



# **St Helena Government**

## **PERFORMANCE REPORT**

**FOR THE PERIOD 06 -SEPTEMBER 2014  
FINANCIAL YEAR ENDING 31 MARCH 2015**

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DAPM Commitments  
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Analysis of Revenue  
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**St Helena  
Government**

## Overview of Performance for September 2014

### Introduction

September was a very busy month as the MTEF process continued and preparations for the BAM commenced. The headlines for September are as follows;

Hotel development approved  
Safeguarding Directorate move progresses  
Mixed SATs results  
Tourist numbers drop  
Reporting of domestic abuse up  
Vaccination coverage at 96.6% for under twos

The BDG have agreed to review the way in which risks are identified and managed and this will form future trackers.

Following the BAM process it is hoped that KPI's can be aligned to support the overall social, economic and environmental development of the island.

### Key Performance Indicators

As many of the KPI's are new and will take time to embed it is pleasing to note the good progress made across many areas. For example this includes the positive work around the development of the National Disaster Management Plan and good progress in Bio Security. In August's performance report we will have Year 6 SATS results as well as GCSE results where we are expecting to improve on the previous year's results.

Within Health a number of new and challenging indicators have been set to tackle key health inequalities. Elsewhere, the refreshed SDP concentrates on key areas such as transport and renewable energies, for example.

### Committments given during DAPM

The trend this month follows last month with the majority of areas gaining a green rag rating. Therefore the overall picture has not changed much since the last report.

Progress is generally positive and leading indicators for most streams are green.

An area where progress is less visible is on the HM Prison. Although planning permission has been granted, as a result of increased convictions, it is projected that the prison needs to accomodate additional requirements. Therefore the design team, of ENRD are having to review specifications to increase capacity which has led to a delay of approximately 3 months.

### Corporate Risk Management

Majority of the strategic risks remain green with two still currently rated as amber. However, events/areas which are likely to hinder or impede progress in achieving our strategic priorities are identified, mitigated and regularly monitored to ensure that negative impact is kept to a minimum. For September we are broadly on track.

### **Summary of Financial Performance**

The Consolidated Fund has decreased by £262K for the year to September. This is a favourable position compared with the budgeted deficit of £588k for the first half year.

Actual expenditure of £13,855k is lower than the budgeted expenditure of £14,390k. This means that we have underspent by £535k, which is a favourable variance of 3.7% against budgeted expenditure for the period.

Actual revenue for the first half year of £13,593K is also lower than the budget of £13,801K. This means that we have undercollected by £208K, which is an adverse variance of 1.5% against budgeted revenue for the period.

### **Key Revenue and Expenditure Variances**

Income Tax revenue reflects an adverse variance of £126k against the budget to September. This variance is due to budgeted factors which have not materialised. The budgeted revenue for Income Tax is currently being reviewed.

Revenue for the Infrastructure and Property Division reflects an adverse variance of £100K. This variance is mainly due to under collection in recharges between the cost centres Works and Lands and Buildings Management for maintenance of Government properties. Revenue budgeted from these recharges are currently being reviewed..

Shipping is under spent to date by £652K. This is due to a number of favourable variances on both revenue and running costs of the ship.

There is an over spend of £332K on overseas medical referrals under Health and Social Services. This is due to a 38% increase in the number of referrals this financial year compared to the same period in last financial year. Under spends in other areas of Health and Social Services has reduced this over spend to £241K overall for the Directorate.

### **Capital Programme**

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2014/15 is £15,317K of which £7,925K is European Development funding (EDF). Total spend on the Capital Programme to date is £3,259K.

Progress of the programme for September has been steady. Expenditure is expected to accelerate in the forthcoming months as tender processes conclude and contracts are awarded.

The Energy sector projects are progressing. Discussions on the solar farm continues and an application has been submitted to Land Planning Authority.

Works at the CBU are progressing well.

Finalisation of the design for the Prison will be signed by the client shortly with the order for equipment finalised and placed and the tender process initiated.

Ground works at the new Fire Station site has commenced and the tender process for construction of the new fire station will be concluded shortly.







## SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 06 (SEPTEMBER 2014)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Benchmark	Target 2014/15	Target 2015/16	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Monthly Summarised Commentary
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	<b>Sustainable economic growth that benefits everyone, enabling social and environmental development</b>	33% (2013/14)	38%	TBD	TBD				report on annually	
2	Economic Development Human Resources	SHG Footprint % of resident population employed by SHG		Headcount = 790 Population = 4,595 17% (2013/14)	17%	TBD	TBD	Headcount as at 30 September 2014 = 784.6 representing 17.5% of resident population employed by SHG		↑		The average resident population figure as at 30 September 2014 was 4480. SHG's headcount for the same period was 784.6 representing 17.5% of resident population currently employed by SHG. Also, at 30 September 2014, 13 persons were registered as claiming unemployment, representing 0.3% of the average resident population.
3	Economic Development Statistics	Private Sector Expenditure (in National Accounts)		£15,584,000 (2011/12)	£19,100,000	£20,300,000	TBD	Private Sector Expenditure (as specified in the National Accounts Methodology) 2012/13: £16,382,000		↑	report on annually	From 2011/12 to 2012/13 private sector expenditure increased by 5%. The target for making figures available for a financial years is twelve months in arrears.
4	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production		Meat 86% Vegetables 40%	Meat 86% Vegetables 45%	Meat 90% Vegetables 55%	Meat 95% Vegetables 60%	For vegetables, sales figures from the key outlets suggests target will be exceeded by March 2015. For Meat production, progress cannot be reported as livestock slaughter figures is still awaited from PH&SSD's Public Health Division		⊘	report on 6 monthly	ANRD and ESH are working collaboratively to implement public/private agricultural partnership initiatives to increase local production, particularly in those areas of production that can be improved in the short-medium term.
5	Economic Development ESH	Accommodation Available serviced rooms		39 rooms (2011/12)	65 rooms	122 rooms	TBD	There are currently 31 serviced en-suite rooms on the island, a further 8 rooms will be available from Q1 2015, and 12 more are in the planning stage to be developed in 2015. In the meantime ESH, supported by the BOSH, is working with local accommodation providers to improve the quality and quantity of rooms available.		↔		Inward hotel investment has proved difficult due to the global financial crisis - so ESH and SHG have been proactive in forming a hotel development company to ensure we have accommodation for all our initial visitors. In September, ExCo approved a recommendation to build a small quality 30 bed hotel in Jamestown utilising SHG buildings 1, 2 and 3 Main Street. This hotel will provide full dining facilities and will operate as a training hotel. In tandem with this, ESH are focussing on supporting local accommodation providers to ensure they are equipped for day one of air access.



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6	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	Improved Life quality with healthy lifestyles promoted	31 two year olds, 93.5% of the total population	100%	100%	100%	We follow the UK immunisation guide for childhood vaccinations and according to that chart, all children should complete the vaccines by 18 months old. (six weeks, three months and five months - Pedicel, Men C, Rotarix oral drops and Pneumaccol immunisation events. 12 - 18 months MMR, Pneumaccol, and Hib/Men C) <b>Sept 2014:</b> 30 children is 2 years 1 child still not up to date with immunization schedule (96.6% has had primary course).	Green	Up		The development of the Safeguarding Directorate continues to progress and the planned transition of all but older persons services is planned for 1st Dec. Health-Sept 2014: 30 children is 2 years 1 child still not up to date with immunization schedule (96.6% has had primary course). Sept 14: total of 696 diabetics on the register = 15.4 % of the total population. This is broken down to 394 females and 302 males. 66 patients was measured in September 26 diabetic patients are with a HBA1C ≤ 7.5 & below = 6.5% Of these 40 diabetics have a reading above 7.5 = 10%
7	Health & Wellbeing	Obesity Reduce the number of people that are clinically obese		EMIS Population 3034, BMI Population 169, Percentage TBC to reflect true BMI status.	Baseline % of obese and % of morbidly obese patients	TBC% obese TBC% morbidly obese	TBC% obese TBC% morbidly obese	<b>Sept 14:</b> 3073 has status recorded = 67% 25 with BMI 30-40 = 0.81 % is obese 5 with BMI of 40+ = 0.16% is morbidly obese.	Red	Down		
8	Health & Wellbeing	Diabetes % of diabetics with HBA1C ≤ 7.5 on their last test Number of patients admitted with a diabetes related complication		EMIS Population 3034, Diabetic Population 693, 693/3034 = 22.8% 3.03% patients with HBA1C ≤ 7.5 and below. 3.75% patients above 7.5.	40% EMIS status 10% patients with HBA1C ≤ 7.5 and below 3% patients above 7.5.	55% EMIS status 25% patients with HBA1C ≤ 7.5 and below 2% patients above 7.5.	65% EMIS status 35% patients with HBA1C ≤ 7.5 and below 1% patients above 7.5.	<b>Sept 14:</b> total of 696 diabetics on the register = 15.4 % of the total population. This is broken down to 394 females and 302 males. 66 patients was measured in September 26 diabetic patients are with a HBA1C ≤ 7.5 & below = 6.5% Of these 40 diabetics have a reading above 7.5 = 10%	Red	Down		
9	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per years		1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	4 Mental Health Admissions per year.	3 Mental Health Admissions per year.	2 Mental Health Admissions per year.	<b>Sept 2014:</b> 61 patients on MH caseload, which is 1.36% of the island population. One admission to hospital. One person newly diagnosed with mental health problems this month.	Green	Up		
10	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped		EMIS Population 3034, Smoking status record 1655, 1655/3034 = 54.55% Smokers 552/1655 = 33.35%.	70% EMIS status 25% of smokers	85% EMIS status 20% of smokers	95% EMIS status 15% of smokers	<b>Sept 14:</b> 52 patients asked (10 smokers & 1 currently on cessation programme)	Red	Down		



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KPI's	11	Education	Primary Education of pupils achieving level 4+ %	Standards of Education are in line with those achieved in the UK	Reading 54% Writing 68% Maths 55%	Reading 70% Writing 70% Maths 70% Spelling, Punctuation and Grammar 45%	Reading 75% Writing 75% Maths 75% Spelling, Punctuation and Grammar 50%	Reading 80% Writing 80% Maths 80% Spelling, Punctuation and Grammar 55%	57% achieved level 4 or above in Writing 60% achieved level 4 or above in Reading 34% achieved level 4 or above in Spelling, Punctuation and Grammar 43% achieved level 4 or above in Mathematics		↔		Primary attainment remains below the target set with the exception of Harford school. Secondary attainment exceeded the target set. Targets were not met due to the testing regime being changed and direct comparisons are not possible. Our targets were not adjusted to take this into account.
	12	Education	Secondary Education of pupils achieving 5 GCSE A*-C including English and Maths %		19% (2012)	55% (2015)	65% (2016)	65% (2017)	49% achieved 5GCSE A*-C including English and Maths.		↑		
	13	Education	NEETS The number of young people not in education, employment or training		0 (2013)	0	0	0	There have been 3 cases for 2014 1 on maternity, 1 resignation for other employment and 1 termination of contract. No change		↔		
	14	Transport Statistics Office	Number of tourist visitors to the island	People and goods able to move to and around the Island flexibly, safely and cost effectively	2,527 (2012/13)	3,500 (check against The Journey & Stats - figures look far too high for tourist)	4,475	TBD	September = 109 638 year2014/15 to date, 81 fewer/ 11% decrease from 2013/14.		↓		September = 109 638 year2014/15 to date, 81 fewer/ 11% decrease from 2013/14.
	15	Transport Access Office	Air Access is achieved		The construction of the airport is well advanced and delivering certification and operational readiness is priority	Air Service Provider Contract awarded	Air access certification achieved	St Helena is operationally ready and welcomes international commercial flights	Work is ongoing on the Air Service Provider procurement. Work on certification continues with Manuals being produced and working groups are meeting on a regular basis to ensure that the necessary certification tasks are progressing in readiness for ASSI review in July 2015. Work is ongoing with the newly appointed Fuel Management Contractor to mobilise to St Helena.		↔		Work is ongoing on the Air Service Provider procurement. Work on certification continues with Manuals being produced and working groups being created in order for the necessary procedures to be in place in readiness for ASSI review in July 2015
	16	Transport Corporate Support (Carol)	Number of people using public transport		18070 tickets sold (2013/14)	Increase of 10% through new routes and promotion	A further 10% increase through additional measures such as park and ride schemes	A further 10% increase with services tailored around tourism and improved routes to meet local demand	9943 tickets sold for the period April - 30 September 2014		↔	report on Quarterly	Part-time support ongoing, with meetings with key stakeholders taking place during the month.
	17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	12.24%	20%	30%	40%				⊘	report on annually	Sustainability (renewable energy): As at September 18.58%. Development of 0.5MWp Solar Farm using £1m DfID funding approved by Exco on 12 August is 100% on target to achieve contractual commitment by end of Dec. 2014.

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18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum	Island utilities are reliable, cost effective, affordable and meet international standards	134 (13/14)	109	98	90				report on annually	Reliability: September = 5 (1 FD BS). Advertised for EOI's for tree felling/trimming within 5m distance of HV power lines to reduce unplanned outages caused by trees/falling bark.
19	UTILITIES Connect STH	Water % of customers with access to treated and tested water		90%	93%	93%	100%				report on annually	Water: Following completion of surveys, design work is on-going.
20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections		56.3% (2013/14)	62.2%	65.8%	70.8%				report on annually	
21	Community & Housing Public Relations	Increased community capacity through better informed and engaged residents	Strong, sustainable and empowered communities, supported by housing that meets peoples' needs	Customer satisfaction using 2014 survey as benchmark	Biannual survey results show significant improvement in satisfaction with home, repairs and communications			47 news items and stories were released by SHG Public Relations in September 2014				47 news items and stories were released by SHG Public Relations in September 2014
22	Community & Housing Socio-Economist	Social Policy Plan % of actions from SPP Implementation Plan completed		33 actions in the SPP Implementation Plan	50%	90%	100%	Currently 13 of the 33 actions have been fully completed with action being carried out on the additional 20. Progress has been good on all actions to date.				
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)		St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	Drafting and approval of Ordinance underpinning the HRC	Recruitment and training of Human Rights Commissioners	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena	Legislation to establish the Commission has been drafted and is with the AG's Office,				The Human Rights office has now had 32 members of the public come in to ask advice about their rights. The Facilitator is currently working with various directorates to promote rights across the island.
24	Security Police	Reducing Overall Crime	People are living in a secure	TBA	<190	<Total crime for 2014/15	<Total crime for 2015/16	May 2014 - 21 (Monthly target is currently 16 and in view of this, not being met). June 2014 - 12 July 2014 - 17 August 2014 - 14 September 2014 - 22				The Police Service remains under establishment and the recruitment and retention of officers therefore remains on the Directorate risk register. However, an increase in the MFS allowance and a recruitment campaign yielded 8 applicants, two of which has been successful and subsequently appointed.
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate		Increase the reporting of Domestic Abuse offences/incidents TBA	>17	>Total number of Domestic Offences/incidents for 2014/15	>Total number of Domestic Offences/incidents for 2015/16	May 2014 - 1 (Currently exceeding monthly target). June 2014 - 3 (Exceeding monthly target). July 2014 - 1 August 2014 - 1 September 2014 - 5				On a positive note, 5 officers have recently been confirmed in rank (having passed their two year probation period), two TC post Sergeants will be arriving in November and a specialist Sex Offences Investigator started in September. In addition, recruitment is underway in respect of two Public Protection Officers and an Offender Manager (CID).

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26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders	and safe environment	Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	> 23 sex offences 90% child related referrals	>Total number of sex offences in 2014/15 90% of referrals submitted within 24 hours	>Total number of sex offences in 2015/16 90% of referrals submitted within 24 hours	May 2014 - 0 June 2014 - 2 July 2014 - 6 August 2014 - 4 September 2014 - 2		↑		In terms of crime reporting, the target of reducing crime to a figure below last year's figure is just missing the target at this stage of the year. However, there has been an increase in the reporting of sex related crimes and domestic related crimes and incidents; which is a key objective for the Police Service. In relation to this, the target for 90% of referrals to be submitted within 24 hours is also on target.
27	Security Police	Develop our Response to major Emergencies through Enhancement of Disaster Management and capability for the Airport		Development and implementation of a National Disaster Management Plan (NDMP)	Initial sign off December 2014	Final sign off July 2015	TBA (Full implementation & capability)	May 2014 - Ongoing and on target for initial sign-off in December 2014. June 2014 - Ongoing and on target for initial sign-off in December 2014. July 2014 - Same as above. August 2014 - As above. September 2014 - As above.		↑		A number of complex and sensitive investigations are running which are impacting on resources so the arrival of new Sergeants and the recruitment of new Constables will be very welcome.
28	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Our Island, Our Environment, Our Responsibility	Benchmark needs establishing	Little or no change	Little or no change	Improving			⊘	report on annually	During September 2014, EMD continued to deliver the Darwin Plus funded projects, completed the remediation of the Rupert's Valley Pollution incident and continued to work on National Environment Management Plan deliverables and deliver core terrestrial conservation, EIA and advocacy, risk management and marine conservation services. For airport construction, certification and operations, EMD attended weekly and monthly airport meetings, drafted a Bird Strike Monitoring Report, reviewed a Weather Forecasting draft contract, collected seed and continued propagation for the airport LEMP, commissioned and reviewed a hazardous waste cell options assessment report, managed the final stages of the solid waste management project, continued with preparations for a new hazardous waste incinerator, drafted contracts for constructing hazardous waste infrastructure, procured the services of a project manager (for hazardous waste infrastructure), drafted an incinerator planning application and safeguarding request for locating an incinerator at Horse Point Landfill. EMS also completed v4 of the draft Environmental Protection Ordinance and completed drafts for future year budgets and provided supporting information for ENRC to consider
29	ENRD	Water Quality Maintaining good water quality		Benchmark needs establishing	Benchmarking	Little or no change	Improving			⊘	report on annually	
30	ENRD	Waste Management		Reduction in waste sent to landfill	Benchmarking	5%	15%			⊘	report on annually	
31	ENRD	Energy Use		More efficient use of energy per head of population	Benchmarking	5%	10%			⊘	report on annually	
32	ENRD	Funding		Proportion of SHG Environmental Management Costs funded by Eco-tourism	Benchmarking	5%	10%			⊘	report on annually	
33	Efficient, Effective and Open Government Corporate Support/PR	Engagement % who feel SHG's communications are participative			Benchmark needs establishing	Suitable benchmark established (Linked to SPP)	Increase from Benchmark	Increase from Benchmark				

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Benchmark	Target 2014/15	Target 2015/16	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Monthly Summarised Commentary
34	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually	Working to ensure Public trust in SHG through an established system of transparency, robust processes and decision making.	70% (2013/14)	85%	90%	100%		Yellow	↔		Majority of issues have been addressed. An Away Day(session) is planned to take place in October to discuss risks and a National Disaster Management Plan has been drafted and is due to be tested in the month of December 2014. Issue 8 in regards to Council Committees summarising the work undertaken during the year still remains outstanding. To date this still equates to approximately 80% addressed of the 10 issues internal audit highlighted in terms of the Annual Governance Statement 2012/13.
35	Efficient, Effective and Open Government Corporate Support/PR	Open Government Something on access to information or complaints?		% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	85%	90%	95%	100%	Green	↑	report on wef Sept	Two requests received to date, one in early September and one towards the end of September. The response to the first request was dealt with within the given timeframe; response for the second request due in October.
36	Efficient, Effective and Open Government Finance	Financial Management DFID/EU Fiduciary Risk Assessments do not identify increased risks		Assessed as Moderate (2010)	Remains moderate or falls to low	Remains moderate or falls to low	Remains moderate or falls to low		Yellow		report on annually	

Key to arrows

-  Performance Improving
-  Performance Maintaining
-  Performance Data currently being collected
-  Performance Worsening

## REPORT ON KEY DAPM AREAS PERIOD 6 (SEPTEMBER 2014)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track. Draft budgets and Strategic Plans were received from directorates in September 2014.	green
	Budget, MTEF and Finance	Revenue & Expenditure	<p>Revenue targets were agreed as part of the DAPM process and are stated below. These targets are monitored and reported against on a monthly basis: Total Budget Income Tax for 2014/15 = £3,950,000 and Total Budget Customs Duty for 2014/15 = £4,677,000.</p> <p>YTD Budget Income Tax (Apr – Sep) 2014/15 = £1,692,950 YTD Actual Income Tax (Apr – Sep) 2014/15 = £1,495,354. Therefore, adverse variance of £197,596 for the year.</p> <p>YTD Budget Customs Duty (Apr – Sep) 2014/15 = £2,040,698 YTD Actual Customs Duty (Apr – Sep) 2014/15 = £2,143,949. Therefore, favourable variance of £103,251 for the year.</p>	green
2	Statistical Data		Funding secured from Corporate Services recurrent budget to fund a support/ advisory relationship with the UK Office for National Statistics (ONS). Initial meeting highlighted National Accounts, Census type exercise and Frameworks for monitoring Poverty/ Wellbeing. A suitable candidate has been identified to provide support on National Accounts- waiting for all involved to return from leave in September 2014 to take forward in earnest.	green
3	Social		An Implementation Group has been established and has met twice to deliver the Social Policy Plan. There were 33 actions in the original plan and currently 13 have been implemented with progress towards all remaining actions. The group will continue to meet on a monthly basis to deliver and review actions and the strategy as a whole.	green
4	Health & Education			
		Education	<p><b>Funding formula for staffing and financing schools:</b> Some preliminary work has been completed but is now subject to internal construction prior to further refinement. First report completed for Director of Education by Vanessa Tissington July 2013. It will not be possible to implement any potential changes to the current arrangements before April 2015 – to be considered in the current budgeting round.</p> <p><b>Teacher Training:</b> The teacher trainer is now in post and individualising the professional development programmes of the teaching cadre.</p> <p><b>Apprenticeships:</b> There are currently 33 apprentices on the apprenticeship scheme in a number of private sector organisations and SHG Directorates. A number of apprentices have left the scheme to go on to full time employment.</p> <p><b>Labour Market Strategy:</b> The Labour Market Strategy is the subject of further discussion between ESH and Education with a view to re-drafting the strategy in 2015.</p>	amber

## REPORT ON KEY DAPM AREAS PERIOD 6 (SEPTEMBER 2014)

No.	Area		Performance Report	RAG Status	
DAPM AREAS	5	Capital Programme	Expenditure & Delivery	Progress of the capital programme has been slow. Where contracts have been signed, Contractors continue to fulfil their obligations and progressing extremely well, however some smaller projects have experienced delays especially as materials were not readily available on-island. Furthermore there have also been some constraints in the contract market with poor tender submissions or in some cases tenders being submitted which exceeds the funds available. Total spend of the entire programme to end of September has been approximately £3.25m. It is pleasing to note that an additional £1m has been received from DFID for the construction of a Solar Farm which was approved by EXCO on 12 August. Connect Saint Helena is driving this forward. An additional £100k has also been brought forward to 2014-15 but still require political endorsement.	green
		Capital Programme	Hospital	Revised price estimate has been received from the Contractor and has been accepted by SHG, and a letter of intent has been issued to the Contractor until the contract is finalised. Order for the acquisition of key equipment has been placed by the Contractor.	green
		Capital Programme	Prison & CBU	Reprovision of CBU accommodation to former HTH School and new build children's facility to vacant site to rear has commenced on site, due for completion in February 2015. Design specifications for CBU will be finalised soon. HM Prison has been granted planning permission. A Company has been selected to deliver the specialist fittings and is expected to arrive later this year. As a result of increased convictions, it is projected that the prison needs to accommodate additional requirements. The design team, of ENRD are having to review the specifications to increase the capacity. This has led to a delay of about 3months.	amber
		Capital Programme	Management	Monthly monitoring is working well to provide reports to PDG and Informal Exco. Informal discussions are being held with Elected members on ensuring PMU maintains flexibility in the programme to move around funding as well as ensuring the monitoring sheet provides members with well informed updates. 3-Year Business Case for capital funding of £16.5million has been approved by DfID Minister. Work has commenced on the reprofiling of the 2014/15 programme as well as the 2015-16 programme.	green
	6	Governance & Structure	Governance	Performance Management: Information for the KPI's and Management Account areas in the Monthly Performance Report have being posted within the agreed timeframe. However, we will continue reporting on the current DAPM and Risk Areas;  Corporate Governance for officials: the final document was released on the 22nd January 2014.	amber
		Governance & Structure	Headcount	Headcount at September 2014 has remained within last FY's target figure of 790, decreasing further to 784.6 as at 30 September 2014.	green



## REPORT ON KEY DAPM AREAS PERIOD 6 (SEPTEMBER 2014)

No.	Area		Performance Report	RAG Status
7	Technical Co-Operation	Long Term Technical Co-operation (LTTC)	<p>Actual expenditure against budget as at 30 September 2014 shows an overspend of approximately £33k (8%). This is mainly due to costs including end of contract payments paid later than anticipated, extended period for a post and recruitment costs for medical and social posts not budgeted for in this period.</p> <p>YTD actual expenditure against budget for LTTC shows an underspend of approximately £31k (1.2%). This is mainly due to a number of posts not filled during period as anticipated . Proportion of funding identified and no longer required from LT TC and extensions offered for two posts.</p>	green
	Technical Co-Operation	Short Term Technical Co-operation	<p>Actual expenditure against budget as at 30 September 2014 shows an underspend of £82k (41%). This is mainly due to posts not filled for a period and inability to recruit as anticipated. Starting costs for Disaster Management Executive budgeted for earlier than arrival of post holder.</p> <p>YTD actual expenditure against budget for STTC shows an underspend of approximately £353k (31%). This is mainly due to the reasons given above.</p>	green
8	Economic Development	Recurrent Expenditure	ESH recurrent expenditure for the period ended September is showing an underspend of £4k, which translates into 96% of the September budget and 84% on Budget YTD	green
	Economic Development	Milestones	<p>Recruitment of Key Staff All senior management roles are filled.</p> <p>ESH refocus – following approval by the ESH Board, the team is now developing an implementation plan to support the ESH refocus. The ESH project logframe is currently undergoing an annual review by DFID</p>	green





## SHG RISK REPORT PERIOD 6 (SEPTEMBER 2014)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £450k capital spend at end of September 2014.	green
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	Negotiations is currently on going with regards to potential investors. To date, no commitments to investments of a significant nature have been secured.	amber
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green



## SHG RISK REPORT PERIOD 6 (SEPTEMBER 2014)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RISKS	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	green
	6	DHR	Loss of key professional/technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	At September 2014, this work is ongoing; succession planning is being incorporated into the strategic planning process and cadre reviews are underway for the three frontline services, namely H&SS, Police and Education.	green
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	The review of Customs is complete and the report issued. A review of Property division was completed in July. However. some previous reviews are not being followed up as agreed. As a result the changes are not being embedded and in some cases reverting to previous status.	amber
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	green
	9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is currently being considered by the SHG Procurement Board and will need to take account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: <ul style="list-style-type: none"> <li>- Government Garage</li> <li>- Community Based Housing Association</li> <li>- Pest Control</li> <li>- Solid Waste</li> <li>- Sanitary Services</li> </ul>	Green



## SHG RISK REPORT PERIOD 6 (SEPTEMBER 2014)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Revenue targets are being monitored on a monthly basis. To date actual revenue collected is not in line with the phased budget agreed at the beginning of the year. However a comprehensive review of the phasing in line with recent developments has been undertaken and further work is being done to determine the impacts of these developments on the overall targets for the year.	Green

### Key to arrows



Performance Improving



Performance Data currently being collected



Performance Maintaining



Performance Worsening



# St Helena Government

## PERIOD 6 (SEPTEMBER 2014)

### CLOSING BALANCE

	30 September 2014 £	31 March 2014 £
<b>Buildings</b>	24,597,945	24,597,945
<b>Infrastructure</b>	8,447,942	8,447,942
<b>Plant, Machinery &amp; Equipment</b>	4,626,558	4,465,776
<b>IT Networks &amp; Equipment</b>	82,010	82,010
<b>Assets Under Construction</b>	179,642,961	177,292,585
<b>NET FIXED ASSETS</b>	<b>217,397,416</b>	<b>214,886,258</b>
<b>OTHER ASSETS</b>		
Housing Loans	349,880	411,246
<b>TOTAL OTHER ASSETS</b>	<b>349,880</b>	<b>411,246</b>
<b>CURRENT ASSETS</b>		
Cash	789,594	757,275
Bank Accounts	(116,561)	191,989
Short-term Investments	9,389,490	7,343,886
Prepayments	619,220	471,473
Debtors	1,255,633	542,231
Accrued Income	311,620	656,958
Stock	1,191,757	1,205,034
Advance Accounts	57,962	37,578
<b>TOTAL CURRENT ASSETS</b>	<b>13,498,715</b>	<b>11,206,424</b>
<b>CURRENT LIABILITIES</b>		
Creditors	583,428	277,879
Accruals	934,721	1,168,250
Income received in advance	2,945,042	12,933
Income Tax received in advance	1,093,455	0
Suspense Accounts	(3,581)	0
Provisions	0	0
<b>TOTAL CURRENT LIABILITIES</b>	<b>5,553,065</b>	<b>1,459,062</b>
<b>LONG TERM LIABILITIES</b>		
Defined Benefit Pension Liability	38,279,000	38,279,000
Defined Contribution Pension Liability	107,274	107,274
Staff Benefits	587,278	597,975
Other funds owing to third parties	1,296,194	1,204,471
<b>TOTAL LONG TERM LIABILITIES</b>	<b>40,269,746</b>	<b>40,188,720</b>
<b>NET ASSETS</b>	<b>185,423,200</b>	<b>184,856,146</b>
<b>RESERVES</b>		
Reserves and Funds	180,089,585	180,109,918
Unposted Profit/(Loss)	5,333,615	4,746,252
<b>TOTAL RESERVES</b>	<b>185,423,200</b>	<b>184,856,170</b>



**St Helena  
Government**

**MOVEMENT ON FUNDS REPORT  
PERIOD 6 (SEPTEMBER 2014)**

	REVENUE					EXPENDITURE					SURPLUS/(DEFICIT)				
	YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR		YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget	Actual	Budget	Variance	Original Budget	Revised Budget
GOVERNOR	81	240	(159)	1,000	1,000	76,955	74,337	(2,618)	158,000	158,000	(76,874)	(74,097)	(2,777)	(157,000)	(157,000)
CORPORATE SUPPORT, POLICY & PLANNING	121,595	120,896	699	244,000	244,000	444,239	456,475	12,236	882,000	882,000	(322,644)	(335,579)	12,935	(638,000)	(638,000)
HUMAN RESOURCES SERVICES	0	0	0	0	0	104,860	127,017	22,157	278,000	278,000	(104,860)	(127,017)	22,157	(278,000)	(278,000)
LONGTERM TECHNICAL CO-OPERATION	0	0	0	0	0	2,615,373	2,646,269	30,896	5,034,000	5,034,000	(2,615,373)	(2,646,269)	30,896	(5,034,000)	(5,034,000)
ATTORNEY GENERAL	0	0	0	0	0	34,367	32,907	(1,460)	52,000	52,000	(34,367)	(32,907)	(1,460)	(52,000)	(52,000)
POLICE	123,608	114,813	8,795	240,000	240,000	458,831	427,360	(31,471)	873,000	873,000	(335,223)	(312,547)	(22,676)	(633,000)	(633,000)
CORPORATE FINANCE	3,688,969	3,716,032	(27,063)	8,746,000	8,746,000	456,678	401,351	(55,327)	807,000	807,000	3,232,291	3,314,681	(82,390)	7,939,000	7,939,000
PAYMENTS ON BEHALF OF THE CROWN	6,843,143	6,944,178	(101,035)	14,125,000	14,125,000	953,375	937,808	(15,567)	2,695,000	2,695,000	5,889,768	6,006,370	(116,602)	11,430,000	11,430,000
E&NRD - PROGRAMME MANAGEMENT UNIT	0	0	0	2,000	2,000	14,837	13,993	(844)	28,000	28,000	(14,837)	(13,993)	(844)	(26,000)	(26,000)
ECONOMIC DEVELOPMENT	0	0	0	0	0	637,500	637,500	0	1,275,000	1,275,000	(637,500)	(637,500)	0	(1,275,000)	(1,275,000)
PENSIONS & BENEFITS	0	0	0	0	0	1,553,111	1,650,401	97,290	3,278,000	3,278,000	(1,553,111)	(1,650,401)	97,290	(3,278,000)	(3,278,000)
SHIPPING	2,006,500	2,006,500	0	4,013,000	4,013,000	1,399,574	2,052,032	652,458	4,013,000	4,013,000	606,926	(45,532)	652,458	0	0
EDUCATION & EMPLOYMENT	190,182	192,995	(2,813)	388,000	388,000	1,358,902	1,371,264	12,362	2,647,000	2,647,000	(1,168,720)	(1,178,269)	9,549	(2,259,000)	(2,259,000)
HEALTH & SOCIAL SERVICES	351,507	349,454	2,053	699,000	699,000	2,521,287	2,280,716	(240,571)	4,595,000	4,595,000	(2,169,780)	(1,931,262)	(238,518)	(3,896,000)	(3,896,000)
INTERNAL AUDIT	0	0	0	0	0	23,829	25,569	1,740	52,000	52,000	(23,829)	(25,569)	1,740	(52,000)	(52,000)
AGRICULTURE & NATURAL RESOURCES	25,031	28,491	(3,460)	148,000	148,000	315,576	406,876	91,300	841,000	841,000	(290,545)	(378,385)	87,840	(693,000)	(693,000)
INFRASTRUCTURE & PROPERTY	227,859	327,794	(99,935)	672,000	672,000	756,817	717,352	(39,465)	1,505,000	1,505,000	(528,958)	(389,558)	(139,400)	(833,000)	(833,000)
ENVIRONMENTAL MANAGEMENT	14,742	0	14,742	0	0	129,009	130,458	1,449	265,000	265,000	(114,267)	(130,458)	16,191	(265,000)	(265,000)
<b>Movement on Consolidated Fund</b>	<b>13,593,217</b>	<b>13,801,393</b>	<b>(208,176)</b>	<b>29,278,000</b>	<b>29,278,000</b>	<b>13,855,120</b>	<b>14,389,685</b>	<b>534,565</b>	<b>29,278,000</b>	<b>29,278,000</b>	<b>(261,903)</b>	<b>(588,292)</b>	<b>326,389</b>	<b>0</b>	<b>0</b>

TRANSPORT TRADING ACCOUNT	389,398	388,500	898	746,000	746,000	243,964	295,521	51,557	555,000	555,000	145,434	92,979	52,455	191,000	191,000
IT TRADING ACCOUNT	226,707	223,500	3,207	447,000	447,000	208,182	185,359	(22,823)	382,000	382,000	18,525	38,141	(19,616)	65,000	65,000
ST HELENA AUDIT SERVICE	17,500	43,802	(26,302)	177,000	177,000	56,869	57,453	584	116,000	116,000	(39,369)	(13,651)	(25,718)	61,000	61,000
HOUSING SERVICE TRADING ACCOUNT	164,325	141,000	23,325	282,000	282,000	90,128	140,936	50,808	282,000	282,000	74,197	64	74,133	0	0
<b>Movement on Trading Accounts</b>	<b>797,930</b>	<b>796,802</b>	<b>1,128</b>	<b>1,652,000</b>	<b>1,652,000</b>	<b>599,143</b>	<b>679,269</b>	<b>80,126</b>	<b>1,335,000</b>	<b>1,335,000</b>	<b>198,787</b>	<b>117,533</b>	<b>81,254</b>	<b>317,000</b>	<b>317,000</b>

SHORTTERM TECHNICAL CO-OPERATION	796,665	1,149,457	(352,792)	2,000,000	2,000,000	796,665	1,149,457	352,792	2,000,000	2,000,000	0	0	0	0	0
<b>Movement on STTC Special Fund</b>	<b>796,665</b>	<b>1,149,457</b>	<b>(352,792)</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>796,665</b>	<b>1,149,457</b>	<b>352,792</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# St Helena Government

## ANALYSIS OF REVENUE REPORT PERIOD 6 (SEPTEMBER 2014)

Income Tax  
Customs - Other  
Customs - Alcohol  
Customs - Tobacco  
Customs - Petrol  
Customs - Diesel  
Customs - Liquor Duty  
Customs - Excise Duty

### Taxes

Stamp Duty  
Dog License  
Firearm License  
Liquor License  
Road Traffic License  
Gaming machines License  
Other Licenses & Duty  
**Duty & Licenses Received**

Court Fees & Fines  
Light Dues  
Craneage  
Dental Fees  
Fees of Office  
Medical & Hospital  
Trade Marks  
Post Office charges  
Meat Inspection Fees  
Vet Services  
Marriage Fees  
Land Registration fees  
Spraying fees  
Immigration Fees  
Nationalisation Fees  
Fish & Food Testing  
Planning Fees  
GIS Fees  
Company Registration Fees  
Parking Fees  
Other Fees  
**Fines & Fees Received**

Agricultural Gardens  
Leased House Plots  
Home to Duty Transport  
Misc Receipts  
Agricultural Buildings  
**Government Rents**

Stamp Sales( Postal)  
Stamp Sales( Philatelic)  
Sale of Firewood  
Sale of Timber Logs  
Sale of Govt Publications

	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
	1,495,354	1,620,950	(125,596)	3,950,000	3,950,000
	930,535	955,000	(24,465)	2,204,000	2,204,000
	392,778	402,000	(9,222)	892,000	892,000
	418,472	280,000	138,472	750,000	750,000
	158,093	194,700	(36,607)	450,000	450,000
	177,999	142,000	35,999	247,000	247,000
	9,228	14,498	(5,270)	29,000	29,000
	51,346	52,500	(1,154)	105,000	105,000
<b>Taxes</b>	<b>3,633,804</b>	<b>3,661,648</b>	<b>(27,844)</b>	<b>8,627,000</b>	<b>8,627,000</b>
	21,234	8,108	13,127	20,305	20,305
	2,297	2,545	(248)	6,639	6,639
	3,861	2,820	1,041	6,909	6,909
	660	10	650	6,300	6,300
	81,713	72,711	9,002	149,787	149,787
	0	0	0	3,000	3,000
	203	851	(648)	3,500	3,500
<b>Duty &amp; Licenses Received</b>	<b>109,968</b>	<b>87,045</b>	<b>22,924</b>	<b>196,440</b>	<b>196,440</b>
	8,012	4,971	3,041	12,000	12,000
	2,984	5,496	(2,512)	11,000	11,000
	1,218	2,496	(1,278)	5,000	5,000
	12,869	7,020	5,849	13,768	13,768
	9,712	9,000	712	18,000	18,000
	103,202	87,450	15,752	174,968	174,968
	4,755	3,164	1,591	8,400	8,400
	386	914	(528)	5,000	5,000
	2,131	8,228	(6,097)	16,516	16,516
	9,534	5,870	3,664	11,975	11,975
	1,880	1,621	259	3,300	3,300
	5,639	4,998	641	10,000	10,000
	872	2,050	(1,178)	4,450	4,450
	26,683	27,890	(1,207)	51,672	51,672
	0	0	0	0	0
	3,434	4,908	(1,475)	9,812	9,812
	5,852	7,500	(1,648)	15,000	15,000
	9,024	8,500	524	17,000	17,000
	814	1,357	(543)	3,995	3,995
	0	0	0	9,000	9,000
	281	1,176	(895)	5,550	5,550
<b>Fines &amp; Fees Received</b>	<b>209,279</b>	<b>194,609</b>	<b>14,670</b>	<b>406,406</b>	<b>406,406</b>
	5,170	3,900	1,270	5,500	5,500
	28,942	24,854	4,088	62,000	62,000
	11,400	16,385	(4,985)	30,135	30,135
	65,127	65,506	(379)	132,819	132,819
	3,188	1,460	1,728	2,920	2,920
<b>Government Rents</b>	<b>113,828</b>	<b>112,105</b>	<b>1,723</b>	<b>233,374</b>	<b>233,374</b>
	11,020	13,684	(2,664)	33,000	33,000
	7,527	14,705	(7,178)	25,500	25,500
	4,394	5,014	(620)	10,030	10,030
	0	1,375	(1,375)	2,750	2,750
	589	0	589	0	0

Other Earnings received	296	37,500	(37,204)	75,000	75,000
<b>Earnings Government Departments</b>	<b>23,826</b>	<b>72,278</b>	<b>(48,452)</b>	<b>146,280</b>	<b>146,280</b>
Other Income received	13,076	47,676	(34,600)	168,345	168,345
<b>Income Received</b>	<b>13,076</b>	<b>47,676</b>	<b>(34,600)</b>	<b>168,345</b>	<b>168,345</b>
Commission	3,688	0	3,688	0	0
Interest	14,052	84,000	(69,948)	168,000	168,000
Currency Fund Surplus	0	0	0	200,000	200,000
Dividends	0	0	0	36,649	36,649
Argos	0	0	0	25,006	25,006
Grant-in-Aid	6,775,000	6,775,000	0	13,550,000	13,550,000
Shipping Subsidy	2,006,500	2,006,500	0	4,013,000	4,013,000
<b>Treasury Receipts</b>	<b>8,799,240</b>	<b>8,865,500</b>	<b>(66,260)</b>	<b>17,992,655</b>	<b>17,992,655</b>
Profit on Disposal of Assets	39,657	0	39,657	0	0
Proceeds from Sale of Stocks/Stores	0	0	0	0	0
<b>Other Income</b>	<b>39,657</b>	<b>0</b>	<b>39,657</b>	<b>0</b>	<b>0</b>
Recharges - Customs	12,325	0	12,325	0	0
Recharges - Other	638,214	760,532	(122,318)	1,507,500	1,507,500
<b>Recharges Received</b>	<b>650,539</b>	<b>760,532</b>	<b>(109,993)</b>	<b>1,507,500</b>	<b>1,507,500</b>
<b>TOTAL REVENUE</b>	<b>13,593,217</b>	<b>13,801,393</b>	<b>(208,176)</b>	<b>29,278,000</b>	<b>29,278,000</b>

2014/15 CAPITAL PROGRAMME MILESTONE MONITORING																		
Progress made up to the end of September 2014																		
SECTOR	PROJECT LEAD	PROJECT MANAGER	PROJECT TITLE	PROJECT PACKAGES	QUARTER 1			QUARTER 2			QUARTER 3			QUARTER 4			COMMENTS	
					APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH		
ENERGY	Connect St Helena	Leon De Wet	E1 - Reducing Reliance on Fuel	PV System for ESH Buildings	Procurement of PV Systems	Roof Structural Assessment. Finalise Specifications	Finalise Design	Planning Approval	Installation of PV Systems	Commissioning of PV Systems						The agreement was provided by ESH for signature, however all parties did not agree with the suggestions made including Legal Services, so other options are being pursued, such as the CCC roof.		
				Solar Farm				DFID Funding Approval	Preparation of Specifications	Stakeholder Consultation & Planning Approval	Procurement of Supplier & Contractor	Finalise PV System Designs	Procurement of PV System Equipment	Construction of Solar System	Construction of Solar System	Construction & Commissioning of Solar System	Planning control board meeting on 1st October to make recommendations. Tender close on Monday. Evaluation process to take place on the 15th October. Progressing as planned.	
			E2 - Power Systems Improvements	Power Station Acoustic Louvers	Preparation of Specifications	Finalise Specifications	Expressions of Interest from Suppliers	Procurement of Supplier & Contractor	Procurement of Supplier & Contractor	Procurement of Supplier & Contractor	Installation of components							Tenders have been received. Awaiting final decision once the new PM arrives on island for his advice as he is an electrical engineer.
				HV Transformer Replacement	Assessment Start	Assessment Completed	Procurement of Contractor	Installation of Transformers	Installation of Transformers	Installation of Transformers								Transformer replacement ongoing.
E6 - Electricity Supply for Airport	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Finalise Consultation with Air Access Office & Basil Read	Finalise Systems Specifications	Construction of Revised & Remaining Electricity Supply	Construction of Revised & Remaining Electricity Supply	Commissioning of Electricity Supply					Issues with DFID / SHG funding of preferred supply option resolved - according to PMU.			
SEWERAGE	Connect St Helena	Leon De Wet	S2 - Upgrading Sewerage Systems	Land Surveys - Half Tree Hollow Sewerage Systems	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work							Survey work completed.		
				Upgrading Half Tree Hollow Sewerage Systems	Fairhurst Completing Feasibility Study Report - Half Tree Hollow Sewerage Systems	Fairhurst Completing Feasibility Study Report - Half Tree Hollow Sewerage Systems	Review Sewerage Feasibility Report for Half Tree Hollow & Project Specifications	Procurement of Consultants for Design	Compiling Waste Water Management Specifications	Prepare Designs and Final Cost Estimates	Prepare Designs and Final Cost Estimates	Procurement of Package Sewage Treatment Plant	Procurement of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant & Commissioning	Consultant appointed for HTH, Jamestown and Longwood. Willy Parsons have been appointed for Ruperts. Final costs still need to be finalised.	
WATER	Connect St Helena	Leon De Wet	W2/3 - Immediate Water needs	Land Surveys - Water Systems (Lot 1)	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work							Survey work completed.		
				Levelwood to Greenhill Treated Water Supply Pipeline	Carry out Technical Assessment	Carry out Technical Assessment	Carry out Technical Assessment	Prepare Project Specifications	Procurement of Consultants for Design	Prepare Designs and Final Cost Estimates	Procure Contractor for Construction	Construction of Works	Construction of Works	Construction of Works	Construction of Works	Construction & Commissioning	Designs completed, final costs still need to be finalised.	
				Greenhill to Bamboo Hedge Treated Water Supply Pipeline	Carry out Technical Assessment	Carry out Technical Assessment	Carry out Technical Assessment	Prepare Project Specifications	Procurement of Consultants for Design	Prepare Designs and Final Cost Estimates	Procure Contractor for Construction	Construction of Works	Construction of Works	Construction of Works	Construction of Works	Construction & Commissioning	Designs completed, final costs still need to be finalised.	
				Water Treatment Works	Complete Refurbishment & Upgrading	Commissioning of Plant	Commissioning of Plant & Snagging			TES Return to Amend Snags							Awaiting information from Fairhurst, so snagging can be completed.	
				Rose Hill to Woody Ridge Treated Water Supply Pipeline				Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Commissioning of Works				Designs completed, final costs still need to be finalised.	
				Frenches Gut to head of Wain Water Supply Pipeline				Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Commissioning of Works				Designs completed, final costs still need to be finalised.	
				Upgrading High Knoll Treated Water Supply Pipeline		Prepare Project Specifications	Procurement of Contractor for Construction	Construction of Works	Construction and Commissioning of Works								Construction commenced.	
				Land Surveys - Water Systems (Lot 2)	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work	Survey Work								Survey work completed.
				Upgrading Redhill Raw Water Systems			Technical Assessments	Prepare Project Specifications	Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractors for Construction	Construction of Works	Construction of Works	Construction of Works	Commissioning of Works			Designs completed, final costs still need to be finalised.
				Upgrading Huttgate Raw Water Systems			Technical Assessments	Prepare Project Specifications	Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractors for Construction	Construction of Works	Construction of Works	Construction of Works	Commissioning of Works			Designs completed, final costs still need to be finalised.
Upgrading Redhill WTW Operational Depot			Technical Assessments	Preparation of Project Specifications	Preparation of Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Construction and Commissioning of Works				Specifications still ongoing.				
PROPERTY (GENERAL)	Tracy Goldsmith	Bill Scanes	Backlog Maintenance: GLH	GLH - Rewiring	Advertise for Electricians	Tender Process completed	6 flats rewired from Phase 1	6 flats rewired	6 flats rewired	6 flats rewired	All Jamestown flats rewired					More materials has to be ordered. Flats are not finish as fire alarm systems has not been installed due to shortage in stock.		
		Pro Arc		GLH - External works	Advertise for contractors	Expressions of Interest received	Tender Process Completed	Start works			3 blocks completed				2 blocks completed	Awaiting approval from Procurement Board to award contract. Two contractors will be appointed. One contractor will do two flats and the other will do three. This will be split over two years.		
	Bills Scanes	Backlog Maintenance: Operational	Schools Rewiring					Tender Process completed	Start works at Pilling		Complete works at Pilling	Start works at St Pauls			Completed works at St Pauls	PM can't use the electricians from the GLH rewiring project has to go through full tender process to appoint contractor. Works won't start until the December school holidays.		
			Interior Decorations - Pilling School	Add on Rolling Procurement plan		Receive Authority to commence	Advertise for contractors			Start tender process	Tender Process completed	Start works		Complete works	Interior works cannot go ahead until the rewiring works have been completed.			
John Clement		Relocations (SHG Offices)								Tender process started for Police relocation	Contract signed works start on site. IT Relocated.			All works completed	Tender process has started for relocating AVES.			
PROPERTY (HEALTH & SOCIAL WELFARE)	Tracy Goldsmith	Glenn Owen	CBU / Barnview	CBU	Works start	Roof clean and painted	Internal strip out completed	Demolition works completed	Block work, drainage, ramps, stud partition wall and ceilings completed	All windows installed & electrical & plumbing works completed		External works and painting completed	All works completed & Building handover			Works progressing as plan. Some aspects are ahead of schedule.		
				Barnview	Client Brief agreed	Detailed design complete	Designs submitted to Planning	planning amendments	Start specifications	Client sign off		Advertise for contractors		Tender process start	Tender process completed	Works start	Slightly behind schedule. Client sign off should happen in the next couple of weeks	
		Glenn Owen	Hospital Refurbishment		Contract negotiations	Contract negotiations	Contract negotiations	Design put on hold & Equipment & costing information provided from BR		Contract Signed, Planning and building regs submitted	Agreed phasing plan with hospital	Planning determined	Start to mobilise on site				Letter of engagement has been issued so BR can continue with the purchasing of equipment. Contract still to be signed. BR will start on site in December.	
		ProArc		Cape Villa	Works continuing on site		Problems sorted with stabilising the bank	Contractor continues with works							Works completed	Works continuing on site		
PROPERTY (POLICE)	John Clement	Mark Plato	Prison			Drainage route & layout completed by Drawing Office/PM		Metal Frame design signed and submitted along with Plans to the Building inspector for checking	Specification start	Specification completed and given to Procurement along with final plans	Tender phase initiated. Site visits carried out with interested contractors				Contractor starts on site	Specifications have been completed, however the client has informed the PM that due to capacity constraints within the Prison, the Prison at sundale needs to provide more cells to accompany more people than anticipated. The materials will be put on hold. There could be a possible delay of no more than three months on the Prison, depending on when the client can make up their minds on what they want.		
				Fire Station	Ground Works		Final Proposal Agreed and planning approved	Authorisation received from Procurement Board	Tender Advertised		Tender awarded for ground works, and contractor starts on site	Ground works completed					Contractor has been appointed and has started on site.	
				Building Works		Tender Documents Prepared				Tender out for Building	Tender due back	Appoint contractor/mobilisation				Tender has been published.		
HOUSING	Andy Crowe	Glenn Owen	Development of Exemplar Housing	Infrastructure works			Advertise for Contractor		Tender Process completed	Appoint Contractor	Start on Site				Practical Completion	Contractor has started on site and due to complete all infrastructure works for 18 homes in March 2015.		
				Houses						Advertise for contractor	Tender Process complete	Appoint Contractor				Complete all foundations	PM will now advertise for contractor for build works as the bid that came in for the infrastructure works was favourable.	
			Feasibility work for set-up of housing association							CBHO Decision	Advertise year 2 work	Closing date	Appoint year 2 consultancy			The critical friend provided better value for money, so a consultant didn't need to be appointed. The report has been prepared and ready to be presented to ExCo.		
EMD	Mike Durnford	Bill Scanes	Solid Waste Management Project	Land fill site		Land rover, Tractor & Agricultural Trailer arrive on island				All works completed / snagging list completed	Practical completion certificate issued					The works identified in the snagging list was due for completion on the 28th September; however the works was not completed. PM following up with BR. It is hoped that the practical completion certificate can still be issued in October.		
				Wheelee Bins			Wheelee bins arrive on island					All Wheelie Bins Distributed					EHS reviewing the work plan for distribution of the bins.	
ROADS	Benjamin Hathway		R1 - Acquiring Plant & Resurfacing of Main Network Roads	Constitution Road		Longwood Gate - Coltshead	Longwood Gate to Coltshead	Longwood gate - Longwood Hangings	Scotland - Sunny Side Junction	HTH CC - Cow Path	HTH CC - Cow Path					Works have been completed from scotland to sunny side junction		
									Constitution Road	New Bridge - Briars (masonry works)	New Bridge - Briars	New Bridge - Briars	New Bridge - Briars completed	Hutts Gate - Longwood		Works are progressing on Constitution Road.		
				R2						Tender Documents completed and handed to procurement	Approval obtained from Procurement	Tender process start	Tender Process completed and contract awarded.	Start on Site		Awaiting decision from Procurement, to start tender process.		
TRISTAN DA CUNHA	Tristan Government	Alex Mitham	Electrical Reticulation		Project finalised including connecting the last few government buildings													
				Improved Water Supply				First stage completed, including new water tank & pipework to the village installed	Second stage completed. Pipework installed throughout the village linking to the new water tank and new pumping station	Third stage linking households pipes with new village main ongoing							Works continuing as planned	
				Improved handling of waste/sewage						Materials identified and acquired for shipment to Tristan			Suitable system identified and procured	Project implemented/ construction commences				Consultants have been appointed, contract signed.
				Enhanced food production									Materials procured & construction commences	Agricultural building extension completed				The Agricultural department is building an extension so that the area they sell vegetables can be separated from the area they sell pesticides and fertiliser etc.
				Breakwater/harbour			Ongoing repairs to harbour							Reports to harbour completed				Any further work on the Harbour project will have to wait until DFID make a decision on what they will fund. The two projects (EDF & DFID) must complement each other
			Trial solar/renewable energy project							Suitable system identified, procured and shipped to Tristan		start construction			New consultants will be appointed shortly			



2014/15 CAPITAL PROGRAMME MILESTONE MONITORING																	
Progress made up to the end of September 2014																	
			IUU fishing			New satellite imagery investigation									New satellite monitoring system installed. James Glass Head of TDC Fisheries attended a JNCC workshop in Ascension during June to discuss Marine environments and improving working relationships including tackling IUU fishing between Falklands, Ascension, St Helena and TDC.		
			Lobster resource			Software for fisheries completed & 2nd year of MARAM contract implemented							MARAM report finalised including OPMs for Inaccessible & Gough		Software completed and second year of MARAM contract implemented		
WHARF	Janet Lawrence	Halcrow	Ruperts Wharf		Complete commissioning of crawler cranes			Complete MS 03 to MS01 filling to blocks	Complete MS 07 filling to blocks	Place MS11 Base	Complete MS 14 filling to blocks	Complete MS 16 filling to blocks	Complete MS 09 Cope unit	Complete MS 11 cope unit	Complete MS 15 Cope unit	RIB Ramp complete	Works are continuing but are behind schedule. Foundations still need to be completed.
	John Clement		Customs			Electrician works completed		Slabs repaired round back									The final list of works are being discussed to determine how best to finalise the works.
			Main Wharf Works		CAN France/NOD arrive on island	Slabs demolished & repaired					CAN France returns to remedy remainder of the defective slabs	Completion certificate issued and Final payment released & return of performance security					
	John Clement		Slipway / Building configuration		Advertise for Contractor												
UNDP	Tom Holvey	Cilla McDaniel	Tackling Domestic Abuse					Submit Application & Application approved	Advertise tender for safe haven advice	Start capital element on Safe Haven		Advertise tender for specialist advisors	Complete Safe Haven work				There was insufficient scope for a four year project, it is now being revised for a two year project. DHSWD was unable to approve the project until additional information became available.
ESH	Museum	Canon Mounts		Purchased steel bolts	Work commences to build first cannon	First cannon installed	Work commences to build second cannon	Second Cannon installed	Work commences to build third cannon	Third cannon installed	Work commences on Fourth cannon	Fourth cannon installed	Work to be inspected and signed off by Project Manager				The Museum will not take the lead on the project anymore as staff leaving. Brain Davis will continue to do the work however he will be responsible for appointing other members of his workforce. The completion date has been extended until the end of March 2015.
				Ordered wood for first cannon - needs time to dry out		Ordered wood for second cannon - needs time to dry out		Ordered wood for third cannon - needs time to dry out		Ordered wood for forth cannon - needs time to dry out							
				Ordered oil for wood - delivered expected end of April													
	Pro Arc	Main Street		Working group formed to assist with problems with Pavements (Museum, National Trust, Tourism, ENRD and ESH)	Work starts	work continues	work continues	work continues	Work is completed								Works continuing as planned. However 2 issues have arisen: The head of Planning has requested the lighting element does not have planning permission. PM requesting Tourism to research documentation. Some of the pavings when dug did not have any curb stones, so the Contractor has had to go and look for suitable stone before progressing further. Both issues will result in a delay.
				Press release to advise Public - work will commence						Work is to be inspected and signed off by Project Manager							
		Lemon Valley	Restoration of building and cleaning up of area	Work continues (4.5 weeks)	Work continues (4 weeks)	Work to be inspected and signed off by Project Manager											
		Manufacture and installation of steps at Jetty	Works completed and inspected and signed of by PM														Project completed.

**St Helena Capital Programme 2014-15**

Expenditure to the 30th September 2014


Sector	Project	Funding Source	2014-15				Total 2014-15	Comments	
			Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Connect	E1 - Reducing Reliance on Diesel	DFID	75,000	60,000	6,000	0	141,000	£1 million added to programme for Solar Farm	
			75,000	60,000	506,000	500,000	1,141,000		
			0	16,069	0	0	16,069		
				75,000	43,931	506,000	500,000	1,124,931	
	E2 - Power Systems Improvements	DFID	30,000	30,000	10,000	0	70,000		
			30,000	30,000	10,000	0	70,000		
			300	109	0	0	409		
				29,700	29,891	10,000	0	69,591	
	E6 - New Electricity Supply to Airport (Enablers for Air Access)	DFID	0	51,000	100,000	0	151,000		
			0	51,000	100,000	0	151,000		
0			0	0	0	0			
			0	51,000	100,000	0	151,000		
W2-3 - Water Immediate Needs (Incorporating former W1)	DFID	200,000	400,000	200,000	176,159	976,159			
		200,000	400,000	200,000	176,159	976,159			
		0	190,699	0	0	190,699			
			200,000	209,301	200,000	176,159	785,460		
S2 - Sewage Works Implementation	DFID	21,000	250,000	500,000	260,000	1,031,000			
		21,000	250,000	500,000	260,000	1,031,000			
		0	11,482	0	0	11,482			
			21,000	238,518	500,000	260,000	1,019,518		
and Social Welfare)	Renovation/Extension of Sheltered Accommodation Cape Villa	DFID	100,000	150,000	105,000	100,000	455,000	Phase 1 Cape Villa Refurb and 6 New Build £415,200. (£41k retention payment in 2015-16)	
			100,000	150,000	105,000	100,000	455,000		
			63,480	58,250	0	0	121,730		
				36,520	91,750	105,000	100,000	333,271	
Supported Accommodation (CBU/Barn View)	DFID	75,000	75,000	75,000	75,000	300,000	5% retention (£14,680) for HTH School after 12 months defects period.		
		75,000	75,000	75,000	75,000	300,000			
		2,124	92,830	0	0	94,954			
			72,876	-17,830	75,000	75,000	205,046		



H	Feasibility work for Set-Up of Housing Association	DFID	0	0	60,000	0	60,000	
			0	0	0	0	0	
			0	0	60,000	0	60,000	
EMD	Solid Waste Management	DFID	73,656	0	0	0	73,656	£100,000 brought forward for incinerator
			13,644	0	50,000	50,000	113,644	
			8,979	36	0	0	9,016	
			4,665	-36	50,000	50,000	104,628	
Roads	R1 - Acquiring Plant & Resurfacing of Main Network Roads	EDF10	100,000	200,000	200,000	250,000	750,000	
			100,000	200,000	200,000	250,000	750,000	
				57,190	136,182	0	0	193,372
				42,810	63,818	200,000	250,000	556,628
R2 - Improvements to Field Road and Side Path	DFID	0	30,000	30,000	40,000	100,000		
		0	30,000	30,000	40,000	100,000		
			0	0	0	0	0	
			0	30,000	30,000	40,000	100,000	
Wharf	Phase 1 Wharf Improvements (Jamestown)	EDF9	1,000,000	108,000	0	0	1,108,000	Stabilisation, Procurement of Cargo Equipment, Concrete Paving, Customs. Relocation of Bio-Security and freight operations, snagging on Customs House and construction of a slipway
			1,000,000	108,000	0	0	1,108,000	
				9,029	3,246	0	0	12,276
				990,971	104,754	0	0	1,095,724
Phase 2 Wharf Improvements (Rupert's)	EDF10	3,503,347	1,266,138	1,052,328	245,068	6,066,881	Payments 4, 6-19 to be funded from EDF (Payment 19 in 2015-16)	
		3,503,347	1,266,138	1,052,328	245,068	6,066,881		
			2,337,744	0	0	0	2,337,744	
			1,165,603	1,266,138	1,052,328	245,068	3,729,137	
UNDP	Supporting Victims of Domestic Violence	UNDP	0	0	35,000	0	35,000	2014 funding - US\$60,000, future years funding levels not yet confirmed.
			0	0	20,000	0	35,000	
			0	0	0	0	0	
			0	0	20,000	0	35,000	
ibility	Feasibility Work to Support Project Development	DFID	0	0	20,000	0	20,000	
			0	0	20,000	0	20,000	

Feasi	Development			0	0	0	0	0
				0	0	20,000	0	20,000
			5,246,753	3,712,388	3,673,328	2,685,227	15,317,696	
	<b>Total Programme</b>		5,230,741	3,612,388	4,058,328	2,816,227	15,732,684	
			2,670,981	588,348	0	0	3,259,329	
			2,559,760	3,024,040	4,058,328	2,816,227	12,473,355	
	<b>Total DFID eligible (Plus SHG)</b>		593,406	2,088,250	2,336,000	2,190,159	7,207,815	
	(£5million + £1million + £1million + £100,000 2014-15)		537,394	1,988,250	2,736,000	2,321,159	7,582,803	
			182,168	435,580	0	0	617,748	
			355,226	1,552,670	2,736,000	2,321,159	6,965,055	
	<b>Total SHG</b>		50,000	50,000	50,000	0	150,000	
	(Funding rolled over from 2013/14 for Hospital Equipment)		90,000	50,000	50,000	0	190,000	
			84,850	13,340	0	0	98,189	
			5,150	36,660	50,000	0	91,811	
	<b>Total EDF9</b>		1,000,000	108,000	0	0	1,108,000	
			1,000,000	108,000	0	0	1,108,000	
			9,029	3,246	0	0	12,276	
			990,971	104,754	0	0	1,095,724	
	<b>Total EDF10</b>		3,603,347	1,466,138	1,252,328	495,068	6,816,881	
			3,603,347	1,466,138	1,252,328	495,068	6,816,881	
			2,394,934	136,182	0	0	2,531,116	
			1,208,413	1,329,956	1,252,328	495,068	4,285,765	
	<b>Total UNDP</b>		0	0	35,000	0	35,000	(UNDP runs in Calendar years, not Financial)
			0	0	20,000	0	35,000	
			0	0	0	0	0	
			0	0	20,000	0	35,000	

**Project Remit: Feasibility, Design, Construction**

 Not yet scoped in detail or approved by Ex-Co

Additional funds to be included in 2014-15  
programme include:  
£50k ring-fenced for X-Ray from 2013-14 SHG  
Contribution