (KPIs) which are used to monitor performance across SHG in areas which directly support our SDP priorities. For October, we continue with most areas on track and showing a green rating, the direction of travel continues to remain fairly static, this means that directorates will need to be careful that there is no slippage during the coming months. The Health indicators are being reviewed and will be updated in the coming months. There continues to be strong performance against targets set for stay-over tourists (89.6%) and in Education, we have exceeded our target for assessing the quality of teaching and learning in the classroom.

Commitments given during 2013 DAPM

A number of commitments were given by SHG at the annual Development Aid Planning Mission (DAPM) and these areas are regularly monitored as a part of the performance monitoring process. The trend shows consistent progress in most areas with the majority of areas gaining a green RAG rating.

Good news stories for October include strong performance in terms of revenue targets where we are showing positive variances after six months, Executive Council agreed to implement a minimum income standard (MIS) as the basis for up-rating benefits and good progress has been made on the hospital improvement and refurbishment work.

Corporate Risk Management

Events/areas which are likely to hinder or impede progress in achieving our strategic priorities are identified, mitigated and regularly monitored to ensure that negative impact is kept to a minimum. The picture for October remains broadly unchanged from previous months.

Key Variances – Revenue

Total revenue collected to the end of October 2013 is £16,601K compared with a budget of £16,557K. This means that we have over collected so far for this financial year by £44K against the budgeted revenue position.

This position has been achieved through a favourable variance of £223K on Income Tax and Customs Duty revenue coupled with an under collection of revenue in the Infrastructure and Property Division of £108K and The under collection in the Infrastructure and Property Division is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore resulting in recharges received being less than budgeted.

Key Variances – Expenditure

Shipping - As previously reported there is an underspend against the budgeted subsidy payments as a result of increase passenger and freight revenues. Based on current trends in passenger bookings and most cabins now being fully booked for the rest of the financial year, passenger revenues will continue to increase significantly over the year. It is anticipated based on current trends that there will be surplus against the budgeted subsidy of around £900K.

Health - £218K over spend, is primarily a result of the overseas medical referral budget being over spent by £260K with some small underspends in other areas. Based on current projections it is likely that this budget line could be over spent by around £280K, this will continue to be monitored closely over the coming months.

Environment and Natural Resources Directorate(ENRD) - under spent by £54K in Infrastructure and Property this is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore recharges paid is less than budgeted. The under collection in revenue is directly related and offset by the under spend on recharges.

Environment and Natural Resources Directorate(ENRD) - under spent by £86K in Agriculture and Natural Resources, this is largely do to Agricultural contracts not going ahead in the period as originally budgeted for, these will catch up over the coming months. Underspends in employee costs and farmers support have also contributed to this under spend.

Police - £44K over spent, largely because of the additional cost associated with having to finance the around the clock policing of a St Helena prisoner who has been sent to the UK to receive medical treatment.

Corporate Finance - £176K under spend, largely due to a delay in payments from Contributions on Behalf of the Crown.

Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2013/14 is £9,414K of which £1,318K is European Development funding. Spend for the 1st quarter against the projected budget shows a small over spend of £71K and spend for the 2nd quarter of year is under budget by £248,204.



SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 7 (OCTOBER 2013)

NO	Directorate	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel
1	Corporate Services	Number of SHG complaints received monthly	To measure the extent to which the SHG complaints procedure is being used in SHG	More than two per month (Baseline 1.3 reports monthly)	April - 0, May - 0, June - 3, July - 0, Aug - 0, Sept - 1, Oct - 0	green	↔
2	Corporate Services	Time taken to acknowledge correspondence	To measure SHG's commitment to respond timely to customers enquiries.	acknowledged within 3 working days of receipt (No baseline data available. Baseline to be established)	Apr -, May -, Jun 100%, Jul 100%, Aug 100%, Sept 100%, Oct 100%	green	↔
3	Education & Employment	% of lesson observations given an acceptable rating	Assesses the quality of teaching and learning in classrooms against a set criteria and evaluation framework	80 % by Year 1	95%	green	↔
4	Health & Social Welfare	% of patients attending Jamestown clinic without an appointment who are triaged by a nurse and subsequently referred to a doctor	Shows the progress of the nurse triage system	85%	Health are currently in the process of reviewing indicators therefore no update has been provided for October.		
5	Health & Social Welfare	Number of items sold through minor ailments formulary	Shows the number of patients opting to buy over the counter medication rather than having to obtain a prescription from the doctor	125 per month by 31 March 2013 (Baseline zero at 30 September 2012)	Health are currently in the process of reviewing indicators therefore no update has been provided for October.		
6	Health & Social Welfare	% of client satisfaction forms with satisfied rating	Should demonstrate areas for improvement in hospital inpatient services	70% for year 1 with 10% increase thereafter (Baseline 70%)	Health are currently in the process of reviewing indicators therefore no update has been provided for October.		
7	Environment & Natural Resources	Number of people on Government landlord housing list	Should demonstrate level of demand for GLH	5% (equals to 49) reduction by 31.03.14 (52 at 31.03.13)	In October there were 67 people on the housing list (64 at end of Sept 2013). There are 180 GLH are occupied and 6 vacant. Works are being done on the vacant houses which will be allocated when works are complete. We are seeing a rise in the demand for affordable housing but as private accommodation is either unavailable more people are registering onto our list. This issue will be mitigated against through the island's housing strategy.	amber	↔
8	Environment & Natural Resources	% of plan against actual for delivery of the capital programme	Measures how much of the Infrastructure Funding is utilised	100% (baseline less than 50% of infrastructure funding was utilised in 2011/12)	34% of total programme spend currently achieved, (based on 20% over programming). £3.2million spent to date, against projected spend of £6.94million by the end of Q3. We are on track to spend in the next 2 months remaining in Qtr3.	green	↔

NO	Directorate	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel	
KPI's	9	Corporate Services	Amount of revenue achieved through customs	Measures the main revenue streams for SHG – Customs and Income Tax.	Income Tax budget = £3,075,000 Customs Duty Budget = £4,032,000 (Baseline Tax = 2,344,928 Customs = 3,691,072)	New revenue targets have been agreed as part of the DAPM process. These are Income Tax = £3,075,000, Customs Duty = £4,032,000. Note monthly targets have been set and will be reported on each month, details will be provided by the third week of each preceding month. Income Tax Target October = £495,650, Actual = £532,962; Customs Duty Target October = £303,000, Actual = £316,298, therefore £50,610 positive variance for the month. Cumulative figures for the year to 31 October 2013 are Income Tax Target =£2,010,250 Actual = £2,077,390; Customs Duty Target = £2,204,000, Actual = £2,359,875, therefore giving a positive variance of £223,015 after seven months.	green	↔
	10	ESH	Number of stay-over tourist visitor arrivals	Measures the number of stay-over tourists visiting St Helena	2957 (Actual 2012/13 =2527)	272 tourist visitors in October (provisional) Total YTD = 1,227 Target YTD to October = 1,370 therefore 89.6% on target YTD	green	↔
	11	CPPU - Statistics	Number of returning Saints	Number of Saints arriving for long term stay having been absent for two years or longer	>200 (Baseline 142)	Apr = 16, May = 9, June = 6, July = 5, August = 24 September = 23 October =23. Total YTD = 106, average per month = 15.1 To exceed 200 requires and average of 17 per month which gives year to date target of 119.	green	↔
	12	Police	Reduction in crime	Measures reported crimes on St Helena.	160 or less crimes and detect 70% of those crimes (i.e. have an offender identified) (Actual 201/13 160)	Actual Crimes to end of October 2013 = 114 Detection 88% (100 crimes solved out of the 114)	amber	↔
	13	Corporate Services	Number of reported accidents in SHG	Measures the safety of the physical working environment and the degree to which safe working practices are used in SHG	No more than one per month on average (Average of 1.5 reports monthly 2012/13)	Apr 0, May Jun 1, Jul 0, Aug 0, Sept 0 , Oct 1 TOTAL TO DATE = 2	green	↔
	14	Corporate Services	% headcount target achieved annually	In order to support the SDP priority area 3 and strategic objective 7.1, SHG is committed to streamlining its functions in support of building the private sector.	100% - 790 at 31 March 2014 (829.25 at 31 March 2013)	Headcount as at 31 October 2013 was 796.1 In November Directorates will be asked if they will be meeting their headcount target; therefore once information is received this will be reported.	green	↔
	15	Corporate Services	% sickness absence reduced across SHG	This indicator measures SHG's absence level and lost time rate.	2.22% (1.69% as at 31 March 2013)	1.55% lost time rate as at 31 October 2013.	green	↔

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Worsening



Performance Maintaining



REPORT ON KEY DAPM AREAS PERIOD 7 (OCTOBER 2013)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track; there were a few activities that did not take place because of purdah however they will now be carried out as a new council is in place. Now moving on, Finance and Planning Committee currently reviewing initial allocation of budget with members and will report back. Initial budgets were taken to Committees and we are in the process of preparing papers for the 2014 DAPM.	green
	Budget, MTEF and Finance	Revenue & Expenditure	New revenue targets have been agreed as part of the DAPM process. These are Income Tax = £3,075,000, Customs Duty = £4,032,000. Note monthly targets have been set and will be reported on each month, details will be provided by the third week of each preceding month. Income Tax Target October = £495,650, Actual = £532,962; Customs Duty Target October = £303,000, Actual = £316,298, therefore £50,610 positive variance for the month. Cumulative figures for the year to 31 October 2013 are Income Tax Target =£2,010,250 Actual = £2,077,390; Customs Duty Target = £2,204,000, Actual = £2,359,875, therefore giving a positive variance of £223,015 after seven months.	green
2	Statistical Data		GDP 2011/12 was not published in June as anticipated as there are outstanding data issues, was unable to work on Wage Data because of capacity constraints. The Household Expenditure Survey has been distributed and some surveys have been completed Households are now in the process of keeping shopping diaries which will be collected in November.	amber
3	Social		Minimum income standard: In October ExCo endorsed the recommendation to use MIS as the basis for up-rating benefits. IRB and BIP recipients will see an increase in the amount of money received commencing December 2013. Social Policy Plan: The draft plan went to Info LegCo in October and it was agreed that this go to ExCo in November.	green
4	Health & Education	Health Functional Analysis	Awaiting the report from the final Health Functional Analysis Team.	green
		Education	Funding formula for staffing and financing schools: Some preliminary work has been completed but is now subject to internal construction prior to further refinement. First report completed for Director of Education by Vanessa Tissington July 2013. It will not be possible to implement any potential changes to the current arrangements before April 2015. Teacher Training: An on island review of the initial Teacher Training Programme is planned for January/ February 2014. Apprenticeships: The new scheme has been introduced (June/ July 2013). Take up has been most encouraging with 30+ apprenticeships enrolled against the target of 23. Labour Market Strategy: The Labour Market Strategy is the subject of further discussion between ESH and Education with a view to re-drafting the strategy in 2015.	green



REPORT ON KEY DAPM AREAS PERIOD 7 (OCTOBER 2013)

No.	Area		Performance Report	RAG Status
5	Capital Programme	Expenditure & Delivery	The Capital Programme for 2013/14 has been prioritised and spend on projects is progressing. Expenditure in of September 2013 has been approximately £73k making total expenditure to date approximately £3.2m, following a push for invoices for the end of September.	green
	Capital Programme	Hospital	The proposal for the hospital improvement and refurbishment work has been agreed by H&SW. Approval to commence has been given at Procurement Board, tender documents are now being worked up to allow competitive process has commenced.	green
	Capital Programme	Prison & CBU	CBU design to make permanent home in HTH School building is now drafted and awaiting approval by H&SW,a long with new-build Barn View. HM Prison has been granted planning permission. Detailed design and specifications now underway to allow tendering for construction. Market engagement event with local contractors generated good level of interest Infrastructure works within CDA planning application approved October 2013, now awaiting detailed design.	green
	Capital Programme	Management	Monthly monitoring is working well to provide reports to PDG. PMU staff are taking a lead role. Project Handbook has been revised and is awaiting final wording from DFID when they visit in November. Prioritisation process has been agreed with elected members and a report to formally approve the process and current programme will go to Ex-Co following DFID approval.	amber
6	Governance & Structure	Governance	Performance Management: All updates were posted in a fair timeframe this month however we will continue to work with Directorates to ensure that reports for senior officials, elected members and DFID can be produced efficiently. Roles & Responsibilities: A meeting was held to discuss the final draft and it was agreed that this goes to SMT in November.	amber
	Governance & Structure	Headcount	Headcount as at 31 October 2013 was 796.1 The increase in headcount of 6.1 as at October against the agreed target of 790 for 31/03/14 is due to: a) a variance of 3.5 posts against the 01/04/2014 forecast figure for Education and an actual increase of 4.1 posts since August. b) a variance of 6 post against the 01/04/13 forecast figure for H&SW and an actual increase of 2 posts since August. In November Directorates will be asked if they will be meeting their headcount target; therefore once information is recieved this will be reported.	green



REPORT ON KEY DAPM AREAS PERIOD 7 (OCTOBER 2013)

No.	Area		Performance Report	RAG Status
7	Technical Co-Operation	Long Term Technical Co-operation (LTTC)	<p>LTTC shows an overspend of approximately £110k (25%) reflecting actual expenditure against budget as at 31 October 2013. This is mainly due to end of contract payments paid due to additional incoming and contract costs, mid term leave flight costs and relocation costs paid earlier than anticipated, unscheduled end of contract and relocation, locum medical cover, starting costs for new post and recruitment costs being more than budgeted due to new or unplanned recruitment activities.</p> <p>YTD figures show an overspend of approximately £179k (6.5%), which is mainly due in addition to the above, locum medical cover required for longer than anticipated.</p>	green
	Technical Co-Operation	Short Term Technical Co-operation	<p>STTC shows an overspend of approximately £10.3k (12%) reflecting actual expenditure against budget as at 31 October 2013. This is due to costs that was not programmed originally, costs including travel costs paid later than planned, mid term leave costs paid earlier than anticipated.</p> <p>YTD figures show an under spend of approximately £84k (10.4%). This is mainly due to a number of consultancies starting later than expected and invoices received later for payment than initially anticipated, costs budgeted for no longer required as work was completed last FY, no longer require funding from ST TC for a post, a contract is being extended therefore outgoing costs budgeted for this year is no longer required and posts not filled in anticipated timeframe.</p>	green
8	Economic Development	Recurrent Expenditure	<p>ESH recurrent expenditure is on track. Figures show an over spend of £2K for October. Year to date figures show an over spend of £10k.</p>	green
	Economic Development	Milestones	<p>It is anticipated for DFID to finalise and agree the business case for ESH in November.</p>	green



NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Work is progressing across the programme to push spend and delivery through.	green
2	FD ESH	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	Negotiations is currently on going with regards to potential investors. To date, no commitments to investments of a significant nature have been secured.	amber
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green



SHG RISK REPORT PERIOD 7 (OCTOBER 2013)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	A draft disaster recovery plan is planned to be circulated in November 2013. The File Server Project is 98% complete, this should have been completed however capacity shortages have hampered this project.	amber
	6	DHR	Loss of key professional/technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	On the 4 October 2013, an updated SHG Workforce Plan reverted to SMT seeking agreement on what SHG's core services are to inform the focus areas for the WFP and endorse and agree the supporting strategies for implementation. SMT requested HR complete the Action Plan to identify key activities, dates and lead officers for implementation of the strategies and produce an information paper on the current status of the WFP, identify obstacles to implementation and next steps. In the meantime HR have continued to develop and work on many aspects of the workforce plan i.e. <ul style="list-style-type: none"> · In conjunction with AVES we have developed and introduced learning programmes applicable to all levels of management including distance learning at Masters/Degree level · SHG has taken advantage of the Jubilee Programme supported by FCO to provide work-experience opportunities in the UK for senior officials who would benefit from exposure to different cultures and organisations · The performance appraisal process has been further refined to assist with detailing and recognising levels of performance and capability · Whilst there is no formal succession planning strategy, there is a clear move to ensuring that TC staff develop key individuals and in some cases we have a designated person to move into a more senior post once sufficient experience is acquired. · Effective use has been made of both Market Forces Supplements and Responsibility Allowances to recognise and retain individuals when appropriate. · Work continues on developing a transparent reward strategy that will aid retention of key staff 	green
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	Change Manager appointed and action plan awaiting approval. In the meantime the foundation has been laid and significant relationships built upon and developed. Process reviews of current practice are underway. Although there has been some resistance, this has been identified and is being addressed through the action plan and process reviews	amber



NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	green
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	Monthly reporting against divestment opportunities and progress. Two services divested (Firewood and Utilities divested on the 1st April). Further Cleaning Contact divested on the 1st of May. Homehelp and Catering gone out to tender as single status and business case being reviewed again including budget/financial implications. Pest Control in the pipe line. SHG Garage progressing well and Business Case currently being drawn up (90% completed).	Green
10	Fin	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Monitored on a monthly basis, but will be three weeks after the month end. Currently slightly over expectations see detailed note in KPI's. Forward looking projections are positive and revenues will be achieved, aiming for a positive outcome of some £250k.	Green

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



**St Helena
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PERIOD 7 (OCTOBER 2013)

	CURRENT BALANCE	CLOSING BALANCE
	31 October 2013	31 March 2013
	£	£
NET FIXED ASSETS		
Buildings	25,621,042	25,621,042
Infrastructure	4,012,606	4,012,607
Plant, Machinery & Equipment	4,631,257	4,455,122
IT Networks & Equipment	99,363	99,363
Assets Under Construction	141,812,174	117,399,065
NET FIXED ASSETS	176,176,442	151,587,197
OTHER ASSETS		
Housing Loans	427,727	379,374
TOTAL OTHER ASSETS	427,727	379,374
CURRENT ASSETS		
Cash	862,398	766,440
Bank Accounts	(804,216)	12,038,186
Short-term Investments	11,923,363	7,565,758
Prepayments	892,339	601,364
Debtors	92,940	745,747
Accrued Income	424,237	96,141
Stock	1,450,379	1,272,079
Advance Accounts	550,661	46,463
TOTAL CURRENT ASSETS	15,392,101	23,132,177
CURRENT LIABILITIES		
Creditors	55,407	10,794,682
Accruals	2,304,904	567,634
Income received in advance	3,067,945	10,775
Suspense Accounts	(15,272)	90
Provisions	0	0
TOTAL CURRENT LIABILITIES	5,412,984	11,373,180
LONG TERM LIABILITIES		
Funds owing to third parties	37,255,793	37,001,911
TOTAL LONG TERM LIABILITIES	37,255,793	37,001,911
NET ASSETS	149,327,493	126,723,658
RESERVES		
Reserves and Funds	144,788,890	121,998,552
Unposted Profit/(Loss)	4,538,603	4,725,106
TOTAL RESERVES	149,327,493	126,723,658



St Helena
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MOVEMENT ON FUNDS REPORT

	REVENUE					EXPENDITURE					SURPLUS/(DEFICIT)			
	YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR
	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Revised Budget
GOVERNOR	350	350	0	600	600	86,231	84,371	(1,860)	155,956	155,956	(85,881)	(84,021)	(1,860)	(155,356)
CORPORATE SUPPORT, POLICY & PLANNING	139,110	133,495	5,615	238,121	238,121	531,311	538,648	7,337	900,262	900,262	(392,201)	(405,153)	12,952	(662,141)
HUMAN RESOURCES SERVICES	0	0	0	0	0	158,488	192,665	34,177	280,564	280,564	(158,488)	(192,665)	34,177	(280,564)
LONGTERM TECHNICAL CO-OPERATION	0	0	0	0	0	2,917,615	2,738,495	(179,120)	5,034,442	5,034,442	(2,917,615)	(2,738,495)	(179,120)	(5,034,442)
ATTORNEY GENERAL	0	0	0	0	0	37,316	52,862	15,546	61,122	61,122	(37,316)	(52,862)	15,546	(61,122)
POLICE	140,795	135,309	5,486	256,844	256,844	493,650	449,346	(44,304)	760,554	760,554	(352,855)	(314,037)	(38,818)	(503,710)
CORPORATE FINANCE	12,272,477	12,123,063	149,414	20,901,402	20,901,402	1,568,245	1,743,763	175,518	2,935,837	3,200,837	10,704,232	10,379,300	324,932	17,700,565
ECONOMIC DEVELOPMENT	0	0	0	0	0	684,715	694,750	10,035	1,191,000	1,191,000	(684,715)	(694,750)	10,035	(1,191,000)
PENSIONS & BENEFITS	0	0	0	0	0	1,759,453	1,779,618	20,165	3,044,800	3,044,800	(1,759,453)	(1,779,618)	20,165	(3,044,800)
SHIPPING	2,900,333	2,900,332	1	4,972,000	4,972,000	2,974,337	3,198,663	224,326	4,972,000	4,972,000	(74,004)	(298,331)	224,327	0
EDUCATION & EMPLOYMENT	366,035	373,327	(7,292)	639,290	639,290	1,464,482	1,501,213	36,731	2,599,630	2,599,630	(1,098,447)	(1,127,886)	29,439	(1,960,340)
HEALTH & SOCIAL WELFARE	400,840	416,135	(15,295)	713,991	713,991	2,639,552	2,421,301	(218,251)	3,903,513	3,903,513	(2,238,712)	(2,005,166)	(233,546)	(3,189,522)
INTERNAL AUDIT	0	0	0	0	0	27,948	30,872	2,924	53,660	53,660	(27,948)	(30,872)	2,924	(53,660)
AGRICULTURE & NATURAL RESOURCES	136,342	122,498	13,844	266,304	266,304	478,830	564,969	86,139	969,233	969,233	(342,488)	(442,471)	99,983	(702,929)
INFRASTRUCTURE & PROPERTY	244,227	352,052	(107,825)	613,624	613,624	810,984	887,798	76,814	1,502,474	1,502,474	(566,757)	(535,746)	(31,011)	(888,850)
ENVIRONMENTAL MANAGEMENT	0	40	(40)	100	100	133,740	139,734	5,994	237,229	237,229	(133,740)	(139,694)	5,954	(237,129)
Movement on Consolidated Fund	16,600,509	16,556,601	43,908	28,602,276	28,602,276	16,766,897	17,019,068	252,171	28,602,276	28,867,276	(166,388)	(462,467)	296,079	(265,000)
TRANSPORT TRADING ACCOUNT	456,548	369,823	86,725	612,535	612,535	274,253	338,039	63,786	551,622	551,622	182,295	31,784	150,511	60,913
IT TRADING ACCOUNT	265,973	217,888	48,085	373,523	373,523	208,978	194,976	(14,002)	313,010	313,010	56,995	22,912	34,083	60,513
ST HELENA AUDIT SERVICE	20,966	77,353	(56,387)	140,710	140,710	40,010	56,682	16,672	94,857	94,857	(19,044)	20,671	(39,715)	45,853
HOUSING SERVICE TRADING ACCOUNT	153,905	139,264	14,641	244,000	244,000	106,102	148,284	42,182	221,180	221,180	47,803	(9,020)	56,823	22,820
Movement on Trading Accounts	897,392	804,328	93,064	1,370,768	1,370,768	629,343	737,981	108,638	1,180,669	1,180,669	268,049	66,347	201,702	190,099
SHORTTERM TECHNICAL CO-OPERATION	725,412	809,326	(83,914)	1,200,000	1,200,000	725,412	809,326	83,914	1,200,000	1,200,000	0	0	0	0
Movement on STTC Special Fund	725,412	809,326	(83,914)	1,200,000	1,200,000	725,412	809,326	83,914	1,200,000	1,200,000	0	0	0	0



**St Helena
Government**

ANALYSIS OF REVENUE REPORT PERIOD 7 (OCTOBER 2013)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Income Tax	2,077,390	2,010,250	67,140	3,075,000	3,075,000
Customs - Other	1,127,157	1,009,000	118,157	1,788,000	1,788,000
Customs - Alcohol	620,373	499,000	121,373	879,000	879,000
Customs - Tobacco	352,906	380,000	(27,094)	700,000	700,000
Customs - Petrol	156,161	150,000	6,161	450,000	450,000
Customs - Diesel	92,168	155,000	(62,832)	197,000	197,000
Taxes	4,426,155	4,203,250	222,905	7,089,000	7,089,000
Duty & Licenses Received	121,509	101,091	17,863	186,066	186,066
Court Fees & Fines	9,534	3,964	5,570	6,200	6,200
Light Dues	2,978	6,379	(3,400)	10,935	10,935
Cranage	1,357	3,210	(1,853)	5,900	5,900
Dental Fees	10,962	7,879	3,083	13,504	13,504
Fees of Office	11,100	12,138	(1,038)	19,950	19,950
Medical & Hospital	103,436	98,105	5,331	168,181	168,181
Trade Marks	4,064	1,657	2,407	8,000	8,000
Post Office charges	463	2,917	(2,454)	5,000	5,000
Meat Inspection Fees	4,383	9,597	(5,214)	16,460	16,460
Vet Services	9,744	6,300	3,444	10,600	10,600
Marriage Fees	1,822	1,808	14	3,100	3,100
Land Registration fees	4,967	5,833	(866)	10,000	10,000
Spraying fees	1,538	2,100	(562)	4,000	4,000
Immigration Fees	25,353	25,999	(646)	57,815	57,815
Fish & Food Testing	3,276	5,722	(2,446)	9,812	9,812
Planning Fees	10,397	17,000	(6,603)	30,000	30,000
GIS Fees	8,708	9,858	(1,150)	16,900	16,900
Company Registration Fees	1,490	0	1,490	3,805	3,805
Parking Fees	0	21,581	(21,581)	37,000	37,000
Other Fees	336	2,915	(2,579)	6,100	6,100
Fines & Fees Received	215,909	244,962	(29,053)	443,262	443,262
Government Rents	146,737	143,891	(1,787)	248,389	248,389
Earnings Government Departments	51,371	92,081	(34,082)	144,900	144,900
Income Received	29,166	22,604	(577)	136,813	136,813
Commission	836	0	836	0	0
Interest	76,798	98,000	(21,202)	168,000	168,000
Currency Fund Surplus	0	0	0	200,000	200,000
Dividends	0	0	0	36,649	36,649
Argos	0	0	0	25,006	25,006
Grant-in-Aid	7,814,332	7,814,332	0	13,396,000	13,396,000
Shipping Subsidy	2,900,332	2,900,332	0	4,972,000	4,972,000
Treasury Receipts	10,792,299	10,812,664	(20,365)	18,797,655	18,797,655
Other Income	1,047	0	1,047	0	0
Recharges Received	816,316	936,056	(108,028)	1,556,191	1,556,191
TOTAL REVENUE	16,600,509	16,556,599	47,923	28,602,276	28,602,276

St Helena Capital Programme 2013-14
As at 31 October 2013

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14	Comments
					Qtr1	Qtr2	Qtr3	Qtr 4		
E1 - Reducing Reliance on Diesel	DFID	Budget	£402,519	£197,710	£500	£6,500	£53,000	£0	£60,000	
		Revised			£0	£18,342	£41,658	£0	£60,000	
		Actuals	£220,861	£197,710	£0	£18,342	£0		£18,342	
		Variance	£181,658	£0	£500	£0	£41,658	£0	£41,658	
E2 - Power Systems Improvements	DFID	Budget	£5,691,550	£3,557,754	£0	£183,000	£161,000	£26,000	£370,000	
		Revised			£86	£25,628	£173,000	£171,286	£370,000	
		Actuals	£4,954,754	£3,557,754	£86	£25,628	£10,490		£36,204	
		Variance	£736,796	£0	£0	£0	£162,510	£171,286	£333,796	
E3-5 - Installing Renewables	DFID	Budget	£0	£0						
		Revised			£1,042	£479,313	£488,873	£105,772	£1,075,000	
		Actuals	£1,552,672	£989,447	£1,042	£479,313	£68,083		£548,438	
		Variance	£526,562	£0	£0	£0	£420,790	£105,772	£526,562	
E6 - New Electricity Supply to Airport (Enablers for Air Access)	DFID	Budget	£618,495	£153,138	£0	£211,000	£65,850	£88,507	£365,357	
		Revised			£544	£210,634	£65,850	£88,329	£365,357	
		Actuals	£364,316	£153,138	£544	£210,634	£0		£211,178	
		Variance	£254,179	£0	£0	£0	£65,850	£88,329	£154,179	
W1 + Design - Support to Sustainable WRM	DFID	Budget	£1,167,028	£526,634	£7,000	£46,500	£50,000	£56,500	£160,000	
		Revised			£5,378	£23,688	£57,334	£73,600	£160,000	
		Actuals	£1,006,975	£526,634	£5,378	£23,688	£881		£29,947	
		Variance	£160,053	£0	£0	£0	£56,453	£73,600	£130,053	
W2-3 - Water Immediate Needs	DFID	Budget	£3,211,822	£702,726	£0	£420,000	£521,200	£457,800	£1,399,000	
		Revised			£9,416	£580,101	£426,477	£383,006	£1,399,000	
		Actuals	£1,424,452	£702,726	£9,416	£580,101	£22,112		£611,630	
		Variance	£1,787,370	£0	£0	£0	£404,365	£383,006	£787,370	
Sewage Works - Feasibility and Design	DFID	Budget	£148,000	£0	£0	£35,000	£35,000	£78,000	£148,000	
		Revised			£0	£0	£70,000	£78,000	£148,000	
		Actuals	£0	£0	£0	£0	£0		£0	
		Variance	£148,000	£0	£0	£35,000	£70,000	£78,000	£148,000	
Sewage Works - Implementation	DFID	Budget	£2,750,000	£0	£0	£0	£25,000	£25,000	£50,000	
		Revised			£0	£0	£25,000	£25,000	£50,000	
		Actuals	£0	£0	£0	£0	£0		£0	
		Variance	£2,750,000	£0	£0	£0	£25,000	£25,000	£50,000	
Renovation of Sheltered Accommodation - Cape Villa	DFID	Budget	£512,722	£9,361	£0	£195	£975	£118,830	£120,000	
		Revised	£512,722	£9,361	£1,204	£156	£1,100	£117,540	£120,000	
		Actuals	£14,082	£9,361	£1,204	£156	£0		£1,360	£55k retention payment to move to 2015-16
		Variance	£498,640	£0	£0	£0	£1,100	£117,540	£118,640	
CBU	DFID	Budget	£557,740	£2,740	£0	£52,543	£79,373	£268,084	£400,000	
		Revised			£90	£7,006	£0	£92,904	£100,000	
		Actuals	£9,836	£2,740	£90	£7,006	£0		£7,096	Reduced spend in 2013-14 following review of plans and specification
		Variance	£547,904	£0	£0	£0	£79,373	£92,904	£92,904	
Hospital (Including Laboratory Construction)	DFID	Budget	£1,868,580	£68,580	£0	£6,825	£210,000	£283,175	£500,000	
		Revised			£689	£395	£0	£498,916	£500,000	
		Actuals	£69,664	£68,580	£689	£395	£0		£1,084	£1,775,000 total project approved by DFID
		Variance	£1,798,916	£0	£0	£0	£210,000	£498,916	£498,916	

St Helena Capital Programme 2013-14
As at 31 October 2013

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14	Comments
					Qtr1	Qtr2	Qtr3	Qtr 4		
E1 - Reducing Reliance on Diesel	DFID	Budget	£402,519	£197,710	£500	£6,500	£53,000	£0	£60,000	
		Revised			£0	£18,342	£41,658	£0	£60,000	
Backlog Maintenance: GLH	DFID	Budget	£794,443	£196,443	£108,000	£44,250	£44,250	£51,500	£248,000	Extra £25k for void works before reletting, from savings on Jamestown Wharf, plus poss extra £25k for further voids by Christmas. Negative spend result of steel framed bungalow invoices being re-coded to CDA.
		Revised			£108,985	-£13,526	£74,896	£102,645	£273,000	
		Actuals	£292,909	£196,443	£108,985	-£13,526	£1,007		£96,466	
		Variance	£501,534	£0	£0	£0	£73,889	£102,645	£176,534	
Backlog Maintenance:Operational (Education 2013-14)	DFID	Budget	£353,565	£100,565	£5,000	£42,000	£27,000	£29,000	£103,000	Maintenance of buildings (not housing) eg. Schools, offices, library. Additional £10k required for Pilling Primary School playground, taken from savings on Jamestown Wharf. Negative spend following accrual.
		Revised			£6,175	£105,724	£1,101		£113,000	
		Actuals	£211,052	£100,565	£6,175	£105,724	-£1,413		£110,487	
		Variance	£142,514	£0	£0	£0	£2,514	£29,000	£2,514	
Relocations (SHG Offices/Castle Refurb)	DFID	Budget	£386,665	£56,665	£5,000	£18,000	£20,000	£37,000	£80,000	Extra £15k needed for Castle Refurbishment Overspend (from savings on Jamestown Wharf). Negative spend result of a typo with an accrual (£16k instead of £1,600)
		Revised			£10,281	£63,403	£6,316	£15,000	£95,000	
		Actuals	£138,182	£56,665	£10,281	£63,403	£7,833		£81,517	
		Variance	£248,483	£0	£0	£0	-£1,517	£15,000	£13,483	
Victim Suite Refurbishment/Improvement	DFID	Budget	£45,000	£0	£0	£0	£0	£45,000	£45,000	
		Revised			£0	£420	£4,580	£40,000	£45,000	
		Actuals	£923	£0	£0	£420	£503		£923	
		Variance	£44,077	£0	£0	£0	£4,077	£40,000	£44,077	
Quincy Vale Conversion	DFID	Budget	£75,000	£0	£0	£0	£33,000	£42,000	£75,000	Land stabilisation will form bulk of spend, with remainder spent on refurbishment works
		Revised			£4,285	£1,781	£26,934	£42,000	£75,000	
		Actuals	£13,566	£0	£4,285	£1,781	£7,500		£13,566	
		Variance	£61,434	£0	£0	£0	£19,434	£42,000	£61,434	
Prison	DFID	Budget	£676,885	£26,885	£0	£0	£30,000	£20,000	£50,000	£550,000 total approved project cost
Relocation of Barn View		Revised			£3,670	£3,307	£25,000	£18,023	£50,000	
		Actuals	£0	£0					£0	
		Variance	£0	£0	£0	£0	£0	£0	£0	
Development of Monitored Fire Station	DFID	Budget	£0	£0					£0	Feasibility work underway in 2013-14 in-house to inform design and build in 2014-15.
		Revised								
		Actuals	£0	£0	£0	£0	£0		£0	
		Variance	£400,000	£0	£0	£0	£0	£0	£0	
CDA/Ladder Hill Replacement	DFID	Budget	£931,000	£0	£0	£16,000	£0	£200,000	£216,000	2013-14 includes outstanding Steel Frame Bungalow invoices and infrastructure to support prison as well as CDA. (2013-15 funds to complete 12 units in Phase 1 only with option to extend to 25)
		Revised			£9,237	£104,131	£0	£102,632	£216,000	
		Actuals	£114,913	£0	£9,237	£104,131	£1,545		£114,913	
		Variance	£816,087	£0	£0	£0	-£1,545	£102,632	£101,087	
Feasibility Work for Set-Up of Housing Association	DFID	Budget	£98,801	£18,801	£0	£0	£0	£20,000	£20,000	Possible 2013-14 Project, if not 2014-15
		Revised			£0	£0	£0	£20,000	£20,000	
		Actuals	£18,801	£18,801	£0	£0	£0		£0	
		Variance	£80,000	£0	£0	£0	£0	£20,000	£20,000	
Solid Waste Management	DFID	Budget	£1,342,519	£99,588	£7,150	£250,400	£966,650	£1,800	£1,226,000	£253k Vehicles, remainder for Building and fees. £8,645 2014-15 for final build payment, £78k final RCV payment, £45k retention payment 12m after completion
		Revised			£17,928	£172,184	£489,000	£489,522	£1,168,634	
		Actuals	£313,994	£99,588	£19,670	£172,184	£5,621		£197,475	
		Variance	£1,028,525	£0	-£1,742	£0	£483,379	£489,522	£971,159	
ESH - Developing Attractions and Experiences	DFID	Budget	£315,339	£255,339	£0	£5,000	£55,000	£0	£60,000	£50k for Heritage Construction Skills Training, £10k for Cannon Mounts
		Revised			£0	£0	£35,000	£25,000	£60,000	
		Actuals	£255,339	£255,339	£0	£0	£0		£0	
		Variance	£60,000	£0	£0	£5,000	£35,000	£25,000	£60,000	

St Helena Capital Programme 2013-14
As at 31 October 2013

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14	Comments
					Qtr1	Qtr2	Qtr3	Qtr 4		
E1 - Reducing Reliance on Diesel	DFID	Budget	£402,519	£197,710	£500	£6,500	£53,000	£0	£60,000	
		Revised			£0	£18,342	£41,658	£0	£60,000	
ESH - Major Development Projects	DFID	Budget	£100,000	£0	£0	£60,000	£40,000	£0	£100,000	
		Revised			£423	£13,876	£40,000	£45,701	£100,000	
		Actuals	£14,299	£0	£423	£13,876	£0		£14,299	
		Variance	£85,701	£0	£0	£0	£40,000	£45,701	£85,701	
ESH - Loan Equity and Finance	SHG	Budget	£540,000	£0	£540,000	£0	£0	£0	£540,000	
		Revised			£540,000	£0	£0	£0	£540,000	
		Actuals	£540,000	£0	£540,000	£0	£0		£540,000	
		Variance	£0	£0	£0	£0	£0	£0	£0	
R1 - Acquiring Plant & Resurfacing of Main Network Roads	DFID/ EDF10	Budget	£2,940,540	£954,072	£190,000	£180,000	£190,000	£240,000	£800,000	DFID was £2million (all spent pre 2013-14) EDF10 is €3,363,940 (Spend commenced 2012-13 - £254,828), to be paid at exchange rate at time of claim
		Revised			£217,986	£108,879	£230,000	£243,135	£800,000	
		Actuals	£2,028,352	£954,072	£217,986	£108,879	£60,946		£387,812	
		Variance	£912,188	£0	£0	£0	£169,054	£243,135	£412,188	
R2 - Improvements to Field Road and Side Path	DFID	Budget	£2,013,000	£0	£0	£10,000	£40,000	£50,000	£100,000	
		Revised			£0	£0	£40,000	£60,000	£100,000	
		Actuals	£0	£0	£0	£0	£0		£0	
		Variance	£2,013,000	£0	£0	£10,000	£40,000	£60,000	£100,000	
Jamestown Wharf Development	DFID	Budget	£314,550	£80,793	£71,049	£83,710	£0	£78,998	£233,757	£235,551 for surfacing works in total. £10k saving to Backlog Maintenance Operational, £25k saving to GLH Backlog Maintenance Void Works, £15k saving to Castle Refurb, £5k to IT Developments
		Revised			£71,049	£71,087	£0	£36,621	£178,757	
		Actuals	£222,929	£80,793	£71,049	£71,087	£0		£142,136	
		Variance	£91,621	£0	£0	£0	£0	£36,621	£36,621	
Phase 1 Wharf Improvements (Jamestown)	EDF9	Budget	£2,384,647	£227,443	£7,500	£130,374	£345,424	£35,000	£518,298	Stabilisation, Procurement of Cargo Equipment, Concrete Paving, Customs. Relocation of Bio-Security and freight operations, snagging on Customs House and construction of a slipway
		Revised			£7,995	£29,015	£345,303	£135,985	£518,298	
		Actuals	£991,358	£227,443	£7,995	£29,015	£0		£37,010	
		Variance	£1,393,289	£0	£0	£0	£345,303	£135,985	£481,288	
Phase 2 Wharf Improvements (Rupert's)	EDF10	Budget	£0	£0	£0	£0	£0	£0	£0	Breakwater at Ruperts Bay £9million DFID funds outside this programme to be spent 2013-14, EDF10 spend commences 2014-15
		Revised			£0	£0	£0	£0	£0	
		Actuals	£0	£0	£0	£0	£0	£0	£0	
		Variance	£0	£0	£0	£0	£0	£0	£0	
New Tractor	SHG	Budget	£169,280	£0	£0	£0	£169,280	£0	£169,280	
		Revised			£0	£0	£169,280	£0	£169,280	
		Actuals	£0	£0	£0	£0	£0		£0	
		Variance	£169,280	£0	£0	£0	£169,280	£0	£169,280	
IT Developments	SHG	Budget	£411,039	£278,039	£16,585	£0	£0	£116,415	£133,000	Additional £5k for ASYKUDA license funded from Jamestown Wharf Development under-spend
		Revised			£16,585	£132	£42,205	£79,078	£138,000	
		Actuals	£309,382	£278,039	£16,585	£132	£14,626		£31,343	
		Variance	£101,657	£0	£0	£0	£27,579	£79,078	£106,657	
Training of the Vulnerable (CDO)	UNDP	Budget	£50,000	£0	£12,274	£33,183	£4,543	£0	£50,000	Refurbishment of Guinea Grass CC and training of CDO members and vulnerable clients. \$80,000 US, dependant on exchange rate.
		Revised			£7,721	£36,186	£6,093		£50,000	
		Actuals	£45,083	£0	£7,721	£36,186	£1,176		£45,083	
		Variance	£4,917	£0	£0	£0	£4,917	£0	£4,917	

St Helena Capital Programme 2013-14

As at 31 October 2013

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14	Comments
					Qtr1	Qtr2	Qtr3	Qtr 4		
E1 - Reducing Reliance on Diesel	DFID	Budget Revised	£402,519	£197,710	£500 £0	£6,500 £18,342	£53,000 £41,658	£0 £0	£60,000 £60,000	
Total Programme		Budget Revised	£32,949,963	£8,502,723	£971,858	£2,322,980	£3,646,745	£2,473,109	£9,414,692	
		Actuals	£15,162,554	£8,502,723	£1,042,512	£2,041,863	£200,909	£0	£9,057,326	
		Variance	£17,787,409	£0	£-70,654	£281,117	£3,445,836	£2,473,109	£5,772,042	
Total Non-Infrastructure (SHG) (£1.6million 2013-14, £1million 2014-15)		Budget Revised	£1,120,319	£278,039	£556,585	£0	£169,280	£116,415	£842,280	Projects which cannot be funded by DFID (IT Developments, ESH Loan Equity and Finance, New Tractor)
		Actuals	£849,382	£278,039	£556,585	£132	£14,626	£0	£847,280	
		Variance	£270,937	£0	£0	£-132	£154,654	£116,415	£275,937	
Total DFID (Plus remainder of SHG) (£5million + £900k 2013-14)		Budget Revised	£27,570,169	£7,472,413	£205,499	£1,979,423	£2,937,498	£2,081,694	£7,204,114	
		Actuals	£12,634,092	£7,742,413	£252,225	£1,867,651	£124,161	£0	£6,841,748	
		Variance	£14,936,077	£-270,000	£-46,726	£111,772	£2,813,337	£2,081,694	£4,597,711	
Total EDF9		Budget Revised	£2,384,647	£227,443	£7,500	£130,374	£345,424	£35,000	£518,298	
		Actuals	£991,358	£227,443	£7,995	£29,015	£0	£0	£518,298	
		Variance	£1,393,289	£0	£-495	£101,359	£345,424	£35,000	£481,288	
Total EDF10		Budget Revised	£1,824,828	£524,828	£190,000	£180,000	£190,000	£240,000	£800,000	
		Actuals	£642,640	£254,828	£217,986	£108,879	£60,946	£0	£800,000	
		Variance	£1,182,188	£270,000	£-27,986	£71,121	£129,054	£240,000	£412,188	
Total UNDP		Budget Revised	£50,000	£0	£12,274	£33,183	£4,543	£0	£50,000	
		Actuals	£45,083	£0	£7,721	£36,186	£1,176	£0	£50,000	
		Variance	£4,917	£0	£4,553	£-3,003	£3,367	£0	£4,917	

2013-14 Capital Programme Milestone																
Progress as at 31/10/2013																
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date		
Energy	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)					Planning Permission for PV Panels		PV system 4 material delivered to STHL	Contractor appointed. Discussion with planning underway		
						PV system 3 operational (Power Station)					PV system 4 material procured (for Seals corner complex)					
	E2 - Power System Improvements for STHL			IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment		Earth conductor complete	Sound proofing complete	IMC contract progress payment		IMC contract progress payment		IMC contract progress payment	Delay with tendering because of supply chain issue	
							Improvement to radio communication				Power Station refurbishments complete (other works)	Station transformer upgraded		Phase 2 network studies commenced		
									IMC contract progress payment		Power Station refurbishments complete (initial works)	Fan drives operational				
	E5 - Installing Renewables (incl. E3 & E4)			Civil works supervision	Civil works supervision	WTG equipment ready for dispatch ex-WES works	Civil works progress payments	Civil works supervision	Civil works supervision	Civil works supervision	Civil works supervision	WTG Installation commence	Six new turbines erected & operational	Partial project closure (phase 1)	Wind turbines have been delivered to site. Towers need to travel on haul road as to long for public road network.	
					2013/14 Project Budget approved	Civil works supervision	Civil works supervision	Sundry local contract labour	Civil works progress payments	Civil works progress payments	Civil works complete		Wind turbine portal established and operational	Scope for phase 2 defined	Civil works continuing	
								WTG equipment delivered to Ruperts		Civil works supervision			New turbines integrated into Power Station SCADA system	Training provided to a technician		
	E6 - Enablers for air access				Material for airport related works (80% down payments)							Remainder of materials arrive	Power supply to other Basil Read facilities	Low voltage reticulation to airport related facilities	Design for infrastructure agreed with Basil Read and Connect	All works are on target
					2013/14 Project Budget approved											
Water	W1 - Support to sustainable water resource management			2013/14 Project Budget approved	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Fairhurst working on project. Ongoing water monitoring in place.		
				Water resource monitoring	Water resource monitoring	Water resource monitoring	Water resource monitoring (Ongoing)									
	W2/W3 Immediate water needs			2013/14 Project Budget approved			Bottom Woods pipe contract	Bottom Woods pipe contract	Bottom Woods pipe contract				Levelwood to Green hill	Levelwood to Green hill	Works continuing	
							Briars control Cable Payment									
					Contract 12 WTW refurb		Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb			
					Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations		Model Cottage pipe contract	Model Cottage pipe contract				
Sewerage	Sewage works (Feasibility & design)			2013/14 Project Budget approved					Consultancy fee progress payment		Consultancy fee progress payment		Consultancy fee progress payment	Consultants now back in UK. Work Progressing		
	Sewage works (Implementation)			2013/14 Project Budget approved					Preparatory works 1		Preparatory works 2			Compiling technical specifications		
Health	Cape Villa Redevelopment Project			2013/14 Project Budget approved				Specification and Scheduling documents completed	Tender Documents issued	Negotiation with contractor	Start on site	Contractor mobilises	Works implemented	Specifications complete. Procurement has approved awarding contract to existing contractors. Planning variation approved		
							Building Regulations drawing submitted for approval									
	Challenging Behavioural Unit - New Build/Temporary			2013/14 Project Budget approved		Building Regulations drawing submitted for approval		Specification and Scheduling documents completed	Tender Documents issued	Submission of Tender documents	Evaluation of Tenders	Contractor mobilises	Works implemented	Change of Project Manager. VE and Detailed specifications underway		
											Contract awarded					

2013-14 Capital Programme Milestone															
Progress as at 31/10/2013															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		Contractor appointed. Discussion with planning underway	
						PV system 3 operational (Power Station)				PV system 4 material procured (for Seals corner complex)					
			IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment		Earth conductor complete	Sound proofing complete	IMC contract progress payment		IMC contract progress payment		IMC contract progress payment	Delay with tendering because of supply chain issue	
	Hospital re-development		Initial discussions on single sourcing	2013/14 Project Budget approved					Single source contract protocols in place.	Submission of tender				Contractor commences delivery, meetings etc with PM and Client	Change of Project Manager. Specifications documents underway. Procurement for design and build progressing.
							Discussions around potential delivery options	Issue specifications and preliminaries		First formal negotiations with Contractor	Contract signed	Contractor mobilises in-house design team			
								First draft of specification and preliminaries							
Buildings	GLH Backlog Maintenance (Jamestown electrical rewiring)		Brief approved	2013/14 Project Budget approved	Designs approved	Cost approval	Award of contract	Electrical Works commence	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical works finalised	Contractors have started on site	
			Project Manager appointed	Designs prepared	Eol's sought	Tender process conducted									
			Designs prepared												
	Backlog Maintenance - Operational (Schools)		Award of contract - St Pauls school				Works start at PAS	Works completed at PAS							Works Completed
			Final designs approved for PAS												
	Relocations (Corporate Services, IT training suite, Police)			Brief approved, - Corporate Services, works commence	Works progresses on Corporate Services	Works finalises; relocation of CS actioned				Design prepared (IT, Police)	Tender Process	Award Contract and Training Suite relocated			Police relocation is under review. Project Manager sourcing funds to relocate the drawing office.
					Brief approved (IT, Police)	Design prepared (IT, Police)			Buildings Refurbished	Buildings Refurbished	Buildings Refurbished	Buildings Refurbished			
	Victim Suite refurbishment				Brief approved	Design prepared	Design finalised	Work on site	work continues	Work complete					On site works progressing
					Cost approval		Tender Process/Award of contract		Buildings Refurbished	Buildings Refurbished	Buildings Refurbished	Buildings Refurbished			
	Conversion of Quincy Vale to GLH				2013/14 Project Budget approved	Brief Approved	Design Prepared	Design Prepared	Contract award	Construction progresses	Construction progresses	Complete stabilisation works	Complete refurbishment works		Contractors for both the stabilisation and refurbishment works are on site.
				Project Manager appointed		Cost approval	Submission to Building Control	Building control approved as minor works							
							Tender specifications issued	Start works							
Relocation of Prison	Design prepared	Design prepared	2013/14 Project Budget approved	Designs approved by client	Planning approval obtained	Contract briefing complete	Building regulations submission	Undertake Tender Process to appoint contractor	Contract awarded	Construction progresses	Construction progresses	Construction progresses		Awaiting final sign-off on structural element of plans, and timescale for vacating Sundale from CBU project. Procurement of specialist equipment for the Prison has started.	
					Cost approval					Assess utility requirements and implement where necessary	Infrastructure works on site				
Housing	CDA/Reprovision of Ladder Hill			2013/14 Project Budget approved				Planning Approved for Phase 1				Utilities Works Commence		Planning Application approved. Awaiting detailed infrastructure design.	
	Community based housing association	Housing Trading Account established		2013/14 Project Budget approved		Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements			Organisation established as legal entity	Tendering for critical friend	
						Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account		
					Establish capital funding requirements					Expert advice sought on housing and law	Expert advice sought on housing and law	Expert advice sought on housing and law			

2013-14 Capital Programme Milestone															
Progress as at 31/10/2013															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)					Planning Permission for PV Panels		PV system 4 material delivered to STHL	Contractor appointed. Discussion with planning underway	
						PV system 3 operational (Power Station)					PV system 4 material procured (for Seals corner complex)				
				IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment		Earth conductor complete	Sound proofing complete	IMC contract progress payment		IMC contract progress payment		IMC contract progress payment	Delay with tendering because of supply chain issue
												Undertake options review on most effective housing form of CBHO	Undertake options review on most effective housing form of CBHO	Establish steering group for CBHO	
Environmental Health	Solid Waste - Redevelopment of Horse Point landfill	Local Project Manager appointed	Tender Document prepared	Issue Tender Document	Single Source BR Procurement Process			Contract Signed	Construction commences; survey site	Foundation for waste reception building, civic amenity site and concrete apron	Waste reception building and civic amenity are completed	Final concreting construction completed	New Waste Management procedure at Horse Point landfill commences	Single tender contract signed. Contractor surveying on site. Start excavation soon.	
				Access gates			Bird netting arrives			Agricultural tractor, Agricultural trailer and Land Rover trailer arrive	Waste cells dug first waste cell constructed and bird netting erected	Site restoration completed			
											Land rover and telehandler arrive on Island				
								RCV Tender re-advertise	RCV re-evaluation of tender	RCV Tender awarded			RCV Shipped		Tendering for RCV ongoing.
Economic	Visitor Attractions - Lemon Valley					Finalising Project Design	Training Commences	Advertise for tenders for additional works		Work commences		Work completed		8 Students completed training. Work underway. Extra building work being tendered	
	Visitor Attractions - Cannon Mounts			Finalising Design		Sought Eol's & Award Contract		Work Commences				Work completed		Museum leading on this project. Awaiting quotes.	
	Major Development Projects			Work commences on small portion of street	Project re-costed (Award of tender was in 2011: cost inflations etc)		Potential Re-Tender	ESH board for extra funds			Works commence		Works Completed	Project Manager negotiated with existing contractor. ESH board approved extra £15,000 to top up budget. No road closures needed.	
	Loan Equity and Finance													Quarter 1: 25 loans approved. Quarter 2: 2 loans approved (Value £31,292)	
Roads	R1 - Road rehabilitation and Maintenance (EDF10)	Road Asset list complete	Minor road conditions survey completed	13km road completed			2013 road survey completed	15km road completed		17km road completed		Asset database complete	23km road complete	R1 works are at risk as there will be no Project Manager to run the project after Dave leaves. Risk of not hitting target for EDF Variable Tranche in September 2014.	
	R2 - Field Road and Side Path						Designer/contract or appointed		Survey work complete	Outline design complete		Necessary consultations and consents gained	Detailed design complete	Once contractor appointed, will review future milestones inline with their programme.	
Wharf	Jamestown Wharf - DFID	Construction progresses	Construction progresses	Works finalised/Defects listed					Feasibility work on water front hotel	Retention payment				Feasibility work on water front hotel commenced.	
	Phase 1: Customs (EDF9)	Electrical works ongoing	Footbridge installed	Relocation of carousel/remainder electrical works	Tender Process - external concreting	Award contract/Works commence	Works continue	Works continue	works complete					Snagging work underway by PWSD.	
	Phase 1: Main Wharf Works (EDF9)				Contractor issues finalised	Discussion around remedial action		Slabs repaired					Retention moneys paid	Arrangement for photographs of the slabs to be done and sent away. CAN is still required to return and complete the defects. Feasibility work on slipway on the way.	
Forestry	New Tractor							Tractor arrives on-island					Arrived on-island		
Information Technology	IT Development			Personnel depart for overseas training	Overseas training delivered	Overseas training delivered	Personnel arrive back on-island	Training cascaded to other SHG officials						Training programme underway	
Community	Training of the Vulnerable				Refurbishment works start	Opening of Office and facilities for members		Training for CDO members starts	Refurbishment works completed	Training completed and Community Centre in full operation				Refurbishment works almost complete. Trainer has arrived and training has started	