



St Helena Government

PERFORMANCE REPORT

**FOR THE PERIOD 8 (NOVEMBER 2013)
FINANCIAL YEAR ENDING 31 MARCH 2014**

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Introduction

This report gives a monthly snapshot of progress in some key performance areas which are monitored across the whole of the Public Service, these include; corporate key performance indicators (KPIs), areas for improvement identified during the annual Development Aid Planning Mission (DAPM tracker), Corporate Strategic Risks and financial reports including revenue and expenditure, the Consolidated Fund and capital expenditure.

Key Performance Indicators

There are 15 high level key performance indicators (KPIs) which are used to monitor performance across SHG in areas which directly support our SDP priorities. For November, we continue with most areas on track and showing a green rating, the direction of travel continues to remain fairly static, this means that directorates will need to be careful that there is no slippage during the coming months. The Health indicators are being reviewed and will be updated in the coming months. One of the areas where progress is less steady is reducing the number of people on the Government Landlord Housing list where we are still some way off the annual target, however this is partly due to limited housing stock and the plans to increase this in the coming year will help to redress this situation.

Commitments given during 2013 DAPM

A number of commitments were given by SHG at the annual Development Aid Planning Mission (DAPM) and these areas are regularly monitored as a part of the performance monitoring process. The trend shows consistent progress in most areas with the majority of areas gaining a green RAG rating.

Good news stories for November include progress in a number of projects in the Capital Programme, notably the CBU, the new build Barn View and the Prison where planning and other essential approvals have been granted. And the current strong performance against revenue continues for November with a positive variance more than 200K after seven months

Corporate Risk Management

Events/areas which are likely to hinder or impede progress in achieving our strategic priorities are identified, mitigated and regularly monitored to ensure that negative impact is kept to a minimum. The picture for November remains broadly unchanged from previous months.

Key Variances – Revenue

Total revenue collected to the end of November 2013 is £18,818K compared with a budget of £18,937K. This means that we have under collected so far for this financial year by £119K against budgeted revenue.

Although a favourable variance of £124K has been achieved on Income Tax and Customs Duty revenue a significant under collection of revenue in the Infrastructure and Property Division of £108K and other small under collections throughout SHG for other fees and charges has resulted this current undercollection in comparison to budgeted revenue. The under collection in the Infrastructure and Property Division is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore resulting in recharges received being less than budgeted.

Despite this, recent work on forecasts to the end of the financial year shows a positive change and we anticipate that over the next four months tax revenue will increase and result in an over collection of revenue at the year end.

Key Variances – Expenditure

As previously reported there is an underspend against the budgeted shipping subsidy payments as a result of increase passenger and freight revenues. The under spend at the end of November 2013 is based on current trends in passenger bookings. All cabins up until February are fully booked, passenger revenues will continue to increase significantly over the year. It is anticipated based on current trends that there will be surplus against the budgeted subsidy of around £900K.

Health - £196K over spend, is due to the overseas medical referral budget being over spent by £292K with some small underspends in other areas.

Environment and Natural Resources Directorate(ENRD) - under spent by £87K in Infrastructure and Property this is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore recharges paid is less than budgeted. The under collection in revenue is directly related and offset by the under spend on recharges.

Environment and Natural Resources Directorate(ENRD) - under spent by £114K in Agriculture and Natural Resources, this is largely due to Agricultural contracts not going ahead in the period as originally budgeted for, these will catch up over the coming months. Underspends in employee costs and farmers support have also contributed to this under spend.

Police - £50K over spent, largely because of the additional cost associated with having to finance the around the clock policing of a St Helena prisoner who has been sent to the UK to receive medical treatment.

Corporate Finance - £174K under spend, largely due to a delay in payments from Contributions on Behalf of the Crown.

Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2013/14 is £9,414K of which £1,318K is European Development funding. Spend for the 1st quarter against the projected budget shows a small over spend of £71K and spend for the 2nd quarter of year is under budget by £248,204.

DAPM Paper 5d: SHG PERFORMANCE REPORT SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 8 (NOVEMBER 2013)

NO	Directorate	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel	
KPI's	1	Corporate Services	Number of SHG complaints received monthly	To measure the extent to which the SHG complaints procedure is being used in SHG	More than two per month (Baseline 1.3 reports monthly)	April - 0, May - 0, June - 3, July - 0, Aug - 0, Sept - 1, Oct - 0, Nov - 1	green	↔
	2	Corporate Services	Time taken to acknowledge correspondence	To measure SHG's commitment to respond timely to customers enquiries.	acknowledged within 3 working days of receipt (No baseline data available. Baseline to be established)	Apr -, May -, Jun 100%, Jul 100%, Aug 100%, Sept 100%, Oct 100%, Nov 100%	green	↔
	3	Education & Employment	% of lesson observations given an acceptable rating	Assesses the quality of teaching and learning in classrooms against a set criteria and evaluation framework	80 % by Year 1	95%	green	↔
	4	Health & Social Welfare	% of patients attending Jamestown clinic without an appointment who are triaged by a nurse and subsequently referred to a doctor	Shows the progress of the nurse triage system	85%	Health are currently in the process of reviewing indicators therefore no update has been provided for November.		
	5	Health & Social Welfare	Number of items sold through minor ailments formulary	Shows the number of patients opting to buy over the counter medication rather than having to obtain a prescription from the doctor	125 per month by 31 March 2013 (Baseline zero at 30 September 2012)	Health are currently in the process of reviewing indicators therefore no update has been provided for November.		
	6	Health & Social Welfare	% of client satisfaction forms with satisfied rating	Should demonstrate areas for improvement in hospital inpatient services	70% for year 1 with 10% increase thereafter (Baseline 70%)	Health are currently in the process of reviewing indicators therefore no update has been provided for November.		
	7	Environment & Natural Resources	Number of people on Government landlord housing list	Should demonstrate level of demand for GLH	5% (equals to 49) reduction by 31.03.14 (52 at 31.03.13)	In November there were 67 people on the housing list (64 at end of Sept 2013). This is partly due to a drive to encourage people to register so that there is a better understanding of housing needs. Void levels in government housing are very low but vacancies are limited since the stock only totals 180. The transfer and improvement of six homes at Levelwood will address some of the need, but the combination of high private sector rents and xmas homecomings means that demand will be particularly high at this time of year. There is no desire among owners of empty homes to let to our waiting list nominees but we are continuing to offer them advice and encouragement to make better use of their homes. The development programme of 15pa is being driven by hotel development and the rehousing of tenants living in substandard housing. This programme needs to continue if it is to make some inroads into the underlying level of need	amber	↔
	8	Environment & Natural Resources	% of plan against actual for delivery of the capital programme	Measures how much of the Infrastructure Funding is utilised	100% (baseline less than 50% of infrastructure funding was utilised in 2011/12)	43% of total programme spend currently achieved, (based on 20% over programming). £4.1million spent to date, against projected spend of £5.54million by the end of Q3. We are on track to spend further in the remaining part of Qtr3.	green	↔

NO	Directorate	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel
9	Corporate Services	Amount of revenue achieved through customs	Measures the main revenue streams for SHG – Customs and Income Tax.	Income Tax budget = £3,075,000 Customs Duty Budget = £4,032,000 (Baseline Tax = 2,344,928 Customs = 3,691,072)	Income Tax Target November = £220,650, Actual = £226,442; Customs Duty Target November = £366,000, Actual = £260,942, therefore £99,266 positive variance for the month. Cumulative figures for the year to 30 November 2013 are Income Tax Target =£2,230,900 Actual = £2,303,832; Customs Duty Target = £2,559,000, Actual = £2,609,816, therefore giving a positive variance of £123,748 after eight months.	green	↔
10	ESH	Number of stay-over tourist visitor arrivals	Measures the number of stay-over tourists visiting St Helena	2957 (Actual 2012/13 =2527)	209 tourist visitors in November (provisional) Total YTD = 1,428 Target YTD to November = 1,666 therefore 85,7% on target YTD	green	↔
11	CPPU - Statistics	Number of returning Saints	Number of Saints arriving for long term stay having been absent for two years or longer	>200 (Baseline 142)	Apr = 16, May = 9, June = 6, July = 5, August = 24 September = 23 October =23 November=18. Total YTD = 124, average per month = 11.2 To exceed 200 requires an average of 17 per month which gives year to date target of 187.	green	↔
12	Police	Reduction in crime	Measures reported crimes on St Helena.	160 or less crimes and detect 70% of those crimes (i.e. have an offender identified) (Actual 201/13 160)	Actual Crimes to end of November 2013 = 139 Detection 88% (122 crimes solved out of the 139)	amber	↔
13	Corporate Services	Number of reported accidents in SHG	Measures the safety of the physical working environment and the degree to which safe working practices are used in SHG	No more than one per month on average (Average of 1.5 reports monthly 2012/13)	Apr 0, May Jun 1, Jul 0, Aug 0, Sept 0 , Oct 1, Nov 0 TOTAL TO DATE = 2	green	↔
14	Corporate Services	% headcount target achieved annually	In order to support the SDP priority area 3 and strategic objective 7.1, SHG is committed to streamlining its functions in support of building the private sector.	100% - 790 at 31 March 2014 (829.25 at 31 March 2013)	Headcount as at 30 November 2013 was 794.1 Revised headcount predictions received from Directorates in November as requested, indicates the headcount target for the YE being achieved.	green	↔
15	Corporate Services	% sickness absence reduced across SHG	This indicator measures SHG's absence level and lost time rate.	2.22% (1.69% as at 31 March 2013)	1.59% lost time rate as at 30 November 2013.	green	↔

Key to arrows

-  Performance Improving
-  Performance Maintaining
-  Performance Data currently being collected
-  Performance Worsening



REPORT ON KEY DAPM AREAS PERIOD 8 (NOVEMBER 2013)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track; there were a few activities that did not take place because of purdah however they will now be carried out as a new council is in place. Now moving on, Finance and Planning Committee currently reviewing initial allocation of budget with members and will report back. Initial budgets were taken to Committees and we are in the process of preparing papers for the 2014 DAPM.	green
	Budget, MTEF and Finance	Revenue & Expenditure	Revenue targets agreed as part of the DAPM process are as follows: Income Tax = £3,075,000, Customs Duty = £4,032,000. Note monthly targets have been set and will be reported on each month, details will be provided by the third week of each preceding month. Income Tax Target November = £220,650, Actual = £226,442; Customs Duty Target November = £366,000, Actual = £260,942, therefore £99,266 positive variance for the month. Cumulative figures for the year to 30 November 2013 are Income Tax Target =£2,230,900 Actual = £2,303,832; Customs Duty Target = £2,559,000, Actual = £2,609,816, therefore giving a positive variance of £123,748 after eight months.	green
2	Statistical Data		GDP 2011/12 was not published in June as anticipated as there are outstanding data issues, no further progress will be made until Statistician returns in February. Insufficient capacity to conduct initial proposal regarding Wage Data but this will be progressed as part of Private Sector Employment/ Labour Market Survey. The Household Expenditure Survey was completed in November. Data entry is complete for questionnaires (waiting on double entry) and checking/entry of shopping diaries is underway. Preliminary analysis of income information made available to support DAPM negotiations.	amber
3	Social		Social Policy Plan: The draft plan went to Info LegCo in October and it was agreed that this go to ExCo in November.	green
4	Health & Education	Health Functional Analysis	Discussion between parties are still ongoing.	green
		Education	Funding formula for staffing and financing schools: Some preliminary work has been completed but is now subject to internal construction prior to further refinement. First report completed for Director of Education by Vanessa Tissington July 2013. It will not be possible to implement any potential changes to the current arrangements before April 2015. Teacher Training: An on island review of the initial Teacher Training Programme is planned for January/ February 2014. Apprenticeships: The new scheme has been introduced (June/ July 2013). Take up has been most encouraging with 30+ apprenticeships enrolled against the target of 23. Labour Market Strategy: The Labour Market Strategy is the subject of further discussion between ESH and Education with a view to re-drafting the strategy in 2015.	green



REPORT ON KEY DAPM AREAS PERIOD 8 (NOVEMBER 2013)

No.	Area		Performance Report	RAG Status
5	Capital Programme	Expenditure & Delivery	The Capital Programme for 2013/14 has been prioritised and spend on projects is progressing. Expenditure in Q3 2013-14 to date has been approximately £1.025million making total expenditure to date approximately £4.1m.	green
	Capital Programme	Hospital	The proposal for the hospital improvement and refurbishment work has been agreed by H&SW. Expressions of Interest have been sought for a contractor to carry out the Improvement and Refurbishment works and are currently under review prior to Invitations to Tender being issued.	green
	Capital Programme	Prison & CBU	CBU design to make permanent home in HTH School building has been approved by H&SW, along with new-build Barn View. Detailed specification is currently underway prior to tendering. HM Prison has been granted planning permission. Market engagement event with local contractors generated good level of interest Infrastructure works within CDA planning application approved October 2013, now awaiting detailed design following specialist advice from structural surveyor. Tenders underway to procure various specialist fittings.	green
	Capital Programme	Management	Monthly monitoring is working well to provide reports to PDG. PMU staff are taking a lead role. Project Handbook has been revised and is awaiting final wording from DFID when they visit in January. Prioritisation process has been agreed with elected members and a report to formally approve the process and current programme will go to Ex-Co following DfID approval.	amber
6	Governance & Structure	Governance	Performance Management: All updates were posted in a fair timeframe this month however we will continue to work with Directorates to ensure that reports for senior officials, elected members and DFID can be produced efficiently. Corporate Governance for officials: release of final document this week (w/e 20.12.13)	amber
	Governance & Structure	Headcount	Headcount as at 30 November 2013 was 794.1 This is a decrease of 2 posts from the previous month and revised predictions submitted by Directors for the period November 2013 to March 2014, anticipates the YE target of 790 being met.	green
7	Technical Co-Operation	Long Term Technical Co-operation (LTTC)	LTTC shows an overspend of approximately £11.5k (3%) reflecting actual expenditure against budget as at 30 November 2013. This is mainly due to earlier/late start/end of contract travel payments made, recruitment costs were more than anticipated due to new or unplanned recruitment activities. YTD figures show an overspend of approximately £193k (6.1%). In addition to the above, posts were filled for longer periods resulting in costs being more than anticipated.	green



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REPORT ON KEY DAPM AREAS PERIOD 8 (NOVEMBER 2013)

No.	Area		Performance Report	RAG Status
	Technical Co-Operation	Short Term Technical Co-operation	STTC shows an overspend of approximately £86k (97%) reflecting actual expenditure against budget as at 30 November 2013. This is due to costs for additional agreed consultancies and unplanned end of contract costs. YTD figures show an under spend of approximately £2k (0%), which is an insignificant variance.	green
8	Economic Development	Recurrent Expenditure	ESH recurrent expenditure - figures showed an underspend in November of £37k this is due to certain invoices not being issued in the predicted month of expenditure. Year to date figures show an under spend of £840k this is due to timing of invoices.	green
	Economic Development	Milestones	DFID did finalise the business case for the 3 year project	green



SHG RISK REPORT PERIOD 8 (NOVEMBER 2013)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
RISKS	1 PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Work is progressing across the programme to push spend and delivery through.	green
	2 FD ESH	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
	3 FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	Negotiations is currently on going with regards to potential investors. To date, no commitments to investments of a significant nature have been secured.	amber
	4.1 ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	4.2 ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	4.3 ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	5 IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	green



SHG RISK REPORT PERIOD 8 (NOVEMBER 2013)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	On the 1 November 2013, an updated Action Plan in respect of the Workforce Plan was submitted to SMT seeking approval for SMT to support the key activities as outlined in the Action Plan. SMT requested a further revision to the Action Plan to include PIs for monthly progress reports on recommendations. In addition, the budget priorities agreed by elected members are to be factored into the Workforce Plan and the revised version circulated to Directors. The recent exercise to agree SHG's core services and priorities has resulted in vision documents being produced by each directorate on the way forward in the medium to long term. This information will be fed into a framework which is being developed to inform the work required under the workforce plan and will form the basis of our discussions with Directors on what their needs are – it is anticipated that this work will commence in January 2014.	green
7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	A Modernisation Group has been established and is meeting monthly. The Action Plan has been agreed, as have a priority list of work. Three process reviews have taken place - Customer Service Centre and Post Office, HR Recruitment, Housing Management (light) and a review of Corporate Support services has commenced.	green
8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	green
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	Monthly reporting against divestment opportunities and progress. Two services divested (Firewood and Utilities divested on the 1st April). Further Cleaning Contact divested on the 1st of May. Homehelp and Catering gone out to tender as single status and business case being reviewed again including budget/financial implications. Pest Control in the pipe line. SHG Garage progressing well and Business Case currently being drawn up (90% completed).	Green
10	Fin	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Monitored on a monthly basis, but will be three weeks after the month end. Currently slightly over expectations see detailed note in KPI's. Forward looking projections are positive and revenues will be achieved, aiming for a positive outcome of some £250k.	Green

Key to arrows

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PERIOD 8 (NOVEMBER 2013)

	CURRENT BALANCE	CLOSING BALANCE
	30 November 2013	31 March 2013
	£	£
NET FIXED ASSETS		
Buildings	24,597,945	25,621,042
Infrastructure	8,447,942	4,012,607
Plant, Machinery & Equipment	3,874,083	4,455,122
IT Networks & Equipment	63,452	99,363
Assets Under Construction	142,718,868	117,399,065
NET FIXED ASSETS	179,702,290	151,587,197
OTHER ASSETS		
Housing Loans	423,530	379,374
TOTAL OTHER ASSETS	423,530	379,374
CURRENT ASSETS		
Cash	1,036,402	766,440
Bank Accounts	(132,844)	12,038,186
Short-term Investments	8,473,363	7,565,758
Prepayments	1,000,002	601,364
Debtors	227,184	745,747
Accrued Income	243,883	96,141
Stock	1,449,110	1,272,079
Advance Accounts	544,694	46,463
TOTAL CURRENT ASSETS	12,841,794	23,132,177
CURRENT LIABILITIES		
Creditors	122	10,794,682
Accruals	820,433	567,634
Income received in advance	1,537,289	10,775
Suspense Accounts	25,452	90
Provisions	0	0
TOTAL CURRENT LIABILITIES	2,383,296	11,373,180
LONG TERM LIABILITIES		
Funds owing to third parties	40,488,103	37,001,911
TOTAL LONG TERM LIABILITIES	40,488,103	37,001,911
NET ASSETS	150,096,215	126,723,658
RESERVES		
Reserves and Funds	144,437,742	121,998,552
Unposted Profit/(Loss)	5,658,473	4,725,106
TOTAL RESERVES	150,096,215	126,723,658



MOVEMENT ON FUNDS REPORT

PERIOD 8 (NOVEMBER 2013)

	REVENUE					EXPENDITURE					SURPLUS/(DEFICIT)			
	YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR
	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Revised Budget
GOVERNOR	400	400	0	600	600	98,362	94,523	(3,839)	155,956	155,956	(97,962)	(94,123)	(3,839)	(155,356)
CORPORATE SUPPORT, POLICY & PLAN	159,665	155,507	4,158	238,121	238,121	607,634	601,165	(6,469)	900,262	900,262	(447,969)	(445,658)	(2,311)	(662,141)
HUMAN RESOURCES SERVICES	0	0	0	0	0	175,596	204,925	29,329	280,564	280,564	(175,596)	(204,925)	29,329	(280,564)
LONGTERM TECHNICAL CO-OPERATION	0	0	0	0	0	3,354,556	3,163,341	(191,215)	5,034,442	5,034,442	(3,354,556)	(3,163,341)	(191,215)	(5,034,442)
ATTORNEY GENERAL	0	0	0	0	0	40,989	54,612	13,623	61,122	61,122	(40,989)	(54,612)	13,623	(61,122)
POLICE	163,906	159,287	4,619	256,844	256,844	566,567	516,376	(50,191)	760,554	760,554	(402,661)	(357,089)	(45,572)	(503,710)
CORPORATE FINANCE	13,862,547	13,840,042	22,505	20,901,402	20,901,402	1,797,042	1,971,014	173,972	2,935,837	3,200,837	12,065,505	11,869,028	196,477	17,700,565
ECONOMIC DEVELOPMENT	0	0	0	0	0	783,965	794,000	10,035	1,191,000	1,191,000	(783,965)	(794,000)	10,035	(1,191,000)
PENSIONS & BENEFITS	0	0	0	0	0	2,009,373	2,043,405	34,032	3,044,800	3,044,800	(2,009,373)	(2,043,405)	34,032	(3,044,800)
SHIPPING	3,314,663	3,314,663	0	4,972,000	4,972,000	3,182,541	3,632,455	449,914	4,972,000	4,972,000	132,122	(317,792)	449,914	0
EDUCATION & EMPLOYMENT	417,840	426,843	(9,003)	639,290	639,290	1,673,133	1,709,161	36,028	2,599,630	2,599,630	(1,255,293)	(1,282,318)	27,025	(1,960,340)
HEALTH & SOCIAL WELFARE	454,573	475,582	(21,009)	713,991	713,991	2,936,371	2,739,373	(196,998)	3,903,513	3,903,513	(2,481,798)	(2,263,791)	(218,007)	(3,189,522)
INTERNAL AUDIT	0	0	0	0	0	31,860	35,188	3,328	53,660	53,660	(31,860)	(35,188)	3,328	(53,660)
AGRICULTURE & NATURAL RESOURCES	151,867	163,492	(11,625)	266,304	266,304	543,003	657,413	114,410	969,233	969,233	(391,136)	(493,921)	102,785	(702,929)
INFRASTRUCTURE & PROPERTY	293,033	401,254	(108,221)	613,624	613,624	933,893	1,021,241	87,348	1,502,474	1,502,474	(640,860)	(619,987)	(20,873)	(888,850)
ENVIRONMENTAL MANAGEMENT	0	60	(60)	100	100	152,016	158,377	6,361	237,229	237,229	(152,016)	(158,317)	6,301	(237,129)
Movement on Consolidated Fund	18,818,494	18,937,130	(118,636)	28,602,276	28,602,276	18,886,899	19,396,569	509,670	28,602,276	28,867,276	(68,405)	(459,439)	391,034	(265,000)
TRANSPORT TRADING ACCOUNT	525,493	420,868	104,625	612,535	612,535	336,988	381,577	44,589	551,622	551,622	188,505	39,291	149,214	60,913
IT TRADING ACCOUNT	316,204	249,015	67,189	373,523	373,523	246,958	215,923	(31,035)	313,010	313,010	69,246	33,092	36,154	60,513
ST HELENA AUDIT SERVICE	20,966	82,653	(61,687)	140,710	140,710	45,168	64,053	18,885	94,857	94,857	(24,202)	18,600	(42,802)	45,853
HOUSING SERVICE TRADING ACCOUNT	178,150	160,167	17,983	244,000	244,000	139,415	153,592	14,177	221,180	221,180	38,735	6,575	32,160	22,820
Movement on Trading Accounts	1,040,813	912,703	128,110	1,370,768	1,370,768	768,529	815,145	46,616	1,180,669	1,180,669	272,284	97,558	174,726	190,099
SHORTTERM TECHNICAL CO-OPERATION	899,641	897,722	1,919	1,200,000	1,200,000	899,641	897,722	(1,919)	1,200,000	1,200,000	0	0	0	0
Movement on STTC Special Fund	899,641	897,722	1,919	1,200,000	1,200,000	899,641	897,722	(1,919)	1,200,000	1,200,000	0	0	0	0



**St Helena
Government**

**ANALYSIS OF REVENUE REPORT
PERIOD 8 (NOVEMBER 2013)**

Income Tax
Customs - Other
Customs - Alcohol
Customs - Tobacco
Customs - Petrol
Customs - Diesel

Taxes

Duty & Licenses Received

Court Fees & Fines
Light Dues
Cranage
Dental Fees
Fees of Office
Medical & Hospital
Trade Marks
Post Office charges
Meat Inspection Fees
Vet Services
Marriage Fees
Land Registration fees
Spraying fees
Immigration Fees
Nationalisation Fees
Fish & Food Testing
Planning Fees
GIS Fees
Company Registration Fees
Parking Fees
Other Fees

Fines & Fees Received

Government Rents

Earnings Government Departments

Income Received

Commission
Interest
Currency Fund Surplus
Dividends
Argos
Grant-in-Aid
Shipping Subsidy

Treasury Receipts

Other Income

Recharges Received

TOTAL REVENUE

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
	2,303,832	2,230,900	72,932	3,075,000	3,075,000
	1,258,452	1,184,000	74,452	1,788,000	1,788,000
	720,638	589,000	131,638	879,000	879,000
	377,006	500,000	(122,994)	700,000	700,000
	156,161	150,000	6,161	450,000	450,000
	97,559	136,000	(38,441)	197,000	197,000
Taxes	4,913,648	4,789,900	123,748	7,089,000	7,089,000
Duty & Licenses Received	148,036	120,586	27,450	186,066	186,066
	10,164	4,378	5,786	6,200	6,200
	3,691	7,290	(3,599)	10,935	10,935
	1,395	3,710	(2,315)	5,900	5,900
	12,634	9,004	3,630	13,504	13,504
	12,786	14,300	(1,514)	19,950	19,950
	114,904	112,120	2,784	168,181	168,181
	4,550	4,520	30	8,000	8,000
	708	3,333	(2,626)	5,000	5,000
	4,721	10,968	(6,247)	16,460	16,460
	10,939	7,200	3,739	10,600	10,600
	2,064	2,067	(2)	3,100	3,100
	5,821	6,667	(846)	10,000	10,000
	1,538	2,500	(962)	4,000	4,000
	25,948	27,746	(1,799)	57,815	57,815
	102	0	102	0	0
	3,875	6,540	(2,666)	9,812	9,812
	11,587	19,500	(7,913)	30,000	30,000
	9,246	11,267	(2,020)	16,900	16,900
	1,490	1,907	(417)	3,805	3,805
	0	24,664	(24,664)	37,000	37,000
	372	3,340	(2,968)	6,100	6,100
Fines & Fees Received	238,533	283,020	(44,487)	443,262	443,262
Government Rents	160,129	160,699	(570)	248,389	248,389
Earnings Government Departments	66,298	105,235	(38,937)	144,900	144,900
Income Received	29,233	25,576	3,657	136,813	136,813
	854	0	854	0	0
	77,059	112,000	(34,941)	168,000	168,000
	0	0	0	200,000	200,000
	0	0	0	36,649	36,649
	0	25,006	(25,006)	25,006	25,006
	8,930,667	8,930,666	0	13,396,000	13,396,000
	3,314,663	3,314,663	0	4,972,000	4,972,000
Treasury Receipts	12,323,242	12,382,335	(59,094)	18,797,655	18,797,655
Other Income	1,047	0	1,047	0	0
Recharges Received	938,327	1,069,778	(131,451)	1,556,191	1,556,191
TOTAL REVENUE	18,818,494	18,937,130	(118,636)	28,602,276	28,602,276

ELEMENT	Funding Source		OVERALL PROJECT	SPEND 2012-13	2013-14				TOTAL 2013-14
					Qtr1	Qtr2	Qtr3	Qtr 4	
E1 - Reducing Reliance on Diesel	DFID	Budget	402,519	197,710	500	6,500	53,000	0	60,000
		Revised			0	18,342	41,658		60,000
		Actuals	265,417	197,710	0	18,342	44,556		62,898
		Variance	137,102	0	500	0	(2,898)	0	(2,898)
E2 - Power Systems Improvements	DFID	Budget	5,691,550	3,557,754	0	183,000	161,000	26,000	370,000
		Revised			86	25,628	55,046	289,240	370,000
		Actuals	4,954,754	3,557,754	86	25,628	10,490		36,204
		Variance	736,796	0	0	0	44,556	289,240	333,796
E3-5 - Installing Renewables	DFID	Budget	2,079,234	989,447	1,800	488,500	480,200	104,500	1,075,000
		Revised			1,042	479,313	336,943	257,702	1,075,000
		Actuals	1,561,320	989,447	1,042	479,313	76,731		557,086
		Variance	517,914	0	0	0	260,212	257,702	517,914
E6 - New Electricity Supply to Airport (Enablers for Air Access)	DFID	Budget	618,495	153,138	0	211,000	65,850	88,507	365,357
		Revised			544	210,634	16,721	177,458	405,357
		Actuals	364,316	153,138	544	210,634	0		211,178
		Variance	254,179	0	0	0	16,721	177,458	194,179
W1 + Design - Support to Sustainable WRM	DFID	Budget	1,167,028	526,634	7,000	46,500	50,000	56,500	160,000
		Revised			5,378	23,688	58,062	72,872	160,000
		Actuals	1,031,270	526,634	5,378	23,688	25,176		54,242
		Variance	135,758	0	0	0	32,886	72,872	105,758
W2-3 - Water Immediate Needs	DFID	Budget	3,211,822	702,726	0	420,000	521,200	457,800	1,399,000
		Revised			9,416	580,101	433,828	375,655	1,399,000
		Actuals	1,495,454	702,726	9,416	570,685	102,531		682,632
		Variance	1,716,368	0	(0)	9,416	331,297	375,655	716,368
Sewage Works - Feasibility and Design	DFID	Budget	145,000	0	0	35,000	35,000	75,000	145,000
		Revised			0	0	11,071	133,929	145,000
		Actuals	0	0	0	0	0		0
		Variance	145,000	0	0	35,000	11,071	133,929	145,000
Sewage Works - Implementation	DFID	Budget	2,750,000	0	0	0	25,000	25,000	50,000
		Revised			0	0	0	60,000	60,000
		Actuals	0	0	0	0	0		0
		Variance	2,750,000	0	0	0	25,000	60,000	60,000
Renovation of Sheltered Accommodation - Cape Villa	DFID	Budget	512,722	9,361	0	195	975	118,830	120,000
		Revised	512,722	9,361	1,204	156	1,100	75,540	78,000
		Actuals	14,082	9,361	1,204	156	0		1,360
		Variance	498,640	0	0	(0)	1,100	75,540	76,640
CBU	DFID	Budget	557,740	2,740	0	52,543	79,373	268,084	400,000
		Revised			90	7,006	0	92,904	100,000
		Actuals	10,117	2,740	90	7,006	281		7,377
		Variance	547,623	0	0	(0)	79,092	92,904	92,623
Hospital (Including Urgent Equipment)	DFID/ SHG	Budget	1,868,580	68,580	0	6,825	210,000	283,175	500,000
		Revised			689	395	0	658,916	660,000
		Actuals	69,664	68,580	689	395	0		1,084
		Variance	1,798,916	0	0	(0)	210,000	658,916	658,916
Backlog Maintenance: GLH	DFID	Budget	794,443	196,443	108,000	44,250	44,250	51,500	248,000
		Revised			108,985	(13,526)	74,896	102,645	273,000
		Actuals	298,407	196,443	108,985	(13,526)	6,505		101,964
		Variance	496,036	0	0	0	68,391	102,645	171,036
Backlog Maintenance:Operational (Education and Hospital 2013-14)	DFID	Budget	353,565	100,565	5,000	42,000	27,000	29,000	103,000
		Revised			6,175	105,724	1,101	190,000	303,000
		Actuals	213,149	100,565	6,175	105,724	685		112,584
		Variance	140,416	0	0	0	416	190,000	190,416
Relocations (SHG Offices/Castle Refurb)	DFID	Budget	386,665	56,665	5,000	18,000	20,000	37,000	80,000
		Revised			10,281	63,403	21,316	0	95,000
		Actuals	144,114	56,665	10,281	63,403	13,765		87,449
		Variance	242,551	0	0	0	7,551	37,000	7,551
Victim Suite Refurbishment/Improvement	DFID	Budget	45,000	0	0	0	0	45,000	45,000
		Revised			0	420	4,580	40,000	45,000
		Actuals	1,489	0	0	420	1,069		1,489
		Variance	43,511	0	0	(0)	3,511	40,000	43,511
Quincy Vale Conversion	DFID	Budget	75,000	0	0	0	33,000	42,000	75,000
		Revised			4,285	1,781	26,934	59,000	92,000
		Actuals	19,198	0	4,285	1,781	13,132		19,198
		Variance	55,802	0	(0)	0	13,802	59,000	72,802
Prison	DFID	Budget	676,885	26,885	0	0	30,000	20,000	50,000
		Revised			3,670	3,307	25,000	18,023	50,000
		Actuals	33,898	26,885	3,670	3,307	36		7,013
		Variance	642,987	0	(0)	0	24,964	18,023	42,987
Fire Station	DFID	Budget	400,000	0	0	0	0	0	0
		Revised			0	0	0	0	0
		Actuals	0	0	0	0	0		0
		Variance	400,000	0	0	0	0	0	0
CDA/Ladder Hill Replacement	DFID	Budget	931,000	0	0	16,000	0	200,000	216,000
		Revised			9,237	104,131	1,545	84,087	199,000
		Actuals	115,954	0	9,237	104,131	2,586		115,954
		Variance	815,046	0	0	0	(1,041)	84,087	83,046
Feasibility Work for Set-Up of Housing Association	DFID	Budget	98,801	18,801	0	0	0	20,000	20,000
		Revised			0	0	0	20,000	20,000
		Actuals	18,829	18,801	0	28	0		28
		Variance	79,972	0	0	(28)	0	20,000	19,972
Solid Waste Management	DFID/ SHG	Budget	1,342,519	99,588	7,150	250,400	966,650	1,800	1,226,000
		Revised			19,670	172,184	489,000	587,522	1,268,376

	SHG	Actuals	617,211	99,588	19,670	172,184	308,838		500,692
		Variance	725,308	0	0	0	180,162	587,522	767,684
ESH - Developing Attractions and Experiences	DFID	Budget	315,339	255,339	0	5,000	55,000	0	60,000
		Revised			0	0	35,000	25,000	60,000
		Actuals	255,339	255,339	0	0	0	0	0
		Variance	60,000	0	(0)	5,000	35,000	25,000	60,000
ESH - Major Development Projects	DFID	Budget	100,000	0	0	60,000	40,000	0	100,000
		Revised			423	13,876	40,000	45,701	100,000
		Actuals	14,299	0	423	13,876	0	0	14,299
		Variance	85,701	0	0	40,000	45,701	0	85,701
ESH - Loan Equity and Finance	SHG	Budget	540,000	0	540,000	0	0	0	540,000
		Revised			540,000	0	0	0	540,000
		Actuals	540,000	0	540,000	0	0	0	540,000
		Variance	0	0	0	0	0	0	0
R1 - Acquiring Plant & Resurfacing of Main Network Roads	DFID/EDF10	Budget	2,940,540	954,072	190,000	180,000	190,000	240,000	800,000
		Revised			217,986	108,879	230,000	243,135	800,000
		Actuals	2,165,640	954,072	217,986	108,879	198,235	0	525,100
		Variance	774,900	0	0	(0)	31,765	243,135	274,900
R2 - Improvements to Field Road and Side Path	DFID	Budget	2,013,000	0	0	10,000	40,000	50,000	100,000
		Revised			0	0	0	0	0
		Actuals	0	0	0	0	0	0	0
		Variance	2,013,000	0	0	10,000	40,000	50,000	100,000
Jamestown Wharf Development	DFID	Budget	314,550	80,793	71,049	83,710	0	78,998	233,757
		Revised			71,049	71,087	0	36,621	178,757
		Actuals	222,929	80,793	71,049	71,087	0	0	142,136
		Variance	91,621	0	0	0	36,621	0	91,621
Phase 1 Wharf Improvements (Jamestown)	EDF9	Budget	2,384,647	227,443	7,500	130,374	345,424	35,000	518,298
		Revised			7,995	29,015	345,303	135,985	518,298
		Actuals	997,604	227,443	7,995	29,015	6,246	0	43,256
		Variance	1,387,043	0	0	0	339,057	135,985	475,042
Phase 2 Wharf Improvements (Rupert's)	EDF10	Budget	0	0	0	0	0	0	0
		Revised			0	0	0	0	0
		Actuals	0	0	0	0	0	0	0
		Variance	0	0	0	0	0	0	0
New Tractor	SHG	Budget	169,280	0	0	0	169,280	0	169,280
		Revised			0	0	169,280	0	169,280
		Actuals	169,910	0	0	0	169,910	0	169,910
		Variance	(630)	0	0	0	(630)	0	(630)
IT Developments	SHG	Budget	411,039	278,039	16,585	0	0	116,415	133,000
		Revised			16,585	132	42,205	79,078	138,000
		Actuals	336,880	278,039	16,585	132	42,124	0	58,841
		Variance	74,159	0	0	0	81	79,078	74,159
Training of the Vulnerable (CDO)	UNDP	Budget	75,000	0	12,274	33,183	4,543	0	50,000
		Revised			7,721	36,186	3,859	0	47,766
		Actuals	46,563	0	7,721	36,186	2,656	0	46,563
		Variance	28,437	0	0	0	1,203	0	28,437
Total Programme		Budget	32,971,963	8,502,723	971,858	2,322,980	3,646,745	2,470,109	9,411,692
		Revised			1,042,511	2,041,862	2,464,448	3,861,013	9,409,834
		Actuals	15,977,808	8,502,723	1,042,512	2,032,474	1,025,552	0	4,100,538
		Variance	16,994,155	0	(1)	9,388	1,438,896	3,861,013	5,309,296
Total Non-Infrastructure (SHG) (£1.6million 2013-14, £1million 2014-15)		Budget	1,120,319	278,039	556,585	0	169,280	116,415	842,280
		Revised			556,585	132	211,485	309,078	1,077,280
		Actuals	1,046,790	278,039	556,585	132	212,034	0	768,751
		Variance	73,529	0	0	0	(549)	309,078	308,529
Total DFID (Plus remainder of SHG) (£5million + £900k 2013-14)		Budget	27,567,169	7,472,413	205,499	1,979,423	2,937,498	2,078,694	7,201,114
		Revised			252,224	1,867,650	1,673,801	3,172,815	6,966,490
		Actuals	13,106,923	7,742,413	252,225	1,858,262	606,381	0	2,716,868
		Variance	14,460,246	(270,000)	(1)	9,388	1,067,420	3,172,815	4,249,622
Total EDF9		Budget	2,384,647	227,443	7,500	130,374	345,424	35,000	518,298
		Revised			7,995	29,015	345,303	135,985	518,298
		Actuals	997,604	227,443	7,995	29,015	6,246	0	43,256
		Variance	1,387,043	0	0	0	339,057	135,985	475,042
Total EDF10		Budget	1,824,828	524,828	190,000	180,000	190,000	240,000	800,000
		Revised			217,986	108,879	230,000	243,135	800,000
		Actuals	779,928	254,828	217,986	108,879	198,235	0	525,100
		Variance	1,044,900	270,000	0	(0)	31,765	243,135	274,900
Total UNDP		Budget	75,000	0	12,274	33,183	4,543	0	50,000
		Revised			7,721	36,186	3,859	0	47,766
		Actuals	46,563	0	7,721	36,186	2,656	0	46,563
		Variance	28,437	0	0	0	1,203	0	28,437

Project Remit: Feasibility, Design, Construction



2013/14 Capital Programme Milestone															
Monitoring															
Progress as at 30/11/2013															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
Energy	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		Contractor appointed. Discussion with planning underway	
						PV system 3 operational (Power Station)				PV system 4 material procured (for Seals corner complex)					
	E2 - Power System Improvements for STHL		IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment			Earth conductor complete	Sound proofing complete	IMC contract progress payment		IMC contract progress payment		IMC contract progress payment	Delay with tendering because of supply chain issue
							Improvement to radio communication				Power Station refurbishments complete (other works)			Station transformer upgraded	
									IMC contract progress payment			Power Station refurbishments complete (initial works)			Fan drives operational
	E5 - Installing Renewables (incl. E3 & E4)		Civil works supervision	Civil works supervision	WTG equipment ready for dispatch ex-WES works	Civil works progress payments	Civil works supervision	Civil works supervision	Civil works supervision	Civil works supervision	Civil works supervision	WTG Installation commence	Six new turbines erected & operational	Partial project closure (phase 1)	Wind turbines have been delivered to site. Towers need to travel on haul road as to long for public road network.
				2013/14 Project Budget approved	Civil works supervision	Civil works supervision	Sundry local contract labour	Civil works progress payments	Civil works progress payments	Civil works complete			Wind turbine portal established and operational	Scope for phase 2 defined	Civil works continuing
							WTG equipment delivered to Ruperts						New turbines integrated into Power Station SCADA system	Training provided to a technician	
	E6 - Enablers for air access			Material for airport related works (80% down payments)					Material for other electricity supply works delivered to St Helena		Remainder of materials arrive	Power supply to other Basil Read facilities	Low voltage reticulation to airport related facilities	Design for infrastructure agreed with Basil Read and Connect	All works are on target
				2013/14 Project Budget approved											
Water	W1 - Support to sustainable water resource management			2013/14 Project Budget approved	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Fairhurst working on project. Ongoing water monitoring in place.	
				Water resource monitoring	Water resource monitoring	Water resource monitoring	Water resource monitoring (Ongoing)								
	W2/W3 Immediate water needs			2013/14 Project Budget approved			Bottom Woods Material	Bottom Woods Materials					Levelwood to Green hill	Levelwood to Green hill	Works continuing
							Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	
							Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Model Cottage pipe contract	Model Cottage pipe contract		
Sewerage	Sewage works (Feasibility & design)			2013/14 Project Budget approved						Consultancy fee progress payment	Consultancy fee progress payment		Consultancy fee progress payment	Consultants now back in UK. Work Progressing	
	Sewage works (Implementation)			2013/14 Project Budget approved					Preparatory works 1		On site work	On site work	On site work	Compiling technical specifications	

2013/14 Capital Programme Milestone Monitoring														
Progress as at 30/11/2013														
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date
	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		Contractor appointed. Discussion with planning underway
						PV system 3 operational (Power Station)				PV system 4 material procured (for Seals corner complex)				
Health	Cape Villa Redevelopment Project		IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment		Earth conductor complete	Sound proofing complete	IMC contract progress payment		IMC contract progress payment		IMC contract progress payment	Delay with tendering because of supply chain issue
								Specification and Scheduling documents completed	Tender Documents issued	Negotiation with contractor	Start on site	Contractor mobilises	Works implemented	Specifications complete. Procurement has approved awarding contract to existing contractors. Planning variation approved.
	Challenging Behavioural Unit - New Build/Temporary			2013/14 Project Budget approved		Building Regulations drawing submitted for approval		Specification and Scheduling documents completed	Tender Documents issued	Specification and Scheduling documents completed	Tender Documents issued Evaluation of Tenders	Contractor mobilises	Works implemented	
		Hospital re-development		Initial discussions on single sourcing	2013/14 Project Budget approved				Single source contract protocols in place.	Submission of tender				Contractor commences delivery, meetings etc with PM and Client
						Discussions around potential delivery options	Issue specifications and preliminaries		First formal negotiations with Contractor	Contract signed	Contractor mobilises in-house design team			
Buildings	GLH Backlog Maintenance (Jamestown electrical rewiring)		Brief approved	2013/14 Project Budget approved	Designs approved	Cost approval	Award of contract	Electrical Works commence	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical works finalised	Contractors have started on site
			Project Manager appointed	Designs prepared	Eol's sought	Tender process conducted								
	Backlog Maintenance - Operational (Schools)		Award of contract St Pauls school				Works start at PAS	Works completed at PAS						Works Completed
			Final designs approved for PAS											
	Relocations (Corporate Services, IT training suite, Police)			Brief approved - Corporate Services, works commence	Works progresses on Corporate Services	Works finalises; relocation of CS actioned						Award Contract and Training Suite relocated.		Police relocation is under review. Project Manager sourcing funds to relocate the drawing office.
				Brief approved (IT, Police)	Design prepared (IT, Police)	Design prepared (IT, Police)			Buildings Refurbished	Buildings Refurbished	Buildings Refurbished	Buildings Refurbished		
	Victim Suite refurbishment				Brief approved	Design prepared	Design finalised	Work on site	work continues	Work complete				On site works nearly completed
Conversion of Quincy Vale to GLH			2013/14 Project Budget approved	Brief Approved	Design Prepared	Design Prepared	Contract award	Construction progresses	Construction progresses	Complete stabilisation works	Complete refurbishment works		Contractors for both the stabilisation and refurbishment works are on site.	
			Project Manager appointed			Cost approval	Submission to Building Control	Building control approved as minor works						
Relocation of Prison	Design prepared	Design prepared	2013/14 Project Budget approved	Designs approved by client	Planning approval obtained	Cost approval	Contract briefing c	Building regulations submission			Assess utility requirements and implement where necessary		Undertake Tender Process to appoint contractor	Awaiting final sign-off on structural element of plans, and timescale for vacating Sundale from CBU project. Procurement of specialist equipment for the Prison has started.
Housing	CDA/Reprovision of Ladder Hill			2013/14 Project Budget approved				Planning Approved for Phase 1				Utilities Works Commence		Planning Application approved. Awaiting detailed infrastructure design.
	Community based housing association	Housing Trading Account established		2013/14 Project Budget approved		Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements			Organisation established as legal entity	Tendering for critical friend
						Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	
						Establish capital funding requirements					Expert advice sought on housing and law	Expert advice sought on housing and law	Expert advice sought on housing and law	
										Undertake options review on most effective housing form of CBHO	Undertake options review on most effective housing form of CBHO	Establish steering group for CBHO		

2013-14 Capital Programme Milestone															
Monitoring Progress as at 30/11/2013															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		Contractor appointed. Discussion with planning underway	
						PV system 3 operational (Power Station)				PV system 4 material procured (for Seals corner complex)					
			IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment		Earth conductor complete	Sound proofing complete	IMC contract progress payment		IMC contract progress payment		IMC contract progress payment	Delay with tendering because of supply chain issue	
Environmental Health	Solid Waste - Redevelopment of Horse Point landfill	Local Project Manager appointed	Tender Document prepared	Issue Tender Document	Single Source BR Procurement Process			Contract Signed	Construction commences; survey site	Foundation for waste reception building, civic amenity site and concrete apron	Waste reception building and civic amenity are completed	Final concreting construction completed	New Waste Management procedure at Horse Point landfill commences	Single tender contract signed. Contractor surveying on site. Start excavation soon.	
				Access gates			Bird netting arrives			Agricultural tractor, Agricultural trailer and Land Rover trailer arrive	Waste cells dug first waste cell constructed and bird netting erected	Site restoration completed			
											Land rover and telehandler arrive on Island				
									RCV Tender re-advertise	RCV re-evaluation of tender	RCV Tender awarded		RCV Shipped		Tendering for RCV ongoing.
Economic	Visitor Attractions - Lemon Valley					Finalising Project Design	Training Commences	Advertise for tenders for additional works		Work commences		Work completed		8 Students completed training. Work underway. Extra building work being tendered	
	Visitor Attractions - Cannon Mounts			Finalising Design		Sought EoI's & Award Contract		Work Commences				Work completed		Museum leading on this project. Awaiting quotes.	
	Major Development Projects			Work commences on small portion of street	Project re-costed (Award of tender was in 2011: cost inflations etc)		Potential Re-Tender	ESH board for extra funds			Works commence		Works Completed	Project Manager negotiated with existing contractor. ESH board approved extra £15,000 to top up budget. No road closures needed.	
	Loan Equity and Finance													Quarter 1: 25 loans approved. Quarter 2: 2 loans approved (Value £31,292)	
Roads	R1 - Road rehabilitation and Maintenance (EDF10)	Road Asset list complete	Minor road conditions survey completed	13km road completed			2013 road survey completed		15km road completed	16.5km road completed		Road Asset database complete	19km road complete	R1 works are at risk as there will be no Project Manager to run the project after Dave leaves. Risk of not hitting target for EDF Variable Tranche in September 2014.	
	R2 - Field Road and Side Path						Designer/contractor appointed		Survey work complete	Outline design complete		Necessary consultations and consents gained	Detailed design complete	Once contractor appointed, will review future milestones inline with their programme.	

2013-14 Capital Programme Milestone														
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Progress as at 30/11/2013														
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Wharf	Jamestown Wharf - DFID	Construction progresses	Construction progresses	Works finalised/Defects listed										Feasibility work on water front hotel commenced.
	Phase 1: Customs (EDF9)	Electrical works ongoing	Footbridge installed	Relocation of carousel/remainder electrical works	Tender Process - external concreting	Award contract/Works commence	Works continue	Works continue	works complete					Snagging work underway by PWSD.
	Phase 1: Main Wharf Works (EDF9)				Contractor issues finalised	Discussion around remedial action		Slabs repaired					Retention moneys paid	Photographs have been taken and sent but not hear anything back
Forestry	New Tractor							Tractor arrives on-island						Arrived on-island
Information Technology	IT Development			Personnel depart for overseas training	Overseas training delivered	Overseas training delivered	Personnel arrive back on-island	Training cascaded to other SHG officials						Training programme underway
Community	Training of the Vulnerable				Refurbishment works start	Opening of Office and facilities for members		Training for CDO members starts		Refurbishment works & Training completed				Refurbishment works almost complete. Training on the way