



St Helena Government

PERFORMANCE REPORT

**FOR THE PERIOD 07 -OCTOBER 2014
FINANCIAL YEAR ENDING 31 MARCH 2015**

Introduction and Overview
Key Performance Indicators
DAPM Commitments
Corporate Risks
Balance Sheet
Monthly Directorate Income and Expenditure Report
Capital Expenditure
Analysis of Revenue
Capital Programme Milestones



Overview of Performance for October 2014

Introduction

October was a busy month with the DfID BAM team arriving on the island as well as further progress of the MTEF process. What is clear is that following the BAM visit work is required to meet a projected funding shortfall through more efficient service delivery and increasing revenue.

The Headlines for October were:

- Headcount increased above target
- Decrease in tourist visitors
- Record month for renewable energy
- Police targets on track with new officers recruited
- Lack of take up for access to information since launch

SHG now enters a busy phase with work continuing on airport certification, economic development, delivery of the capital programme while having to rethink previous draft budgets. Running alongside this work will be a revision of SHG's risk register and our approach to managing risk.

Key Performance Indicators

October continued to see certain KPI's benchmarked especially in relation to health and the environment. This process will provide important information as we move forward. October saw a decrease in the number of tourist visitors and this is attributed to a reduction in yachts visiting the island. However, over the holiday period and into the New Year many visitors are expected to come to the island via the RMS, cruise ships and yachts competing in the Governor's Cup. It has also been acknowledged that the target for 65 hotels rooms this year is unlikely to be met. This is somewhat offset with the development of 1,2 and 3 Main street but further work is planned to support the sector.

October was a record month for the production of renewable energy with all previous island records broken. The Social Policy Plan is currently 39% implemented against an end of year target of 50%.

Mental health continues to be an issue on the island with 70 patients currently receiving support which is 1.55% of our population. During October 1 patient was admitted to hospital.

Committments given during BAM

The trend this month has changed slightly since the last report, but majority of areas still remain with a green rag rating.

Progress is generally positive and leading indicators for most streams are green.

Areas where development seems less visible is on the Capital Programme where the progress remains fairly slow and contract not signed as of yet for Hospital Project. There has also been an increase in headcount figures prior to last month due to approval of new posts.

Corporate Risk Management

Majority of the strategic risks remain green with two still currently rated as amber. However, events/areas which are likely to hinder or impede progress in achieving our strategic priorities are identified, mitigated and regularly monitored to ensure that negative impact is kept to a minimum. For October we are broadly on track.

Summary of Financial Performance

The Consolidated Fund revenue forecast to the year end is £458k less than the original budget. Expenditure forecast to the year end of £281k is also less than the original budget. The original budgeted deficit of £580k is therefore expected to increase by a further £177k to the year end.

Actual Revenue for the year to date of £16,185k is lower than the budget of £16,330m. This means that we have undercollected by £145k, which is an adverse variance of 1% against budgeted revenue for the period.

Actual Expenditure of £2,197m is lower than the budgeted expenditure of £2,768m. This means that we have underspent by £571k, which is a favourable variance of 20% against budgeted expenditure for the period.

Key Revenue and Expenditure Variances

The adverse revenue variance, as reported in previous periods, is mainly due to Income Tax and Recharge revenue for the Infrastructure and Property Division. The income tax variance is due to budgeted factors which have not materialised. The recharge revenue variance is mainly due to under collection in recharges between the cost centres Works and Lands and Buildings Management for maintenance of Government properties. Revenue budgeted from both of these sources are currently being reviewed.

The favourable expenditure variance has been achieved through the underspend on Shipping of £1m. This has reduced the impact of the £417k overspend on overseas medical referrals under the Health and Social Services Directorate.

Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2014/15 is £15,317K of which £7,925K is European Development funding (EDF). Total spend on the Capital Programme to date is £4,006K.

The program for October has progressed well. As reported last month, expenditure is expected to accelerate in the forthcoming months as tender processes conclude and contracts are awarded.

Contracts are due to be signed for the Connect Saint Helena projects Solar Farm and installation of Power Station Acoustics Louvers.

SHG Property projects are progressing. The contract for the construction of the Fire Station is due to be signed shortly.

SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 07 (OCTOBER 2014)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Benchmark	Target 2014/15	Target 2015/16	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	Sustainable economic growth that benefits everyone, enabling social and environmental development	33% (2013/14)	38%	TBD	TBD				report on annually	Revenue budgets are monitored on a monthly basis. To date there is an under collection on local revenue of £145K.
2	Economic Development Human Resources	SHG Footprint % of resident population employed by SHG		Headcount = 790 Population = 4,595 17% (2013/14)	17%	TBD	TBD	Headcount as at 31 October 2014 = 793.6 representing 17.3% of resident population employed by SHG				The average resident population figure as at 31 October 2014 was 4574. SHG's headcount for the same period was 793.6 representing 17.3% of resident population currently employed by SHG. Also, at 31 October 2014, 13 persons were registered as claiming unemployment, representing 0.3% of the average resident population.
3	Economic Development Statistics	Private Sector Expenditure (in National Accounts)		£15,584,000 (2011/12)	£19,100,000	£20,300,000	TBD	Private Sector Expenditure (as specified in the National Accounts Methodology) 2012/13: £16,382,000			report on annually	From 2011/12 to 2012/13 private sector expenditure increased by 5%. The target for making figures available for a financial year is twelve months in arrears.
4	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production		Meat 86% Vegetables 40%	Meat 86% Vegetables 45%	Meat 90% Vegetables 55%	Meat 95% Vegetables 60%	For vegetables, sales figures from the key outlets suggests target will be exceeded by March 2015. For Meat production, progress cannot be reported as livestock slaughter figures is still awaited from PH&SSD's Public Health Division			report on 6 monthly	Status remains unchanged for Agriculture, will be progress by December. Meanwhile, work continues to get livestock slaughter figures from Public Health to indicate progress with this local share of market for meat.
5	Economic Development ESH	Accommodation Available serviced rooms		39 rooms (2011/12)	65 rooms	122 rooms	TBD	There are currently 31 serviced en-suite rooms on the island, a further 8 rooms will be available from Q1 2015, and 12 more are in the planning stage to be developed in 2015. In the meantime ESH, supported by the BOSH, is working with local accommodation providers to improve the quality and quantity of rooms available.				The situation has not changed since the previous month. ESH is continuing to encourage people to come forward and develop additional serviced accommodation by offering enhanced grant schemes and technical support. It is recognised now that the target of 65 rooms for 2014/15 is not likely to be met.
6	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	Improved Life quality with healthy lifestyles promoted	31 two year olds, 93.5% of the total population	100%	100%	100%	We follow the UK immunisation guide for childhood vaccinations and according to that chart, all children should complete the vaccines by 18 months old. (six weeks, three months and five months - Pedicel, Men C, Rotarix oral drops and Pneumacoc immunisation events. 12 - 18 months MMR, Pneumacoc, and Hib/Men C) Oct 14 - 32 children is 2 years 1 child still not up to date with immunization schedule (96.6%)				
7	Health & Wellbeing	Obesity Reduce the number of people that are clinically obese		EMIS Population 3034, BMI Population 169, Percentage TBC to reflect true BMI status.	Baseline % of obese and % of morbidly obese patients	TBC% obese TBC% morbidly obese	TBC% obese TBC% morbidly obese	Oct 14 - 3090 has status recorded = 69% 11 with BMI 30-40 = 16.1% 1 with BMI of 40+ = 1.4%				BMI status is fundamentally flawed and this data is inaccurate due to the lack of electronic coding of data. This will be covered off when the EMIS trainer arrives on island (date TBC - 2014/15). Regarding diabetes control, we currently have 4.4% and with a target of 3.0% more control is required. This due to patient non-compliance within under 65 age categories. Regarding the smoking statistics, the concerns regarding accurate reporting and the need for the EMIS trainer remain the same however, our current statistics indicate that we have 38% of the recorded population who smoke. More work needs to be done on this to identify the ages and gender so that a targeted health promotion campaign can be taken forward.
8	Health & Wellbeing	Diabetes % of diabetics with HBA1C ≤ 7.5 on their last test Number of patients admitted with a diabetes related complication		EMIS Population 3034, Diabetic Population 693, 693/3034 = 22.8% 3.03% patients with HBA1C ≤ 7.5 and below. 3.75% patients above 7.5.	40% EMIS status 10% patients with HBA1C ≤ 7.5 and below 3% patients above 7.5.	55% EMIS status 25% patients with HBA1C ≤ 7.5 and below 2% patients above 7.5.	65% EMIS status 35% patients with HBA1C ≤ 7.5 and below 1% patients above 7.5.	Oct 14 - total of 695 diabetics on the register 15.4%. 396 females and 299 males. 71 patients (10.2%) was measured in October 40 diabetic patients are with a HBA1C ≤ 7.5 & below = 5.7%. Of these 31 diabetics have a reading above 7.5 = (4.4%)				
9	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per years		1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	4 Mental Health Admissions per year.	3 Mental Health Admissions per year.	2 Mental Health Admissions per year.	Currently there are 70 MH patients on the register = 1.55% of the total population. Oct 2014 1 admission to hospital CAMHS				

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Benchmark	Target 2014/15	Target 2015/16	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
10	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped		EMIS Population 3034, Smoking status record 1655, 1655/3034 = 54.55% Smokers 552/1655 = 33.35%	70% EMIS status 25% of smokers	85% EMIS status 20% of smokers	95% EMIS status 15% of smokers	Oct 14 - Smoking status to date 1695, 38% of the population, Smokers 488.		↓		
11	Education	Primary Education of pupils achieving level 4+	Standards of Education are in line with those achieved in the UK	Reading 54% Writing 68% Maths 55%	Reading 70% Writing 70% Maths 70% Spelling, Punctuation and Grammar 45%	Reading 75% Writing 75% Maths 75% Spelling, Punctuation and Grammar 50%	Reading 80% Writing 80% Maths 80% Spelling, Punctuation and Grammar 55%	57% achieved level 4 or above in Writing 60% achieved level 4 or above in Reading 34% achieved level 4 or above in Spelling, Punctuation and Grammar 43% achieved level 4 or above in Mathematics		↔		Education and the new Safeguarding Directorate are working together to register early years providers and to provide advice and training.
12	Education	Secondary Education of pupils achieving 5 GCSE A*-C including English and Maths		19% (2012)	55% (2015)	65% (2016)	65% (2017)	49% achieved 5GCSE A*-C including English and Maths.		↔		
13	Education	NEETS The number of young people not in education, employment or training		0 (2013)	0	0	0	There have been 3 cases for 2014 1 on maternity, 1 resignation for other employment and 1 termination of contract. No change		↔		
14	Transport Statistics Office	Number of tourist visitors to the island	People and goods able to move to and around the Island flexibly, safely and cost effectively	2,527 (2012/13)	3,500 (check against The Journey & Stats - figures look far too high for tourist)	4,475	TBD	October = 123 761 year2014/15 to date, 102 fewer/ 12% decrease from 2013/14.		↓		There have been 18 additional excursion visitors and 53 additional transit visitors in 2014/15 year to date compared with 2013/14. Decrease in total stay over visitors is primarily due to a decrease in yacht visitors.
15	Transport Access Office	Air Access is achieved		The construction of the airport is well advanced and delivering certification and operational readiness is priority	Air Service Provider Contract awarded	Air access certification achieved	St Helena is operationally ready and welcomes international commercial flights	Work is ongoing on the Air Service Provider procurement. Work on certification continues with Manuals being produced and working groups are meeting on a regular basis to ensure that the necessary certification tasks are progressing in readiness for ASSI review in July 2015. In October the Fuel Management Contractor conducted a familiarisation visit to St Helena.		↑		Work is ongoing on the Air Service Provider procurement. Work on certification continues with Manuals being produced and working groups are meeting on a regular basis to ensure that the necessary certification tasks are progressing in readiness for ASSI review in July 2015. In October the Fuel Management Contractor conducted a familiarisation visit to St Helena.
16	Transport Corporate Support (Carol)	Number of people using public transport		18070 tickets sold (2013/14)	Increase of 10% through new routes and promotion	A further 10% increase through additional measures such as park and ride schemes	A further 10% increase with services tailored around tourism and improved routes to meet local demand	9943 tickets sold for the period April - 30 September 2014		↔	report on Quarterly	The individual providing part-time support to take forward the integration of the school bus and PTS services withdrew his services during October. In-house working group now working on new routes and contract specifications.
17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	Island utilities are reliable, cost effective, affordable and meet international standards	12.24%	20%	30%	40%	October = 31.2%, YTD = 20.5%		⊘	report on annually	Sustainability (renewable energy): October 2014 has broken all previous renewable generation records and is attributable to high levels of availability and good wind resource. Reliability: Further tree clearance works are planned that should reduce the incidence of unplanned outages. The target does not appear deliverable unless a significant reduction in outages happens for the rest of the year. Water: Materials for the Sandy Bay treated water supply have been ordered.
18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum		134 (13/14)	109	98	90	October = 10, YTD = 71		⊘	report on annually	
19	UTILITIES Connect STH	Water % of customers with access to treated and tested water		90%	93%	93%	100%	90%		⊘	report on annually	
20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections		56.3% (2013/14)	62.2%	65.8%	70.8%			⊘	report on annually	

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21	Community & Housing Public Relations	Increased community capacity through better informed and engaged residents	Strong, sustainable and empowered communities, supported by housing that meets peoples' needs	Customer satisfaction using 2014 survey as benchmark	Biannual survey results show significant improvement in satisfaction with home, repairs and communications			46 news items and stories were released by SHG Public Relations in October 2014		↔		46 news items and stories were released by SHG Public Relations in October 2014
22	Community & Housing Socio-Economist	Social Policy Plan % of actions from SPP Implementation Plan completed		33 actions in the SPP Implementation Plan	50%	90%	100%	Currently 13 of the 33 actions (39%) have been fully completed with action being carried out on the additional 20. Progress has been good on all actions to date. The group will continue to meet on a monthly basis to deliver and review actions and the strategy as a whole. It has been agreed with DFID and members that the three priorities for delivery will be health, young people and transport.		↔		Currently 13 of the 33 (39%) actions from the Social Policy Plan have been fully completed with action being carried out on the additional 20. Progress has been carried out on all actions to date. The group will continue to meet on a monthly basis to deliver and review actions and the strategy as a whole. It has been agreed with DFID(BAM) and members that the three priorities for delivery will be health, young people and transport.
23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)		St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	Drafting and approval of Ordinance underpinning the HRC	Recruitment and training of Human Rights Commissioners	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena	Legislation to establish the Commission has been drafted and is with the AG's Office,		↑		The Human Rights office has now had 41 members of the public come in to ask advice about their rights. The Facilitator is currently working with various directorates to promote rights across the island.
24	Security Police	Reducing Overall Crime	People are living in a secure and safe environment	TBA	<190	<Total crime for 2014/15	<Total crime for 2015/16	May 2014 - 21 (Monthly target is currently 16 and in view of this, not being met). June 2014 - 12 July 2014 - 17 August 2014 - 14 September 2014 - 22 October 2014 - 8		↑		
25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate		Increase the reporting of Domestic Abuse offences/incidents TBA	>17	>Total number of Domestic Offences/incidents for 2014/15	>Total number of Domestic Offences/incidents for 2015/16	May 2014 - 1 (Currently exceeding monthly target). June 2014 - 3 (Exceeding monthly target). July 2014 - 1 August 2014 - 1 September 2014 - 5 October 2014 - 5 (exceeding target)		↑		A number of complex and sensitive investigations are running which are impacting on resources, however, the arrival of two new Sergeants and the recruitment of a new Police Constable are welcomed additions to the St Helena Police Service.
26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders		Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	> 23 sex offences 90% child related referrals	>Total number of sex offences in 2014/15 90% of referrals submitted within 24 hours	>Total number of sex offences in 2015/16 90% of referrals submitted within 24 hours	May 2014 - 0 June 2014 - 2 July 2014 - 6 August 2014 - 4 September 2014 - 2 October 2014 - 1 (still on target)		↑		
27	Security Police	Develop our Response to major Emergencies through Enhancement of Disaster Management and capability for the Airport		Development and implementation of a National Disaster Management Plan (NDMP)	Initial sign off December 2014	Final sign off July 2015	TBA (Full implementation & capability)	May 2014 - Ongoing and on target for initial sign-off in December 2014. June 2014 - Ongoing and on target for initial sign-off in December 2014. July 2014 - Same as above. August 2014 - As above. September 2014 - As above. October 2014 - Plan has been signed off		↑		
28	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats	Our Island, Our Environment, Our Responsibility	Benchmark needs establishing	Little or no change	Little or no change	Improving			⊘	report on annually	
29	ENRD	Water Quality Maintaining good water quality		Benchmark needs establishing	Benchmarking	Little or no change	Improving			⊘	report on annually	
30	ENRD	Waste Management		Reduction in waste sent to landfill	Benchmarking	5%	15%			⊘	report on annually	
31	ENRD	Energy Use		More efficient use of energy per head of population	Benchmarking	5%	10%			⊘	report on annually	For October 2014, EMD continues to deliver the Darwin Plus funded projects, work on National Environment Management Plan deliverables and deliver core terrestrial conservation, EIA and advocacy, risk management and marine conservation services. For airport construction, certification and operations, EMD attends weekly and monthly airport meetings.

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Benchmark	Target 2014/15	Target 2015/16	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events	
32	ENRD	Funding		Proportion of SHG Environmental Management Costs funded by Eco-tourism	Benchmarking	5%	10%				report on annually		
33	Efficient, Effective and Open Government Corporate	Engagement % who feel SHG's communications are participative	Working to ensure Public trust in SHG through an established system of transparency, robust processes and decision making.	Benchmark needs establishing	Suitable benchmark established (Linked to SPP)	Increase from Benchmark	Increase from Benchmark						
34	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually		70% (2013/14)	85%	90%	100%			↑	An Away Day(session) took place on 22nd October 2014 to discuss risks and a Major Incident Exercise is planned to take place on 17th December 2014. The Ebola TDC continues to meet and monitor the global situation while working to an agreed plan. The risk level remains low.		
35	Efficient, Effective and Open Government Corporate Support/PR	Open Government Something on access to information or complaints?		% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	85%	90%	95%	100% - 2 requests received in total since the Code of Practice was introduced - both requests have been dealt with in the given timeframe		↑	report on wef Sept	Two requests received in total since the Code of Practice was introduced - both requests have been dealt with in the given timeframe	
36	Efficient, Effective and Open Government Finance	Financial Management DFID/EU Fiduciary Risk Assessments do not identify increased risks		Assessed as Moderate (2010)	Remains moderate or falls to low	Remains moderate or falls to low	Remains moderate or falls to low				report on annually	FRA will take place during November and December 2014	

REPORT ON KEY BAM AREAS PERIOD 7 (OCTOBER 2014)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track. Draft strategic plans and budget proposals for the financial years 2015/16 - 2017/18 have been received giving the initial position and the initial challenge process commenced soon after. The draft budget and strategic plans have been discussed with Elected Members and have also been discussed with DFID at the recent Budgetary Aid Mission. Work on the budget continues, particularly around airport certification and operational readiness expenditure budgets and major revenues streams where there is still uncertainty around performance in the outer years.	green
	Budget, MTEF and Finance	Revenue & Expenditure	Revenue targets were agreed as part of the DAPM process and are stated below. These targets are monitored and reported against on a monthly basis: Total Budget Income Tax for 2014/15 = £3,950,000 and Total Budget Customs Duty for 2014/15 = £4,677,000. YTD Budget Income Tax (Apr – Oct) 2014/15 = £2,149,700 YTD Actual Income Tax (Apr – Oct) 2014/15 = £2,017,809. Therefore, adverse variance of £131,891 for the year. YTD Budget Customs Duty (Apr – Oct) 2014/15 = £2,348,865 YTD Actual Customs Duty (Apr – Oct) 2014/15 = £2,543,027. Therefore, favourable variance of £194,162 for the year.	green
2	Statistical Data		<ul style="list-style-type: none"> • Production of draft of a “State of the Island” paper to support BAM discussions. Final version to be published early 2015 in time to support presentation of budget for 2015/16 • Collation of routine statistical returns and support of users in use and interpretation of statistical outputs. • Developing proposal for Census exercise to commence in 2015/16 • Gaps in National Accounts highlighted during BAM discussions. Proposal received from ONS but requirements need to be considered in proportion to budget and burden of providing timely access to required data 	green
3	Social		An Implementation Group has been established and has met twice to deliver the Social Policy Plan. There were 33 actions in the original plan and currently 13 have been implemented with progress towards all remaining actions. The group will continue to meet on a monthly basis to deliver and review actions and the strategy as a whole. It has been agreed with DFID and members that the three priorities for delivery will be health, young people and transport.	amber
4	Health & Education			
		Education	<p>Funding formula for staffing and financing schools: Some preliminary work has been completed but is now subject to internal construction prior to further refinement. First report completed for Director of Education by Vanessa Tissington July 2013. It will not be possible to implement any potential changes to the current arrangements before April 2015 – to be considered in the current budgeting round.</p> <p>Teacher Training: The teacher trainer is now in post and individualising the professional development programmes of the teaching cadre.</p> <p>Apprenticeships: There are currently 33 apprentices on the apprenticeship scheme in a number of private sector organisations and SHG Directorates. A number of apprentices have left the scheme to go on to full time employment.</p> <p>Labour Market Strategy: The Labour Market Strategy is the subject of further discussion between ESH and Education with a view to re-drafting the strategy in 2015.</p>	amber



REPORT ON KEY BAM AREAS PERIOD 7 (OCTOBER 2014)

No.	Area		Performance Report	RAG Status
5	Capital Programme	Expenditure & Delivery	Progress of the capital programme has been slow. Where contracts have been signed, Contractors continue to fulfil their obligations and progressing extremely well, however some smaller projects have experienced delays especially as materials were not readily available on-island. There continues to be delay with electrical works as materials are not available on island and has had to be bought in from UK. Contracts have been signed with the Contractor for the external works to the GLH Flats in Jamestown and another will be signed shortly for the remainder. Expressions of interest are being sought for the R2 and Build of 1 Exemplar house. Tenders were received for the Construction of the New Fire Station and was within budget. It is hoped to have these evaluated and a contract signed in early November. Total spend of the entire programme to end of October has been approximately £4m. Negotiations have commenced with contractors for the preferred contractor and a contract is to be signed shortly. The additional £100k brought forward to 2014-15 programme is expected to receive political endorsement in November.	amber
	Capital Programme	Hospital	Revised price estimate has been received from the Contractor and has been accepted by SHG, and a letter of intent has been issued to the Contractor until the contract is finalised. Negotiations are still on-going with the Contractor. No equipment has been ordered. A Project Board has been established to coordinate the project design. A contract has still not been signed.	Amber
	Capital Programme	Prison & CBU	Reprovision of CBU accommodation to former HTH School and new build children's facility to vacant site to rear has commenced on site, due for completion in February 2015. These works are slightly ahead of schedule with all units separated, plumbing windows etc installed. Design specifications for CBU will be finalised soon. HM Prison has been granted planning permission. As a result of increased convictions, it is projected that the prison needs to accommodate additional requirements. The design team, of ENRD are having to review the specifications to increase the capacity. This has led to a delay of about 3 months. The order for specialist equipment has been revised and a quote will be received shortly. Tender specifications are being prepared.	amber
	Capital Programme	Management	Monthly monitoring is working well to provide reports to PDG and Chairpersons Assembly. Informal discussions are being held with Elected members on ensuring PMU maintains flexibility in the programme to move around funding as well as ensuring the monitoring sheet provides members with well informed updates. 3-Year Business Case for capital funding of £16.5million has been approved by DfID Minister. The reprofiling exercise for 2014-15 has been completed along with initial work on the 2015-16 programme which will be endorsed by the PDG in November.	green
6	Governance & Structure	Governance	Performance Management: Information for the KPI's and Management Account areas in the Monthly Performance Report have being posted within the agreed timeframe. However, we will continue reporting on the current DAPM and Risk Areas; Corporate Governance for officials: the final document was released on the 22nd January 2014.	amber
	Governance & Structure	Headcount	Headcount at October 2014 has not remained within last FY's target figure of 790, but increased to 793.6 as at 31 October 2014 due to 10 new posts being approved for H&SS Directorate.	red
7	Technical Co-Operation	Long Term Technical Co-operation (LTTC)	Actual expenditure against budget as at 31 October 2014 shows an overspend of approximately £93k (25%). This is mainly due to mid term leave costs paid earlier than anticipated, a placement fee for the Project Manager, Connect not budgeted for and costs for various posts not anticipated. In addition some start-up costs for new CPN paid later than anticipated, unscheduled recruitment activities and fees for a post paid later than planned. YTD actual expenditure against budget for LTTC shows an overspend of approximately £62k (2.1%). This is mainly due to unscheduled recruitment costs/exercises for the period and greater Locum medical cover required.	green



REPORT ON KEY BAM AREAS PERIOD 7 (OCTOBER 2014)

No.	Area		Performance Report	RAG Status
	Technical Co-Operation	Short Term Technical Co-operation	<p>Actual expenditure against budget as at 31 October 2014 shows an underspend of £13k (9%). This is mainly due to posts remaining unfilled and inability to recruit successfully iro various posts. In addition there was an early departure of the Audit Executive.</p> <p>YTD actual expenditure against budget for STTC shows an underspend of approximately £365k (28%). This is mainly due to the reasons given above.</p>	green
8	Economic Development	Recurrent Expenditure	ESH recurrent expenditure for the period ended October is showing an underspend of £14k, which translates into 86.5% of the October budget and 94.8% on Budget YTD	green
	Economic Development	Milestones	<p>Recruitment of Key Staff All senior management roles are filled.</p> <p>ESH refocus – following approval by the ESH Board, the team is now developing an implementation plan to support the ESH refocus. The annual review of the ESH project logframe is currently being finalised by DFID</p>	green

SHG RISK REPORT PERIOD 7 (OCTOBER 2014)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £911k capital spend at end of October 2014.	green
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	Negotiations is currently on going with regards to potential investors. To date, no commitments to investments of a significant nature have been secured.	amber
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	green
6	DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	At October 2014, this work is ongoing; succession planning is being incorporated into the strategic planning process and cadre reviews are underway for the three frontline services, namely H&SS, Police and Education.	green
7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	The review of Customs is complete and the report issued. A review of Property division was completed in July. However. some previous reviews are not being followed up as agreed. As a result the changes are not being embedded and in some cases reverting to previous status.	amber
8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	green

RISKS

SHG RISK REPORT PERIOD 7 (OCTOBER 2014)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	<p>SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is currently being considered by the SHG Procurement Board and will need to take account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments.</p> <p>The following functions are currently being considered for divestment:</p> <ul style="list-style-type: none"> - Government Garage - Community Based Housing Association - Pest Control - Solid Waste - Sanitary Services 	Green
10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Revenue targets are being monitored on a monthly basis. To date actual revenue collected is not in line with the phased budget agreed at the beginning of the year. However a comprehensive review of the phasing in line with recent developments has been undertaken and further work is being done to determine the impacts of these developments on the overall targets for the year.	Green

Key to arrows

-  Performance Improving
-  Performance Maintaining
-  Performance Data currently being collected
-  Performance Worsening



St Helena Government

PERIOD 7 (OCTOBER 2014)

CLOSING BALANCE

	31 October 2014 £	31 March 2014 £
Buildings	24,597,945	24,597,945
Infrastructure	8,447,942	8,447,942
Plant, Machinery & Equipment	4,653,776	4,465,776
IT Networks & Equipment	82,010	82,010
Assets Under Construction	180,246,885	177,292,585
NET FIXED ASSETS	218,028,558	214,886,258
OTHER ASSETS		
Housing Loans	345,723	411,246
TOTAL OTHER ASSETS	345,723	411,246
CURRENT ASSETS		
Cash	878,610	757,275
Bank Accounts	(468,498)	191,989
Short-term Investments	7,652,086	7,343,886
Prepayments	909,673	471,473
Debtors	1,164,928	541,871
Accrued Income	137,423	656,958
Stock	1,217,040	1,205,034
Advance Accounts	61,540	37,578
TOTAL CURRENT ASSETS	11,552,802	11,206,064
CURRENT LIABILITIES		
Creditors	83,323	277,879
Accruals	1,006,520	1,200,227
Income received in advance	1,481,501	12,933
Income Tax received in advance	1,015,588	0
Suspense Accounts	4,267	0
Provisions	0	0
TOTAL CURRENT LIABILITIES	3,591,199	1,491,039
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	38,279,000	38,279,000
Defined Contribution Pension Liability	107,274	107,274
Staff Benefits	584,499	597,975
Other funds owing to third parties	1,270,842	1,204,471
TOTAL LONG TERM LIABILITIES	40,241,615	40,188,720
NET ASSETS	186,094,269	184,823,809
RESERVES		
Reserves and Funds	180,100,530	180,109,918
Unposted Profit/(Loss)	5,993,739	4,713,891
TOTAL RESERVES	186,094,269	184,823,809



St Helena Government

MOVEMENT ON FUNDS REPORT PERIOD 7 (OCTOBER 2014)

GOVERNOR
CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
LONGTERM TECHNICAL CO-OPERATION
ATTORNEY GENERAL
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
E&NRD - PROGRAMME MANAGEMENT UNIT
ECONOMIC DEVELOPMENT
PENSIONS & BENEFITS
SHIPPING
EDUCATION & EMPLOYMENT
HEALTH & SOCIAL SERVICES
INTERNAL AUDIT
AGRICULTURE & NATURAL RESOURCES
INFRASTRUCTURE & PROPERTY
ENVIRONMENTAL MANAGEMENT
Movement on Consolidated Fund

REVENUE			EXPENDITURE			SURPLUS/(DEFICIT)		
FULL YEAR			FULL YEAR			FULL YEAR		
Forecast	Revised Budget	Variance	Forecast	Revised Budget	Variance	Forecast	Revised Budget	Variance
141	1,000	(859)	164,454	158,000	(6,454)	(164,313)	(157,000)	(7,313)
250,964	244,000	6,964	975,213	882,000	(93,213)	(724,249)	(638,000)	(86,249)
0	0	0	302,892	278,000	(24,892)	(302,892)	(278,000)	(24,892)
0	0	0	5,446,807	5,034,000	(412,807)	(5,446,807)	(5,034,000)	(412,807)
0	0	0	52,418	52,000	(418)	(52,418)	(52,000)	(418)
256,595	240,000	16,595	950,982	873,000	(77,982)	(694,387)	(633,000)	(61,387)
8,738,094	8,746,000	(7,906)	915,997	807,000	(108,997)	7,822,097	7,939,000	(116,903)
13,859,468	14,125,000	(265,532)	2,547,076	3,275,000	727,924	11,312,392	10,850,000	462,392
200	2,000	(1,800)	31,160	28,000	(3,160)	(30,960)	(26,000)	(4,960)
0	0	0	1,211,250	1,275,000	63,750	(1,211,250)	(1,275,000)	63,750
0	0	0	3,243,288	3,278,000	34,712	(3,243,288)	(3,278,000)	34,712
4,013,000	4,013,000	0	2,951,524	4,013,000	1,061,476	1,061,476	0	1,061,476
379,352	388,000	(8,648)	2,739,006	2,647,000	(92,006)	(2,359,654)	(2,259,000)	(100,654)
718,950	699,000	19,950	5,100,433	4,595,000	(505,433)	(4,381,483)	(3,896,000)	(485,483)
0	0	0	45,024	52,000	6,976	(45,024)	(52,000)	6,976
65,847	148,000	(82,153)	843,860	841,000	(2,860)	(778,013)	(693,000)	(85,013)
514,427	672,000	(157,573)	1,634,599	1,505,000	(129,599)	(1,120,172)	(833,000)	(287,172)
22,402	0	22,402	290,666	265,000	(25,666)	(268,264)	(265,000)	(3,264)
28,819,441	29,278,000	(458,559)	29,446,649	29,858,000	411,351	(627,208)	(580,000)	(47,208)



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 7 (OCTOBER 2014)

Income Tax
Customs - Other
Customs - Alcohol
Customs - Tobacco
Customs - Petrol
Customs - Diesel
Customs - Liquor Duty
Customs - Excise Duty

Taxes

Stamp Duty
Dog License
Firearm License
Liquor License
Road Traffic License
Gaming machines License
Other Licenses & Duty
Duty & Licenses Received

Court Fees & Fines
Light Dues
Craneage
Dental Fees
Fees of Office
Medical & Hospital
Trade Marks
Post Office charges
Meat Inspection Fees
Vet Services
Birth, Death & Marriage Fees
Land Registration fees
Spraying fees
Immigration Fees
Nationalisation Fees
Fish & Food Testing
Planning Fees
GIS Fees
Company Registration Fees
Parking Fees
Other Fees

Fines & Fees Received

Agricultural Gardens
Leased House Plots
Home to Duty Transport
Commercial Property Rents
Misc Receipts
Agricultural Buildings
Government Rents

Stamp Sales(Postal)
Stamp Sales(Philatelic)
Sale of Firewood
Sale of Timber Logs

	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
	2,017,809	2,149,700	(131,891)	3,950,000	3,950,000
	1,133,173	1,155,000	(21,827)	2,204,000	2,204,000
	490,384	482,000	8,384	892,000	892,000
	550,986	350,000	200,986	750,000	750,000
	158,093	194,700	(36,607)	450,000	450,000
	126,799	89,000	37,799	247,000	247,000
	11,228	16,915	(5,687)	29,000	29,000
	66,865	61,250	5,615	105,000	105,000
Taxes	4,555,337	4,498,565	56,772	8,627,000	8,627,000
	23,745	15,808	7,938	20,305	20,305
	2,761	3,391	(631)	6,639	6,639
	4,566	3,182	1,384	6,909	6,909
	910	10	900	6,300	6,300
	102,027	88,693	13,334	149,787	149,787
	0	0	0	3,000	3,000
	203	1,051	(848)	3,500	3,500
Duty & Licenses Received	134,212	112,135	22,077	196,440	196,440
	10,105	5,459	4,646	12,000	12,000
	3,054	6,412	(3,358)	11,000	11,000
	1,282	2,912	(1,630)	5,000	5,000
	15,173	8,190	6,983	13,768	13,768
	13,283	10,500	2,783	18,000	18,000
	116,643	102,025	14,618	174,968	174,968
	5,657	3,964	1,693	8,400	8,400
	415	1,214	(799)	5,000	5,000
	2,549	9,600	(7,051)	16,516	16,516
	10,525	6,885	3,640	11,975	11,975
	2,179	1,971	208	3,300	3,300
	8,830	5,831	2,999	10,000	10,000
	1,121	2,400	(1,279)	4,450	4,450
	29,246	29,896	(650)	51,672	51,672
	0	0	0	0	0
	3,434	5,726	(2,292)	9,812	9,812
	7,272	8,750	(1,478)	15,000	15,000
	9,639	9,915	(276)	17,000	17,000
	913	1,657	(744)	3,995	3,995
	0	0	0	9,000	9,000
	527	1,224	(697)	5,550	5,550
Fines & Fees Received	241,847	224,531	17,316	406,406	406,406
	5,207	3,900	1,307	5,500	5,500
	30,324	29,811	513	62,000	62,000
	13,235	18,426	(5,191)	30,135	30,135
	4,646	0	4,646	0	0
	73,109	76,424	(3,315)	132,819	132,819
	3,619	1,703	1,916	2,920	2,920
Government Rents	130,140	130,264	(124)	233,374	233,374
	14,601	16,684	(2,083)	33,000	33,000
	9,683	17,205	(7,522)	25,500	25,500
	6,565	5,850	715	10,030	10,030
	0	1,375	(1,375)	2,750	2,750

Sale of Govt Publications	624	0	624	0	0
Other Earnings received	439	37,500	(37,061)	75,000	75,000
Earnings Government Departments	31,912	78,614	(46,702)	146,280	146,280
Other Income received	14,593	55,622	(41,029)	168,345	168,345
Income Received	14,593	55,622	(41,029)	168,345	168,345
Commission	4,542	0	4,542	0	0
Interest	21,876	98,000	(76,124)	168,000	168,000
Currency Fund Surplus	0	0	0	200,000	200,000
Dividends	0	0	0	36,649	36,649
Argos	0	0	0	25,006	25,006
Grant-in-Aid	7,904,169	7,904,169	0	13,550,000	13,550,000
Shipping Subsidy	2,340,917	2,340,917	0	4,013,000	4,013,000
Treasury Receipts	10,271,504	10,343,086	(71,582)	17,992,655	17,992,655
Profit on Disposal of Assets	43,482	0	43,482	0	0
Proceeds from Sale of Stocks/Stores	0	0	0	0	0
Other Income	43,482	0	43,482	0	0
Recharges - Customs	18,244	0	18,244	0	0
Recharges - Other	743,546	887,063	(143,517)	1,507,500	1,507,500
Recharges Received	761,790	887,063	(125,273)	1,507,500	1,507,500
TOTAL REVENUE	16,184,817	16,329,880	(145,063)	29,278,000	29,278,000

2014/15 CAPITAL PROGRAMME MILESTONE MONITORING																		
Progress made up to the end of October 2014																		
SECTOR	PROJECT LEAD	PROJECT MANAGER	PROJECT TITLE	PROJECT PACKAGES	QUARTER 1			QUARTER 2			QUARTER 3		QUARTER 4		COMMENTS			
					APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY		FEBRUARY	MARCH	
ENERGY	Connect St Helena	Leon De Wet	E1 - Reducing Reliance on Fuel	PV System for ESH Buildings	Procurement of PV Systems	Roof Structural Assessment. Finalise Specifications	Finalise Design	Planning Approval	Installation of PV Systems	Commissioning of PV Systems					The agreement was provided by ESH for signature, however all parties did not agree with the suggestions made including Legal Services, so other options are being pursued, such as the CCC roof. Discussions are continuing.			
				Solar Farm				DFID Funding Approval	Preparation of Specifications	Stakeholder Consultation & Planning Approval	Procurement of Supplier & Contractor	Finalise PV System Designs	Procurement of PV System Equipment	Construction of Solar System	Construction of Solar System	Construction & Commissioning of Solar System	Slightly ahead of schedule. Contract will be awarded in November	
			E2 - Power Systems Improvements	Power Station Acoustic Louvers	Preparation of Specifications	Finalise Specifications	Expressions of Interest from Suppliers	Procurement of Supplier & Contractor	Procurement of Supplier & Contractor	Procurement of Supplier & Contractor	Installation of components							Contract has been awarded, awaiting components to arrive on Island.
				HV Transformer Replacement	Assessment Start	Assessment Completed	Procurement of Contractor	Installation of Transformers	Installation of Transformers	Installation of Transformers								Transformer replacement ongoing. New PM has recommended additional Transformers should be ordered. An order has now been placed.
E6 - Electricity Supply for Airport	HV & LV Electricity Supply to Airport Development Area	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Finalise Consultation with Air Access Office & Basil Read	Finalise Systems Specifications	Construction of Revised & Remaining Electricity Supply	Construction of Revised & Remaining Electricity Supply	Commissioning of Electricity Supply				Issues with DFID / SHG funding of preferred supply option resolved - according to PMU.			
SEWERAGE	Connect St Helena	Leon De Wet	S2 - Upgrading Sewerage Systems	Land Surveys - Half Tree Hollow Sewerage Systems	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work						Designs will be completed by December. Plant will not be ordered until January.			
				Upgrading Half Tree Hollow Sewerage Systems	Fairhurst Completing Feasibility Study Report - Half Tree Hollow Sewerage Systems	Fairhurst Completing Feasibility Study Report - Half Tree Hollow Sewerage Systems	Review Sewerage Feasibility Report for Half Tree Hollow & Project Specifications	Procurement of Consultants for Design	Compiling Waste Water Management Specifications	Prepare Designs and Final Cost Estimates	Prepare Designs and Final Cost Estimates	Procurement of Package Sewage Treatment Plant	Procurement of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant & Commissioning	Consultants appointed, however the designs will not be completed until December so the equipment will not be ordered until January.	
WATER	Connect St Helena	Leon De Wet	W2/3 - Immediate Water needs	Land Surveys - Water Systems (Lot 1)	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work						Survey work completed.			
				Levelwood to Greenhill Treated Water Supply Pipeline	Carry out Technical Assessment	Carry out Technical Assessment	Carry out Technical Assessment	Prepare Project Specifications	Procurement of Consultants for Design	Prepare Designs and Final Cost Estimates	Procure Contractor for Construction	Construction of Works	Construction of Works	Construction of Works	Construction of Works	Construction & Commissioning	Slightly behind schedule. Contractor will be procured in November.	
				Greenhill to Bamboo Hedge Treated Water Supply Pipeline	Carry out Technical Assessment	Carry out Technical Assessment	Carry out Technical Assessment	Prepare Project Specifications	Procurement of Consultants for Design	Prepare Designs and Final Cost Estimates	Procure Contractor for Construction	Construction of Works	Construction of Works	Construction of Works	Construction of Works	Construction & Commissioning	Slightly behind schedule. Contractor will be procured in November.	
				Water Treatment Works Refurbishment & Upgrading	Commissioning of Plant	Commissioning of Plant & Snagging				TES Return to Amend Snags								Awaiting information from Fairhurst, so snagging can be completed.
				Rose Hill to Woody Ridge Treated Water Supply Pipeline				Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Commissioning of Works					Slightly behind schedule. Contractor will be procured in November.
				Frenches Gut to head o'Wain Water Supply Pipeline				Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Construction of Works	Commissioning of Works				Slightly behind schedule. Contractor will be procured in November.
				Upgrading High Knoll Treated Water Supply Pipeline				Prepare Project Specifications	Procurement of Contractor for Construction	Construction of Works	Construction and Commissioning of Works							Works are ongoing.
				Land Surveys - Water Systems (Lot 2)	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work	Survey Work								Survey work completed.
				Upgrading Redhill Raw Water Systems				Prepare Project Specifications	Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractors for Construction	Construction of Works	Construction of Works	Construction of Works	Commissioning of Works			Slightly behind schedule. Contractor will be procured in November.
				Upgrading Huttsgate Raw Water Systems				Prepare Project Specifications	Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractors for Construction	Construction of Works	Construction of Works	Construction of Works	Commissioning of Works			Slightly behind schedule. Contractor will be procured in November.
Upgrading Redhill WTW Operational Depot						Technical Assessments	Preparation of Project Specifications	Preparation of Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Construction and Commissioning of Works	Designs and cost estimates are on the way.				
PROPERTY (GENERAL)	Tracy Goldsmith	Pro Arc	Backlog Maintenance: GLH	GLH - Rewiring	Advertise for Electricians	Tender Process completed	6 flats rewired from Phase 1	6 flats rewired	6 flats rewired	6 flats rewired	All Jamestown flats rewired				Rewiring continuing on Flats, but due to the shortage in materials, works will not be completed until March 2015.			
				GLH - External works	Advertise for contractors		Expressions of interest received	Tender Process Completed	Start works			3 blocks completed				One contractor has started on site, however the other contractor still has not signed his contract. PM holding discussions with contractor to see if he is still interested in these works. External works will continue into the Financial year 2015/16.		
	Bills Scans	Backlog Maintenance: Operational	Schools Rewiring					Tender Process completed	Start works at Pilling	Complete works at Pilling	Start works at St Pauls			Completed works at St Pauls	Rewiring of Pilling School will not start until January.			
	John Clement	Relocations (SHG Offices)	Interior Decorations - Pilling School	Add on Rolling Procurement plan				Receive Authority to commence	Advertise for contractors	Start tender process	Tender Process completed	Start works			Complete works	Interior works cannot go ahead until the rewiring works have been completed. Tender process has not started.		
PROPERTY (HEALTH & SOCIAL WELFARE)	Tracy Goldsmith	Glenn Owen	CBU / Barnview	CBU	Works start	Roof clean and painted	Internal strip out completed	Demolition works completed	Block work, drainage, ramps, stud partition wall and ceilings completed	All windows installed & electrical & plumbing works completed					Works progressing as plan. Some aspects are ahead of schedule.			
				Barnview	Client Brief agreed	Detailed design complete	Designs submitted to Planning	planning amendments	Start specifications	Client sign off		Advertise for contractors					Slightly behind schedule. Client sign off should happen in the next couple of weeks.	
		Glenn Owen	Hospital Refurbishment	Contract negotiations	Contract negotiations	Contract negotiations	Design put on hold & Equipment & costing information provided from BR		Contract Signed, Planning and building regs submitted	Agreed phasing plan with hospital	Planning determined	Start to mobilise on site	Stage payments/ letter of engagement issued to order material			The phasing works have been agreed, however the contract has still not been signed because of differences in the Basil Read tender for the medical equipment and SHG scope of works for the medical equipment.		
		ProArc	Cape Villa	Works continuing on site		Problems sorted with stabilising the bank	Contractor continues with works								Works completed	Works continuing on site		
PROPERTY (POLICE)	John Clement	Mark Plato	Prison			Drainage route & layout completed by Drawing Office/PM		Metal Frame design signed of and submitted along with Plans to the Building inspector for checking	Specification start	Specification completed and given to Procurement along with final plans	Tender phase initiated. Site visits carried out with interested contractors				The client has signed of the revised plans, which will be submitted to planning at the end of November. The new plans will accommodate 44 prisoners. Tender process will start in January and contract will hopefully be awarded in March. The materials have now been ordered. A revised quote has been received and order has been placed.			
				Paul Scipio	Fire Station	Ground Works		Final Proposal Agreed and planning approved	Authorisation received from Procurement Board	Tender Advertised		Tender awarded for ground works, and contractor starts on site	Ground works completed				Ground works will be completed in November.	
HOUSING	Andy Crowe	Glenn Owen	Development of Exemplar Housing	Infrastructure works			Advertise for Contractor		Tender Process completed	Appoint Contractor	Start on Site				Works continuing on site, however planning has not approved the Electrical lines to go over head, so discussions are being held on the best way forward.			
				Houses						Advertise for contractor	Tender Process complete	Appoint Contractor				Complete all foundations	PM has advertise. One 3 bedroom house will be build if bids come within budget.	
EMD	Mike Durnford	Bill Scanes	Solid Waste Management Project	Land fill site	Land rover, Tractor & Agricultural Trailer arrive on island					All works completed / snagging list completed	Practical completion certificate issued				Practical completion certificate has been issued. Handover to take place in November.			
				Wheelle Bins		Wheelle bins arrive on island						All Wheelle Bins Distributed					The bin distribution process has started but all bins have not been distributed	
ROADS	Benjamin Highway		R1 - Acquiring Plant & Resurfacing of Main Network Roads			Longwood Gate - Coltshead	Longwood Gate to Coltshead	Longwood gate - Longwood Hanaines	Scotland - Sunny Side Junction	HTH CC - Cow Path	HTH CC - Cow Path				This element of the work is slightly behind schedule, but 95% completed			
				Constitution Road						Constitution Road	New Bridge - Briars (masonry works)	New Bridge - Briars	New Bridge - Briars	New Bridge - Briars completed	Hutts Gate - Longwood		Works are progressing on Constitution Road.	
				R2							Tender Documents completed and handed to procurement	Approval obtained from Procurement	Tender process start	Tender Process completed and contract awarded.	Start on Site		Tender process has started. Slightly ahead of schedule.	
TRISTAN DA CUNHA	Tristan Government	Alex Mitham		Electrical Reticulation		Project finalised including connecting the last few government buildings									Project completed.			
				Improved Water Supply				First stage completed, including new water tank & pipework to the village installed	Second stage completed. Pipework installed throughout the village linking to the new water tank and new pumping station	Third stage linking households pipes with new village main ongoing							Works continuing as planned	
				Improved handling of waste/sewage					Materials identified and acquired for shipment to Tristan			Suitable system identified and procured	Project implemented/ construction commences				Consultants have been appointed, contract signed. Materials purchased and build commenced in October 2015	
				Enhanced food production								Materials procured & construction commences	Agricultural building extension completed				The Agricultural department has built a bespoke extension for secure food storage. Further work is ongoing to secure food processing within the settlement - preventing livestock damaging food supplies	
				Breakwater/harbour			Ongoing repairs to harbour							Reports to harbour completed				Any further work on the harbour project will have to wait until DFID make a decision on what they will fund. The two projects (EDF & DFID) must complement each other. However emergency repairs were completed in June 2015 to prevent the north wall from subsiding into the sea
				Trial solar/renewable energy project								Suitable system identified, procured and shipped to Tristan			start construction			Contract signed. Materials purchased and construction will start in January 2015 for completion in Feb 2015

2014/15 CAPITAL PROGRAMME MILESTONE MONITORING																				
Progress made up to the end of October 2014																				
			IUU fishing				New satellite imagery investigation										New satellite monitoring system installed. James Glass Head of TDC Fisheries attended a JNCC workshop in Ascension during June to discuss Marine environments and improving working relationships including tackling IUU fishing between Falklands, Ascension, St Helena and TDC.			
			Lobster resource				Software for fisheries completed & 2nd year of MARAM contract implemented									MARAM report finalised including OPMs for inaccessible & Gough	Software completed and second year of MARAM contract implemented			
WHARF	Janet Lawrence	Halcrow	Ruperts Wharf		Complete commissioning of crawler cranes			Complete MS 03 to MS01 filling to blocks	Complete MS 07 filling to blocks	Place MS11 Base	Complete MS 14 filling to blocks	Complete MS 16 filling to blocks	Complete MS 09 Cope unit	Complete MS 11 cope unit	Complete MS 15 Cope unit	RIB Ramp complete	The new programme has been received from BR. Timeframes for some activities have changed, however the overall the completion date remains September 2015. BR has ramped up on time to avoid any further delays.			
	John Clement		Customs		Electrician works completed			Slabs repaired round back									The final list of works are being discussed to determine how best to finalise the works.			
			Main Wharf Works		CAN France/NOD arrive on island	Slabs demolished & repaired					CAN France returns to remedy remainder of the defective slabs			Completion certificate issued and Final payment released & return of performance security			CAN France and NOD back on island. Works have started on site. Due for completion in December 2014.			
	John Clement		Slipway / Building configuration		Advertise for Contractor															
UNDP	Tom Holvey	Cilla McDaniel	Tackling Domestic Abuse					Submit Application & Application approved	Advertise tender for safe haven advice	Start capital element on Safe Haven			Advertise tender for specialist advisors	Complete Safe Haven work			There was insufficient scope for a four year project, additional information has been sought. Document to be circulated to key stake holders in November, then onto the relevant Committee for endorsement.			
ESH	Michielle Yon	Museum	Canon Mounts		Purchased steel bolts	Work commences to build first cannon	First cannon installed	Work commences to build second cannon	Second Cannon installed	Work commences to build third cannon	Third cannon installed	Work commences on Fourth cannon	Fourth cannon installed	Work to be inspected and signed off by Project Manager			ESH has taken this project back from the Museum due to the departure of the Director. Brian Davies has a partial order of wood plus all the paraphernalia in his possession. A draft contract has been drawn up awaiting signature by the contractor. Phillip John has confirmed (6 Nov 14 1427) that the short fall in the wood will be delivered to Brian Davies in Week 46. A meeting with Brian Davies is scheduled for week 47 to discuss this project and the tight timeline.			
					Ordered wood for first cannon - needs time to dry out		Ordered wood for second cannon - needs time to dry out		Ordered wood for third cannon - needs time to dry out		Ordered wood for fourth cannon - needs time to dry out									
					Ordered oil for wood - delivered expected end of April															
		Pro Arc	Main Street		Working group formed to assist with problems with Pavements (Museum, National Trust, Tourism, ENRD and ESH)		Work starts	work continues	work continues	work continues	Work is completed								All kerbs and slabs have been laid as far as 1.2 & 3 main street. No further work will be done across 1.2 & 3 - this will only happen once the Hotel development is completed. Additional bollards to the 15 that was originally planned for are now being put in. Joints around all slabs are now being inspected and rectified if required. The above work will be completed in 2 weeks. Automatic switch boxes from the UK for the electrical work are being awaited, as soon as they are received, work on lamp installation will proceed.	
					Press release to advise Public - work will commence						Work is to be inspected and signed off by Project Manager									
					Advise landowners and tenants of work to commence															
Lemon Valley	Main Street		Restoration of building and cleaning up of area	Work continues (4.5 weeks)	Work continues (4 weeks)	Work to be inspected and signed off by Project Manager														
			Manufacture and installation of steps at jetty	Works completed and inspected and signed off by PM														Project completed.		

St Helena Capital Programme 2014-15
Expenditure to 31st October 2014

Sector	Project	Funding Source	2014-15				Total 2014-15	Comments
			Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Connect	E1 - Reducing Reliance on Diesel	DFID	75,000	60,000	6,000	0	141,000	£1 million added to programme for Solar Farm
			75,000	60,000	506,000	500,000	1,141,000	
			0	16,069	562,465	562,466	1,141,000	
			0	16,069	1,690	0	17,759	
			0	0	560,775	562,466	1,123,241	
	E2 - Power Systems Improvements	DFID	30,000	30,000	10,000	0	70,000	
			30,000	30,000	10,000	0	70,000	
			300	109	34,796	34,795	70,000	
			300	109	0	0	409	
			0	0	34,796	34,795	69,590	
E6 - New Electricity Supply to Airport (Enablers for Air Access)	DFID	0	51,000	100,000	0	151,000		
		0	51,000	100,000	0	151,000		
		0	0	75,500	75,500	151,000		
		0	0	20,804	0	20,804		
		0	0	54,696	75,500	130,196		
W2-3 - Water Immediate Needs (Incorporating former W1)	DFID	200,000	400,000	200,000	176,159	976,159	More materials can be bought for future years	
		200,000	400,000	200,000	176,159	976,159		
		0	190,699	392,730	392,730	976,159		
		0	190,699	108,576	0	299,275		
		0	0	284,154	392,730	676,884		
S2 - Sewage Works Implementation	DFID	21,000	250,000	500,000	260,000	1,031,000	More funding can be spent on this project as the three plants can be bought in the first year	
		21,000	250,000	500,000	260,000	1,031,000		
		0	11,482	509,759	509,759	1,031,000		
		0	11,482	811	0	12,292		
		0	0	508,948	260,000	1,018,708		
	Renovation/Extension of Sheltered Accommodation Cape Villa	DFID	100,000	150,000	105,000	100,000	455,000	Phase 1 Cape Villa Refurb and 6 New Build £415,200. (£41k retention payment in 2015-16) Budget increase bu additional £41k.
		100,000	150,000	105,000	100,000	455,000		
		63,480	58,250	187,135	187,135	496,000		
		63,480	58,250	0	0	121,730		

Property (Health and Social Welfare)			0	0	187,135	187,135	374,271	
	Supported Accommodation (CBU/Barn View)	DFID	75,000	75,000	75,000	75,000	300,000	5% retention (£14,680) for HTH School after 12 months defects period. Budget increased by an additional £50k
			75,000	75,000	75,000	75,000	300,000	
			2,124	92,830	153,028	102,018	350,000	
			2,124	92,830	39,776	0	134,730	
			0	0	113,252	102,018	215,270	
	Hospital Refurbishment	DFID	0	300,000	500,000	500,000	1,300,000	Revised estimate at £2.163. Retention of £54,088
0			300,000	500,000	500,000	1,300,000		
500			430	1,111,541	439,038	1,551,509		
500			430	383	0	1,314		
		0	0	1,111,158	439,038	1,550,195		
Hospital Equipment	SHG	50,000	50,000	50,000	0	150,000		
		90,000	50,000	50,000	0	190,000		
		84,850	13,340	41,000	50,810	190,000		
		84,850	13,340	0	0	98,189		
		0	0	41,000	50,810	91,811		
Property (General)	Backlog Maintenance: GLH	DFID	18,750	176,250	120,000	70,000	385,000	projected underspend of £50k
			18,750	176,250	120,000	70,000	385,000	
			32,454	28,139	137,204	137,204	335,000	
			32,454	28,139	9,835	0	70,428	
			0	0	127,368	137,204	264,572	
	Backlog Maintenance: Operational (Education and Hospital 2013-14)	DFID	0	56,000	100,000	94,000	250,000	projected £50k underspend
			4,000	56,000	100,000	90,000	250,000	
67,776			27,954	52,135	52,135	200,000		
67,776			27,954	4	0	95,733		
		0	0	52,131	52,135	104,267		
Relocations (SHG Offices/Castle Refurb)	DFID	0	160,000	160,000	160,000	480,000	£110k underspend	
		0	160,000	160,000	160,000	480,000		
		51	1,038	309,456	59,456	370,000		
		51	1,038	89,499	0	90,589		
		0	0	219,956	59,456	279,411		
Prison	DFID	0	0	0	400,000	400,000	to be spent on remainder of equipment & freight. £1k is SHG's contribution for	
		0	0	0	100,000	100,000		

Property (Police)			2,810	1,983	48,104	48,104	101,000	Weight. 21K is OTC's contribution for mattresses
			2,810	1,983	663	0	5,456	
			0	0	47,441	48,104	95,544	
	Fire Station	DFID	0	100,000	100,000	100,000	300,000	5% retention in 2015-16
			0	100,000	100,000	100,000	300,000	
		938	3,919	147,572	147,572	300,000		
		938	3,919	656	0	5,512		
		0	0	146,916	147,572	294,488		
Housing	Development of Exemplar Housing	DFID	0	250,000	250,000	215,000	715,000	£203k revised bid + PM fees+materials valued £50k (this amount could be reduced) retention at 5%
			0	150,000	100,000	100,000	350,000	
			2,808	2,592	172,300	172,300	350,000	
			2,808	2,592	21,515	0	26,915	
			0	0	150,786	172,300	323,085	
	Feasibility Work for Set-Up of Housing Association	DFID	0	0	60,000	0	60,000	
			0	0	60,000	0	60,000	
			0	0	20,000	0	20,000	
			0	0	0	0	0	
			0	0	20,000	0	20,000	
EMD	Solid Waste Management	DFID	73,656	0	0	0	73,656	£100,000 brought forward for incinerator/hazardous waste facility
			13,644	0	50,000	50,000	113,644	
			8,979	36	52,315	52,315	113,644	
			8,979	36	0	0	9,016	
			0	0	52,315	52,315	104,628	
Roads	R1 - Acquiring Plant & Resurfacing of Main Network Roads	EDF10	100,000	200,000	200,000	250,000	750,000	
			100,000	200,000	200,000	250,000	750,000	
			57,190	136,182	278,314	278,314	750,000	
			57,190	136,182	118,990	0	312,363	
			0	0	159,324	278,314	437,637	
	R2 - Improvements to Field Road and Side Path	DFID	0	30,000	30,000	40,000	100,000	Underspend of £30k. 15/16 increased by £30k
			0	30,000	30,000	40,000	100,000	
			0	0	30,000	40,000	70,000	
			0	0	7	0	7	
			0	30,000	29,993	40,000	69,993	

Wharf	Phase 1 Wharf Improvements (Jamestown)	EDF9	1,000,000	108,000	0	0	1,108,000	Stabilisation, Procurement of Cargo Equipment, Concrete Paving, Customs. Relocation of Bio-Security and freight operations, snagging on Customs House and construction of a slipway
			1,000,000	108,000	0	0	1,108,000	
			9,029	3,246	95,725	1,000,000	1,108,000	
			9,029	3,246	360	0	12,636	
			0	0	95,365	1,000,000	1,095,364	
Wharf	Phase 2 Wharf Improvements (Rupert's)	EDF10	3,503,347	1,266,138	1,052,328	245,068	6,066,881	Payments 4, 6-19 to be funded from EDF (Payment 19 in 2015-16)
			3,503,347	1,266,138	1,052,328	245,068	6,066,881	
			2,337,744	0	1,864,569	1,864,569	6,066,881	
			2,337,744	0	333,427	0	2,671,170	
			0	1,266,138	1,531,142	1,864,569	3,395,711	
UNDP	Supporting Victims of Domestic Violence	UNDP	0	0	35,000	0	35,000	2014 funding - US\$60,000, future years funding levels not yet confirmed.
			0	0	0	0	0	
			0	0	0	30,000	30,000	
			0	0	0	30,000	30,000	
Feasibility	Feasibility Work to Support Project Development	DFID	0	0	20,000	0	20,000	
			0	0	20,000	0	20,000	
			0	0	10,000	10,000	20,000	
			0	0	0	0	0	
			0	0	10,000	10,000	20,000	
Total Programme			5,246,753	3,712,388	3,673,328	2,685,227	15,317,696	
			5,230,741	3,612,388	4,038,328	2,816,227	15,697,684	
			2,671,033	588,298	6,285,644	6,246,218	15,791,193	
			2,671,032	588,297	746,996	0	4,006,325	
			1	1	5,538,649	6,246,218	11,784,868	
Total DFID eligible (Plus SHG)			593,406	2,058,250	2,306,000	2,150,159	7,107,815	
(£5million + £1million + £1million + £100,000 2014-15)			537,394	1,958,250	2,706,000	2,281,159	7,482,803	
			182,220	435,530	3,976,037	2,982,525	7,576,312	
			182,219	435,530	294,211	0	911,959	
			1	0	3,681,825	2,982,525	6,664,352	
Total SHG			50,000	50,000	50,000	0	150,000	

	(Funding rolled over from 2013/14 for Hospital Equipment)		90,000	50,000	50,000	0	190,000	
			84,850	13,340	41,000	50,810	190,000	
			84,850	13,340	0	0	98,189	
			0	0	41,000	50,810	91,811	
	Total EDF9		1,000,000	108,000	0	0	1,108,000	
			1,000,000	108,000	0	0	1,108,000	
			9,029	3,246	95,725	1,000,000	1,108,000	
			9,029	3,246	360	0	12,636	
			0	0	95,365	1,000,000	1,095,364	
	Total EDF10		3,603,347	1,466,138	1,252,328	495,068	6,816,881	
			3,603,347	1,466,138	1,252,328	495,068	6,816,881	
			2,394,934	136,182	2,142,883	2,142,883	6,816,881	
			2,394,934	136,182	452,417	0	2,983,533	
			0	0	1,690,465	2,142,883	3,833,348	
	Total UNDP		0	0	35,000	0	35,000	(UNDP runs in Calendar years, not Financial)
			0	0	0	0	0	
			0	0	0	30,000	30,000	
			0	0	0	0	0	
			0	0	0	30,000	30,000	

Project Remit: Feasibility, Design, Construction

 Not yet scoped in detail or approved by Ex-Co

Additional funds to be included in 2014-15 programme include:
£50k ring-fenced for X-Ray from 2013-14 SHG Contribution

