



St Helena Government

PERFORMANCE REPORT

**FOR THE PERIOD 6 (SEPTEMBER 2013)
FINANCIAL YEAR ENDING 31 MARCH 2014**

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Introduction

This report gives a monthly snapshot of progress in some key performance areas which are monitored across the whole of the Public Service, these include; corporate Key Performance Indicators (KPIs), areas for improvement identified during the annual Development Aid Planning Mission (DAPM tracker), Corporate Strategic Risks and financial reports including revenue and expenditure, the Consolidated Fund and capital expenditure.

Key Performance Indicators

There are 15 high level KPIs which are used to monitor performance across SHG in areas which directly support our SDP priorities. For September whilst most areas are on track and showing a green rating, the direction of travel remains fairly static, this means that directorates will need to be careful that there is no slippage during the coming months. There is strong performance against targets set for stay-over tourists (84%); however we are below our target rate for reducing the number of people on the waiting list for Social Housing and below our target rate for the return of client satisfaction forms in Health and Social Welfare.

Commitments given during 2013 DAPM

A number of commitments were given by SHG at the annual DAPM and these areas are regularly monitored as a part of the performance monitoring process. The trend shows consistent progress in most areas with the majority of areas gaining a green RAG rating.

Areas where progress is less visible include Statistical Data where the GDP for 2011/12 has not been published due to outstanding data issues; it is hoped that this will be published by the end of December 2013. Another area is linked to Governance and the document setting out Corporate Governance Guidelines (Roles and Responsibility) is being finalized and will be published shortly.

Corporate Risk Management

Events/areas which are likely to hinder or impede progress in achieving our strategic priorities are identified, mitigated and regularly monitored to ensure that negative impact is kept to a minimum. For September we are broadly on track.

Key Variances – Revenue

Total revenue collected for the first half of the financial year is £14,013K compared with a budget of £13,996k and has resulted in an over collection of £17K against the budgeted revenue position. This has been achieved through a favourable variance of £175K on Income Tax and Customs Duty revenue coupled with an under collection of revenue in the Infrastructure and Property Division of £90K and other small under collections throughout SHG.

The under collection in the Infrastructure and Property Division is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore resulting in recharges received being less than budgeted. This is a very similar position over the past three months.

Key Variances – Expenditure

Shipping - £243K under spend against the budgeted subsidy as a result of increase passenger and freight revenues. Based on current trends in passenger bookings it is expected that this under spend will continue to increase throughout the year. All cabins up until February are fully booked, passenger revenues will continue to increase significantly over the year. It is anticipated based on current trends that there will be surplus against the budgeted subsidy of around £1m.

Health - £108K over spend, is primarily a result of the overseas medical referral budget being over spent by £136K with some small underspends in other areas. Based on current projections it is likely that this budget line could be over spent by around £280K, this will be monitored closely over the coming months.

Environment and Natural Resources Directorate(ENRD) - under spent by £54K in Infrastructure and Property this is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore recharges paid is less than budgeted. The under collection in revenue is directly related and offset by the under spend on recharges.

Environment and Natural Resources Directorate(ENRD) - under spent by £62K in Agriculture and Natural Resources, this is largely do to agricultural contracts not going ahead in the period as originally budgeted for, these will catch up over the coming months. Underspends in employee costs and other contracts have also contributed to this under spend.

Police - £43K over spent, largely because of the additional cost associated with having to finance the around the clock policing of a St Helena prisoner who has been sent to the UK to receive medical treatment.

Corporate Finance - £189K under spend, largely due to a delay in payments from Contributions on Behalf of the Crown.

Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2013/14 is £9,414K of which £1,318K is European Development funding. Spend for the 1st quarter against the projected budget shows a small over spend of £71K and spend for the 2nd quarter of year is under budget by £248k. The total spend for the programme for the year to date is £3,117K against budgeted spend of £3,295K showing an overall under spend of £178K

All electricity, water and sewerage projects are progressing well. Health projects including Cape Villa and the new CBU are moving forward, however the proposal for the hospital has had to be reviewed to meet the available budget, resulting in a revised tendering process. Construction projects are progressing with contractors on site at Quincy Vale and the Victim Suite and further GLH improvements will commence very soon.

Contracts have been prepared for the solid waste scheme to redevelop Horse Point, although have not yet been signed as the lead contractor was off-island, and the Main Street paving improvement works contract has been successfully re-negotiated.

Major road improvements are underway between The Briars and Hutts Gate, and tender documents are being prepared for works to improve the Field Road/Side Path route to Rupert's Bay, however the 2013 Roads Survey has not been carried out as planned.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 6 (SEPTEMBER 2013)

NO	Directorate	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel
1	Corporate Services	Number of SHG complaints received monthly	To measure the extent to which the SHG complaints procedure is being used in SHG	More than two per month (Baseline 1.3 reports monthly)	April - 0, May - 0, June - 3, July - 0, Aug - 0, Sept 0	green	↔
2	Corporate Services	Time taken to acknowledge correspondence	To measure SHG's commitment to respond timely to customers enquiries.	acknowledged within 3 working days of receipt (No baseline data available. Baseline to be established)	Apr -, May -, Jun 100%, Jul 100%, Aug 100%, Sept 100%	green	↔
3	Education & Employment	% of lesson observations given an acceptable rating	Assesses the quality of teaching and learning in classrooms against a set criteria and evaluation framework	80 % by Year 1	95%	green	↔
4	Health & Social Welfare	% of patients attending Jamestown clinic without an appointment who are triaged by a nurse and subsequently referred to a doctor	Shows the progress of the nurse triage system	85%	September 82% (Aug are 88%)	green	↔
5	Health & Social Welfare	Number of items sold through minor ailments formulary	Shows the number of patients opting to buy over the counter medication rather than having to obtain a prescription from the doctor	125 per month by 31 March 2013 (Baseline zero at 30 September 2012)	143 items sold during the month of September (Aug 134)	green	↔
6	Health & Social Welfare	% of client satisfaction forms with satisfied rating	Should demonstrate areas for improvement in hospital inpatient services	70% for year 1 with 10% increase thereafter (Baseline 70%)	For September 20 forms were issued and 5 were returned - 25%, of which 60% were very satisfied and 40% satisfied. (Aug 32 forms were issues, 9 returned (28%) - 54% very satisfied and 44% satisfied)	amber	↔
7	Environment & Natural Resources	Number of people on Government landlord housing list	Should demonstrate level of demand for GLH	5% (equals to 49) reduction by 31.03.14 (52 at 31.03.13)	In September there were 64 people on the housing list (23% increase). (0% (52) at end of Aug 2013). We are seeing a rise in the demand for affordable housing but as private accommodation is either unavailable or too expensive more people are registering onto our list. This issue will be mitigated against through the island's housing strategy.	amber	↓
8	Environment & Natural Resources	% of plan against actual for delivery of the capital programme	Measures how much of the Infrastructure Funding is utilised	100% (baseline less than 50% of infrastructure funding was utilised in 2011/12)	34% of total programme spend currently achieved, (based on 20% over programming). £3.2million spent to date, against projected spend of £3.29million by the end of Q2.	green	↔

NO	Directorate	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel	
KPI's	9	Corporate Services	Amount of revenue achieved through customs	Measures the main revenue streams for SHG – Customs and Income Tax.	Income Tax budget = £3,075,000 Customs Duty Budget = £4,032,000 (Baseline Tax = 2,344,928 Customs = 3,691,072)	New revenue targets have been agreed as part of the DAPM process. These are Income Tax = £3,075,000, Customs Duty = £4,032,000. Note monthly targets have been set and will be reported on each month, details will be provided by the third week of each preceding month. Income Tax Target September =£460,850 Actual =£537,659; Customs Duty Target September = £285,000, Actual = £328,947, therefore £120,756 positive variance for the month. Cumulative figures for the year to 30 September 2013 are Income Tax Target =£1,514,600 Actual = £1,545,282; Customs Duty Target = £1,892,000, Actual = £2,036,070, therefore giving a positive variance of £174,752 positive variance after six months.	green	↔
	10	ESH	Number of stay-over tourist visitor arrivals	Measures the number of stay-over tourists visiting St Helena	2957 (Actual 2012/13 =2527)	175 tourist visitors in September, Total YTD = 955 Target YTD to September = 1,135 therefore 84% on target YTD	green	↑
	11	CPPU - Statistics	Number of returning Saints	Number of Saints arriving for long term stay having been absent for two years or longer	>200 (Baseline 142)	Apr = 16, May = 9, June = 6, July = 5, August = 24 September = 23. Total YTD = 83, average per month = 13.8 To exceed 200 requires and average of 17 per month which gives year to date target of 102.	green	↔
	12	Police	Reduction in crime	Measures reported crimes on St Helena.	160 or less crimes and detect 70% of those crimes (i.e. have an offender identified) (Actual 201/13 160)	Actual Crimes to end of September 2013 = 109 Detection 89% (97 crimes solved out of the 109)	amber	↔
	13	Corporate Services	Number of reported accidents in SHG	Measures the safety of the physical working environment and the degree to which safe working practices are used in SHG	No more than one per month on average (Average of 1.5 reports monthly 2012/13)	Apr 0, May Jun 1, Jul 0, Aug 0, Sept 0 TOTAL TO DATE = 1	green	↔
	14	Corporate Services	% headcount target achieved annually	In order to support the SDP priority area 3 and strategic objective 7.1, SHG is committed to streamlining its functions in support of building the private sector.	100% - 790 at 31 March 2014 (829.25 at 31 March 2013)	Headcount as at 30 September 2013 was 795.6	green	↔
	15	Corporate Services	% sickness absence reduced across SHG	This indicator measures SHG's absence level and lost time rate.	2.22% (1.69% as at 31 March 2013)	1.47% lost time rate as at 30 September 2013.	green	↔

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Worsening



Performance Maintaining

REPORT ON KEY DAPM AREAS PERIOD 6 (SEPTEMBER 2013)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track; there were a few activities that did not take place because of purdah however they will now be carried out as a new council is in place. Now moving on, Finance and Planning Committee currently reviewing initial allocation of budget with members and will report back, Directors have provided responses to initial allocation and initial budgets have been drawn up for Committee approval in October.	green
	Budget, MTEF and Finance	Revenue & Expenditure	New revenue targets have been agreed as part of the DAPM process. These are Income Tax = £3,075,000, Customs Duty = £4,032,000. Note monthly targets have been set and will be reported on each month, details will be provided by the third week of each preceding month. Income Tax Target September =£460,850 Actual =£537,659; Customs Duty Target September = £285,000, Actual = £328,947, therefore £120,756 positive variance for the month. Cumulative figures for the year to 30 September 2013 are Income Tax Target =£1,514,600 Actual = £1,545,282; Customs Duty Target = £1,892,000, Actual = £2,036,070, therefore giving a positive variance of £174,752 positive variance after six months.	green
2	Statistical Data		GDP 2011/12 was not published in June as anticipated as there are outstanding data issues, was unable to work on Wage Data because of capacity constraints. HES preparations are taking place and we are on track to carry out the survey in October.	amber
3	Social		Review of the Benefits System: This report is with elected members to go to ExCo in October. Social Policy Plan: The draft plan went out to the public in August and all were happy with the plan. The plan will now go to Elected members and ExCo.	green
4	Health & Education	Health Functional Analysis	The Health Functional Analysis Team were on island from May to June and their initial draft report have been received and comments will be provided back to the NHS Institute shortly.	green
		Education	Funding formula for staffing and financing schools: Some preliminary work has been completed but is now subject to internal construction prior to further refinement. First report completed for Director of Education by Vanessa Tissington July 2013. It will not be possible to implement any potential changes to the current arrangements before April 2015. Teacher Training: An on island review of the initial Teacher Training Programme is planned for January/ February 2014. Apprenticeships: The new scheme has been introduced (June/ July 2013). Take up has been most encouraging with 30+ apprenticeships enrolled against the target of 23. Labour Market Strategy: The Labour Market Strategy is the subject of further discussion between ESH and Education with a view to re-drafting the strategy in 2015.	green

REPORT ON KEY DAPM AREAS PERIOD 6 (SEPTEMBER 2013)

No.	Area		Performance Report	RAG Status
5	Capital Programme	Expenditure & Delivery	The Capital Programme for 2013/14 has been prioritised and spend on projects is progressing. Expenditure in of September 2013 has been approximately £1.5million making total expenditure to date approximately £3.2m.	green
	Capital Programme	Hospital	The new Director of Health and Senior Medical Officer have compiled a list of urgent equipment to be acquired this year, while the design work and hospital proposal is reviewed.	green
	Capital Programme	Prison & CBU	New-Build CBU and temporary Half Tree Hollow School CBU have both secured Planning approval. Initial strip-out works at HTH School have been completed and work on the procurement documents is underway. HM Prison has been granted planning permission. Detailed design and specifications now underway to allow tendering for construction. Market engagement event with local contractors generated good level of interest Infrastructure works within CDA planning application expected October 2013.	green
	Capital Programme	Management	Monthly monitoring is well underway to provide reports to PDG and elected members. PMU staff are taking a lead role. Small number of PIDs still outstanding, however PMs have now supplied all milestones and spend profiles for all 2013-14 projects. Project Handbook has been revised and is awaiting feedback from DFID. Prioritisation process has been agreed with elected members and a report to formally approve the process and current programme will go to Ex-Co in October.	amber
6	Governance & Structure	Governance	Performance Management: All updates were posted in a fair timeframe this month however we will continue to work with Directorates to ensure that reports for senior officials, elected members and DFID can be produced efficiently. Roles & Responsibilities: A meeting is planned to discuss the final draft.	amber
	Governance & Structure	Headcount	Headcount as at 30 September 2013 was 795.6	green
7	Technical Co-Operation	Long Term Technical Co-operation (LTTC)	LTTC shows an overspend of approximately £51k (12%) reflecting actual expenditure against budget as at 30 September 2013. This is mainly due to end of contract payments paid due to early resignation, costs paid but not anticipated within the month, posts filled for longer period resulting in costs being higher than anticipated. Recruitment costs more than anticipated due to new or unplanned posts. YTD figures show an overspend of £46k (2%).	green
	Technical Co-Operation	Short Term Technical Co-operation	STTC shows an under spend of £13.4k (13%) reflecting actual expenditure against budget as at 30 September 2013. This is due to posts not filled/or not taking up posts as early as anticipated, consultancies started later than envisaged, funding now obtained through another fund, therefore no longer required from TC. YTD figures show an under spend of £92.6k (13%).	green
8	Economic Development	Recurrent Expenditure	ESH recurrent expenditure is on track, figures show an under spend of £4k for September and year to date figures show an over spend of £2k.	green
	Economic Development	Milestones	ESH is on track for finalising and agreeing the business case with DFID.	green



SHG RISK REPORT PERIOD 6 (SEPTEMBER 2013)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Work is progressing across the programme to push spend and delivery through.	green
2	FD ESH	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	Negotiations is currently on going with regards to potential investors. To date, no commitments to investments of a significant nature have been secured.	amber
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.2	ESH/ SMT	Councillors do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	A draft disaster recovery plan is planned to be circulated in November 2013. The File Server Project is 98% complete, this should have been completed however capacity shortages have hampered this project.	amber



SHG RISK REPORT PERIOD 6 (SEPTEMBER 2013)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISK	6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	SHG Workforce Plan endorsed by CMT in June 2012 at which time it was agreed that SHG would initially focus on one key area for implementation but no agreement was reached on exactly what that would be and the restructure of Government has impacted on this work. In the meantime HR have continued to develop and work on many aspects of the workforce plan i.e. <ul style="list-style-type: none"> In conjunction with AVES we have developed and introduced learning programmes applicable to all levels of management including distance learning at Masters/Degree level SHG has taken advantage of the Jubilee Programme supported by FCO to provide work-experience opportunities in the UK for senior officials who would benefit from exposure to different cultures and organisations The performance appraisal process has been further refined to assist with detailing and recognising levels of performance and capability Whilst there is no formal succession planning strategy, there is a clear move to ensuring that TC staff develop key individuals and in some cases we have a designated person to move into a more senior post once sufficient experience is acquired. Effective use has been made of both Market Forces Supplements and Responsibility Allowances to recognise and retain individuals when appropriate. Work continues on developing a transparent reward strategy that will aid retention of key staff 	green
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	Change Manager appointed and action plan awaiting approval. In the meantime the foundation has been laid and significant relationships built upon and developed. Process reviews of current practice are underway. Although there has been some resistance, this has been identified and is being addressed through the action plan and process reviews	amber
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	green
	9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	Monthly reporting against divestment opportunities and progress. Two services divested (Firewood and Utilities divested on the 1st April). Further Cleaning Contact divested on the 1st of May. Homehelp and Catering gone out to tender as single status and business case being reviewed again including budget/financial implications. Pest Control in the pipe line. SHG Garage progressing well and Business Case currently being drawn up (80% completed), financially currently being reviewed.	Green
	10	Fin	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Monitored on a monthly basis, but will be three weeks after the month end. Currently slightly over expectations see detailed note in KPI's. Foreword looking projections are positive and revenues will be achieved.	Green

Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



**St Helena
Government**

PERIOD 6 (SEPTEMBER 2013)

	CURRENT BALANCE	CLOSING BALANCE
	30 September 2013	31 March 2013
	£	£
NET FIXED ASSETS		
Buildings	25,621,042	25,621,042
Infrastructure	4,012,606	4,012,607
Plant, Machinery & Equipment	4,631,257	4,455,122
IT Networks & Equipment	99,363	99,363
Assets Under Construction	129,660,166	117,399,065
NET FIXED ASSETS	164,024,434	151,587,197
OTHER ASSETS		
Housing Loans	349,971	379,374
TOTAL OTHER ASSETS	349,971	379,374
CURRENT ASSETS		
Cash	725,318	766,440
Bank Accounts	80,753	12,038,186
Short-term Investments	12,111,937	7,565,758
Prepayments	507,280	601,364
Debtors	680,086	745,747
Accrued Income	336,598	96,141
Stock	1,465,419	1,272,079
Advance Accounts	544,287	46,463
TOTAL CURRENT ASSETS	16,451,678	23,132,177
CURRENT LIABILITIES		
Creditors	225,013	10,794,682
Accruals	2,080,779	567,634
Income received in advance	5,268,424	10,775
Suspense Accounts	13,582	90
TOTAL CURRENT LIABILITIES	7,587,798	11,373,180
LONG TERM LIABILITIES		
Funds owing to third parties	36,960,461	37,001,911
TOTAL LONG TERM LIABILITIES	36,960,461	37,001,911
NET ASSETS	136,277,824	126,723,658
RESERVES		
Reserves and Funds	132,984,243	121,998,552
Unposted Profit/(Loss)	3,293,581	4,725,106
TOTAL RESERVES	136,277,824	126,723,658



MOVEMENT ON FUNDS REPORT PERIOD 6 (SEPTEMBER 2013)

GOVERNOR
CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
LONGTERM TECHNICAL CO-OPERATION
ATTORNEY GENERAL
POLICE
CORPORATE FINANCE
ECONOMIC DEVELOPMENT
PENSIONS
SHIPPING
EDUCATION AND EMPLOYMENT
HEALTH & SOCIAL WELFARE
INTERNAL AUDIT
AGRICULTURE & NATURAL RESOURCES
INFRASTRUCTURE & PROPERTY
ENVIRONMENTAL MANAGEMENT
Movement on Consolidated Fund

	REVENUE					EXPENDITURE					SURPLUS/(DEFICIT)				
	YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget
GOVERNOR	300	300	0	600	600	75,529	73,903	(1,626)	155,956	155,956	(75,229)	(73,603)	(1,626)	(155,356)	(155,356)
CORPORATE SUPPORT, POLICY & PLANNING	119,936	114,167	5,769	238,121	238,121	462,810	442,233	(20,577)	900,262	900,262	(342,874)	(328,066)	(14,808)	(662,141)	(662,141)
HUMAN RESOURCES SERVICES	0	0	0	0	0	146,805	155,314	8,509	280,564	280,564	(146,805)	(155,314)	8,509	(280,564)	(280,564)
LONGTERM TECHNICAL CO-OPERATION	0	0	0	0	0	2,346,627	2,300,263	(46,364)	5,034,442	5,034,442	(2,346,627)	(2,300,263)	(46,364)	(5,034,442)	(5,034,442)
ATTORNEY GENERAL	0	0	0	0	0	34,253	51,282	17,029	61,122	61,122	(34,253)	(51,282)	17,029	(61,122)	(61,122)
POLICE	117,824	115,491	2,333	256,844	256,844	430,576	387,633	(42,943)	760,554	760,554	(312,752)	(272,142)	(40,610)	(503,710)	(503,710)
CORPORATE FINANCE	10,306,896	10,194,284	112,612	20,901,402	20,901,402	1,244,283	1,432,819	188,536	2,935,837	3,140,837	9,062,613	8,761,465	301,148	17,965,565	17,760,565
ECONOMIC DEVELOPMENT	0	0	0	0	0	585,465	595,500	10,035	1,191,000	1,191,000	(585,465)	(595,500)	10,035	(1,191,000)	(1,191,000)
PENSIONS	0	0	0	0	0	1,524,862	1,520,715	(4,147)	3,044,800	3,044,800	(1,524,862)	(1,520,715)	(4,147)	(3,044,800)	(3,044,800)
SHIPPING	2,486,000	2,486,000	0	4,972,000	4,972,000	2,668,704	2,911,368	242,664	4,972,000	4,972,000	(182,704)	(425,368)	242,664	0	0
EDUCATION AND EMPLOYMENT	313,615	319,650	(6,035)	639,290	639,290	1,267,315	1,285,443	18,128	2,599,630	2,599,630	(953,700)	(965,793)	12,093	(1,960,340)	(1,960,340)
HEALTH & SOCIAL WELFARE	343,617	356,688	(13,071)	713,991	713,991	2,222,999	2,114,940	(108,059)	3,903,513	3,903,513	(1,879,382)	(1,758,252)	(121,130)	(3,189,522)	(3,189,522)
INTERNAL AUDIT	0	0	0	0	0	23,934	26,558	2,624	53,660	53,660	(23,934)	(26,558)	2,624	(53,660)	(53,660)
AGRICULTURE & NATURAL RESOURCES	111,968	106,611	5,357	266,304	266,304	415,353	477,198	61,845	969,233	969,233	(303,385)	(370,587)	67,202	(702,929)	(702,929)
INFRASTRUCTURE & PROPERTY	212,537	302,243	(89,706)	613,624	613,624	717,904	771,681	53,777	1,502,474	1,502,474	(505,367)	(469,438)	(35,929)	(888,850)	(888,850)
ENVIRONMENTAL MANAGEMENT	0	40	(40)	100	100	117,456	120,231	2,775	237,229	237,229	(117,456)	(120,191)	2,735	(237,129)	(237,129)
Movement on Consolidated Fund	14,012,693	13,995,474	17,219	28,602,276	28,602,276	14,284,875	14,667,081	382,206	28,602,276	28,807,276	(272,182)	(671,607)	399,425	0	(205,000)

TRANSPORT TRADING ACCOUNT
IT TRADING ACCOUNT
ST HELENA AUDIT SERVICE
HOUSING SERVICE TRADING ACCOUNT
Movement on Trading Accounts

TRANSPORT TRADING ACCOUNT	394,878	318,779	76,099	612,535	612,535	221,069	294,576	73,507	551,622	551,622	173,809	24,203	149,606	60,913	60,913
IT TRADING ACCOUNT	234,191	186,762	47,429	373,523	373,523	166,873	141,033	(25,840)	313,010	313,010	67,318	45,729	21,589	60,513	60,513
ST HELENA AUDIT SERVICE	17,466	68,253	(50,787)	140,710	140,710	34,841	49,280	14,439	94,857	94,857	(17,375)	18,973	(36,348)	45,853	45,853
HOUSING SERVICE TRADING ACCOUNT	131,908	118,360	13,548	244,000	244,000	96,963	133,927	36,964	221,180	221,180	34,945	(15,567)	50,512	22,820	22,820
Movement on Trading Accounts	778,443	692,154	86,289	1,370,768	1,370,768	519,746	618,816	99,070	1,180,669	1,180,669	258,697	73,338	185,359	190,099	190,099

SHORTTERM TECHNICAL CO-OPERATION
Movement on STTC Special Fund

SHORTTERM TECHNICAL CO-OPERATION	629,142	721,771	(92,629)	1,200,000	1,200,000	629,142	721,771	92,629	1,200,000	1,200,000	0	0	0	0	0
Movement on STTC Special Fund	629,142	721,771	(92,629)	1,200,000	1,200,000	629,142	721,771	92,629	1,200,000	1,200,000	0	0	0	0	0



St Helena
Government

ANALYSIS OF REVENUE REPORT PERIOD 6 (SEPTEMBER 2013)

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Income Tax	1,545,282	1,514,600	30,682	3,075,000	3,075,000
Customs - Other	909,614	849,000	60,614	1,788,000	1,788,000
Customs - Alcohol	516,775	399,000	117,775	879,000	879,000
Customs - Tobacco	316,212	320,000	(3,788)	700,000	700,000
Customs - Petrol	157,301	150,000	7,301	450,000	450,000
Customs - Diesel	136,168	174,000	(37,832)	197,000	197,000
Taxes	3,581,352	3,406,600	174,752	7,089,000	7,089,000
Duty & Licenses Received	102,042	84,179	17,863	186,066	186,066
Court Fees & Fines	8,181	3,164	5,017	6,200	6,200
Light Dues	2,978	5,468	(2,489)	10,935	10,935
Cranage	1,347	2,710	(1,363)	5,900	5,900
Dental Fees	9,097	6,754	2,343	13,504	13,504
Fees of Office	8,725	9,975	(1,250)	19,950	19,950
Medical & Hospital	88,070	84,090	3,980	168,181	168,181
Trade Marks	3,487	1,357	2,130	8,000	8,000
Post Office charges	463	2,500	(2,037)	5,000	5,000
Meat Inspection Fees	3,664	8,226	(4,562)	16,460	16,460
Vet Services	7,603	5,400	2,203	10,600	10,600
Marriage Fees	1,502	1,550	(48)	3,100	3,100
Land Registration fees	4,494	5,000	(506)	10,000	10,000
Spraying fees	1,318	1,800	(482)	4,000	4,000
Immigration Fees	22,579	23,904	(1,325)	57,815	57,815
Fish & Food Testing	2,646	4,904	(2,258)	9,812	9,812
Planning Fees	9,567	15,000	(5,433)	30,000	30,000
GIS Fees	7,688	8,450	(762)	16,900	16,900
Company Registration Fees	1,355	0	1,355	3,805	3,805
Parking Fees	0	18,498	(18,498)	37,000	37,000
Other Fees	288	2,490	(2,202)	6,100	6,100
Fines & Fees Received	185,052	211,239	(26,188)	443,262	443,262
Government Rents	122,774	124,562	(1,787)	248,389	248,389
Earnings Government Departments	44,845	78,926	(34,082)	144,900	144,900
Income Received	19,055	19,632	(577)	136,813	136,813
Commission	761	0	761	0	0
Interest	77,458	84,000	(6,542)	168,000	168,000
Currency Fund Surplus	0	0	0	200,000	200,000
Dividends	0	0	0	36,649	36,649
Argos	0	0	0	25,006	25,006
Grant-in-Aid	6,698,000	6,698,000	(0)	13,396,000	13,396,000
Shipping Subsidy	2,486,000	2,486,000	(0)	4,972,000	4,972,000
Treasury Receipts	9,262,219	9,268,000	(5,781)	18,797,655	18,797,655
Other Income	1,047	0	1,047	0	0
Recharges Received	694,307	802,335	(108,028)	1,556,191	1,556,191
TOTAL REVENUE	14,012,693	13,995,474	17,219	28,602,276	28,602,276

St Helena Capital Programme 2013-14
As at 30 September 2013

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14
					Qtr1	Qtr2	Qtr3	Qtr 4	
E1 - Reducing Reliance on Diesel	DFID	Budget	£402,519	£197,710	£500	£6,500	£53,000	£0	£60,000
		Revised			£0	£18,456	£41,544	£0	£60,000
		Actuals	£220,975	£197,710	£0	£18,456			£18,456
		Variance	£181,544	£0	£500	£0	£41,544	£0	£41,544
E2 - Power Systems Improvements	DFID	Budget	£5,691,550	£3,557,754	£0	£183,000	£161,000	£26,000	£370,000
		Revised			£86	£24,188	£173,000	£172,726	£370,000
		Actuals	£4,968,452	£3,557,754	£86	£49,816			£49,902
		Variance	£723,099	£0	£0	-£25,628	£173,000	£172,726	£320,099
E3-5 - Installing Renewables	DFID	Budget	£2,079,234	£989,447	£1,800	£488,500	£480,200	£104,500	£1,075,000
		Revised			£1,042	£479,313	£488,873	£105,772	£1,075,000
		Actuals	£1,484,589	£989,447	£1,042	£479,313			£480,355
		Variance	£594,645	£0	£0	£0	£488,873	£105,772	£594,645
E6 - New Electricity Supply to Airport (Enablers for Air Access)	DFID	Budget	£618,495	£153,138	£0	£211,000	£65,850	£88,507	£365,357
		Revised			£544	£210,634	£65,850	£88,329	£365,357
		Actuals	£364,316	£153,138	£544	£210,634			£211,178
		Variance	£254,179	£0	£0	£0	£65,850	£88,329	£154,179
W1 + Design - Support to Sustainable WRM	DFID	Budget	£1,167,028	£526,634	£7,000	£46,500	£50,000	£56,500	£160,000
		Revised			£5,378	£12,146	£57,334	£85,142	£160,000
		Actuals	£1,016,477	£526,634	£5,378	£34,071			£39,449
		Variance	£150,551	£0	£0	-£21,925	£57,334	£85,142	£120,551
W2-3 - Water Immediate Needs	DFID	Budget	£3,211,822	£702,726	£0	£420,000	£521,200	£457,800	£1,399,000
		Revised			£8,565	£537,481	£426,477	£426,477	£1,399,000
		Actuals	£1,392,923	£702,726	£9,416	£570,685			£580,101
		Variance	£1,818,899	£0	-£851	-£33,204	£426,477	£426,477	£818,899
Sewage Works - Feasibility and Design	DFID	Budget	£148,000	£0	£0	£35,000	£35,000	£78,000	£148,000
		Revised			£0	£0	£70,000	£78,000	£148,000
		Actuals	£0	£0	£0	£0			£0
		Variance	£148,000	£0	£0	£35,000	£70,000	£78,000	£148,000
Sewage Works - Implementation	DFID	Budget	£2,750,000	£0	£0	£0	£25,000	£25,000	£50,000
		Revised			£0	£0	£25,000	£25,000	£50,000
		Actuals	£0	£0	£0	£0			£0
		Variance	£2,750,000	£0	£0	£0	£25,000	£25,000	£50,000
Renovation of Sheltered Accommodation Cape Villa	DFID	Budget	£512,722	£9,361	£0	£195	£975	£118,830	£120,000
		Revised			£1,204	£70	£1,100	£117,626	£120,000
		Actuals	£14,082	£9,361	£1,204	£156			£1,360
		Variance	£498,640	£0	£0	-£86	£1,100	£117,626	£118,640
CBU	DFID	Budget	£557,740	£2,740	£0	£52,543	£79,373	£268,084	£400,000
		Revised			£90	£6,330	£79,373	£314,207	£400,000
		Actuals	£9,836	£2,740	£90	£7,006			£7,096
		Variance	£547,904	£0	£0	-£676	£79,373	£314,207	£392,904
Hospital (Including Laboratory Construction)	DFID	Budget	£1,868,580	£68,580	£0	£6,825	£210,000	£283,175	£500,000
		Revised			£689	£236	£210,000	£289,075	£500,000
		Actuals	£69,664	£68,580	£689	£395			£1,084
		Variance	£1,798,916	£0	£0	-£159	£210,000	£289,075	£498,916
Backlog Maintenance: GLH	DFID	Budget	£794,443	£196,443	£108,000	£44,250	£44,250	£51,500	£248,000
		Revised			£108,985	£93,389	£35,626	£35,000	£273,000
		Actuals	£299,547	£196,443	£108,985	-£5,881			£103,104
		Variance	£494,896	£0	£0	£99,270	£35,626	£35,000	£169,896
Backlog Maintenance:Operational (Education 2013-14) <i>All Schools Repainted</i>	DFID	Budget	£353,565	£100,565	£5,000	£42,000	£27,000	£29,000	£103,000
		Revised			£6,175	£106,144	£681		£113,000
		Actuals	£212,464	£100,565	£6,175	£105,724			£111,899
		Variance	£141,101	£0	£0	£420	£681	£29,000	£1,101
Relocations (SHG Offices/Castle Refurb)	DFID	Budget	£386,665	£56,665	£5,000	£18,000	£20,000	£37,000	£80,000
		Revised			£10,281	£62,962	£6,757	£15,000	£95,000
		Actuals	£130,349	£56,665	£10,281	£63,403			£73,684
		Variance	£256,316	£0	£0	-£441	£6,757	£15,000	£21,316
Victim Suite Refurbishment/Improvement	DFID	Budget	£45,000	£0	£0	£0	£0	£45,000	£45,000
		Revised			£0	£420		£44,580	£45,000
		Actuals	£420	£0	£0	£420			£420
		Variance	£44,580	£0	£0	£0	£0	£44,580	£44,580
Quincy Vale Conversion	DFID	Budget	£75,000	£0	£0	£0	£33,000	£42,000	£75,000
		Revised			£4,285	£1,781	£26,934	£42,000	£75,000
		Actuals	£6,066	£0	£4,285	£1,781			£6,066
		Variance	£68,934	£0	£0	£0	£26,934	£42,000	£68,934

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14
					Qtr1	Qtr2	Qtr3	Qtr 4	
Prison	DFID	Budget	£676,885	£26,885	£0	£0	£30,000	£20,000	£50,000
Relocation of Barn View		Revised	£0	£0					£0
		Actuals	£0	£0					£0
		Variance	£0	£0	£0	£0	£0	£0	£0
CDA/Ladder Hill Replacement	DFID	Budget	£931,000	£0	£0	£16,000	£0	£200,000	£216,000
		Revised			£9,237	£4,105	£0	£202,658	£216,000
		Actuals	£113,368	£0	£9,237	£104,131			£113,368
		Variance	£817,632	£0	£0	£-100,026	£0	£202,658	£102,632
Feasibility Work for Set-Up of Housing Association	DFID	Budget	£38,801	£18,801	£0	£0	£0	£20,000	£20,000
		Revised			£0	£0	£0	£20,000	£20,000
		Actuals	£18,801	£18,801	£0	£0	£0	£0	£0
		Variance	£20,000	£0	£0	£0	£0	£20,000	£20,000
Solid Waste Management	DFID	Budget	£1,342,519	£99,588	£7,150	£250,400	£966,650	£1,800	£1,226,000
		Revised			£17,928	£172,184	£966,650	£69,238	£1,226,000
		Actuals	£308,373	£99,588	£19,670	£172,184			£191,854
		Variance	£1,034,146	£0	£-1,742	£0	£966,650	£69,238	£1,034,146
ESH - Developing Attractions and Experiences	DFID	Budget	£315,339	£255,339	£0	£5,000	£55,000	£0	£60,000
		Revised			£424	£915	£33,661	£25,000	£60,000
		Actuals	£255,339	£255,339	£0	£0	£0	£0	£0
		Variance	£60,000	£0	£424	£915	£33,661	£25,000	£60,000
ESH - Major Development Projects	DFID	Budget	£100,000	£0	£0	£60,000	£40,000	£0	£100,000
		Revised			£0	£14,299	£40,000	£45,701	£100,000
		Actuals	£14,299	£0	£423	£13,876			£14,299
		Variance	£85,701	£0	£-423	£423	£40,000	£45,701	£85,701
ESH - Loan Equity and Finance	SHG	Budget	£540,000	£0	£540,000	£0	£0	£0	£540,000
		Revised			£540,000	£0	£0	£0	£540,000
		Actuals	£540,000	£0	£540,000	£0	£0	£0	£540,000
		Variance	£0	£0	£0	£0	£0	£0	£0
R1 - Acquiring Plant & Resurfacing of Main Network Roads	DFID/ EDF10	Budget	£2,940,540	£954,072	£190,000	£180,000	£190,000	£240,000	£800,000
		Revised			£217,986	£94,850	£230,000	£257,164	£800,000
		Actuals	£1,967,405	£954,072	£217,986	£108,879			£326,865
		Variance	£973,135	£0	£0	£-14,029	£230,000	£257,164	£473,135
R2 - Improvements to Field Road and Side Path	DFID	Budget	£2,013,000	£0	£0	£10,000	£40,000	£50,000	£100,000
		Revised				£0	£40,000	£60,000	£100,000
		Actuals	£0	£0	£0	£0	£0	£0	£0
		Variance	£2,013,000	£0	£0	£10,000	£40,000	£60,000	£100,000
Jamestown Wharf Development	DFID	Budget	£314,550	£80,793	£71,049	£83,710	£0	£78,998	£233,757
		Revised			£71,049	£71,087	£0	£41,621	£183,757
		Actuals	£222,929	£80,793	£71,049	£71,087			£142,136
		Variance	£91,621	£0	£0	£0	£0	£41,621	£41,621
Phase 1 Wharf Improvements (Jamestown)	EDF9	Budget	£2,384,647	£227,443	£7,500	£130,374	£345,424	£35,000	£518,298
		Revised			£7,995	£29,015	£345,303	£135,985	£518,298
		Actuals	£991,358	£227,443	£7,995	£29,015			£37,010
		Variance	£1,393,289	£0	£0	£0	£345,303	£135,985	£481,288
New Tractor	SHG	Budget	£169,280	£0	£0	£0	£169,280	£0	£169,280
		Revised			£75,000	£0	£94,280	£0	£169,280
		Actuals	£0	£0	£0	£0	£0	£0	£0
		Variance	£169,280	£0	£75,000	£0	£94,280	£0	£169,280
IT Developments	SHG	Budget	£411,039	£278,039	£16,585	£0	£0	£116,415	£133,000
		Revised			£16,585	£245		£116,170	£133,000
		Actuals	£294,756	£278,039	£16,585	£132			£16,717
		Variance	£116,283	£0	£0	£113	£0	£116,170	£116,283
Training of the Vulnerable (CDO)	UNDP	Budget	£50,000	£0	£12,274	£33,183	£4,543	£0	£50,000
		Revised			£7,721	£33,628	£8,651		£50,000
		Actuals	£43,907	£0	£7,721	£36,186			£43,907
		Variance	£6,093	£0	£0	£-2,558	£8,651	£0	£6,093

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14
					Qtr1	Qtr2	Qtr3	Qtr 4	
Total Programme		Budget	£32,889,963	£8,502,723	£971,858	£2,322,980	£3,646,745	£2,473,109	£9,414,692
		Revised							£9,414,692
		Actuals	£14,994,558	£8,502,723	£1,042,512	£2,074,776	£0	£0	£3,117,288
		Variance	£17,895,405	£0	-£70,654	£248,204	£3,646,745	£2,473,109	£6,297,404
Total Non-Infrastructure (SHG) (£1.6million 2013-14, £1million 2014-15)		Budget	£1,120,319	£278,039	£556,585	£0	£169,280	£116,415	£842,280
		Revised							
		Actuals	£834,756	£278,039	£556,585	£132	£0	£0	£556,717
		Variance	£285,563	£0	£0	-£132	£169,280	£116,415	£285,563
Total DFID (Plus remainder of SHG)		Budget	£27,510,169	£7,472,413	£205,499	£1,979,423	£2,937,498	£2,081,694	£7,204,114
		Revised							
		Actuals	£12,542,844	£7,742,413	£252,225	£1,900,564	£0	£0	£2,152,789
		Variance	£14,967,325	-£270,000	-£46,726	£78,859	£2,937,498	£2,081,694	£5,051,325
Total EDF9		Budget	£2,384,647	£227,443	£7,500	£130,374	£345,424	£35,000	£518,298
		Revised							
		Actuals	£991,358	£227,443	£7,995	£29,015	£0	£0	£37,010
		Variance	£1,393,289	£0	-£495	£101,359	£345,424	£35,000	£481,288
Total EDF10		Budget	£1,824,828	£524,828	£190,000	£180,000	£190,000	£240,000	£800,000
		Revised							
		Actuals	£581,693	£254,828	£217,986	£108,879	£0	£0	£326,865
		Variance	£1,243,135	£270,000	-£27,986	£71,121	£190,000	£240,000	£473,135
Total UNDP		Budget	£50,000	£0	£12,274	£33,183	£4,543	£0	£50,000
		Revised							
		Actuals	£43,907	£0	£7,721	£36,186	£0	£0	£43,907
		Variance	£6,093	£0	£4,553	-£3,003	£4,543	£0	£6,093

2013-14 Capital Programme Milestone Monitoring															
As at 30 September 2013															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
Energy	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		PV System for Seal Corner complex pending transfer of building and planning approval	
						PV system 3 operational (Power Station)				PV system 4 material procured (for Seals corner complex)					
	E2 - Power System Improvements for STHL		IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment		Earth conductor complete	Sound proofing complete	IMC contract progress payment		IMC contract progress payment		IMC contract progress payment	IMC contract progress payment	Station transformer procurement under way
							Improvement to radio communication	Power Station refurbishments complete (other works)	Station transformer upgraded		Station transformer upgraded			Phase 2 network studies commenced	Radio equipment operational
								IMC contract progress payment	Power Station refurbishments complete (initial works)		Fan drives operational				Power station refurbishment materials on ship
	E5 - Installing Renewables (incl. E3 & E4)		Civil works supervision	Civil works supervision	WTG equipment ready for dispatch ex-WES works	Civil works progress payments	Civil works supervision	Civil works supervision	WTG Installation commence	Civil works supervision	Civil works supervision	Civil works supervision	Six new turbines erected & operational	Partial project closure (phase 1)	Wind turbines have been delivered to Ruperts, awaiting Customs clearance
				2013/14 Project Budget approved	Civil works supervision	Civil works supervision	Sundry local contract labour	Civil works progress payments	Civil works progress payments	Civil works complete		Wind turbine portal established and operational	Scope for phase 2 defined	Civil works continuing	
							WTG equipment delivered to Ruperts		Civil works supervision			New turbines integrated into Power Station SCADA system	Training provided to a technician		
	E6 - Enablers for air access			Material for airport related works (80% down payments)					Material for other electricity supply works delivered to St Helena			Power supply to other Basil Read facilities	Low voltage reticulation to airport related facilities		All works are on target
				2013/14 Project Budget approved											
Water	W1 - Support to sustainable water resource management			2013/14 Project Budget approved	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Fairhurst working on project. Ongoing water monitoring in place.	
				Water resource monitoring	Water resource monitoring	Water resource monitoring	Water resource monitoring (Ongoing)								
	W2/W3 Immediate water needs			2013/14 Project Budget approved			Bottom Woods pipe contract	Bottom Woods pipe contract	Bottom Woods pipe contract						Equipment in transit. Documents prepared for water works refurbishments for start on site in October (Model Cottage)
								Briars control Cable Payment				Levelwood to Green hill	Levelwood to Green hill		
						Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb		
				Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations		Model Cottage pipe contract	Model Cottage pipe contract				
					Pipe materials order	Pipe arrives on Island									
Sewerage	Sewage works (Feasibility & design)			2013/14 Project Budget approved				Consultancy fee progress payment	Consultancy fee progress payment		Consultancy fee progress payment		Consultancy fee progress payment	Consultants now back in UK. Work Progressing	
	Sewage works (Implementation)			2013/14 Project Budget approved					Preparatory works 1		Preparatory works 2			Initial material specification and design for Ruperts underway	
Health	Cape Villa Redevelopment Project			2013/14 Project Budget approved				Specification and Scheduling documents completed	Tender Documents issued	Submission on Tender documents	Evaluation of Tenders	Contractor mobilises	Works implemented	Change of Project Manager. Specifications underway	
								Building Regulations drawing submitted for approval		Evaluation of Tenders	Contract awarded				
	Challenging Behavioural Unit - New Build/Temporary			2013/14 Project Budget approved		Building Regulations drawing submitted for approval			Specification and Scheduling documents completed	Tender Documents issued	Submission on Tender documents	Evaluation of Tenders	Contractor mobilises	Works implemented	Change of Project Manager. VE and Detailed specifications underway
											Contract awarded				

2013-14 Capital Programme Milestone Monitoring															
As at 30 September 2013															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		PV System for Seal Corner complex pending transfer of building and planning approval	
						PV system 3 operational (Power Station)				PV system 4 material procured (for Seals corner complex)					
	Hospital re-development			Initial discussions on single sourcing	2013/14 Project Budget approved		Completion of design development		Single source contract protocols in place.	Submission of tender	Contract signed	Contractor mobilises in-house design team	Contractor commences delivery, meetings etc with PM and Client	Contractor commences delivery, meetings etc with PM and Client	Change of Project Manager. Specifications documents underway. Procurement for design and build progressing.
							Discussions around potential delivery options	Issue specifications and preliminaries	First formal negotiations with Contractor						
									First draft of specification and preliminaries						
Buildings	GLH Backlog Maintenance (Jamestown electrical rewiring)		Brief approved	2013/14 Project Budget approved	Designs approved	Cost approval	Award of contract	Electrical Works commence	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical works finalised	Waiting for approval to commence on site	
			Project Manager appointed	Designs prepared	Eol's sought	Tender process conducted									
			Designs prepared												
	Backlog Maintenance - Operational (Schools)			Award of contract - St Pauls school			Works start at PAS	Works completed at PAS							Complete
				Final designs approved for PAS											
	Relocations (Corporate Services, IT training suite, Police)				Brief approved, - Corporate Services, works commence	Works progresses on Corporate Services	Works finalises; relocation of CS actioned			Design prepared (IT, Police)	Tender Process	Award Contract and Training Suite relocated			Project Manager appointed. Castle work overspent. No budget for Police relocations this year
						Brief approved (IT, Police)	Design prepared (IT, Police)			Buildings Refurbished	Buildings Refurbished	Buildings Refurbished	Buildings Refurbished		
	Victim Suite refurbishment					Brief approved	Design prepared	Design finalised	Work on site	work continues	Work complete				On site works progressing
					Cost approval		Tender Process/Award of contract		Buildings Refurbished	Buildings Refurbished	Buildings Refurbished	Buildings Refurbished			
Conversion of Quincy Vale to GLH				2013/14 Project Budget approved	Brief Approved	Design Prepared	Design Prepared	Contract award	Construction progresses	Construction progresses	Complete stabilisation works	Complete refurbishment works		Tender back for stabilisation, award October. Tenders for refurbishment back 9th October	
				Project Manager appointed		Cost approval	Submission to Building Control	Building control approved as minor works							
							Tender specifications issued	Start works							
Relocation of Prison		Design prepared	Design prepared	2013/14 Project Budget approved	Designs approved by client	Planning approval obtained	Contract briefing co	Building regulations submission	Undertake Tender Process to appoint contractor	Contract awarded	Construction progresses	Construction progresses	Construction progresses	Briefing with contractors held. Contract documents on the way. No tender until CBU date certain.	
						Cost approval		Assess utility requirements and implement where necessary		Infrastructure works on site					
	CDA/Reprovision of Ladder Hill			2013/14 Project Budget approved				Planning Approved for Phase 1		Utilities Works Commence				Planning Application under review. Awaiting report from Fairhurst.	

2013-14 Capital Programme Milestone Monitoring														
As at 30 September 2013														
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date
Housing	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		PV System for Seal Corner complex pending transfer of building and planning approval
	Community based housing association	Housing Trading Account established		2013/14 Project Budget approved		Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements			Organisation established as legal entity	Gathering Information
						Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	
						Establish capital funding requirements					Expert advice sought on housing and law	Expert advice sought on housing and law	Expert advice sought on housing and law	
											Undertake options review on most effective housing form of CBHO	Undertake options review on most effective housing form of CBHO	Establish steering group for CBHO	
Environmental Health	Solid Waste - Redevelopment of Horse Point landfill	Local Project Manager appointed	Tender Document prepared	Issue Tender Document	Single Source BR Procurement Process	Contract Signed	Internal Haul Roads constructed	Construction commences; survey site	Foundation for waste reception building, civic amenity site and concrete apron	Waste reception building and civic amenity are completed	Final concreting construction completed	New Waste Management procedure at Horse Point landfill commences		Single tender contract approved, but delayed signing as key BR staff off-Island
				Access gates			Bird netting arrives			Agricultural tractor, Agricultural trailer and Land Rover trailer arrive	Waste cells dug first waste cell constructed and bird netting erected	Site restoration completed		
										Bins/skips arrive	Land rover and telehandler arrive on Island			
									RCV Tender re-advertise	RCV re-evaluation of tender	RCV Tender awarded		RCV Shipped	
Economic	Visitor Attractions - Lemon Valley					Finalising Project Design	Training Commences	Advertise for tenders for additional works	Work commences			Work completed		National Trust are training 14 students. Work underway. Extra building works to be tendered.
	Visitor Attractions - Cannon Mounts			Finalising Design		Sought EoI's & Award Contract		Work Commences				Work completed		Museum leading on this project
	Major Development Projects			Work commences on small portion of street	Project re-costed (Award of tender was in 2011: cost inflations etc)		Potential Re-Tender	Highways approval for road closures. ESH board for extra funds	Works commence	Phase 1 complete	Phase 2 commence	Phase 2 completed		Project Manager negotiated with existing contractor. ESH board to approve extra £15,000 to top up budget.
	Loan Equity and Finance													Quarter 1: 25 loans approved. Quarter 2: 2 loans approved (Value £31,292)
Roads	R1 - Road rehabilitation and Maintenance (EDF10)	Road Asset list complete	Minor road conditions survey completed	13km road completed			2013 road survey completed	15km road completed		17km road completed		Asset database complete	23km road complete	R1 works continuing. Roads survey no longer needed as works determined by other means. New Project Manger will impact on future deliver. The Roads Manager is due to leave the Island in December so this will become a risk.

2013-14 Capital Programme Milestone Monitoring														
As at 30 September 2013														
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	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		PV System for Seal Corner complex pending transfer of building and planning approval
						PV system 3 operational (Power Station)				PV system 4 material procured (for Seals corner complex)				
	R2 - Field Road and Side Path (EDF10)						Designer/contract or appointed		Survey work complete	Outline design complete		Necessary consultations and consents gained	Detailed design complete	Once contractor appointed, will review future milestones inline with their program. (October)
Wharf	Jamestown Wharf - DFID	Construction progresses	Construction progresses	Works finalised/Defects listed					Feasibility work on water front hotel	Retention payment				Feasibility work on water front hotel commenced.
	Phase 1: Customs (EDF9)	Electrical works ongoing	Footbridge installed	Relocation of carousel/remainder electrical works	Tender Process - external concreting	Award contract/Works commence	Works continue	Works continue	works complete					Snagging work underway by PWSD. Additional £18k to fund Asykuda license from this budget.
	Phase 1: Main Wharf Works (EDF9)				Contractor issues finalised	Discussion around remedial action		Slabs repaired					Retention moneys paid	Dispute reaching conclusion
Forestry	New Tractor							Tractor arrives on-island						Awaiting modifications. Should be on Island around 30th October.
Information Technology	IT Development			Personnel depart for overseas training	Overseas training delivered	Overseas training delivered	Personnel arrive back on-island	Training cascaded to other SHG officials						Training programme underway
Community	Training of the Vulnerable				Refurbishment works start	Opening of Office and facilities for members	Refurbishment works completed	Training for CDO members starts		Training completed and Community Centre in full operation				Refurbishment works almost complete. Trainer arrives in October.