



St Helena Government

PERFORMANCE REPORT

**FOR THE PERIOD 5 (AUGUST 2013)
FINANCIAL YEAR ENDING 31 MARCH 2014**

Introduction and Overview
Key Performance Indicators
DAPM Commitments
Corporate Risks
Balance Sheet
Monthly Directorate Income and Expenditure Report
Capital Expenditure
Analysis of Revenue
Capital Programme Milestones



Overview of Performance for August 2013

Introduction

This report gives a monthly snapshot of progress in some key performance areas which are monitored across the whole of the Public Service, these include; corporate key performance indicators (KPIs), areas for improvement identified during the annual Development Aid Planning Mission (DAPM tracker), Corporate Strategic Risks and financial reports including revenue and expenditure, the Consolidated Fund and capital expenditure.

Key Performance Indicators

There are 15 high level key performance indicators (KPIs) which are used to monitor performance across SHG in areas which directly support our SDP priorities. At the end of August, whilst most areas are on track, with strong performance against targets set for Education, and crime detection rates exceeding the targets set by the Police Directorate, we are still below our target rate for increasing the number of returning Saints.

Commitments given during 2013 DAPM

A number of commitments were given by SHG at the annual Development Aid Planning Mission (DAPM) and these areas are regularly monitored as a part of the performance monitoring process. The trend shows consistent progress in most areas with the majority of areas gaining a green RAG In August the Draft Social Policy Plan went out for consultation in each of the districts and we are pleased to report that at all meetings, people were generally happy with the draft and with the overall consultation process.

GDP for 2011/12 has not been published due to outstanding data issues. It is hoped that this will be published by the end of December 2013.

Corporate Risk Management

Events/areas which are likely to hinder or impede progress in achieving our strategic priorities are identified, mitigated and regularly monitored to ensure that negative impact is kept to a minimum. For August we are broadly on track.

Key Variances – Revenue

Environment and Natural Resources Directorate(ENRD) - under collection of £74K in Infrastructure and Property, this is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore recharges received is less than budgeted. This is a very similar position to July

Key Variances – Expenditure

Shipping - £349K under spend against the budgeted subsidy as a result of increase passenger and freight revenues. Based on current trends in passenger bookings it is expected that this under spend will continue to increase throughout the year. All cabins up until February are fully booked, passenger revenues will continue to increase significantly over the year. It is anticipated based on current trends that there will be surplus against the budgeted subsidy of around £1m.

Health - £105K under spend, combination of a number of smaller under spends in the Directorate, most notable is an under spend on employee costs as a result of vacancies within the hospital and the Community Care Centre, £34K. The phasing of the budget on medical supplies accounts for the rest of the underspend. Health have also indicated that the Overseas medical referral budget will be over spent significantly at year end based on the current number of patients receiving treatment. Based on current projections it is likely that this budget line could be over spent by around £280K, this will be monitored closely over the coming months.

Environment and Natural Resources Directorate(ENRD) - under spent by £74K in Infrastructure and Property this is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore recharges paid is less than budgeted. The under collection in revenue is directly related and offset by the under spend on recharges.

Education - £55K under spend on payments to UK Rep for Scholarship programme released later than anticipated and laptops that was schedule to be received during quarter one have been delayed until quarter 3.

Environment and Natural Resources Directorate(ENRD) - under spent by £45K in Agriculture and Natural Resources, this is largely do to Agricultural contracts not going ahead in the period as originally budgeted for, these will catch up over the coming months.

Police - £46K over spent, largely because of the additional cost associated with having to finance the around the clock policing of a St Helena prisoner who has been sent to the UK to receive Corporate Finance - £33K over spent, largely due to cleaning contract payments being larger than originally budgeted for.

Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2013/14 is £9,414K of which £1,318K is European Development funding. Spend for the 1st quarter against the projected budget shows a small over spend against of £71K. Spend for the 2nd quarter of year will be monitored against budget which for practical reasons has been profiled on a quarterly basis. Total programme spend as at 31 August 2013 is £1.7 million.

Closely linked to the spend profile is the milestones on each of the projects, as at the end of August 2013 most milestones have been achieved. The main areas of concern are lack of progress on the Hospital redevelopment as further options are appraised by the health professionals. In addition the procurement of the new tractor for the Forestry Division has slipped and delivery originally scheduled for quarter 2 will now arrive on St Helena early in quarter 3. Further areas to be monitored are energy projects and solid waste management project, the later of which will mitigate against the risk of bird strike and St Helena not achieving airport accreditation.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 5 (August 2013)

NO	Directorate/ Department	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel
KPI's	1 Corporate Services	Number of SHG complaints received monthly	To measure the extent to which the SHG complaints procedure is being used in SHG	More than two per month (Baseline 1.3 reports monthly)	0	green	↔
	2 Corporate Services	Time taken to acknowledge correspondence	To measure SHG's commitment to respond timely to customers enquiries.	acknowledged within 3 working days of receipt (No baseline data available. Baseline to be established)	100% of correspondence recorded on log acknowledged within 3 days.	green	↔
	3 Education & Employment	% of lesson observations given an acceptable rating	Assesses the quality of teaching and learning in classrooms against a set criteria and evaluation framework	80 % by Year 1	95%	green	↔
	4 Health & Social Welfare	% of patients attending Jamestown clinic without an appointment who are triaged by a nurse and subsequently referred to a doctor	Shows the progress of the nurse triage system	85%	87% for July 2013. The Health Directorate is on the process of reviewing indicators therefore an update was not provided for August.	green	↔
	5 Health & Social Welfare	Number of items sold through minor ailments formulary	Shows the number of patients opting to buy over the counter medication rather than having to obtain a prescription form the doctor	125 per month by 31 March 2013 (Baseline zero at 30 September 2012)	114 items sold during the month of July. The Health Directorate is on the process of reviewing indicators therefore an update was not provided for August.	green	↔
	6 Health & Social Welfare	% of client satisfaction forms with satisfied rating	Should demonstrate areas for improvement in hospital inpatient services	70% for year 1 with 10% increase thereafter (Baseline 70%)	30 survey forms issued, 4 returned (13%) 100 % 'satisfied' with their care. This target is being reviewed due to lack of response from patients. The Health Directorate is on the process of reviewing indicators therefore an update was not provided for August.	amber	↔
	7 Health & Social Welfare	Number of people on Government landlord housing list	Should demonstrate level of demand for GLH	5% (equals to 49) reduction by 31.03.14 (52 at 31.03.13)	3.8% (50) at end of July 2013. The Health Directorate is on the process of reviewing indicators therefore an update was not provided for August.	green	↔
	8 Environment & Natural Resources	% of plan against actual for delivery of the capital programme	Measures how much of the Infrastructure Funding is utilised	100% (baseline less than 50% of infrastructure funding was utilised in 2011/12)	18% of total programme spend currently achieved, (based on 20% over programming), given a standing start with many projects starting from scratch in May when the programme was approved. £1.7million spent to date, against projected spend of £3.29million by the end of Q2 which is broadly on track.	green	↔
	9 Corporate Services	Amount of revenue achieved through customs	Measures the main revenue streams for SHG – Customs and Income Tax.	Income Tax budget = £3,075,000 Customs Duty Budget = £4,032,000 (Baseline Tax = 2,344,928 Customs = 3,691,072)	New revenue targets have been agreed as part of the DAPM process. These are Income Tax = £3,075,000, Customs Duty = £4,032,000. Note monthly targets have been set and will be reported on each month, details will be provided by the third week of each preceding month. Income Tax Target for the month of August 2013 = £257,150 Actual = £191,363; Customs Duty Target for the month of August 2013 = £465,000, Actual = £380,978, therefore an overall negative variance in the month of £149,809. Cumulative figures for the year to date for Income Tax, was Target = £1,053,750, Actual = £1,007,624; Customs Duty Target = £1,607,000, Actual = £1,707,121, therefore an overall positive variance of £53,995.	green	↔
	10 ESH	Number of stay-over tourist visitor arrivals	Measures the number of stay-over tourists visiting St Helena	2957 (Actual 2012/13 = 2527)	102 tourist visitors in August, Total YTD = 780 (On the basis of an average of 246 per month we should have had 1230 visitors; therefore 63% is on target)	amber	↓
	11 CPPU - Statistics	Number of returning Saints	Number of Saints arriving for long term stay having been absent for two years or longer	>200 (Baseline 142)	Apr = 16, May = 9, June = 6, July = 5, August = 24. Total YTD = 60, average per month = 12 To exceed 200 requires an average of 17 per month which gives year to date target of 85.	green	↑
	12 Police	Reduction in crime	Measures reported crimes on St Helena.	160 or less crimes and detect 70% of those crimes (i.e. have an offender identified) (Actual 2011/13 160)	Actual Crimes to end of August 2013 = 98 Detection 87% (85 crimes solved out of the 98)	amber	↔
	13 Corporate Services	Number of reported accidents in SHG	Measures the safety of the physical working environment and the degree to which safe working practices are used in SHG	No more than one per month on average (Average of 1.5 reports monthly 2012/13)	0 accidents reported in August 2013	green	↔
	14 Corporate Services	% headcount target achieved annually	In order to support the SDP priority area 3 and strategic objective 7.1, SHG is committed to streamlining its functions in support of building the private sector.	100% - 790 at 31 March 2014 (829.25 at 31 March 2013)	Headcount as at 31 August 2013 was 791	green	↔
	15 Corporate Services	% sickness absence reduced across SHG	This indicator measures SHG's absence level and lost time rate.	2.22% (1.69% as at 31 March 2013)	1.43% lost time rate as at 31 August 2013.	green	↔

Key to arrows

-  Performance Improving
-  Performance Maintaining
-  Performance Worsening
-  Performance Data currently being collected



REPORT ON KEY DAPM AREAS PERIOD 5 (AUGUST 2013)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track; there were a few activities that did not take place because of Purdah however they will now be carried out as a new council is in place. Now moving on, Finance and Planning Committee currently reviewing initial allocation of budget with members and will report back, Directors have provided responses to initial allocation and next step will be to draw up initial budgets for Committee approval.	green
	Budget, MTEF and Finance	Revenue & Expenditure	New revenue targets have been agreed as part of the DAPM process. These are Income Tax = £3,075,000, Customs Duty = £4,032,000. Note monthly targets have been set and will be reported on each month, details will be provided by the third week of each preceding month. Income Tax Target for the month of August 2013 =£257,150 Actual =£191,363; Customs Duty Target for the month of August 2013 = £465,000, Actual = £380,978, therefore an overall negative variance in the month of £149,809. Cumulative figures for the year to date for Income Tax, was Target =£1,053,750, Actual = £1,007,624; Customs Duty Target = £1,607,000, Actual = £1,707,121, therefore an overall positive variance of £53,995.	green
2	Statistical Data		GDP 2011/12 was not published in June as anticipated as there are outstanding data issues, was unable to work on Wage Data because of capacity constraints. HES preparations are taking place and we are on track to carry out the survey in October.	amber
3	Social		Minimum income standard: This report was produced on schedule and will go to elected members for consideration. Social Policy Plan: The draft plan went out for consultation in August as planned.	green
4	Health & Education	Health Functional Analysis	The Health Functional Analysis Team was on island from May to June and we are now awaiting their report.	green
		Education	Funding formula for staffing and financing schools: Some preliminary work has been completed but is now subject to internal construction prior to further refinement. First report completed for Director of Education by Vanessa Tissington July 2013. It will not be possible to implement any potential changes to the current arrangements before April 2015. Teacher Training: An on island review of the initial Teacher Training Programme is planned for January/ February 2014. Apprenticeships: The new scheme has been introduced (June/ July 2013). Take up has been most encouraging with 30+ apprenticeships enrolled against the target of 23. Labour Market Strategy: The Labour Market Strategy is the subject of further discussion between ESH and Education with a view to re-drafting the strategy in 2015.	green

5	Capital Programme	Expenditure & Delivery	The Capital Programme for 2013/14 has been prioritised and spend on projects is progressing. Expenditure for August 2013 has been approximately £450k making total expenditure to date approximately £1.7m.	green
	Capital Programme	Hospital	The new Director of Health and Senior Medical Officer have compiled a list of urgent equipment to be acquired this year, while the design work and hospital proposal is reviewed.	green
	Capital Programme	Prison & CBU	New-Build CBU and temporary Half Tree Hollow School CBU have both secured Planning approval. Initial strip-out works at HTH School have been completed and work on the procurement documents is underway. HM Prison has been granted planning permission. Detailed design and specifications now underway to allow tendering for construction. Market engagement event with local contractors generated good level of interest Infrastructure works within CDA planning application expected October 2013.	green
	Capital Programme	Management	Monthly monitoring is well underway to provide reports to PDG and elected members. PMU staff are taking a lead role. Small number of PIDs still outstanding, however PMs have now supplied all milestones and spend profiles for all 2013-14 projects. Project Handbook has been revised and is awaiting feedback from DFID. Prioritisation process has been agreed with elected members and a report to formally approve the process and current programme will go to Ex-Co in October.	amber
6	Governance & Structure	Governance	Performance Management: All updates were posted in a fair timeframe this month however we will continue to work with Directorates to ensure that reports for senior officials, elected members and DFID can be produced efficiently. Roles & Responsibilities: Work will continue on this in September.	amber
	Governance & Structure	Headcount	Headcount as at 31 August 2013 was 791.	green
7	Technical Co-Operation	LTTTC	LTTTC shows an overspend of approximately £19k (5%) reflecting actual expenditure against budget as at 31 August 2013. This is mainly due to outgoing costs for officers ending contracts paid earlier or not anticipated for 2 posts, Incoming travel and relocation costs paid earlier than anticipated for 2 posts, earlier contract start date for 1 post and freight costs later than anticipated for 1 post. YTD figures show an underspend of £44k (2.3%) iro actual expenditure against budget, mainly due to NHS funding not spent as anticipated from April – August.	green
	Technical Co-Operation	STTC	STTC shows an overspend of £4k (4%) reflecting actual expenditure against budget as at 31 August 2013. Early Years Education Adviser- start up/incoming costs paid earlier than anticipated. Environment Leg Draftsperson and Access Consultants – invoices submitted later than anticipated. YTD figures show an under spend of £83k (13%). Social Welfare Review no longer required as work was completed last FY and costs not yet claimed as expected for the Health Functional Analysis.	green
8	Economic Development	Recurrent Expenditure	ESH recurrent expenditure is on track, figures show an under spend of £5k for July and year to date figures show an under spend of £37k, which is approximately 8%.	green
	Economic Development	Milestones	ESH are on track for finalising and agreeing the business case with DFID and for a Business Advisor to arrive by end September.	green



NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
S/S	1 PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Work is progressing across the programme to push spend and delivery through.	green
	2 FD ESH	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
	3 FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	Negotiations with potential investors are ongoing	amber
	4.1 ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	4.2 ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	4.3 ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	5 IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	A draft disaster recovery plan is planned to be circulated in November 2013. The File Server Project is 98% complete, this should have been completed however capacity shortages have hampered this project.	amber

RI	6	DHR	Loss of key professional/technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	SHG Workforce Plan endorsed by CMT in June 2012 at which time it was agreed that SHG would initially focus on one key area for implementation but no agreement was reached on exactly what that would be and the restructure of Government has impacted on this work. In the meantime HR have continued to develop and work on many aspects of the workforce plan i.e. <ul style="list-style-type: none"> · In conjunction with AVES we have developed and introduced learning programmes applicable to all levels of management including distance learning at Masters/Degree level · SHG has taken advantage of the Jubilee Programme supported by FCO to provide work-experience opportunities in the UK for senior officials who would benefit from exposure to different cultures and organisations · The performance appraisal process has been further refined to assist with detailing and recognising levels of performance and capability · Whilst there is no formal succession planning strategy, there is a clear move to ensuring that TC staff develop key individuals and in some cases we have a designated person to move into a more senior post once sufficient experience is acquired. · Effective use has been made of both Market Forces Supplements and Responsibility Allowances to recognise and retain individuals when appropriate. · Work continues on developing a transparent reward strategy that will aid retention of key staff 	amber
	7	C MGR	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	There are significant areas of slippage to date.	red
	8	D AP	Air access certification compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	amber
	9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	Monthly reporting against divestment opportunities and progress. Two services divested (Firewood and Utilities divested on the 1st April). Further Cleaning Contact divested on the 1st of May. Homehelp and Catering gone out to tender as single status and business case being reviewed again including budget/financial implications. Pest Control in the pipe line. SHG Garage progressing well and Business Case currently being drawn up (80% completed), financially currently being reviewed.	Green
	10	Fin	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Monitored on a monthly basis, but will be three weeks after the month end. Currently slightly over expectations see detailed note in KPI's. Foreword looking projections are positive and revenues will be achieved.	Green

Key to arrows

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PERIOD 5 (AUGUST 2013)

	CURRENT BALANCE	CLOSING BALANCE
	31 August 2013	31 March 2013
	£	£
NET FIXED ASSETS		
Buildings	25,621,042	25,621,042
Infrastructure	4,012,607	4,012,607
Plant, Machinery & Equipment	4,549,202	4,455,122
IT Networks & Equipment	99,363	99,363
Assets Under Construction	128,850,685	117,399,065
NET FIXED ASSETS	163,132,898	151,587,197
OTHER ASSETS		
Housing Loans	352,164	379,374
TOTAL OTHER ASSETS	352,164	379,374
CURRENT ASSETS		
Cash	725,240	766,440
Bank Accounts	245,141	12,038,186
Short-term Investments	13,799,320	7,565,758
Prepayments	691,838	601,364
Debtors	570,511	745,747
Accrued Income	345,794	96,141
Stock	1,423,891	1,272,079
Advance Accounts	546,627	46,463
TOTAL CURRENT ASSETS	18,348,362	23,132,177
CURRENT LIABILITIES		
Creditors	150,366	10,794,682
Accruals	1,288,895	567,634
Income received in advance	6,799,164	10,775
Suspense Accounts	(1,369)	90
Provisions	0	0
TOTAL CURRENT LIABILITIES	8,237,056	11,373,180
LONG TERM LIABILITIES		
Funds owing to third parties	36,967,053	37,001,911
TOTAL LONG TERM LIABILITIES	36,967,053	37,001,911
NET ASSETS	136,629,315	126,723,658
RESERVES		
Reserves and Funds	132,981,384	121,998,552
Unposted Profit/(Loss)	3,647,931	4,725,106
TOTAL RESERVES	136,629,315	126,723,658



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MOVEMENT ON FUNDS REPORT PERIOD 5 (AUGUST 2013)

	REVENUE					EXPENDITURE					SURPLUS/(DEFICIT)				
	YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget
GOVERNOR	250	250	0	600	600	59,798	62,843	3,045	155,956	155,956	(59,548)	(62,593)	3,045	(155,356)	(155,356)
CORPORATE SUPPORT, POLICY & PLANN	97,932	95,108	2,824	238,121	238,121	379,679	380,908	1,229	900,262	900,262	(281,747)	(285,800)	4,053	(662,141)	(662,141)
HUMAN RESOURCES SERVICES	0	0	0	0	0	137,158	120,192	(16,966)	280,564	280,564	(137,158)	(120,192)	(16,966)	(280,564)	(280,564)
LONGTERM TECHNICAL CO-OPERATION	0	0	0	0	0	1,813,951	1,858,319	44,368	5,034,442	5,034,442	(1,813,951)	(1,858,319)	44,368	(5,034,442)	(5,034,442)
ATTORNEY GENERAL	0	0	0	0	0	31,956	24,607	(7,349)	61,122	61,122	(31,956)	(24,607)	(7,349)	(61,122)	(61,122)
POLICE	100,930	97,124	3,806	256,844	256,844	363,447	317,050	(46,397)	760,554	760,554	(262,517)	(219,926)	(42,591)	(503,710)	(503,710)
CORPORATE FINANCE	8,310,051	8,315,510	(5,459)	20,901,402	20,901,402	1,077,127	1,041,101	(36,026)	2,935,837	3,140,837	7,232,924	7,274,409	(41,485)	17,965,565	17,760,565
ECONOMIC DEVELOPMENT	0	0	0	0	0	486,215	496,250	10,035	1,191,000	1,191,000	(486,215)	(496,250)	10,035	(1,191,000)	(1,191,000)
PENSIONS	0	0	0	0	0	1,254,327	1,284,625	30,298	3,044,800	3,044,800	(1,254,327)	(1,284,625)	30,298	(3,044,800)	(3,044,800)
SHIPPING	2,071,667	2,071,663	4	4,972,000	4,972,000	2,015,853	2,365,093	349,240	4,972,000	4,972,000	55,814	(293,430)	349,244	0	0
EDUCATION AND EMPLOYMENT	261,685	266,223	(4,538)	639,290	639,290	1,030,894	1,085,597	54,703	2,599,630	2,599,630	(769,209)	(819,374)	50,165	(1,960,340)	(1,960,340)
HEALTH & SOCIAL WELFARE	283,937	297,240	(13,303)	713,991	713,991	1,737,734	1,843,411	105,677	3,903,513	3,903,513	(1,453,797)	(1,546,171)	92,374	(3,189,522)	(3,189,522)
INTERNAL AUDIT	0	0	0	0	0	19,903	21,949	2,046	53,660	53,660	(19,903)	(21,949)	2,046	(53,660)	(53,660)
AGRICULTURE & NATURAL RESOURCES	95,563	89,959	5,604	266,304	266,304	347,514	392,412	44,898	969,233	969,233	(251,951)	(302,453)	50,502	(702,929)	(702,929)
INFRASTRUCTURE & PROPERTY	174,284	247,902	(73,618)	613,624	613,624	550,277	626,804	76,527	1,502,474	1,502,474	(375,993)	(378,902)	2,909	(888,850)	(888,850)
ENVIRONMENTAL MANAGEMENT	0	20	(20)	100	100	99,145	101,444	2,299	237,229	237,229	(99,145)	(101,424)	2,279	(237,129)	(237,129)
Movement on Consolidated Fund	11,396,299	11,480,999	(84,700)	28,602,276	28,602,276	11,404,978	12,022,605	617,627	28,602,276	28,807,276	(8,679)	(541,606)	532,927	0	(205,000)
TRANSPORT TRADING ACCOUNT	334,269	267,734	66,535	612,535	612,535	216,536	251,013	34,477	551,622	551,622	117,733	16,721	101,012	60,913	60,913
IT TRADING ACCOUNT	199,037	155,635	43,402	373,523	373,523	140,363	120,291	(20,072)	313,010	313,010	58,674	35,344	23,330	60,513	60,513
ST HELENA AUDIT SERVICE	11,616	41,201	(29,585)	140,710	140,710	29,713	41,875	12,162	94,857	94,857	(18,097)	(674)	(17,423)	45,853	45,853
HOUSING SERVICE TRADING ACCOUNT	111,750	97,456	14,294	244,000	244,000	85,400	119,120	33,720	221,180	221,180	26,350	(21,664)	48,014	22,820	22,820
Movement on Trading Accounts	656,672	562,026	94,646	1,370,768	1,370,768	472,012	532,299	60,287	1,180,669	1,180,669	184,660	29,727	154,933	190,099	190,099
SHORTTERM TECHNICAL CO-OPERATION	531,096	614,369	(83,273)	1,200,000	1,200,000	531,096	614,369	83,273	1,200,000	1,200,000	0	0	0	0	0
Movement on STTC Special Fund	531,096	614,369	(83,273)	1,200,000	1,200,000	531,096	614,369	83,273	1,200,000	1,200,000	0	0	0	0	0



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**ANALYSIS OF REVENUE REPORT
PERIOD 5 (AUGUST 2013)**

	REVENUE				
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Income Tax	1,007,624	1,053,750	(46,126)	3,075,000	3,075,000
Customs - Other	757,883	689,000	68,883	1,788,000	1,788,000
Customs - Alcohol	443,311	315,000	128,311	879,000	879,000
Customs - Tobacco	264,252	260,000	4,252	700,000	700,000
Customs - Petrol	156,161	150,000	6,161	450,000	450,000
Customs - Diesel	85,515	193,000	(107,485)	197,000	197,000
Taxes	2,714,745	2,660,750	53,995	7,089,000	7,089,000
Duty & Licenses Received	87,719	68,872	18,847	186,066	186,066
Court Fees & Fines	5,362	2,594	2,768	6,200	6,200
Light Dues	2,523	4,556	(2,033)	10,935	10,935
Cranage	1,265	2,115	(850)	5,900	5,900
Dental Fees	6,853	5,629	1,224	13,504	13,504
Fees of Office	8,005	7,413	593	19,950	19,950
Medical & Hospital	69,659	70,075	(416)	168,181	168,181
Trade Marks	2,682	1,137	1,545	8,000	8,000
Post Office charges	349	2,083	(1,734)	5,000	5,000
Meat Inspection Fees	3,205	6,855	(3,650)	16,460	16,460
Vet Services	6,571	4,400	2,171	10,600	10,600
Marriage Fees	1,204	1,292	(88)	3,100	3,100
Land Registration fees	3,555	4,167	(612)	10,000	10,000
Spraying fees	939	1,500	(561)	4,000	4,000
Immigration Fees	20,491	21,705	(1,214)	57,815	57,815
Fish & Food Testing	2,142	4,086	(1,944)	9,812	9,812
Planning Fees	7,894	13,000	(5,106)	30,000	30,000
GIS Fees	6,311	7,042	(731)	16,900	16,900
Company Registration Fees	1,243	0	1,243	3,805	3,805
Parking Fees	0	15,415	(15,415)	37,000	37,000
Other Fees	228	2,065	(1,837)	6,100	6,100
Fines & Fees Received	150,481	177,128	(26,647)	443,262	443,262
Government Rents	105,565	100,675	4,890	248,389	248,389
Earnings Government Departments	36,623	65,772	(29,149)	144,900	144,900
Income Received	16,480	15,860	620	136,813	136,813
Commission	489	0	489	0	0
Interest	52,836	70,000	(17,164)	168,000	168,000
Currency Fund Surplus	0	0	0	200,000	200,000
Dividends	0	0	0	36,649	36,649
Argos	0	0	0	25,006	25,006
Grant-in-Aid	5,581,667	5,581,666	0	13,396,000	13,396,000
Shipping Subsidy	2,071,663	2,071,663	0	4,972,000	4,972,000
Treasury Receipts	7,706,654	7,723,329	(16,675)	18,797,655	18,797,655
Other Income	818	0	818	0	0
Recharges Received	577,213	668,613	(91,400)	1,556,191	1,556,191
TOTAL REVENUE	11,396,299	11,480,999	(84,700)	28,602,276	28,602,276

St Helena Capital Programme 2013-14
As at 31 August 2013

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14
					Qtr1	Qtr2	Qtr3	Qtr 4	
IT Developments	SHG	Budget	£411,039	£278,039	£16,585			£116,415	£133,000
		Revised							
		Actuals	£294,636	£278,039	£16,585	£12			£16,597
		Variance	£116,403	£0	£0	-£12	£0	£116,415	£116,403
Sewage Works - Feasibility and Design	DFID	Budget	£148,000	£0	£0	£35,000	£35,000	£78,000	£148,000
		Revised							
		Actuals	£0	£0	£0	£0			£0
		Variance	£148,000	£0	£0	£35,000	£35,000	£78,000	£148,000
Sewage Works - Implementation	DFID	Budget	£50,000	£0	£0	£0	£25,000	£25,000	£50,000
		Revised							
		Actuals	£0	£0	£0	£0			£0
		Variance	£50,000	£0	£0	£0	£25,000	£25,000	£50,000
Solid Waste Management	DFID	Budget	£1,342,519	£99,588	£7,150	£250,400	£966,650	£1,800	£1,226,000
		Revised							
		Actuals	£190,335	£99,588	£19,670	£54,146			£73,816
		Variance	£1,152,184	£0	-£12,520	£196,254	£966,650	£1,800	£1,152,184
W1 + Design - Support to Sustainable WRM	DFID	Budget	£1,137,028	£526,634	£7,000	£46,500	£50,000	£56,500	£160,000
		Revised							
		Actuals	£984,169	£526,634	£5,378	£1,763			£7,141
		Variance	£152,859	£0	£1,622	£44,737	£50,000	£56,500	£152,859
W2-3 - Water Immediate Needs	DFID	Budget	£2,211,822	£702,726	£0	£420,000	£521,200	£457,800	£1,399,000
		Revised							
		Actuals	£822,238	£702,726	£9,416				£9,416
		Variance	£1,389,584	£0	-£9,416	£420,000	£521,200	£457,800	£1,389,584
Jamestown Wharf Development	DFID	Budget	£314,550	£80,793	£71,049	£83,710	£0	£78,998	£233,757
		Revised							
		Actuals	£151,842	£80,793	£71,049	£0			£71,049
		Variance	£162,708	£0	£0	£83,710	£0	£78,998	£162,708
New Tractor	SHG	Budget	£169,280	£0	£0	£0	£169,280	£0	£169,280
		Revised							
		Actuals	£0	£0		£0			
		Variance	£169,280	£0	£0	£0	£169,280	£0	£169,280
Feasibility Work for Set-Up of Housing Association	DFID	Budget	£38,801	£18,801	£0	£0	£0	£20,000	£20,000
		Revised							
		Actuals	£18,801	£18,801	£0	£0			£0
		Variance	£20,000	£0	£0	£0	£0	£20,000	£20,000
R1 - Acquiring Plant & Resurfacing of Main Network Roads	DFID/ EDF10	Budget	£2,940,540	£954,072	£190,000	£180,000	£190,000	£240,000	£800,000
		Revised							
		Actuals	£1,932,453	£954,072	£217,986	£73,927			£291,913
		Variance	£1,008,087	£0	-£27,986	£106,073	£190,000	£240,000	£508,087
R2 - Improvements to Field Road and Side Path	DFID	Budget	£2,013,000	£0	£0	£10,000	£40,000	£50,000	£100,000
		Revised							
		Actuals	£0	£0	£0	£0			£0
		Variance	£2,013,000	£0	£0	£10,000	£40,000	£50,000	£100,000

St Helena Capital Programme 2013-14
As at 31 August 2013

ELEMENT	Funding Source		OVERALL PROJECT TOTAL	SPEND 2012-13	2013-14				TOTAL 2013-14
					Qtr1	Qtr2	Qtr3	Qtr 4	
Phase 1 Wharf Improvements (Jamestown)	EDF9	Budget Revised	£2,384,647	£227,443	£7,500	£130,374	£345,424	£35,000	£518,298
		Actuals	£991,358	£227,443	£7,995	£29,015			£37,010
		Variance	£1,393,289	£0	£-495	£101,359	£345,424	£35,000	£481,288
Phase 2 Wharf Improvements (Rupert's)	EDF10	Budget Revised	£0	£0	£0	£0	£0	£0	£0
		Actuals	£0	£0	£0	£0			£0
		Variance	£0	£0	£0	£0	£0	£0	£0
Training of the Vulnerable (CDO)	UNDP	Budget Revised	£50,000	£0	£12,274	£33,183	£4,543	£0	£50,000
		Actuals	£14,740	£0	£7,721	£7,019			£14,740
		Variance	£35,260	£0	£4,553	£26,164	£4,543	£0	£35,260
		Budget Revised	£0	£0	£0	£0	£0	£0	£0
		Actuals	£0	£0	£0	£0	£0	£0	£0
		Variance	£0	£0	£0	£0	£0	£0	£0
Total Programme		Budget Revised	£24,616,963	£8,502,723	£971,858	£2,322,980	£3,646,745	£2,473,109	£9,414,692
		Actuals	£13,581,183	£8,502,723	£1,042,512	£661,400	£0	£0	£1,703,913
		Variance	£11,035,780	£0	£-70,654	£1,661,580	£3,646,745	£2,473,109	£7,710,779
Total Non-Infrastructure (SHG)		Budget Revised	£1,120,319	£278,039	£556,585	£0	£169,280	£116,415	£842,280
		Actuals	£834,636	£278,039	£556,585	£12	£0	£0	£556,597
		Variance	£285,683	£0	£0	£-12	£169,280	£116,415	£285,683
Total DFID (Plus remainder of SHG)		Budget Revised	£19,237,169	£7,472,413	£205,499	£1,979,423	£2,937,498	£2,081,694	£7,204,114
		Actuals	£11,193,708	£7,742,413	£252,225	£551,428	£0	£0	£803,653
		Variance	£8,043,461	£-270,000	£-46,726	£1,427,995	£2,937,498	£2,081,694	£6,400,461
Total EDF9		Budget Revised	£2,384,647	£227,443	£7,500	£130,374	£345,424	£35,000	£518,298
		Actuals	£991,358	£227,443	£7,995	£29,015	£0	£0	£37,010
		Variance	£1,393,289	£0	£-495	£101,359	£345,424	£35,000	£481,288
Total EDF10		Budget Revised	£1,824,828	£524,828	£190,000	£180,000	£190,000	£240,000	£800,000
		Actuals	£546,741	£254,828	£217,986	£73,927	£0	£0	£291,913
		Variance	£1,278,087	£270,000	£-27,986	£106,073	£190,000	£240,000	£508,087
Total UNDP		Budget Revised	£50,000	£0	£12,274	£33,183	£4,543	£0	£50,000
		Actuals	£14,740	£0	£7,721	£7,019	£0	£0	£14,740
		Variance	£35,260	£0	£4,553	£26,164	£4,543	£0	£35,260

2013-14 Capital Programme Milestone Monitoring as at 31 August 2013															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
Energy	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved										Installation of pilot PV system in progress at Power station	
						Power System 2 operational									
						PV system 3 operational (Power Station)				PV system 4 material procured (for Red Hill WTP)			PV system 4 materials delivered to STHL		
	E2 - Power System Improvements for STHL		IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment	Improvement to radio communication	IMC contract progress payment	Sound proofing complete	IMC contract progress payment	Fan drives operational	IMC contract progress payment		IMC contract progress payment		Awaiting for equipment to be installed
							Earth conductor complete	Power Station refurbishments complete (other works)	Station transformer upgraded					Phase 2 network studies complete	
							Power Station refurbishments complete (initial works)								
	E5 - Installing Renewables (incl. E3 & E4)		Civil works supervision	Civil works supervision	WTG equipment ready for dispatch ex-WES works	WTG equipment delivered to site	Civil works supervision	Civil works supervision	WTG Installation complete	Civil works supervision	Civil works supervision	Training provided to a technician	Partial project closure (phase 1)		Renewables have been ordered but there has been a delay in Walvis Bay so equipment should be loaded on to the NP Glory next time around.
				2013/14 Project Budget approved	Civil works supervision	Civil works progress payments	Sundry local contract labour	Civil works progress payments	Civil works progress payments	Civil works complete	New turbines integrated into Power Station SCADA system	Wind turbine portal established and operational	Scope for phase 2 defined		Civil works continuing
						Civil works supervision			Civil works supervision	Six new turbines erected & operational					
	E6 - Enablers for air access			Material for airport related works (80% down payments)					Material for other electricity supply works delivered to St Helena			Power supply to other Basil Read facilities	Low voltage reticulation to airport related facilities		
			2013/14 Project Budget approved											All works are on target	
Water	W1 - Support to sustainable water resource management			2013/14 Project Budget approved	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	On going support for preparation of tenders. Fairhursts are now on Island.	
				Water resource monitoring	Water resource monitoring	Water resource monitoring	Water resource monitoring	Water resource monitoring	Water resource monitoring						
	W2/W3 Immediate water needs			2013/14 Project Budget approved				Bottom Woods pipe contract	Bottom Woods pipe contract	Bottom Woods pipe contract			Levelwood to Green hill	Levelwood to Green hill	Equipment ordered and being delivered to RJI for shipment. Documents prepared for water works refurbishments, for start on site in September
							Briars control Cable Payment								
						Contract 12 WTW refurb		Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	other cost	
				Contract 13 site preparations		Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Model Cottage pipe contract	Model Cottage pipe contract					
Sewerage	Sewage works (Feasibility & design)			2013/14 Project Budget approved				Consultancy fee progress payment	Consultancy fee progress payment		Consultancy fee progress payment		Consultancy fee progress payment	Consultants on Island works still progressing	
	Sewage works (Implementation)			2013/14 Project Budget approved					Preparatory works 1		Preparatory works 2			Awaiting consultants report	

2013-14 Capital Programme Milestone Monitoring as at 31 August 2013															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
				2013/14 Project Budget approved											
Housing	CDA/Reprovision of Ladder Hill			2013/14 Project Budget approved				Planning Approved for Phase 1		Utilities Works Commence				Planning Application underway. Working with affected residents to identify needs.	
	Community based housing association	Housing Trading Account established		2013/14 Project Budget approved		Establish capital funding requirements									
						Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements				Organisation established as legal entity	
						Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	
											Expert advice sought on housing and law	Expert advice sought on housing and law	Expert advice sought on housing and law		
											Undertake options review on most effective housing form of CBHO	Undertake options review on most effective housing form of CBHO	Establish steering group for CBHO		Gathering Information
Environmental Health	Solid Waste - Redevelopment of Horse Point landfill	Local Project Manager appointed	Tender Document prepared	Issue Tender Document	Single Source Procurement Process	Contract Signed	Internal Haul Roads constructed	Foundation for waste reception building, civic amenity site and concrete apron	Waste reception building and civic amenity are completed	Final concreting construction completed	New Waste Management procedure at Horse Point landfill commences			Contract not yet signed, awaiting approval from Tender Board and DFID	
				Access gates			Constructions commences; survey site	RCV, telehandler, ag tractor, ag trailer, Land Rover, LR	Waste cells dug first waste cell constructed and bird netting	Site restoration completed					
							Bird netting arrives			Bins/skips arrive					
Economic	Visitor Attractions - Lemon Valley					Finalising Project Design		Work Commences	Work continues	Work completed				Work to be commission by National Trust in October (Heritage construction skills)	
	Visitor Attractions - Cannon Mounts			Finalising Design		Sought Eol's & Award Contract	Work Commences	Work completed						Design completed and costing establish but awaiting approval from heritage to construct wooden cannon mounts for the cannons in front of the Customs Building	
	Major Development Projects			Work commences on small portion of street	Project re-costed (Award of tender was in 2011: cost inflations etc)		Potential Re-Tender	Potential Award of Contract	Works completed					In negotiation with existing contractor. Risk over time scale and deliverability. May need to split into phases.	
	Loan Equity and Finance													Responses receive and now sorting	

2013-14 Capital Programme Milestone Monitoring as at 31 August 2013														
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date
				2013/14 Project Budget approved										
Roads	R1 - Road rehabilitation and Maintenance (EDF10)	Road Asset list complete	Minor road conditions survey completed	13km road completed			2013 road survey completed	16km road completed	Bridge Inspections updated	19km road completed		Asset database complete	25km road complete	R1 road works are on target, R2 are awaiting DFID approval at Ruperts before works can commence. The Roads Manager is due to leave the Island in December so this will become a risk for both projects.
	R2 - Field Road and Side Path (EDF10)						Designer/contract or appointed		Survey work complete	Outline design complete		Necessary consultations and consents gained	Detailed design complete	
Wharf	Jamestown Wharf - DFID	Construction progresses	Construction progresses	Works finalised/Defects listed						Retention payment				Final Payment being processed
	Phase 1: Customs (EDF9)	Electrical works ongoing	Footbridge installed	Relocation of carousel/remainder electrical works	Tender Process - external concreting	Award contract/Works commence	Works continue	works finalised						Additional Works have not been awarded to a contractor, negotiations underway
	Phase 1: Main Wharf Works (EDF9)				Contractor issues finalised	Discussion around remedial action		Defective slabs repaired					Retention moneys paid	Dispute reaching conclusion
Forestry	New Tractor					Tractor arrives on-island								Awaiting modifications. Should be on Island around 30th October.
IT	IT Development			Personnel depart for overseas training	Overseas training delivered	Overseas training delivered	Personnel arrive back on-island	Training cascaded to other SHG officials						Training programme underway
Community	Training of the Vulnerable				Refurbishment works start	Opening of Office and facilities for members	Refurbishment works completed	Training for members starts		Training completed and Community Centre in full operation				Refurbishment works underway. Office area open.