



St Helena Government

PERFORMANCE REPORT

**FOR THE PERIOD 08 -NOVEMBER 2014
FINANCIAL YEAR ENDING 31 MARCH 2015**

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**St Helena
Government**

Overview of Performance for November 2014

Introduction

November saw some progress in certain areas but also a number of significant concerns have become apparent.

The headlines for November are;

- Renewable energy record broken again
- Significant referrals to Safeguarding Services
- Revenue collection down
- Smoking higher than the UK average

Other notable events in November were the announcement of the Wass inquiry, the second phase of the Newcastle disease vaccination programme and the 3rd anniversary of the airport project.

Key Performance Indicators

The headcount KPI remains problematic with 797.6 posts within SHG. The current diabetes KPI still remains red but the mental health target remains on track. Unplanned electricity interruptions targets do not look achievable with only 25 more required to go over the target of 134. The security KPI's remain green and it is to be noted that the significant demand for multi-agency services through November has created resource issues. One major concern is the under collection of local revenue which is measured annually but to date is 391k under however this could be linked to timing of the revenue cycle.

Committments given during BAM

Following the BAM visit and subsequent discussions it is clear that SHG need to factor in to the budget process a reduction in aid from DfID. This will result in delivering some services differently and some non essential services will need to be stopped.

The tracker trend this month has changed slightly since the last report, but majority of areas still remain with a green rag rating.

Progress is generally positive and leading indicators for most streams are green.

Areas where development seems less visible is on the Capital Programme where the progress on some areas is slow and the contract is not signed as of yet for Hospital Project.

Corporate Risk Management

Majority of the strategic risks remain green with two still currently rated as amber. However, events/areas which are likely to hinder or impede progress in achieving our strategic priorities are identified, mitigated and regularly monitored to ensure that negative impact is kept to a minimum. However, we also need to focus on new and emerging risks that include financial risks, reputational risks and daily operational risks. This will happen in the new year when strategic plans are finalised.

Summary of Financial Performance

The Consolidated Fund revenue forecast to the year end is £28,955k and expenditure forecast to the year end is £29,441.

Actual Revenue for the year to date of £18,847k is lower than the budget of £19,240k. This means that we have undercollected by £393k, which is an adverse variance of 2% against budgeted revenue for the period.

Actual Expenditure of £18,158k is lower than the budgeted expenditure of £18,704k. This means that we have underspent by £546k, which is a favourable variance of 3% against budgeted expenditure for the period.

Key Revenue and Expenditure Variances

The adverse revenue variance is mainly due to Customs and Recharge revenue for the Infrastructure and Property Division. The under collection in Customs have resulted from the arrival of the Fuel Tanker now being in December and not November as scheduled. As previously reported the recharge revenue variance is mainly due to under collection in recharges between the cost centres Works and Lands and Buildings Management for maintenance of Government properties.

The favourable expenditure variance has been achieved through the underspend on Shipping of £1m. This has reduced the impact of the £436k overspend on overseas medical referrals under the Health and Social Services Directorate.

Capital Programme










The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2014/15 is £15,698K of which £7,925K is European Development funding (EDF). Total spend on the Capital Programme to date is £4,256K.

The program for November has continued to progressed well. As reported last month, expenditure is expected to accelerate in the forthcoming months as tender processes conclude and contracts are awarded.

SHG KEY PERFORMANCE INDICATOR REPORT

PERIOD 08 (NOVEMBER 2014)

NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Benchmark	Target 2014/15	Target 2015/16	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
1	Economic Development Finance	Self-sufficiency % of budget from local revenue	Sustainable economic growth that benefits everyone, enabling social and environmental development	33% (2013/14)	38%	TBD	TBD				report on annually	Revenue budgets are monitored on a monthly basis. To date there is an under collection on local revenue of £391K.
2	Economic Development Human Resources	SHG Footprint % of resident population employed by SHG		Headcount = 790 Population = 4,595 17% (2013/14)	17%	TBD	TBD	Headcount as at 30 November 2014 = 797.6 representing 17.4% of resident population employed by SHG based on the October 2014 average resident population figure.				The average resident population figure as at 30 November 2014 is unconfirmed at the time of reporting, however the figure as at end October 2014 was 4574. SHG's headcount for the same period was 797.6 representing 17.4% of resident population currently employed by SHG. Also, at 30 November 2014, 13 persons were registered as claiming unemployment, representing 0.3% of the average resident population.
3	Economic Development Statistics	Private Sector Expenditure (in National Accounts)		£15,584,000 (2011/12)	£19,100,000	£20,300,000	TBD	Private Sector Expenditure (as specified in the National Accounts Methodology) 2012/13: £16,382,000			report on annually	From 2011/12 to 2012/13 private sector expenditure increased by 5%. The target for making figures available for a financial years is twelve months in arrears.
4	Economic Development ENRD (ANR)	Agriculture Local Market share of like for like production		Meat 86% Vegetables 40%	Meat 86% Vegetables 45%	Meat 90% Vegetables 55%	Meat 95% Vegetables 60%	For vegetables, sales figures from the key outlets suggests target will be exceeded by March 2015. For Meat production, progress cannot be reported as livestock slaughter figures is still awaited from PH&SSD's Public Health Division			report on monthly	Status remains unchanged for Agriculture. Meanwhile, still not able to secure livestock slaughter figures from Public Health to indicate progress with local share of market for meat.
5	Economic Development ESH	Accommodation Available serviced rooms		39 rooms (2011/12)	65 rooms	122 rooms	TBD	There are currently 31 serviced en-suite rooms on the island, a further 8 rooms will be available from Q1 2015, and 12 more are in the planning stage to be developed in 2015. In the meantime ESH, supported by the BOSH, is working with local accommodation providers to improve the quality and quantity of rooms available.				The situation has not changed since the previous month. It is recognised that the target of 65 rooms for 2014/15 will not be met. In the meantime, the target for monitoring accommodation available has been revised in the ESH Project logframe as follows: number of en-suite serviced rooms available - 2015/16 = 75 rooms.
6	Health & Wellbeing	Vaccination Coverage (Children at 2 years of age, up to date with vaccinations)	Improved Life quality with healthy lifestyles promoted	31 two year olds, 93.5% of the total population	100%	100%	100%	We follow the UK immunisation guide for childhood vaccinations and according to that chart, all children should complete the vaccines by 18 months old. (six weeks, three months and five months - Pedicel, Men C, Rotarix oral drops and Pneumacool immunisation events. 12 - 18 months MMR, Pneumacool, and Hib/Men C) Nov 14 - 37 children is 2 years 1 child still not up to date with immunization schedule (97.2%)				BMI status is fundamentally flawed and this data is inaccurate due to the lack of electronic coding of data. This will be covered off when the EMIS trainer arrives on island (date TBC - 2014/15). Regarding diabetes control, we currently have 6.3% and with a target of 3.0% more control is required. This due to patient non-compliance within under 65 age categories. Regarding the smoking statistics, the concerns regarding accurate reporting and the need for the EMIS trainer remain the same however, our current statistics indicate that we have 38% of the recorded population who smoke. More work needs to be done on this to identify the ages and gender so that a targeted health promotion campaign can be taken forward. Policy work needs to progress
7	Health & Wellbeing	Obesity Reduce the number of people that are clinically obese		EMIS Population 3034, BMI Population 169, Percentage TBC to reflect true BMI status.	Baseline % of obese and % of morbidly obese patients	TBC% obese TBC% morbidly obese	TBC% obese TBC% morbidly obese	Nov 14 - 3109 registered on EMIS = 70% 72 persons were asked = 2.32% 20 with BMI 30-40 = 27.8% 3 with BMI of 40+ = 4.17%				
8	Health & Wellbeing	Diabetes % of diabetics with HBA1C ≤ 7.5 on their last test Number of patients admitted with a diabetes related complication		EMIS Population 3034, Diabetic Population 693, 693/3034 = 22.8% 3.03% patients with HBA1C ≤ 7.5 and below. 3.75% patients above 7.5.	40% EMIS status 10% patients with HBA1C ≤ 7.5 and below 3% patients above 7.5.	55% EMIS status 25% patients with HBA1C ≤ 7.5 and below 2% patients above 7.5.	65% EMIS status 35% patients with HBA1C ≤ 7.5 and below 1% patients above 7.5.	Nov 14 - total of 693 diabetics on the register 15.4%. 393 females and 300 males. 85 patients (12.3%) was measured in November 41 diabetic patients are with a HBA1C ≤ 7.5 & below = 5.9%. Of these 44 diabetics have a reading above 7.5 = (6.3%)				
9	Health & Wellbeing	Mental Healthcare Number of acute mental health admissions per years		1.55% Mental Health patients of total population. 5 Mental Health Admissions per year.	4 Mental Health Admissions per year.	3 Mental Health Admissions per year.	2 Mental Health Admissions per year.	Currently there are 71 MH patients on the register = 1.58 % of the total population. Nov 14 No new patients admitted to hospital				

	NO	Key Result Area - Directorate Responsible	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Benchmark	Target 2014/15	Target 2015/16	Target 2016/17	Performance Report	RAG Status	Direction of Travel	Notes	Overall Brief Monthly Commentary on Progress/events
KPI's	10	Health & Wellbeing	Smoking % of clients who have received counselling for smoking and who have stopped		EMIS Population 3034, Smoking status record 1655, 1655/3034 = 54.55% Smokers 552/1655 = 33.35%.	70% EMIS status 25% of smokers	85% EMIS status 20% of smokers	95% EMIS status 15% of smokers	Nov 14 - Persons asked and registered on EMIS were 1701 status, 37.8% of the island population. 500 out of the 1701 are register on EMIS as current smokers, 29.4%. November 42 (2.5%) were asked, and 10 (23.8%) were smokers and there were 4 persons on the cessation programme.				
	11	Education	Primary Education % of pupils achieving level 4+	Standards of Education are in line with those achieved in the UK	Reading 54% Writing 68% Maths 55%	Reading 70% Writing 70% Maths 70% Spelling, Punctuation and Grammar 45%	Reading 75% Writing 75% Maths 75% Spelling, Punctuation and Grammar 50%	Reading 80% Writing 80% Maths 80% Spelling, Punctuation and Grammar 55%	57% achieved level 4 or above in Writing 60% achieved level 4 or above in Reading 34% achieved level 4 or above in Spelling, Punctuation and Grammar 43% achieved level 4 or above in Mathematics				During the last month Schools have been conducting assessments to determine anticipated examination outcomes in 2015. The broad performance date related to this exercise will be reported to the Education Committee in January.
	12	Education	Secondary Education % of pupils achieving 5 GCSE A*-C including English and Maths		19% (2012)	55% (2015)	65% (2016)	65% (2017)	49% achieved 5GCSE A*-C including English and Maths.				
	13	Education	NEETS The number of young people not in education, employment or training		0 (2013)	0	0	0	There have been 3 cases for 2014 1 on maternity, 1 resignation for other employment and 1 termination of contract. No change				
	14	Transport Statistics Office	Number of tourist visitors to the island	People and goods able to move to and around the Island flexibly, safely and cost effectively	2,527 (2012/13)	3,500 (check against The Journey & Stats - figures look far too high for tourist)	4,475	TBD	November = 164 Report to November: 940 2014/15 to date, 104 fewer/ 10% decrease from 2013/14.				In financial year to November a 10% decrease in Stay over tourist figures is seen. The positive aspect to note is a 36% increase in "pure" tourist bednights, along with a 52% increase in day visitors.
	15	Transport Access Office	Air Access is achieved		The construction of the airport is well advanced and delivering certification and operational readiness is priority	Air Service Provider Contract awarded	Air access certification achieved	St Helena is operationally ready and welcomes international commercial flights	Work is ongoing on the Air Service Provider procurement. Work on certification continues with Manuals being produced and working groups are meeting on a regular basis to ensure that the necessary certification tasks are progressing in readiness for ASSI review in July 2015. Project Manager (Certification & Operations) will take up post on 1st December 2015, the PM will co-ordinate airport certification and operational readiness tasks across SHG. It is planned for the Fuel Management Contractor (Penspen) to mobilise in June 2015.				Work is ongoing on the Air Service Provider procurement. Work on certification continues with Manuals being produced and working groups are meeting on a regular basis to ensure that the necessary certification tasks are progressing in readiness for ASSI review in July 2015. Project Manager (Certification & Operations) will take up post on 1st December 2015, the PM will co-ordinate airport certification and operational readiness tasks across SHG. It is planned for the Fuel Management Contractor (Penspen) to mobilise in June 2015.
	16	Transport Corporate Support (Carol)	Number of people using public transport		18070 tickets sold (2013/14)	Increase of 10% through new routes and promotion	A further 10% increase through additional measures such as park and ride schemes	A further 10% increase with services tailored around tourism and improved routes to meet local demand	9943 tickets sold for the period April - 30 September 2014			report on Quarterly	Progress has been made on developing routes and timetables for an integrated service. Update due to be given to the Procurement Board on 1st December 2014.
	17	UTILITIES Connect STH	Sustainability % of total electricity produced by renewable sources	Island utilities are reliable, cost	12.24%	20%	30%	40%	November = 33.6%, YTD = 22.13%			report on annually	Sustainability (renewable energy): November 2014 has again broken all previous renewable generation records and is attributable to high levels of availability and good wind resource. Subsequent months are anticipated to be lower but the target should still be exceeded. Reliability: Further tree clearance works are planned that should reduce the incidence of unplanned outages. Performance should improve since the summer months tend to be more reliable than the winter ones but there is still a reasonable chance that the target will not be met. It should be noted that improved systems are in place as a
	18	UTILITIES Connect STH	Reliability Unplanned electricity interruptions per annum		134 (13/14)	109	98	90	November = 13, YTD = 89			report on annually	
	19	UTILITIES Connect STH	Water % of customers with access to treated and tested water		90%	93%	93%	100%	90%			report on annually	

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	20	UTILITIES SURE/SHG Economist	Communications % of households with internet connections	effective, affordable and meet international standards	56.3% (2013/14)	62.2%	65.8%	70.8%				report on annually	regulatory requirement to capture this data so we are probably identifying faults that would historically have been omitted. Water: Materials for the Sandy Bay treated water supply have been ordered and the contract for the bulk supply to Sandy Bay is currently being tendered. Currently no funding exists within the capital program to complete the works, if this is the case then any benefit to the consumers will be deferred until funding becomes available to complete the works. Indications are that this will be 2016/17
	21	Community & Housing Public Relations	Increased community capacity through better informed and engaged residents	Strong, sustainable and empowered communities, supported by housing that meets peoples' needs	Customer satisfaction using 2014 survey as benchmark	Biannual survey results show significant improvement in satisfaction with home, repairs and communications			43 news items and stories were released by SHG Public Relations in November 2014				43 news items and stories were released by SHG Public Relations in November 2014
	22	Community & Housing Socio-Economist	Social Policy Plan % of actions from SPP Implementation Plan completed		33 actions in the SPP Implementation Plan	50%	90%	100%	Currently 13 of the 33 actions (39%) have been fully completed with action being carried out on the additional 20. Progress has been good on all actions to date. The group will continue to meet on a monthly basis to deliver and review actions and the strategy as a whole. It has been agreed with DFID and members that the three priorities for delivery will be health, young people and transport.				
	23	Community & Housing Human Rights Office	Establishment of Human Rights Commission (HRC)		St Helena Human Rights Office established in April 2012. Funding for one full-time officer has been provided since April 2014.	Drafting and approval of Ordinance underpinning the HRC	Recruitment and training of Human Rights Commissioners	A fully functioning service for the provision of advice, monitoring and protection of Human Rights on St Helena	Legislation to establish the Commission has been drafted and is with the AG's Office,				The Human Rights office has now had 56 members of the public come in to ask advice about their rights. The Facilitator is currently working with various directorates, in particular Safeguarding, to promote rights across the island.
	24	Security Police	Reducing Overall Crime	People are living in a secure and safe environment	TBA	<190	<Total crime for 2014/15	<Total crime for 2015/16	May 2014 - 21 (Monthly target is currently 16 and in view of this, not being met). June 2014 - 12 July 2014 - 17 August 2014 - 14 September 2014 - 22 October 2014 - 8 November 2014 - 17 (71%)				. The month of November has seen the arrival of two new Sergeants from UK Forces who have joined the Police Service.
	25	Security Police	Improving Trust and Confidence in the Services Provided by the Directorate		Increase the reporting of Domestic Abuse offences/incidents TBA	>17	>Total number of Domestic Offences/incidents for 2014/15	>Total number of Domestic Offences/incidents for 2015/16	May 2014 - 1 (Currently exceeding monthly target). June 2014 - 3 (Exceeding monthly target). July 2014 - 1 August 2014 - 1 September 2014 - 5 October 2014 - 5 (exceeding target) November 2014 - 2				The supreme Court ran during the month and a number of significant and serious cases were heard by the Chief Justice. A number of persons were sentenced to long terms of imprisonment for serious sexual offences. The Police Service remain under pressure as a result of a number of significant investigations as well as resource challenges across investigations and uniform policing.
	26	Security Police	Improve Public Safety, Protect children and the vulnerable working with Partners, Volunteers and Stakeholders		Increase in reporting of sex related offences 100% child related referrals dealt with through s multi-agency approach	> 23 sex offences 90% child related referrals	>Total number of sex offences in 2014/15 90% of referrals submitted within 24 hours	>Total number of sex offences in 2015/16 90% of referrals submitted within 24 hours	May 2014 - 0 June 2014 - 2 July 2014 - 6 August 2014 - 4 September 2014 - 2 October 2014 - 1 (still on target) November 2014 - 2				Preparation and training has been undertaken in relation to the Island wide exercise to test the Major Incident Plan on the 17th and 19th December. In addition, the Island Major Incident plan was adopted. November saw an unprecedented number of referrals for the Safeguarding Directorate with around 50 recorded compared to a previous average of 6 per month. Demand for the service has significantly increased as new cases are reported and cold cases re-examined. To put this into perspective, based on UK comparisons the island should have 54 referrals per year.
	27	Security Police	Develop our Response to major Emergencies through Enhancement of Disaster Management and capability for the Airport		Development and implementation of a National Disaster Management Plan (NDMP)	Initial sign off December 2014	Final sign off July 2015	TBA (Full implementation & capability)	May 2014 - Ongoing and on target for initial sign-off in December 2014. June 2014 - Ongoing and on target for initial sign-off in December 2014. July 2014 - Same as above. August 2014 - As above. September 2014 - As above. October 2014 - Plan has been signed off November 2014 - On target for Final sign-off in July 2015.				
	28	ENRD	Plants and Wildlife Health of Marine and Terrestrial Habitats		Benchmark needs establishing	Little or no change	Little or no change	Improving				report on annually	

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	29	ENRD	Water Quality Maintaining good water quality	Our Island, Our Environment, Our Responsibility	Benchmark needs establishing	Benchmarking	Little or no change	Improving				report on annually	For November 2014, EMD continues to deliver the Darwin Plus funded projects, work on National Environment Management Plan deliverables and deliver core terrestrial conservation, EIA and advocacy, risk management and marine conservation services. For airport construction, certification and operations, EMD attends weekly and monthly airport meetings.
	30	ENRD	Waste Management		Reduction in waste sent to landfill	Benchmarking	5%	15%				report on annually	
	31	ENRD	Energy Use		More efficient use of energy per head of population	Benchmarking	5%	10%				report on annually	
	32	ENRD	Funding		Proportion of SHG Environmental Managment Costs funded by Eco-tourism	Benchmarking	5%	10%				report on annually	
	33	Efficient, Effective and Open Government Corporate Support/PR	Engagement % who feel SHG's communications are participative	Working to ensure Public trust in SHG through an established system of transparency, robust processes and decision making.	Benchmark needs establishing	Suitable benchmark established (Linked to SPP)	Increase from Benchmark	Increase from Benchmark					
	34	Efficient, Effective and Open Government CPPU/IA	Governance % of significant governance issues are addressed annually		70% (2013/14)	85%	90%	100%					
	35	Efficient, Effective and Open Government Corporate Support/PR	Open Government Something on access to information or complaints?		% of requests for info answered within time under the Code of Practice for Public Access to SHG Information.	85%	90%	95%	100% - 2 requests received in total since the Code of Practice was introduced - both requests have been dealt with in the given timeframe			report on wef Sept	Two requests received in total since the Code of Practice was introduced - both requests have been dealt with in the given timeframe
	36	Efficient, Effective and Open Government Finance	Financial Management DFID/EU Fiduciary Risk Assessments do not identify increased risks		Assessed as Moderate (2010)	Remains moderate or falls to low	Remains moderate or falls to low	Remains moderate or falls to low				report on annually	FRA will take place during November and December 2014

REPORT ON KEY BAM AREAS

PERIOD 8 (NOVEMBER 2014)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track. Draft strategic plans and budget proposals for the financial years 2015/16 - 2017/18 have been received giving the initial position and the initial challenge process commenced soon after. The draft budget and strategic plans have been discussed with Elected Members and have also been discussed with DFID at the recent Budgetary Aid Mission. Work on the budget continues, particularly around airport certification and operational readiness expenditure budgets and major revenues streams where there is still uncertainty around performance in the outer years. It is planned to have a draft balanced budget by the end of January 2015.	green
	Budget, MTEF and Finance	Revenue & Expenditure	Revenue targets were agreed as part of the DAPM process and are stated below. These targets are monitored and reported against on a monthly basis: Total Budget Income Tax for 2014/15 = £3,950,000 and Total Budget Customs Duty for 2014/15 = £4,677,000. YTD Budget Income Tax (Apr – Nov) 2014/15 = £2,678,450 YTD Actual Income Tax (Apr – Nov) 2014/15 = £2,732,610. Therefore, favourable variance of £54,160 for the year. YTD Budget Customs Duty (Apr – Nov) 2014/15 = £3,011,682 YTD Actual Customs Duty (Apr – Nov) 2014/15 = £2,796,090. Therefore, adverse variance of £215,592 for the year.	green
2	Statistical Data		<ul style="list-style-type: none"> Continuing improvements in the in-house collation and process of routine statistical returns Continued checking of HMRC Trade and Tax data Preparation of Statistical News Bulletin Continuing professional development of Statistics Assistants- A-Level Maths and intermediate level database training. 	green
3	Social		An Implementation Group has been established and has met twice to deliver the Social Policy Plan. There were 33 actions in the original plan and currently 13 have been implemented with progress towards all remaining actions. The group will continue to meet on a monthly basis to deliver and review actions and the strategy as a whole. It has been agreed with DFID and members that the three priorities for delivery will be health, young people and transport.	amber
4	Health & Education			
		Education	Funding formula for staffing and financing schools: Some preliminary work has been completed but is now subject to internal construction prior to further refinement. First report completed for Director of Education by Vanessa Tissington July 2013. It will not be possible to implement any potential changes to the current arrangements before April 2015 – to be considered in the current budgeting round. Teacher Training: The teacher trainer is now in post and individualising the professional development programmes of the teaching cadre. Apprenticeships: There are currently 33 apprentices on the apprenticeship scheme in a number of private sector organisations and SHG Directorates. A number of apprentices have left the scheme to go on to full time employment. Labour Market Strategy: The Labour Market Strategy is the subject of further discussion between ESH and Education with a view to re-drafting the strategy in 2015.	amber
5	Capital Programme	Expenditure & Delivery	There has been an increase in the delivery and expenditure on the capital programme for November. Overall Contractors continue to work on the new build of Sheltered Accommodation at Cape Villa and CBU, both due for completion at the end of 2014-15. Works continue with external works at the Government Landlord housing, with 2 contracts in place. Tenders have been received for the showcase house at HTH CDA, and will be awarded in December. Designs are still being finalised for the new fire station and Prison. The fire Station contract is due to be awarded shortly. The solar farm contract has been awarded and personnel will be arriving shortly to undertake the necessary survey works. There are ongoing tender processes for supplying treated water to users and contracts will be signed next month.	amber



REPORT ON KEY BAM AREAS

PERIOD 8 (NOVEMBER 2014)

No.	Area		Performance Report	RAG Status
DAPM AREAS	Capital Programme	Hospital	Revised price estimate has been received from the Contractor and has been accepted by SHG, and a letter of intent has been issued to the Contractor until the contract is finalised. Negotiations are still on-going with the Contractor. No equipment has been ordered. A Project Board has been established to coordinate the project design. A contract is likely to be signed shortly.	Amber
	Capital Programme	Prison & CBU	Reprovision of CBU accommodation to former HTH School and new build children's facility to vacant site to rear has commenced on site, due for completion in February 2015. These works are slightly ahead of schedule with all units separated, plumbing windows etc installed. Design specifications for Barnview, has had to be revised as a result of increase bedroom requirements, requested by the client. Designs are being revised. HM Prison has been granted planning permission. As a result of increased convictions, it is projected that the prison needs to accommodate additional requirements. The design team, of ENRD are having to review the specifications to increase the capacity. Due to the Supplier being high risk, the order needs to be placed through 3rd party and will incur additional costs. Order will be placed this week. Tender specifications are being prepared.	amber
	Capital Programme	Management	Monthly monitoring is working well to provide reports to PDG and Chairpersons Assembly. Informal discussions are being held with Elected members on ensuring PMU maintains flexibility in the programme to move around funding as well as ensuring the monitoring sheet provides members with well informed updates. 3-Year Business Case for capital funding of £16.5million has been approved by DfID Minister. The reprofiling exercise for 2014-15 has been completed along with initial work on the 2015-16 programme which will be endorsed by the PDG in November. In addition, Info Legco gave approval to request additional money be bought forward from 16-17 to 15-16. Proposal is being prepared.	green
	6 Governance & Structure	Governance	Performance Management: Information for the KPI's and Management Account areas in the Monthly Performance Report have being posted within the agreed timeframe. However, we will continue reporting on the current DAPM and Risk Areas;	amber
	Governance & Structure	Headcount	Headcount as at 1 April 2014 was 792.1 Headcount as at 30 November 2014 was 797.6 including 4 new posts approved in October, bringing the total for new posts to 13 overall for this FY to date. Headcount currently exceeds the target figure of 790 achieved in last FY.	red
7	Technical Co-Operation	Long Term Technical Co-operation (LTTC)	Actual expenditure against budget as at 30 November 2014 shows an overspend of approximately £29k (8%). This is mainly due to travel and freight costs paid later than anticipated, 2 months invoices for SME paid in the period and unscheduled recruitment activities that took place. YTD actual expenditure against budget for LTTC shows an overspend of approximately £91k (2.7%). This is mainly due to unscheduled recruitment costs/exercises for the period and greater Locum medical cover required.	green



REPORT ON KEY BAM AREAS

PERIOD 8 (NOVEMBER 2014)

No.	Area		Performance Report	RAG Status
	Technical Co-Operation	Short Term Technical Co-operation	<p>Actual expenditure against budget as at 3 November 2014 shows an underspend of £47k (29%). This is mainly due to posts remaining unfilled and inability to recruit successfully iro various posts. In addition there was an early departure of the Audit Executive.</p> <p>YTD actual expenditure against budget for STTC shows an underspend of approximately £412k (28%). This is mainly due to the above plus NHS funding not utilised for period .</p>	green
8	Economic Development	Recurrent Expenditure	<p>ESH recurrent expenditure for the period ended November is showing an underspend of £4k.</p> <p>Our actual spend for November is 95.3% against budget and 82.7% against Budget YTD</p>	green
	Economic Development	Milestones	<p>Recruitment of Key Staff</p> <p>All senior management roles are filled. ESH is looking to recruit additional staff to support critical projects, these include project management, quality assurance and Tourism admin support.</p> <p>ESH refocus – this work is ongoing.</p> <p>The annual review of the ESH project logframe for 2013/14 has been finalised by DFID and will shortly be disseminated to all key stakeholders.</p>	green

SHG RISK REPORT PERIOD 8 (NOVEMBER 2014)


NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
RISKS	1 PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. In addition specific issues are discussed directly with DFID & Project Managers. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Approximately £1.094k capital spend at end of November 2014.	green
	2 FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
	3 FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	ESH continues to promote opportunities for investment, including through the St Helena commercial representative in South Africa. ESH recently launched a new website and will be looking to establish a presence in the UK in the last quarter of this FY. To date, no commitments to investments of a significant nature have been secured.	amber
	4.1 ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	4.2 ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	4.3 ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	5 IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	green
	6 DHR	Loss of key professional/ technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	At November 2014, this work is ongoing; succession planning is being incorporated into the strategic planning process and cadre reviews are underway for the three frontline services, namely H&SS, Police and Education.	green
	7 CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	The review of Customs is complete and the report issued. A review of Property division was completed in July. However. some previous reviews are not being followed up as agreed. As a result the changes are not being embedded and in some cases reverting to previous status.	amber
	8 D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	green

SHG RISK REPORT

PERIOD 8 (NOVEMBER 2014)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	SHG remains committed to divesting non-core functions. A realistic timeframe for further divestments is currently being considered by the SHG Procurement Board and will need to take account of a number of factors, including resources available to carry out detailed appraisals of these functions to determine suitability for divestment, capacity within in the private sector to take advantage of the divestment opportunities and lessons learnt from previous divestments. The following functions are currently being considered for divestment: <ul style="list-style-type: none">- Government Garage- Community Based Housing Association- Pest Control- Solid Waste- Sanitary Services	Green
	10 FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Revenue targets are being monitored on a monthly basis. To date actual revenue collected is not in line with the phased budget agreed at the beginning of the year. However a comprehensive review of the phasing in line with recent developments has been undertaken and further work is being done to determine the impacts of these developments on the overall targets for the year.	Green

Key to arrows

 Performance Improving

 Performance Maintaining

 Performance Data currently being collected

 Performance Worsening



St Helena Government

PERIOD 8 (NOVEMBER 2014)

CLOSING BALANCE

	30 November 2014 £	31 March 2014 £
Buildings	24,597,945	24,597,945
Infrastructure	8,447,942	8,447,942
Plant, Machinery & Equipment	4,653,776	4,465,776
IT Networks & Equipment	82,010	82,010
Assets Under Construction	180,257,239	177,292,585
NET FIXED ASSETS	218,038,912	214,886,258
OTHER ASSETS		
Housing Loans	339,489	411,246
TOTAL OTHER ASSETS	339,489	411,246
CURRENT ASSETS		
Cash	841,497	757,275
Bank Accounts	1,647,158	191,989
Short-term Investments	4,652,086	7,343,886
Prepayments	948,140	471,473
Debtors	1,176,111	540,956
Accrued Income	141,932	656,958
Stock	1,226,680	1,205,034
Advance Accounts	46,846	37,578
TOTAL CURRENT ASSETS	10,680,450	11,205,149
CURRENT LIABILITIES		
Creditors	31,247	277,879
Accruals	1,220,397	1,200,227
Income received in advance	1,350,944	12,933
Income Tax received in advance	557,390	0
Suspense Accounts	2,972	0
Provisions	0	0
TOTAL CURRENT LIABILITIES	3,162,950	1,491,039
LONG TERM LIABILITIES		
Defined Benefit Pension Liability	38,279,000	38,279,000
Defined Contribution Pension Liability	107,274	107,274
Staff Benefits	584,499	597,975
Other funds owing to third parties	1,288,884	1,204,471
TOTAL LONG TERM LIABILITIES	40,259,657	40,188,720
NET ASSETS	185,636,244	184,822,894
RESERVES		
Reserves and Funds	180,100,531	180,109,918
Unposted Profit/(Loss)	5,538,713	4,712,976
TOTAL RESERVES	185,639,244	184,822,894



MOVEMENT ON FUNDS REPORT

PERIOD 8 (NOVEMBER 2014)

Recurrent
GOVERNOR
CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
LONGTERM TECHNICAL CO-OPERATION
ATTORNEY GENERAL
POLICE
CORPORATE FINANCE
PAYMENTS ON BEHALF OF THE CROWN
E&NRD - PROGRAMME MANAGEMENT UNIT
ECONOMIC DEVELOPMENT
PENSIONS & BENEFITS
SHIPPING
EDUCATION & EMPLOYMENT
HEALTH & SOCIAL SERVICES
INTERNAL AUDIT
AGRICULTURE & NATURAL RESOURCES
INFRASTRUCTURE & PROPERTY
ENVIRONMENTAL MANAGEMENT

Capital

PAYMENTS ON BEHALF OF THE CROWN
INFRASTRUCTURE & PROPERTY
Total Capital

Movement on Consolidated Fund

TRANSPORT TRADING ACCOUNT
IT TRADING ACCOUNT
ST HELENA AUDIT SERVICE
HOUSING SERVICE TRADING ACCOUNT
Movement on Trading Accounts

SHORTTERM TECHNICAL CO-OPERATION
Movement on STTC Special Fund

REVENUE							
YEAR TO DATE			FULL YEAR				
Actual	Budget	Variance	Forecast Dec - Mar	Forecast	Original Budget	Revised Budget	Variance
101	340	(239)	40	141	1,000	1,000	(859)
166,728	160,676	6,052	88,468	255,196	244,000	244,000	11,196
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
176,980	162,817	14,163	77,434	254,414	240,000	240,000	14,414
5,603,579	5,766,530	(162,951)	3,263,185	8,866,764	8,746,000	8,746,000	120,764
9,115,677	9,246,404	(130,727)	4,741,166	13,856,843	14,125,000	14,125,000	(268,157)
0	0	0	200	200	2,000	2,000	(1,800)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
2,675,334	2,675,334	0	1,337,667	4,013,001	4,013,000	4,013,000	1
254,261	257,847	(3,586)	125,786	380,047	388,000	388,000	(7,953)
465,735	465,822	(87)	262,302	728,037	699,000	699,000	29,037
0	0	0	0	0	0	0	0
59,116	61,568	(2,452)	8,572	67,688	148,000	148,000	(80,312)
312,080	442,381	(130,301)	197,880	509,960	672,000	672,000	(162,040)
17,362	0	17,362	5,040	22,402	0	0	22,402
18,846,953	19,239,719	(392,766)	10,107,740	28,954,693	29,278,000	29,278,000	(323,307)

0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0

18,846,953	19,239,719	(392,766)	10,107,740	28,954,693	29,278,000	29,278,000	(323,307)
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484,167	512,900	(28,733)	293,800	777,967	746,000	746,000	31,967
317,300	298,000	19,300	146,400	463,700	447,000	447,000	16,700
51,040	45,160	5,880	61,838	112,878	177,000	177,000	(64,122)
189,172	188,000	1,172	94,600	283,772	282,000	282,000	1,772
1,041,679	1,044,060	(2,381)	596,638	1,638,317	1,652,000	1,652,000	(13,683)

1,055,185	1,453,670	(398,485)	783,085	1,838,270	2,000,000	2,000,000	(161,730)
1,055,185	1,453,670	(398,485)	783,085	1,838,270	2,000,000	2,000,000	(161,730)

EXPENDITURE							
YEAR TO DATE			FULL YEAR				
Actual	Budget	Variance	Forecast Dec - Mar	Forecast	Original Budget	Revised Budget	Variance
102,285	97,851	(4,434)	58,940	161,225	158,000	158,000	(3,225)
638,957	595,364	(43,593)	335,823	974,780	882,000	882,000	(92,780)
158,374	169,687	11,313	128,085	286,459	278,000	278,000	(8,459)
3,461,719	3,369,775	(91,944)	1,964,883	5,426,602	5,034,000	5,034,000	(392,602)
41,865	38,054	(3,811)	11,109	52,974	52,000	52,000	(974)
606,742	581,977	(24,765)	343,580	950,322	873,000	873,000	(77,322)
572,574	535,442	(37,132)	303,191	875,765	807,000	807,000	(68,765)
1,475,928	1,724,992	249,064	1,169,836	2,645,764	2,695,000	3,275,000	629,236
20,246	18,651	(1,595)	10,489	30,735	28,000	28,000	(2,735)
850,000	850,000	0	361,000	1,211,000	1,275,000	1,275,000	64,000
2,058,492	2,194,311	135,819	1,184,796	3,243,288	3,278,000	3,278,000	34,712
1,367,012	2,486,083	1,119,071	1,586,320	2,953,332	4,013,000	4,013,000	1,059,668
1,777,017	1,771,350	(5,667)	961,983	2,739,000	2,647,000	2,647,000	(92,000)
3,431,000	3,073,268	(357,732)	1,715,675	5,146,675	4,595,000	4,595,000	(551,675)
30,093	33,845	3,752	15,132	45,225	52,000	52,000	6,775
459,700	571,714	112,014	383,780	843,480	841,000	841,000	(2,480)
931,970	999,692	67,722	624,406	1,556,376	1,505,000	1,505,000	(51,376)
173,862	174,018	156	114,242	288,104	265,000	265,000	(23,104)
18,157,836	19,286,074	1,128,238	11,273,270	29,431,106	29,278,000	29,858,000	426,894

0	0	0	800,000	800,000	0	0	(800,000)
0	0	0	69,000	69,000	0	0	(69,000)
0	0	0	869,000	869,000	0	0	(869,000)

18,157,836	19,286,074	1,128,238	12,142,270	30,300,106	29,278,000	29,858,000	(442,106)
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275,603	383,656	108,053	190,072	465,675	555,000	555,000	89,325
265,421	239,335	(26,086)	152,711	418,132	382,000	382,000	(36,132)
68,353	74,421	6,068	46,139	114,492	116,000	116,000	1,508
147,180	188,232	41,052	122,599	269,779	282,000	282,000	12,221
756,557	885,644	129,087	511,521	1,268,078	1,335,000	1,335,000	66,922

1,055,185	1,453,670	398,485	783,085	1,838,270	2,000,000	2,000,000	161,730
1,055,185	1,453,670	398,485	783,085	1,838,270	2,000,000	2,000,000	161,730

SURPLUS/(DEFICIT)						
YEAR TO DATE			FULL YEAR			
Actual	Budget	Variance	Forecast	Revised Budget	Variance	
(102,184)	(97,511)	(4,673)	(161,084)	(157,000)	(4,084)	
(472,229)	(434,688)	(37,541)	(719,584)	(638,000)	(81,584)	
(158,374)	(169,687)	11,313	(286,459)	(278,000)	(8,459)	
(3,461,719)	(3,369,775)	(91,944)	(5,426,602)	(5,034,000)	(392,602)	
(41,865)	(38,054)	(3,811)	(52,974)	(52,000)	(974)	
(429,762)	(419,160)	(10,602)	(695,908)	(633,000)	(62,908)	
5,031,005	5,231,088	(200,083)	7,990,999	7,939,000	51,999	
7,639,749	7,521,412	118,337	11,211,079	10,850,000	361,079	
(20,246)	(18,651)	(1,595)	(30,535)	(26,000)	(4,535)	
(850,000)	(850,000)	0	(1,211,000)	(1,275,000)	64,000	
(2,058,492)	(2,194,311)	135,819	(3,243,288)	(3,278,000)	34,712	
1,308,322	189,251	1,119,071	1,059,669	0	1,059,669	
(1,522,756)	(1,513,503)	(9,253)	(2,358,953)	(2,259,000)	(99,953)	
(2,965,265)	(2,607,446)	(357,819)	(4,418,638)	(3,896,000)	(522,638)	
(30,093)	(33,845)	3,752	(45,225)	(52,000)	6,775	
(400,584)	(510,146)	109,562	(775,792)	(693,000)	(82,792)	
(619,890)	(557,311)	(62,579)	(1,046,416)	(833,000)	(213,416)	
(156,500)	(174,018)	17,518	(265,702)	(265,000)	(702)	
689,117	(46,355)	735,472	(476,413)	(580,000)	103,587	

0	0	0	(800,000)	0	(800,000)	
0	0	0	(69,000)	0	(69,000)	
0	0	0	(869,000)	0	(869,000)	

689,117	(46,355)	735,472	(1,345,413)	(580,000)	(765,413)	
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208,564	129,244	79,320	191,000	191,000	(57,358)	
51,879	58,665	(6,786)	65,000	65,000	52,832	
(17,313)	(29,261)	11,948	61,000	61,000	(65,630)	
41,992	(232)	42,224	0	0	(10,449)	
285,122	158,416	126,706	317,000	317,000	(80,605)	

0	0	0	0	0	(323,460)	
0	0	0	0	0	(323,460)	



St Helena Government

ANALYSIS OF REVENUE REPORT PERIOD 8 (NOVEMBER 2014)

Income Tax
Customs - Other
Customs - Alcohol
Customs - Tobacco
Customs - Petrol
Customs - Diesel
Customs - Liquor Duty
Customs - Excise Duty

Taxes

Stamp Duty
Dog License
Firearm License
Liquor License
Road Traffic License
Gaming machines License
Other Licenses & Duty

Duty & Licenses Received

Court Fees & Fines
Light Dues
Cranage
Dental Fees
Fees of Office
Medical & Hospital
Trade Marks
Post Office charges
Meat Inspection Fees
Vet Services
Birth, Death & Marriage Fees
Land Registration fees
Spraying fees
Immigration Fees
Nationalisation Fees
Fish & Food Testing
Planning Fees
GIS Fees
Company Registration Fees
Parking Fees
Other Fees

Fines & Fees Received

Agricultural Gardens
Leased House Plots
Home to Duty Transport
Commercial Property Rents
Misc Receipts
Agricultural Buildings

Government Rents

Stamp Sales(Postal)
Stamp Sales(Philatelic)
Sale of Firewood
Sale of Timber Logs

YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
2,732,610	2,678,450	54,160	3,950,000	3,950,000
1,223,086	1,355,000	(131,914)	2,204,000	2,204,000
647,977	567,000	80,977	892,000	892,000
568,267	435,000	133,267	750,000	750,000
158,093	322,350	(164,257)	450,000	450,000
111,764	243,000	(131,236)	247,000	247,000
15,709	19,332	(3,623)	29,000	29,000
71,195	70,000	1,195	105,000	105,000
5,528,701	5,690,132	(161,431)	8,627,000	8,627,000
35,526	16,208	19,319	20,305	20,305
3,264	3,982	(718)	6,639	6,639
4,992	3,476	1,516	6,909	6,909
1,175	10	1,165	6,300	6,300
122,165	106,853	15,312	149,787	149,787
0	0	0	3,000	3,000
303	1,251	(948)	3,500	3,500
167,425	131,780	35,646	196,440	196,440
14,865	5,839	9,026	12,000	12,000
3,305	7,328	(4,023)	11,000	11,000
1,287	3,328	(2,041)	5,000	5,000
17,098	9,360	7,738	13,768	13,768
14,349	12,000	2,349	18,000	18,000
130,380	116,600	13,780	174,968	174,968
7,014	4,520	2,494	8,400	8,400
415	1,564	(1,149)	5,000	5,000
4,454	10,972	(6,518)	16,516	16,516
12,127	7,900	4,227	11,975	11,975
2,576	2,371	205	3,300	3,300
9,745	6,664	3,081	10,000	10,000
1,253	2,800	(1,547)	4,450	4,450
34,695	37,041	(2,346)	51,672	51,672
0	0	0	0	0
4,568	6,544	(1,976)	9,812	9,812
8,352	10,000	(1,648)	15,000	15,000
10,752	11,332	(580)	17,000	17,000
1,070	1,907	(837)	3,995	3,995
0	0	0	9,000	9,000
588	1,469	(881)	5,550	5,550
278,893	259,539	19,354	406,406	406,406
5,207	4,700	507	5,500	5,500
30,546	33,007	(2,461)	62,000	62,000
15,031	21,292	(6,261)	30,135	30,135
4,862	0	4,862	0	0
88,993	87,434	1,559	132,819	132,819
3,752	1,947	1,805	2,920	2,920
148,391	148,380	11	233,374	233,374
15,105	22,684	(7,579)	33,000	33,000
9,691	18,705	(9,014)	25,500	25,500
7,441	6,686	755	10,030	10,030
0	1,375	(1,375)	2,750	2,750

Sale of Govt Publications	624	0	624	0	0
Other Earnings received	796	37,500	(36,704)	75,000	75,000
Earnings Government Departments	33,657	86,950	(53,293)	146,280	146,280
Other Income received	14,628	63,568	(48,940)	168,345	168,345
Income Received	14,628	63,568	(48,940)	168,345	168,345
Commission	4,581	0	4,581	0	0
Interest	22,060	112,000	(89,940)	168,000	168,000
Currency Fund Surplus	0	0	0	200,000	200,000
Dividends	0	0	0	36,649	36,649
Argos	26,198	25,006	1,192	25,006	25,006
Grant-in-Aid	9,033,336	9,033,336	0	13,550,000	13,550,000
Shipping Subsidy	2,675,334	2,675,334	0	4,013,000	4,013,000
Treasury Receipts	11,761,509	11,845,676	(84,167)	17,992,655	17,992,655
Profit on Disposal of Assets	43,782	0	43,782	0	0
Proceeds from Sale of Stocks/Stores	0	0	0	0	0
Other Income	43,782	0	43,782	0	0
Recharges - Customs	18,245	0	18,245	0	0
Recharges - Other	851,722	1,013,694	(161,972)	1,507,500	1,507,500
Recharges Received	869,967	1,013,694	(143,727)	1,507,500	1,507,500
TOTAL REVENUE	18,846,953	19,239,719	(392,766)	29,278,000	29,278,000

2014/15 CAPITAL PROGRAMME MILESTONE MONITORING																		
Progress made up to the end of November 2014																		
SECTOR	PROJECT LEAD	PROJECT MANAGER	PROJECT TITLE	PROJECT PACKAGES	QUARTER 1			JULY	QUARTER 2		OCTOBER	QUARTER 3		DECEMBER	JANUARY	QUARTER 4		COMMENTS
					APRIL	MAY	JUNE		AUGUST	SEPTEMBER		NOVEMBER	FEBRUARY			MARCH		
ENERGY	Connect St Helena	Leon De Wet	E1 - Reducing Reliance on Fuel	PV System for ESH Buildings	Procurement of PV Systems	Roof Structural Assessment. Finalise Specifications	Finalise Design	Planning Approval	Installation of PV Systems	Commissioning of PV Systems							The agreement was provided by ESH for signature, however all parties did not agree with the suggestions made including Legal Services, so other options are being pursued, such as the CCC roof. Discussions are continuing. A contract has been awarded for the installation of these.	
				Solar Farm				DFID Funding Approval	Preparation of Specifications	Stakeholder Consultation & Planning Approval	Procurement of Supplier & Contractor	Finalise PV System Designs	Procurement of PV System Equipment	Construction of Solar System	Construction of Solar System	Construction & Commissioning of Solar System	Contract has been awarded and works have started on site. Personnel from the successful company arrived yesterday.	
			E2 - Power Systems Improvements	Power Station Acoustic Louvers	Preparation of Specifications	Finalise Specifications	Expressions of Interest from Suppliers	Procurement of Supplier & Contractor	Procurement of Supplier & Contractor	Procurement of Supplier & Contractor	Installation of components						Contract has been awarded, awaiting components to arrive on island.	
				HV Transformer Replacement	Assessment Start	Assessment Completed	Procurement of Contractor	Installation of Transformers	Installation of Transformers	Installation of Transformers							Transformer replacement ongoing. New PM has recommended additional Transformers should be ordered. An order has now been placed.	
			E6 - Electricity Supply for Airport	HV & LV Electricity Supply to Airport Development Area	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Further Consultation with Air Access Office & Basil Read	Finalise Consultation with Air Access Office & Basil Read	Finalise Systems Specifications	Construction of Revised & Remaining Electricity Supply	Construction of Revised & Remaining Electricity Supply	Commissioning of Electricity Supply				SHG/CSH needs to be confident with the materials before payment can be made.	
SEWERAGE	Connect St Helena	Leon De Wet	S2 - Upgrading Sewerage Systems	Land Surveys - Half Tree Hollow Sewerage Systems	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work								Surveys completed	
				Upgrading Half Tree Hollow Sewerage Systems	Fairhurst Completing Feasibility Study Report - Half Tree Hollow Sewerage Systems	Fairhurst Completing Feasibility Study Report - Half Tree Hollow Sewerage Systems	Review Sewerage Feasibility Report for Half Tree Hollow & Project Specifications	Procurement of Consultants for Design	Compiling Waste Water Management Specifications	Prepare Designs and Final Cost Estimates	Prepare Designs and Final Cost Estimates	Procurement of Package Sewage Treatment Plant	Procurement of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant	Construction of Package Sewage Treatment Plant & Commissioning	Consultants appointed, designs in progress. Equipment will not be ordered until January.	
WATER	Connect St Helena	Leon De Wet	W2/3 - Immediate Water needs	Land Surveys - Water Systems (Lot 1)	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work								Survey work completed.	
				Levelwood to Greenhill Treated Water Supply Pipeline	Carry out Technical Assessment	Carry out Technical Assessment	Carry out Technical Assessment	Prepare Project Specifications	Procurement of Consultants for Design	Prepare Designs and Final Cost Estimates	Procure Contractor for Construction	Construction of Works	Construction of Works	Construction of Works	Construction of Works	Construction & Commissioning	Tenders is out and contracts will be in place mid December	
				Greenhill to Bamboo Hedge Treated Water Supply Pipeline	Carry out Technical Assessment	Carry out Technical Assessment	Carry out Technical Assessment	Prepare Project Specifications	Procurement of Consultants for Design	Prepare Designs and Final Cost Estimates	Procure Contractor for Construction	Construction of Works	Construction of Works	Construction of Works	Construction of Works	Construction & Commissioning	Tenders is out and contracts will be in place mid December	
				Water Treatment Works	Complete Refurbishment & Upgrading	Commissioning of Plant	Commissioning of Plant & Snagging		TES Return to Amend Snags							Awaiting information from FairHurst, so snagging can be completed.		
				Rose Hill to Woody Ridge Treated Water Supply Pipeline				Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Commissioning of Works			Tenders is out and contracts will be in place mid December		
				Frenches Gut to head o'Wain Water Supply Pipeline				Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Construction of Works	Commissioning of Works		Tenders is out and contracts will be in place mid December		
				Upgrading High Knoll Treated Water Supply Pipeline		Prepare Project Specifications	Procurement of Contractor for Construction	Construction of Works	Construction and Commissioning of Works							Completed		
				Land Surveys - Water Systems (Lot 2)	Technical Assessment, Project Specifications, Procurement of Surveyors	Procurement of Surveyors	Procurement of Surveyors	Mobilisation of Surveyors & Survey Work	Survey Work	Survey Work						Survey work completed.		
				Upgrading Redhill Raw Water Systems			Technical Assessments	Prepare Project Specifications	Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractors for Construction	Construction of Works	Construction of Works	Construction of Works	Commissioning of Works		Tenders is out and contracts will be in place mid December	
				Upgrading Huttsgate Raw Water Systems			Technical Assessments	Prepare Project Specifications	Prepare Project Specifications	Prepare Detailed Designs & Cost Estimates	Procurement of Contractors for Construction	Construction of Works	Construction of Works	Construction of Works	Commissioning of Works		Tenders is out and contracts will be in place mid December	
			Upgrading Redhill WTW Operational Depot			Technical Assessments	Preparation of Project Specifications	Preparation of Project Specifications	Prepare Detailed Designs & Cost Estimates	Prepare Detailed Designs & Cost Estimates	Procurement of Contractor for Construction	Construction of Works	Construction of Works	Construction and Commissioning of Works	Preparing for purchase of materials			
PROPERTY (GENERAL)	Tracy Goldsmith	Bill Scanes	Backlog Maintenance: GLH	GLH - Rewiring	Advertise for Electricians	Tender Process completed	6 flats rewired from Phase 1	6 flats rewired	6 flats rewired	6 flats rewired	All Jamestown flats rewired						One Batch of materials have been received, with the remaining materials to arrive in January. The order will be placed through Richard James this week, pending approval to commence procurement. Designs for the build will be reviewed by the Engineer, and unlikely to have a contract in place this financial year.	
		Pro Arc		GLH - External works	Advertise for contractors		Expressions of interest received	Tender Process Completed	Start works		3 blocks completed			2 blocks completed		Both contractors have started on site. External works will continue into the Financial year 2015/16.		
		Bills Scanes	Backlog Maintenance: Operational	Schools Rewiring					Tender Process completed	Start works at Pilling		Complete works at Pilling	Start works at St Pauls		Completed works at St Pauls	Rewiring of Pilling School will not start until January. Contractors will be appointed before 31st December 2015. Materials will arrive in January.		
		Interior Decorations - Pilling School		Add on Rolling Procurement plan			Receive Authority to commence	Advertise for contractors		Start tender process	Tender Process completed	Start works		Complete works	Interior works cannot go ahead until the rewiring works have been completed. Tender process has not started.			
	John Clement		Relocations (SHG Offices)							Exco endorse relocations memo	Tender process started for Police relocation	Contract signed works start on site. IT Relocated.				All works completed	Councillors room completed. Tender process has started for relocating AVES.	
PROPERTY (HEALTH & SOCIAL WELFARE)	Tracy Goldsmith	Glenn Owen	CBU / Barnview	CBU	Works start	Roof clean and painted	Internal strip out completed	Demolition works completed	Blockwork, drainage, ramps, stud partition wall and ceilings completed				External works and painting completed	All works completed & Building handover			Works progressing as plan. Some aspects are ahead of schedule.	
				Barnview	Client Brief agreed	Detailed design complete	Designs submitted to Planning	planning amendments	Start specifications	Client sign off		Advertise for contractors		Tender process start	Tender process completed	Works start	Slightly behind schedule. Client has changed bedroom requirements. Designs are being reviewed to accommodate this request.	
		Glenn Owen	Hospital Refurbishment		Contract negotiations	Contract negotiations	Contract negotiations	Design put on hold & Equipment & costing information provided from BR		Contract Signed, Planning and building regs submitted.	Agreed phasing plan with hospital	Planning determined	Start to mobilise on site	Stage payments/ letter of engagement issued to order material			The phasing works have been agreed, however the contract has still not been signed. Discussions are still ongoing with BR and SHG. Letter of Intent has been issued to BR.	
		ProArc	Cape Villa		Works continuing on site		Problems sorted with stabilising the bank	Contractor continues with works								Works completed	Works continuing on site. Refurbishment of the existing units ongoing.	
PROPERTY (POLICE)	John Clement	Mark Plato	Prison			Drainage route & layout completed by Drawing Office/PM		Metal Frame design signed of and submitted along with Plans to the Building Inspector for checking	Specification start	Specification completed and given to Procurement along with final plans	Tender phase initiated. Site visits carried out with interested contractors					Contractor starts on site	Ordering the remaining equipment from Cell Security posed a high risk which resulted in a delay. The order will be placed through Richard James this week, pending approval to commence procurement. Designs for the build will be reviewed by the Engineer, and unlikely to have a contract in place this financial year.	
		Paul Scipio	Fire Station	Ground Works		Final Proposal Agreed and planning approved	Authorisation received from Procurement Board	Tender Advertised		Tender awarded for ground works, and contractor starts on site	Ground works completed						Ground works will be completed in December. Engineer reviewing the ground works specifications and a VO will be issued this week to build up ground earth.	
				Building Works		Tender Documents Prepared				Tender out for Building	Tender due back	Appoint contractor/mobilisation				Engineer reviewing the designs. Revised outline has been approved by the client, and technical services are now preparing detailed designs. A preferred bid has been received on the outline designs, but negotiations need to be undertaken in relation to the detailed designs.		
HOUSING	Andy Crowe	Glenn Owen	Development of Exemplar Housing	Infrastructure works			Advertise for Contractor		Tender Process completed	Appoint Contractor	Start on Site					Practical Completion	Works continuing on site, VO to be issued for the electrical cabling to be installed underground.	
			Feasibility work for set-up of housing association	Houses					Advertise for contractor	Tender Process complete	Appoint Contractor			Start on Site		Complete all foundations	Contract for build of the 3 bedroom house will be signed before the end of the week.	
									CBHO Decision	Advertise year 2 work	Closing date	Appoint year 2 consultancy			The critical friend provided better value for money, so a consultant didn't need to be appointed. The report has been prepared and ready to be presented to ExCo.			
EMD	Mike Durnford	Bill Scanes	Solid Waste Management Project	Land fill site	Land rover, Tractor & Agricultural Trailer arrive on Island					All works completed / snagging list completed	Practical completion certificate issued						Practical completion certificate has been issued. Keys has been handed over to SHG (EMD)	
				Wheelie Bins		Wheelie bins arrive on Island					All Wheelie Bins Distributed						The bin distribution process has started but all bins have not been distributed	
ROADS	Benjamin Hathway		R1 - Acquiring Plant & Resurfacing of Main Network Roads			Longwood Gate - Colts shed	Longwood Gate to Colts shed	Longwood gate - Longwood Hangings	Scotland - Sunny Side Junction	HTH CC - Cow Path	HTH CC - Cow Path						This element of the work is slightly behind schedule, but 95% completed, this was because works progressed further on Constitution Road to be opened by December. Works are now continue on Cowpath.	
				Constitution Road						New Bridge - Briars (masonry works)	New Bridge - Briars	New Bridge - Briars	New Bridge - Briars completed	Hutts Gate - Longwood			Works completed and road open.	
			R2							Tender Documents completed and handed to procurement	Approval obtained from Procurement	Tender process start	Tender Process completed and contract awarded.	Start on Site			Tender process has started. 2 EOI's received, 1 Contractor requested extension on the Tender document. Closing date is January.	
TRISTAN DA CUNHA	Tristan Government	Alex Mitham	Electrical Reticulation		Project finalised including connecting the last few government buildings												Project completed.	
			Improved Water Supply					First stage completed, including new water tank & pipework to the village installed	Second stage completed. Pipework installed throughout the village linking to the new water tank and new pumping station	Third stage linking households pipes with new village main ongoing						Works continuing as planned		
			Improved handling of waste/sewage						Materials identified and acquired for shipment to Tristan		Suitable system identified and procured	Project implemented/ construction commences					Consultants have been appointed, contract signed. Materials purchased and build commenced in October 2015	
			Enhanced food production								Materials procured & construction commences	Agricultural building extension completed					The Agricultural department has built a bespoke extension for secure food storage. Further work is ongoing to secure food processing within the settlement - preventing livestock damaging food supplies	
			Breakwater/harbour			Ongoing repairs to harbour							Reports to harbour completed					Any further work on the harbour project will have to wait until DFID make a decision on what they will fund. The two projects (EDF & DFID must complement each other. However emergency repairs were completed in June 2015 to prevent the north wall from subsiding into the sea.

[illegible]

St Helena Capital Programme 2014-15
Expenditure to 30th November 2014

Sector	Project	Funding Source	2014-15				Total 2014-15	Comments
			Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Connect	E1 - Reducing Reliance on Diesel	DFID	75,000	60,000	6,000	0	141,000	£1 million added to programme for Solar Farm
			75,000	60,000	506,000	500,000	1,141,000	
			0	16,069	562,465	562,466	1,141,000	
			0	16,069	1,690	0	17,759	
	E2 - Power Systems Improvements	DFID	0	0	560,775	562,466	1,123,241	
			30,000	30,000	10,000	0	70,000	
			30,000	30,000	10,000	0	70,000	
			300	109	34,796	34,795	70,000	
	E6 - New Electricity Supply to Airport (Enablers for Air Access)	DFID	300	109	0	0	409	
			0	0	34,796	34,795	69,590	
			0	51,000	100,000	0	151,000	
			0	51,000	100,000	0	151,000	
Social Welfare)	W2-3 - Water Immediate Needs (Incorporating former W1)	DFID	0	0	75,500	75,500	151,000	
			0	0	20,804	0	20,804	
			0	0	54,696	75,500	130,196	
			200,000	400,000	200,000	176,159	976,159	More materials can be bought for future years
	S2 - Sewage Works Implementation	DFID	200,000	400,000	200,000	176,159	976,159	
			0	190,699	392,730	392,730	976,159	
			0	190,699	108,576	0	299,275	
			0	0	284,154	392,730	676,884	
	Supported Accommodation Cape Villa	DFID	21,000	250,000	500,000	260,000	1,031,000	More funding can be spent on this project as the three plants can be bought in the first year
			21,000	250,000	500,000	260,000	1,031,000	
			0	11,482	509,759	509,759	1,031,000	
			0	11,482	811	0	12,292	
	Supported Accommodation (Cape Villa)	DFID	0	0	508,948	260,000	1,018,708	
			100,000	150,000	105,000	100,000	455,000	
			100,000	150,000	105,000	100,000	455,000	
			63,480	58,250	187,135	187,135	496,000	
Social Welfare)	Renovation/Extension of Sheltered Accommodation Cape Villa	DFID	63,480	58,250	110,868	0	232,597	Phase 1 Cape Villa Refurb and 6 New Build £415,200. (£41k retention payment in 2015/16) Budget increase but additional £41k.
			0	0	76,267	187,135	263,403	
	Supported Accommodation (Cape Villa)	DFID	75,000	75,000	75,000	75,000	300,000	5% retention (£14,680) for HTH School after 12 months defects
			75,000	75,000	75,000	75,000	300,000	
			2,124	92,830	153,028	102,018	350,000	


Property (Health and Social Care)	(CBO/Barn view)		2,124	92,830	59,438	0	154,392	period. Budget increased by an additional £50k
			0	0	93,590	102,018	195,608	
	Hospital Refurbishment	DFID	0	300,000	500,000	500,000	1,300,000	Revised estimate at £2.163. Retention of £54,088
			0	300,000	500,000	500,000	1,300,000	
			500	430	1,111,541	439,038	1,551,509	
			500	430	2,802	0	3,732	
			0	0	1,108,739	439,038	1,547,777	
Property (General)	Hospital Equipment	SHG	50,000	50,000	50,000	0	150,000	
			90,000	50,000	50,000	0	190,000	
			84,850	13,340	41,000	50,810	190,000	
			84,850	13,340	0	0	98,189	
			0	0	41,000	50,810	91,811	
	Backlog Maintenance: GLH	DFID	18,750	176,250	120,000	70,000	385,000	projected underspend of £50k
			18,750	176,250	120,000	70,000	385,000	
Property (Police)			32,454	28,139	137,204	137,204	335,000	
			32,454	28,139	22,852	0	83,445	
			0	0	114,351	137,204	251,556	
	Backlog Maintenance:Operational (Education and Hospital 2013-14)	DFID	0	56,000	100,000	94,000	250,000	projected £50k underspend
			4,000	56,000	100,000	90,000	250,000	
			67,776	27,954	52,135	52,135	200,000	
			67,776	27,954	8,442	0	104,172	
Property (Police)			0	0	43,693	52,135	95,828	
	Relocations (SHG Offices/Castle Refurb)	DFID	0	160,000	160,000	160,000	480,000	£110k underspend
			0	160,000	160,000	160,000	480,000	
			51	1,038	309,456	59,456	370,000	
			51	1,038	89,848	0	90,937	
			0	0	219,608	59,456	279,063	
	Prison	DFID	0	0	0	400,000	400,000	to be spent on remainder of equipment & freight. £1k is SHG's contribution for mattresses. £20K transferred from Feasibility pot to of set equipment.
			0	0	0	100,000	100,000	
			2,810	1,983	48,104	48,104	121,000	
Property (Police)			2,810	1,983	1,551	0	6,344	
			0	0	46,552	48,104	114,656	
	Fire Station	DFID	0	100,000	100,000	100,000	300,000	
			0	100,000	100,000	100,000	300,000	
			938	3,919	147,572	147,572	300,000	

			938	3,919	1,864	0	6,721	5% retention in 2015-16
			0	0	145,707	147,572	293,279	
Housing	Development of Exemplar Housing	DFID	0 0 2,808 2,808	250,000 150,000 2,592 2,592	250,000 100,000 172,300 32,644	215,000 100,000 172,300 0	715,000 350,000 370,000 38,044	£203k revised bid + PM fees+materials valued £50k (this amount could be reduced) retention at 5%. £20k transferred from Feasibility work for set-up of housing association, for the build of one house
			0	0	139,656	172,300	331,956	
	Feasibility Work for Set-Up of Housing Association	DFID	0 0 0 0	0 0 0 0	60,000 60,000 0 0	0 0 0 0	60,000 60,000 0 0	£20K transferred to Development of Exemplar Housing
			0	0	60,000	0	60,000	
EMD	Solid Waste Management	DFID	73,656 13,644 8,979 8,979	0 0 36 36	0 50,000 52,315 15,875	0 50,000 52,315 0	73,656 113,644 113,644 24,890	£100,000 brought forward for incinerator/hazardous waste facility
			0	0	36,440	52,315	88,754	
Roads	R1 - Acquiring Plant & Resurfacing of Main Network Roads	EDF10	100,000 100,000 57,190 57,190	200,000 200,000 136,182 136,182	200,000 200,000 278,314 182,707	250,000 250,000 278,314 0	750,000 750,000 750,000 376,079	
			0	0	95,607	278,314	373,921	
	R2 - Improvements to Field Road and Side Path	DFID	0 0 0 0	30,000 30,000 0 0	30,000 30,000 30,000 47	40,000 40,000 40,000 0	100,000 100,000 70,000 47	Underspend of £30k. 15/16 increased by £30k
			0	30,000	29,953	40,000	69,953	
Wharf	Phase 1 Wharf Improvements (Jamestown)	EDF9	1,000,000 1,000,000 9,029 9,029	108,000 108,000 3,246 3,246	0 0 95,725 2,688	0 0 1,000,000 0	1,108,000 1,108,000 1,108,000 14,964	Stabilisation, Procurement of Cargo Equipment, Concrete Paving, Customs. Relocation of Bio-Security and freight operations, snagging on Customs House and construction of a slipway

W			0	0	93,037	1,000,000	1,093,036	
	Phase 2 Wharf Improvements (Rupert's)	EDF10	3,503,347 3,503,347 2,337,744 2,337,744	1,266,138 1,266,138 0 0	1,052,328 1,052,328 1,864,569 333,427	245,068 245,068 1,864,569 0	6,066,881 6,066,881 6,066,881 2,671,170	Payments 4, 6-19 to be funded from EDF (Payment 19 in 2015-16)
			0	1,266,138	1,531,142	1,864,569	3,395,711	
			0	0	0	0	0	
UNDP	Supporting Victims of Domestic Violence	UNDP	0 0 0 0	0 0 0 0	35,000 0 0 0	0 0 30,000 0	35,000 0 30,000 0	2014 funding - US\$60,000, future years funding levels not yet confirmed.
			0	0	0	30,000	30,000	
Feasibility	Feasibility Work to Support Project Development	DFID	0 0 0 0	0 0 0 0	20,000 20,000 10,000 0	0 0 10,000 0	20,000 20,000 0 0	£20K transferred to Prison
			0	0	10,000	10,000	20,000	
			0	0	0	0	0	
	Total Programme		5,246,753 5,230,741 2,671,033 2,671,032	3,712,388 3,612,388 588,298 588,297	3,673,328 4,038,328 6,265,644 996,935	2,685,227 2,816,227 6,246,218 0	15,317,696 15,697,684 15,791,193 4,256,264	
			1	1	5,268,710	6,246,218	11,534,929	
	Total DFID eligible (Plus SHG) (£5million + £1million + £1million + £100,000 2014-15)		593,406 537,394 182,220 182,219	2,058,250 1,958,250 435,530 435,530	2,306,000 2,706,000 3,956,037 478,065	2,150,159 2,281,159 2,982,525 0	7,107,815 7,482,803 7,576,312 1,095,814	
			1	0	3,477,971	2,982,525	6,480,498	
	Total SHG (Funding rolled over from 2013/14 for Hospital Equipment)		50,000 90,000 84,850 84,850	50,000 50,000 13,340 13,340	50,000 50,000 41,000 0	0 0 50,810 0	150,000 190,000 190,000 98,189	
			0	0	41,000	50,810	91,811	
	Total EDF9		1,000,000 1,000,000 9,029 9,029	108,000 108,000 3,246 3,246	0 0 95,725 2,688	0 0 1,000,000 0	1,108,000 1,108,000 1,108,000 14,964	
			0	0	93,037	1,000,000	1,093,036	
	Total EDF10		3,603,347 3,603,347	1,466,138 1,466,138	1,252,328 1,252,328	495,068 495,068	6,816,881 6,816,881	

		2,394,934	136,182	2,142,883	2,142,883	6,816,881	
		2,394,934	136,182	516,134	0	3,047,250	
		0	0	1,626,748	2,142,883	3,769,631	
	Total UNDP	0	0	35,000	0	35,000	(UNDP runs in Calendar years, not Financial)
		0	0	0	0	0	
		0	0	0	30,000	30,000	
		0	0	0	0	0	
		0	0	0	30,000	30,000	

Project Remit: Feasibility, Design, Construction

 Not yet scoped in detail or approved by Ex-Co

Additional funds to be included in 2014-15
programme include:
£50k ring-fenced for X-Ray from 2013-14 SHG
Contribution