



St Helena Government

PERFORMANCE REPORT

FOR THE PERIOD 4 (JULY 2013)
FINANCIAL YEAR ENDING 31 MARCH 2014

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Introduction

This report gives a monthly snapshot of progress in some key performance areas which are monitored across the whole of the Public Service, these include; corporate key performance indicators (KPIs), areas for improvement identified during the annual Development Aid Planning Mission (DAPM tracker), Corporate Strategic Risks and Financial reports including revenue and expenditure, the Consolidated Fund and capital expenditure.

Key Performance Indicators

There are 15 high level key performance indicators (KPIs) which are used to monitor performance across SHG in areas which directly support our SDP priorities. At the end of July, we continue to be on track in most area with good progress made in Education where we have exceeded the target for the % of lessons observations given an acceptable rating.

Commitments given during 2013 DAPM

A number of commitments were given by SHG at the annual Development Aid Planning Mission (DAPM) and these areas are regularly monitored as a part of the performance monitoring process. We are now into the second quarter of the year and the trend shows consistent progress in most areas. This month the majority of areas gained a green RAG rating. The overall picture has not changed much since the last report and progress on most streams is generally positive.

There has been some slippage in Data with the GDP for 2011/12 missing the June deadline for publication and there are still timing issues around the provision of TC information which has held up a few reports; these are being addressed by HR.

Corporate Risk Management

Events/areas which are likely to hinder or impede progress in achieving our strategic priorities are identified, mitigated and regularly monitored to ensure that negative impact is kept to a minimum. For July we are broadly on track.

Revenues & Expenditure

The budgeted deficit for SHG as at 31 July is £396K, performance against this indicator show a favourable variance of £554K as at July 2013, the accounts shows an overall surplus of £149K (Revenue £9,089K and Expenditure £8,940K).

Key Variances – Revenue

Corporate Finance – £157K over collection, Customs duties are ahead of budget on alcohol and advalorem offset by shortfalls against the budgeted duty on diesel. The overall customs are ahead of budget by £184K.

Environment and Natural Resources Directorate(ENRD) - under collection of £60K in Infrastructure and Property, this is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore recharges received is less than budgeted. This is a very similar position to June 2013.

Key Variances – Expenditure

Shipping - £344K under spend against the budgeted subsidy as a result of increase passenger and freight revenues. Based on current trends in passenger bookings it is expected that this under spend will continue to increase throughout the year. All cabins up until February are fully booked, passenger revenues will continue to increase significantly over the year.

Health - £42K under spend, combination of a number of smaller under spends in the directorate, most notable is an under spend on employee costs as a result of vacancies within the hospital and the Community Care Centre. Health have also indicated that the Overseas medical referral budget will be over spent significantly at year end based on the current number of patients receiving treatment. This position will be closely monitored over the coming months.

Environment and Natural Resources Directorate(ENRD) - under spent by £61K in Infrastructure and Property this is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore recharges paid is less than budgeted. The under collection in revenue is directly related and offset by the under spend on recharges.

Police - £33K over spent, largely because of the additional cost associated with having to finance the around the clock policing of a St Helena prisoner who has been sent to the UK to receive medical treatment. This particular issue will be addressed when a supplementary appropriate is discussed and agreed at a formal Legislative Council session later in the financial year.

Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2013/14 is £9,414K of which £1,318K is European Development funding. Spend for the 1st quarter against the projected budget shows a small over spend against of £71K. Spend for the 2nd quarter of year will be monitored against budget which for practical reasons has been profiled on a quarterly basis.

Closely linked to the spend profile is the milestones on each of the projects, as at the end of July 2013 all milestones have been achieved.







SHG KEY PERFORMANCE INDICATOR REPORT

PERIOD 4 (JULY 2013)

NO	Directorate/ Department	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2013/14	Performance Report	RAG Status	Direction of Travel
KPI's	1 Corporate Services	Number of SHG complaints recieved monthly	To measure the extent to which the SHG complaints procedure is being used in SHG	More than two per month (Baseline 1.3 reports monthly)	0	green	↔
	2 Corporate Services	Time taken to acknowledge correspondence	To measure SHG's commitment to respond timely to customers enquiries.	Acknowledged within 3 working days of receipt (No baseline data available. Baseline to be established)	100% of correspondance recorded on log acknowledged within 3 days.	green	↔
	3 Education & Employment	% of lesson observations given an acceptable rating	Assesses the quality of teaching and learning in classrooms against a set criteria and evaluation framework	80 % by Year 1	95%	green	↔
	4 Health & Social Welfare	% of patients attending Jamestown clinic without an appointment who are triaged by a nurse and subsequently referred to a doctor	Shows the progress of the nurse triage system	85%	87% for July 2013	green	↔
	5 Health & Social Welfare	Number of items sold through minor ailments formulary	Shows the number of patients opting to buy over the counter medication rather than having to obtain a prescription from the doctor	125 per month by 31 March 2013 (Baseline zero at 30 September 2012)	114 items sold during the month of July	green	↔
	6 Health & Social Welfare	% of client satifaction forms with satisfied rating	Should demonstrate areas for improvement in hospital inpatient services	70% for year 1 with 10% increase thereafter (Baseline 70%)	30 survey forms issued, 4 returned (13%) 100 % 'satisfied' with their care. This target is being reviewed due to lack of response from patients.	amber	↔
	7 Health & Social Welfare	Number of people on Government landlord housing list	Should demonstrate level of demand for GLH	5% (equals to 49) reduction by 31.03.14 (52 at 31.03.13)	3.8% (50) at end of July 2013	green	↔
	8 Environment & Natural Resources	% of plan against actual for delivery of the capital programme	Measures how much of the Infrastructure Funding is utilised	100% (baseline less than 50% of infrastructure funding was utilised in 2011/12)	14% of total programme spend currently achieved, (based on 20% overprogramming), given a standing start with many projects starting from scratch in May when the programme was approved. Delivery against quarterly spend projections will be provided starting in August.	green	↔
	9 Corporate Services	Amount of revenue achieved through customs	Measures the main revenue streams for SHG – Customs and Income Tax.	Income Tax budget = £3,075,000 Customs Duty Budget = £4,032,000 (Baseline Tax = 2,344,928 Customs = 3,691,072)	New revenue targets have been agreed as part of the DAPM process. These are Income Tax = £3,075K Customs Duty = £4,032K for the year 2013/14. . Note monthly targets have been set and as at the 31 July 2013: Tax Budget £797K actual £817K ahead of budget by £20K. Customs Budget £1,142 Actual £1,326K ahead of budget by £184K. See Analysis of Revenue for further details.	green	↔

10	ESH	Number of stay-over tourist visitor arrivals	Measures the number of stay-over tourists visiting St Helena	2957 (Actual 2012/13 =2527)	136 tourist visitors in July, Total YTD = 678 (On the basis of an average of 246 per month we should have had 984 visitors; therefore 69% is on target)	green	↔
11	CPPU - Statistics	Number of returning Saints	Number of Saints arriving for long term stay having been absent for two years or longer	>200 (Baseline 142)	Apr = 16, May = 9, June = 6, July = 5 Total 36 (Average per month = 9) To exceed 200 requires an average of 17 per month which gives year to date target of 68; therefore 53% on track	amber	↓
12	Police	Reduction in crime	Measures reported crimes on St Helena.	160 or less crimes and detect 70% of those crimes (ie have an offender identified) (Actual 201/13 160)	Actual Crimes to end of July 2013 = 59 against YTD target of 52 Detection 84% (49 crimes solved out of 59)	amber	↔
13	Corporate Services	Number of reported accidents in SHG	Measures the safety of the physical working environment and the degree to which safe working practices are used in SHG	No more than one per month on average (Average of 1.5 reports monthly 2012/13)	0 accidents reported in July 2013	green	↔
14	Corporate Services	% headcount target achieved annually	In order to support the SDP priority area 3 and strategic objective 7.1, SHG is committed to streamlining its functions in support of building the private sector.	100% - 790 at 31 March 2014 (829.25 at 31 March 2013)	Headcount as at 31 July 2013 was 783.2	green	↔
15	Corporate Services	% sickness absence reduced across SHG	This indicator measures SHG's absence level and lost time rate.	2.22% (1.69% as at 31 March 2013)	1.52% lost time rate as at 31 July 2013.	green	↔

Key to arrows

-  Performance Improving
-  Performance Maintaining
-  Performance Worsening
-  Performance Data currently being collected



**St Helena
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REPORT ON KEY DAPM AREAS PERIOD 4 (JULY 2013)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track; there were a few activities that did not take place because of purdah however they will now be completed as a new council is in place.	green
	Budget, MTEF and Finance	Corporate Procurement	<p>Savings</p> <ul style="list-style-type: none"> • Further to the Circa £30K saving reported on in previous trackers ,SHG have now gained permission to access the UK Government contracts for new vehicles (discounts and online "instant quote" facility) Discounts typically range from 25% (Ford Fiesta) to 38% (Ford Transit) from UK list price. Considering the vast purchasing power of UK Gov in this area no one else should have similar discounts but we clearly need to test this approach and how it compares to South Africa and local pricing. But significant savings are estimated to be made over the year and will be recorded here. <p>Process</p> <ul style="list-style-type: none"> • New Procurement Regulations approved by SMT (June 2013) and signed off by Governor. Aiming to bring into play in July, and new Corporate Procurement Board will then be implemented, will run along side the Tender Board, until current workload has processed through the system. Revised templates now completed and ready to issue. Detailed training has been provided to staff on process payments and training provided on the new Procurement Regulations. • New Contract register compiled will not be published until after Purdah, Dec 2013. • Specific Contracts <p>New Ferry Service, Moorings and Wharf Security contracts was signed in May 2013</p>	amber
	Budget, MTEF and Finance	Revenue & Expenditure	New revenue targets have been agreed as part of the DAPM process. These are Income Tax = £3,075K Customs Duty = £4,032K for the year 2013/14. . Note monthly targets have been set and as at the 31 July 2013: Tax Budget £797K actual £817K ahead of budget by £20K. Customs Budget £1,142 Actual £1,326K ahead of budget by £184K. See Analysis of Revenue for further details.	green
2	Statistical Data		GDP 2011/12 was not published in June as anticipated as information gathering has slowed. Therefore it is hoped that this will be published by end of December 2013.	amber

3	Social		<p>Minimum income standard: This report was produced on schedule and will go to elected members for consideration.</p> <p>Social Policy Plan: Draft plan will go out for consultation in August</p>	green
4	Health & Education	Health Functional Analysis	The Health Functional Analysis Team was on island from May to June and we are now awaiting their report.	green
		Education	<p>Funding formula for staffing and financing schools: This work is very much in its infancy but is progressing.</p> <p>Long term strategic plan for education: Work underway and on track for completion in January 2014.</p> <p>Further construction training and apprenticeships: Apprenticeship scheme agreed by Edu Committee April 2013 and implemented.</p> <p>School Organisation Review: Completed</p>	green
5	Capital Programme	Expenditure & Delivery	The Capital Spend Programme (CSP) for 2013/14 has now been prioritised and spend on projects is progressing. Expenditure for July 2013 has been approximately £310k making total expenditure to date approximately £1.34m.	green
	Capital Programme	Hospital	The SHG Architect is progressing designs in conjunction with the new Director of Health and Chief Medical Officer who have now arrived on-island in advance of preparing tender specification and planning documents.	green
	Capital Programme	Prison & CBU	New-Build CBU secured Planning approval. Temporary CBU relocation into Half Tree Hollow School currently under review by Planning pending approval. Procurement options under review but hope to complete relocation by end of 2013. HM Prison has been granted planning permission. Detailed design and specifications now underway to allow tendering for construction.	green
	Capital Programme	Management	Some PIDs still outstanding, however PMs have now supplied all milestones and spend profiles for all 2013-14 projects and the first monthly monitoring visits and updates have now been completed. Project Handbook has been revised and is awaiting feedback from DFID, including the revised PID template.	amber
6	Governance & Structure	Governance	<p>Governance</p> <ul style="list-style-type: none"> • Performance Management: Information for the majority of areas in the Monthly Performance Report were posted within the agreed timeframe • Roles & Responsibilities: Work will continue on this in September. 	amber
	Governance & Structure	Divestment	<p>Divestment</p> <ul style="list-style-type: none"> • Cleaning contract mobilised and went live on the 1st May. SHG headcount will be reduced by circa 30. Business Case for Home Help & Catering being reviewed to ensure it is feasible, especially budget element. • Options appraisal on the divestment of the Government garage produced and discussed at SMT – full business case commenced and 50% completed, financials now being drawn up. • Divestment of Pest control business case agreed – developing contract documentation and tender, support on specification product 	green





	Governance & Structure	Headcount	Headcount at 31 July 2013 was 783.2	green
7	Technical Co-Operation	LTTC	LTTC shows an under spend of £30k (7%) for July and a YTD under spend of £34k (2%) iro actual expenditure against budget. This is mainly due to gaps between departure and arrival of post holders, savings as a result of early termination of a contract, post holders taking up post later than anticipated, end of contract and travel costs not required as post holder extended contract, misallocation of part salary and allowances for LTTC iro new contract. Adjustment to be made in August 2013.	green
	Technical Co-Operation	STTC	STTC shows an overspend of £13.5k (10%) for July. Key factors are due to misallocation of part salary and allowances for LTTC iro new contract. Adjustments to be made in August 2013. Additionally an invoice for work carried out in the last FY was paid for out of the current allocation because the invoice was received later than anticipated. YTD figures show an under spend of £76k (15%) reflecting actual expenditure against budget. Key factors are mainly associated with some consultancy fees not yet claimed, Or some consultancies appointed later than anticipated, Some costs budgeted are no longer required.	green
8	Economic Development	Recurrent Expenditure	ESH recurrent expenditure is on track, figures show an under spend of £12k for July and year to date figures show an under spend of £57k, which is approximately 15%.	green
	Economic Development	Milestones	All milestones set for quarter 1 were achieved except for the DFID Business Case. ESH is in the process of finalising milestones and these will be reported for August.	green



NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
RISKS	1 PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	Work is progressing across the programme to push spend and delivery through.	green
	2 FD ESH	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
	3 FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	Negotiations is currently on going with regards to potential investors. Please note that discussions currently taking place between ESH, SHG, DFID & FCO regarding the process for handling potential investors (all in excess of £100k), which could impact on ESH's ability to attract investment. To date, no commitments to investments of a significant nature (in excess of £1m) have been achieved.	amber
	4.1 ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	4.2 ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	4.3 ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
	5 IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	Disaster recovery plan still to be developed. File Server Project: 98%.	amber

	6	DHR	Loss of key professional/technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	<p>SHG Workforce Plan endorsed by CMT in June 2012 at which time it was agreed that SHG would initially focus on one key area for implementation but no agreement was reached on exactly what that would be and the major restructure of Government has impacted on this work. However HR have continue to develop and work on many aspects of the workforce plan i.e.</p> <ul style="list-style-type: none"> · In conjunction with AVES we have developed and introduced learning programmes applicable to all levels of management including distance learning at Masters/Degree level · SHG has taken advantage of the Jubilee Programme supported by FCO to provide work-experience opportunities in the UK for senior officials who would benefit from exposure to different cultures and organisations · The performance appraisal process has been further refined to assist with detailing and recognising levels of performance and capability · Whilst there is no formal succession planning strategy, there is a clear move to ensuring that TC staff develop key individuals and in some cases we have a designated person to move into a more senior post once sufficient experience is acquired. · Effective use has been made of both Market Forces Supplements and Responsibility Allowances to recognise and retain individuals when appropriate. · Work continues on developing a transparent reward strategy that will aid retention of key staff 	green
	7	CS/ SMT	Inadquate internal insurance provision leading to unplanned substantial litigation for SHG	Robust insurance system implemented to support proactive planning to minimise impact of accidents or unforeseen events.	FS has questioned this risk and waiting to discuss with HIA.	
	8	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	Monitored on a monthly basis, however there are significant areas of slippage to date.	amber
	9	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	green
	10	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	Monthly reporting against divestment opportunities and progress. Two services divested (Firewood and Utilities divested on the 1st April). Further Cleaning Contract divested on the 1st of May. Homehelp and Catering gone out to tender as single status and business case being reviewed again including budget/financial implications. Pest Control in the pipe line. SHG Garage progressing well and Business Case currently being drawn up (80% completed), financially currently being reviewed.	Green
	11	Fin	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Monitored on a monthly basis, but will be three weeks after the month end. Currently slightly over expectations.	Green

Key to arrows

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-  Performance Maintaining
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BALANCE SHEET

PERIOD 4 (JULY 2013)

	CURRENT BALANCE 31 July 2013 £	CLOSING BALANCE 31 March 2013 £
Buildings	25,621,042	25,621,042
Infrastructure	4,012,607	4,012,607
Plant, Machinery & Equipment	4,543,980	4,455,122
IT Networks & Equipment	99,363	99,363
Assets Under Construction	123,637,863	117,399,065
NET FIXED ASSETS	157,914,853	151,587,197
OTHER ASSETS		
Housing Loans	437,591	460,792
TOTAL OTHER ASSETS	437,591	460,792
CURRENT ASSETS		
Cash	753,314	766,440
Bank Accounts	(345,663)	12,038,186
Short-term Investments	7,798,730	7,565,758
Prepayments	760,612	601,364
Debtors	409,388	664,329
Accrued Income	(45,349)	96,141
Stock	1,539,857	1,272,079
Advance Accounts	551,970	46,463
TOTAL CURRENT ASSETS	11,422,860	23,050,759
CURRENT LIABILITIES		
Creditors	102,108	10,794,682
Accruals	461,609	567,634
Income received in advance	10,620	10,775
Suspense Accounts	(34,517)	90
Provisions	0	0
TOTAL CURRENT LIABILITIES	539,820	11,373,180
LONG TERM LIABILITIES		
Funds owing to third parties	36,976,811	37,001,911
TOTAL LONG TERM LIABILITIES	36,976,811	37,001,911
NET ASSETS	132,258,674	126,723,658
RESERVES		
Reserves and Funds	127,937,487	121,998,552
Unposted Profit/(Loss)	4,321,187	4,725,106
TOTAL RESERVES	132,258,674	126,723,658



St Helena Government

ANALYSIS OF REVENUE REPORT

PERIOD 4 (JULY 2013)

REVENUE					
	YEAR TO DATE			FULL YEAR	
	Actual	Budget	Variance	Original Budget	Revised Budget
Income Tax	816,261	796,600	19,661	3,075,000	3,075,000
Customs - Other	632,155	529,000	103,155	1,788,000	1,788,000
Customs - Alcohol	414,082	235,000	179,082	879,000	879,000
Customs - Tobacco	214,281	230,000	(15,719)	700,000	700,000
Customs - Petrol	75,847	75,000	847	450,000	450,000
Customs - Diesel	(10,221)	73,000	(83,221)	197,000	197,000
Taxes	2,142,404	1,938,600	203,804	7,089,000	7,089,000
Duty & Licenses Received	71,075	54,920	16,156	186,066	186,066
Court Fees & Fines	5,607	1,894	3,713	6,200	6,200
Light Dues	2,341	3,645	(1,304)	10,935	10,935
Craneage	78	1,615	(1,537)	5,900	5,900
Dental Fees	5,284	4,504	780	13,504	13,504
Fees of Office	6,470	6,250	220	19,950	19,950
Medical & Hospital	56,325	56,060	265	168,181	168,181
Trade Marks	2,237	1,017	1,220	8,000	8,000
Post Office charges	177	1,667	(1,489)	5,000	5,000
Meat Inspection Fees	2,690	5,484	(2,794)	16,460	16,460
Vet Services	5,321	3,600	1,721	10,600	10,600
Marriage Fees	751	1,033	(282)	3,100	3,100
Land Registration fees	2,717	3,333	(617)	10,000	10,000
Spraying fees	750	1,200	(450)	4,000	4,000
Immigration Fees	18,507	20,024	(1,517)	57,815	57,815
Fish & Food Testing	1,512	3,268	(1,756)	9,812	9,812
Planning Fees	6,587	10,500	(3,913)	30,000	30,000
GIS Fees	5,056	5,633	(577)	16,900	16,900
Company Registration Fees	1,218	0	1,218	3,805	3,805
Parking Fees	0	12,332	(12,332)	37,000	37,000
Other Fees	210	1,650	(1,440)	6,100	6,100
Fines & Fees Received	123,837	144,710	(20,872)	443,262	443,262
Government Rents	81,810	84,859	(3,049)	248,389	248,389
Earnings Government Department	33,631	52,618	(18,987)	144,900	144,900
Income Received	8,795	12,889	(4,094)	136,813	136,813
Commission	451	0	451	0	0
Interest	42,436	56,000	(13,564)	168,000	168,000
Currency Fund Surplus	0	0	0	200,000	200,000
Dividends	0	0	0	36,649	36,649
Argos	0	0	0	25,006	25,006
Grant-in-Aid	4,465,333	4,465,333	0	13,396,000	13,396,000
Shipping Subsidy	1,657,332	1,657,332	0	4,972,000	4,972,000
Treasury Receipts	6,165,552	6,178,665	(13,113)	18,797,655	18,797,655
Other Income	686	0	686	0	0
Recharges Received	460,597	534,891	(74,294)	1,556,191	1,556,191
TOTAL REVENUE	9,088,387	9,002,150	86,237	28,602,276	28,602,276



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MOVEMENT ON FUNDS REPORT PERIOD 4 (JULY 2013)

GOVERNOR
CORPORATE SUPPORT, POLICY & PLANNING
HUMAN RESOURCES SERVICES
LONGTERM TECHNICAL CO-OPERATION
ATTORNEY GENERAL
POLICE
CORPORATE FINANCE
ECONOMIC DEVELOPMENT
PENSIONS
SHIPPING
EDUCATION AND EMPLOYMENT
HEALTH & SOCIAL WELFARE
INTERNAL AUDIT
AGRICULTURE & NATURAL RESOURCES
INFRASTRUCTURE & PROPERTY
ENVIRONMENTAL MANAGEMENT
Movement on Consolidated Fund

REVENUE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
200	200	0	600	600
80,990	76,380	4,610	238,121	238,121
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
81,978	80,148	1,830	256,844	256,844
6,619,395	6,462,731	156,664	20,901,402	20,901,402
0	0	0	0	0
0	0	0	0	0
1,657,332	1,657,332	0	4,972,000	4,972,000
208,701	213,072	(4,371)	639,290	639,290
227,317	237,793	(10,476)	713,991	713,991
0	0	0	0	0
72,055	74,181	(2,126)	266,304	266,304
140,419	200,293	(59,874)	613,624	613,624
0	20	(20)	100	100
9,088,387	9,002,150	86,237	28,602,276	28,602,276

EXPENDITURE				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
50,884	51,775	891	155,956	155,956
298,091	293,728	(4,363)	900,262	900,262
93,648	96,293	2,645	280,564	280,564
1,449,924	1,481,433	31,509	5,034,442	5,034,442
24,273	23,112	(1,161)	61,122	61,122
290,025	256,351	(33,674)	760,554	760,554
822,226	801,891	(20,335)	2,935,837	3,140,837
386,965	397,000	10,035	1,191,000	1,191,000
1,006,280	977,103	(29,177)	3,044,800	3,044,800
1,533,244	1,877,728	344,484	4,972,000	4,972,000
802,815	822,517	19,702	2,599,630	2,599,630
1,373,609	1,415,927	42,318	3,903,513	3,903,513
15,571	17,649	2,078	53,660	53,660
275,160	303,738	28,578	969,233	969,233
437,979	499,478	61,499	1,502,474	1,502,474
78,904	82,220	3,316	237,229	237,229
8,939,598	9,397,943	458,345	28,602,276	28,807,276

SURPLUS/(DEFICIT)				
YEAR TO DATE			FULL YEAR	
Actual	Budget	Variance	Original Budget	Revised Budget
(50,684)	(51,575)	891	(155,356)	(155,356)
(217,101)	(217,348)	247	(662,141)	(662,141)
(93,648)	(96,293)	2,645	(280,564)	(280,564)
(1,449,924)	(1,481,433)	31,509	(5,034,442)	(5,034,442)
(24,273)	(23,112)	(1,161)	(61,122)	(61,122)
(208,047)	(176,203)	(31,844)	(503,710)	(503,710)
5,797,169	5,660,840	136,329	17,965,565	17,760,565
(386,965)	(397,000)	10,035	(1,191,000)	(1,191,000)
(1,006,280)	(977,103)	(29,177)	(3,044,800)	(3,044,800)
124,088	(220,396)	344,484	0	0
(594,114)	(609,445)	15,331	(1,960,340)	(1,960,340)
(1,146,292)	(1,178,134)	31,842	(3,189,522)	(3,189,522)
(15,571)	(17,649)	2,078	(53,660)	(53,660)
(203,105)	(229,557)	26,452	(702,929)	(702,929)
(297,560)	(299,185)	1,625	(888,850)	(888,850)
(78,904)	(82,200)	3,296	(237,129)	(237,129)
148,789	(395,793)	544,582	0	(205,000)

TRANSPORT TRADING ACCOUNT
IT TRADING ACCOUNT
ST HELENA AUDIT SERVICE
HOUSING SERVICE TRADING ACCOUNT
Movement on Trading Accounts

268,705	216,689	52,016	612,535	612,535
166,022	124,508	41,514	373,523	373,523
11,616	34,271	(22,655)	140,710	140,710
85,328	76,553	8,775	244,000	244,000
531,671	452,021	79,650	1,370,768	1,370,768

196,466	205,375	8,909	551,622	551,622
117,860	94,999	(22,861)	313,010	313,010
23,973	31,160	7,187	94,857	94,857
59,249	94,812	35,563	221,180	221,180
397,548	426,346	28,798	1,180,669	1,180,669

72,239	11,314	60,925	60,913	60,913
48,162	29,509	18,653	60,513	60,513
(12,357)	3,111	(15,468)	45,853	45,853
26,079	(18,259)	44,338	22,820	22,820
134,123	25,675	108,448	190,099	190,099

SHORTTERM TECHNICAL CO-OPERATION
Movement on STTC Special Fund

429,046	505,378	(76,332)	1,200,000	1,200,000
429,046	505,378	(76,332)	1,200,000	1,200,000

429,046	505,378	76,332	1,200,000	1,200,000
429,046	505,378	76,332	1,200,000	1,200,000

0	0	0	0	0
0	0	0	0	0

St Helena Capital Programme 2013-14 as at 31 July 2013

ELEMENT	Funding Source		OVERALL PROJECT	SPEND 2012-13	2013-14				TOTAL 2013-14	TOTAL 2014-15
					Qtr1	Qtr2	Qtr3	Qtr 4		
CBU	DFID	Budget	£402,740	£2,740	£0	£52,543	£79,373	£268,084	£400,000	
		Revised								
		Actuals	£3,356	£2,740	£90	£526			£616	
		Variance	£399,384	£0	-£90	£52,017	£79,373	£268,084	£399,384	£0
Hospital (Including Laboratory Construction)	DFID	Budget	£568,580	£68,580	£0	£6,825	£210,000	£283,175	£500,000	
		Revised								
		Actuals	£69,321	£68,580	£689	£52			£741	
		Variance	£499,259	£0	-£689	£6,773	£210,000	£283,175	£499,259	£0
Renovation of Sheltered Accommodation - Cape Villa	DFID	Budget	£132,722	£9,361	£0	£195	£975	£118,830	£120,000	
		Revised								
		Actuals	£13,926	£9,361	£1,204	£0			£1,204	
		Variance	£118,796	£0	-£1,204	£195	£975	£118,830	£118,796	£0
Prison	DFID	Budget	£76,885	£26,885	£0	£0	£30,000	£20,000	£50,000	
		Revised								
		Actuals	£32,739	£26,885	£3,670	£2,184			£5,854	
		Variance	£44,146	£0	-£3,670	-£2,184	£30,000	£20,000	£44,146	£0
Quincy Vale Conversion	DFID	Budget	£75,000	£0	£0	£0	£33,000	£42,000	£75,000	
		Revised								
		Actuals	£4,285	£0	£4,285	£0			£4,285	
		Variance	£70,715	£0	-£4,285	£0	£33,000	£42,000	£70,715	£0
Victim Suite Refurbishment/Improvement	DFID	Budget	£45,000	£0	£0	£0	£0	£45,000	£45,000	
		Revised								
		Actuals	£0	£0	£0	£0			£0	
		Variance	£45,000	£0	£0	£0	£0	£45,000	£45,000	£0
Relocations (SHG Offices/Castle Refurb)	DFID	Budget	£136,665	£56,665	£5,000	£18,000	£20,000	£37,000	£80,000	
		Revised								
		Actuals	£76,162	£56,665	£10,281	£9,216			£19,497	
		Variance	£60,503	£0	-£5,281	£8,784	£20,000	£37,000	£60,503	£0
Backlog Maintenance:Operational	DFID	Budget	£203,565	£100,565	£5,000	£42,000	£27,000	£29,000	£103,000	
		Revised								
		Actuals	£112,915	£100,565	£6,175	£6,175			£12,350	
		Variance	£90,650	£0	-£1,175	£35,825	£27,000	£29,000	£90,650	£0
Backlog Maintenance: GLH	DFID	Budget	£444,443	£196,443	£108,000	£44,250	£44,250	£51,500	£248,000	
		Revised								
		Actuals	£351,661	£196,443	£108,985	£46,233			£155,218	
		Variance	£92,782	£0	-£985	-£1,983	£44,250	£51,500	£92,782	£0
CDA/Ladder Hill Replacement	DFID	Budget	£216,000	£0	£0	£16,000	£0	£200,000	£216,000	
		Revised								
		Actuals	£9,257	£0	£9,237	£20			£9,257	
		Variance	£206,743	£0	-£9,237	£15,980	£0	£200,000	£206,743	£0
E1 - Reducing Reliance on Diesel	DFID	Budget	£262,519	£197,710	£500	£6,500	£53,000	£0	£60,000	
		Revised								
		Actuals	£202,519	£197,710	£0	£0			£0	
		Variance	£60,000	£0	£500	£6,500	£53,000	£0	£60,000	£0
E2 - Power Systems Improvements	DFID	Budget	£5,288,550	£3,557,754	£0	£183,000	£161,000	£26,000	£370,000	
		Revised								
		Actuals	£4,918,636	£3,557,754	£86	£0			£86	
		Variance	£369,914	£0	-£86	£183,000	£161,000	£26,000	£369,914	£0
E3-5 - Installing Renewables	DFID	Budget	£2,079,234	£989,447	£1,800	£488,500	£480,200	£104,500	£1,075,000	
		Revised								
		Actuals	£1,005,276	£989,447	£1,042	£0			£1,042	
		Variance	£1,073,958	£0	£758	£488,500	£480,200	£104,500	£1,073,958	£0

St Helena Capital Programme 2013-14 as at 31 July 2013

ELEMENT	Funding Source		OVERALL PROJECT	SPEND 2012-13	2013-14				TOTAL 2013-14	TOTAL 2014-15
					Qtr1	Qtr2	Qtr3	Qtr 4		
E6 - New Electricity Supply to Airport (Enablers for Air Access)	DFID	Budget	£518,495	£153,138	£0	£211,000	£65,850	£88,507	£365,357	
		Revised								
		Actuals	£364,316	£153,138	£544	£210,634			£211,178	
		Variance	£154,179	£0	-£544	£366	£65,850	£88,507	£154,179	£0
ESH - Developing Attractions and Experiences	DFID	Budget	£315,339	£255,339	£0	£5,000	£55,000	£0	£60,000	
		Revised								
		Actuals	£255,763	£255,339	£424	£0			£424	
		Variance	£59,576	£0	-£424	£5,000	£55,000	£0	£59,576	£0
ESH - Major Development Projects	DFID	Budget	£100,000	£0	£0	£60,000	£40,000	£0	£100,000	
		Revised								
		Actuals	£0	£0	£0	£0			£0	
		Variance	£100,000	£0	£0	£60,000	£40,000	£0	£100,000	£0
ESH - Loan Equity and Finance	SHG	Budget	£540,000	£0	£540,000	£0	£0	£0	£540,000	
		Revised								
		Actuals	£540,000	£0	£540,000	£0			£540,000	
		Variance	£0	£0	£0	£0	£0	£0	£0	£0
IT Developments	SHG	Budget	£411,039	£278,039	£16,585			£116,415	£133,000	
		Revised								
		Actuals	£294,624	£278,039	£16,585	£0			£16,585	
		Variance	£116,415	£0	£0	£0	£0	£116,415	£116,415	£0
Sewage Works - Feasibility and Design	DFID	Budget	£148,000	£0	£0	£35,000	£35,000	£78,000	£148,000	
		Revised								
		Actuals	£0	£0	£0	£0			£0	
		Variance	£148,000	£0	£0	£35,000	£35,000	£78,000	£148,000	£0
Sewage Works - Implementation	DFID	Budget	£50,000	£0	£0	£0	£25,000	£25,000	£50,000	
		Revised								
		Actuals	£0	£0	£0	£0			£0	
		Variance	£50,000	£0	£0	£0	£25,000	£25,000	£50,000	£0
Solid Waste Management	DFID	Budget	£1,342,519	£99,588	£7,150	£250,400	£966,650	£1,800	£1,226,000	
		Revised								
		Actuals	£136,713	£99,588	£19,670	£524			£20,194	
		Variance	£1,205,806	£0	-£12,520	£249,876	£966,650	£1,800	£1,205,806	£0
W1 + Design - Support to Sustainable WRM	DFID	Budget	£1,137,028	£526,634	£7,000	£46,500	£50,000	£56,500	£160,000	
		Revised								
		Actuals	£983,287	£526,634	£5,378	£881			£6,259	
		Variance	£153,741	£0	£1,622	£45,619	£50,000	£56,500	£153,741	£0
W2-3 - Water Immediate Needs	DFID	Budget	£2,211,822	£702,726	£0	£420,000	£521,200	£457,800	£1,399,000	
		Revised								
		Actuals	£822,238	£702,726	£9,416	£0			£9,416	
		Variance	£1,389,584	£0	-£9,416	£420,000	£521,200	£457,800	£1,389,584	£0
Jamestown Wharf Development	DFID	Budget	£314,550	£80,793	£71,049	£83,710	£0	£78,998	£233,757	
		Revised								
		Actuals	£151,842	£80,793	£71,049	£0			£71,049	
		Variance	£162,708	£0	£0	£83,710	£0	£78,998	£162,708	£0
New Tractor	SHG	Budget	£169,280	£0	£0	£0	£169,280	£0	£169,280	
		Revised								
		Actuals	£0	£0		£0				
		Variance	£169,280	£0	£0	£0	£169,280	£0	£169,280	£0
Feasibility Work for Set-Up of Housing Association	DFID	Budget	£38,801	£18,801	£0	£0	£0	£20,000	£20,000	
		Revised								
		Actuals	£18,801	£18,801	£0	£0			£0	
		Variance	£20,000	£0	£0	£0	£0	£20,000	£20,000	£0

St Helena Capital Programme 2013-14 as at 31 July 2013

ELEMENT	Funding Source		OVERALL PROJECT	SPEND 2012-13	2013-14				TOTAL 2013-14	TOTAL 2014-15
					Qtr1	Qtr2	Qtr3	Qtr 4		
R1 - Acquiring Plant & Resurfacing of Main Network Roads	DFID/ EDF10	Budget Revised	£2,940,540	£954,072	£190,000	£180,000	£190,000	£240,000	£800,000	£500,000
		Actuals	£1,904,357	£954,072	£217,986	£45,831			£263,817	
		Variance	£1,036,183	£0	-£27,986	£134,169	£190,000	£240,000	£536,183	£500,000
R2 - Improvements to Field Road and Side Path	DFID	Budget Revised	£2,013,000	£0	£0	£10,000	£40,000	£50,000	£100,000	£1,913,000
		Actuals	£0	£0	£0	£0			£0	
		Variance	£2,013,000	£0	£0	£10,000	£40,000	£50,000	£100,000	£1,913,000
Phase 1 Wharf Improvements (Jamestown)	EDF9	Budget Revised	£2,384,647	£227,443	£7,500	£130,374	£345,424	£35,000	£518,298	£912,000
		Actuals	£965,236	£227,443	£7,995	£2,893			£10,888	
		Variance	£1,419,411	£0	-£495	£127,481	£345,424	£35,000	£507,410	£912,000
Phase 2 Wharf Improvements (Rupert's)	EDF10	Budget Revised	£0	£0	£0	£0	£0	£0	£0	£0
		Actuals	£0	£0	£0	£0			£0	
		Variance	£0	£0	£0	£0	£0	£0	£0	£0
Training of the Vulnerable (CDO)	UNDP	Budget Revised	£50,000	£0	£12,274	£33,183	£4,543	£0	£50,000	£0
		Actuals	£12,435	£0	£7,721	£4,714			£12,435	
		Variance	£37,565	£0	£4,553	£28,469	£4,543	£0	£37,565	£0
Total Programme		Budget Revised	£24,616,963	£8,502,723	£971,858	£2,322,980	£3,646,745	£2,473,109	£9,414,692	£3,325,000
		Actuals	£13,249,665	£8,502,723	£1,042,512	£329,883	£0	£0	£1,372,395	£0
		Variance	£11,367,298	£0	-£70,654	£1,993,097	£3,646,745	£2,473,109	£8,042,297	£3,325,000
Total Non-Infrastructure (SHG)		Budget Revised	£1,120,319	£278,039	£556,585	£0	£169,280	£116,415	£842,280	£0
		Actuals	£834,624	£278,039	£556,585	£0	£0	£0	£556,585	£0
		Variance	£285,695	£0	£0	£0	£169,280	£116,415	£285,695	£0
Total DFID (Plus remainder of SHG)		Budget Revised	£19,237,169	£7,472,413	£205,499	£1,979,423	£2,937,498	£2,081,694	£7,204,114	£1,913,000
		Actuals	£10,918,725	£7,742,413	£252,225	£276,445	£0	£0	£528,670	£0
		Variance	£8,318,444	-£270,000	-£46,726	£1,702,978	£2,937,498	£2,081,694	£6,675,444	£1,913,000
Total EDF9		Budget Revised	£2,384,647	£227,443	£7,500	£130,374	£345,424	£35,000	£518,298	£912,000
		Actuals	£965,236	£227,443	£7,995	£2,893	£0	£0	£10,888	£0
		Variance	£1,419,411	£0	-£495	£127,481	£345,424	£35,000	£507,410	£912,000
Total EDF10		Budget Revised	£1,824,828	£524,828	£190,000	£180,000	£190,000	£240,000	£800,000	£500,000
		Actuals	£518,645	£254,828	£217,986	£45,831	£0	£0	£263,817	£0
		Variance	£1,306,183	£270,000	-£27,986	£134,169	£190,000	£240,000	£536,183	£500,000
Total UNDP		Budget Revised	£50,000	£0	£12,274	£33,183	£4,543	£0	£50,000	£0
		Actuals	£12,435	£0	£7,721	£4,714	£0	£0	£12,435	£0
		Variance	£37,565	£0	£4,553	£28,469	£4,543	£0	£37,565	£0

2013-14 Capital Programme Milestone Monitoring 31 July 2013														
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date
Energy	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved										Installation of pilot PV system in progress at Power station
						Power System 2 operational (Energy Store)								
						PV system 3 operational (Power Station)				PV system 4 material procured (for Red Hill WTP)			PV system 4 materials delivered to STHL	
	E2 - Power System Improvements for STHL		IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment	Improvement to radio communication	IMC contract progress payment	Sound proofing complete	IMC contract progress payment	Fan drives operational	IMC contract progress payment		IMC contract progress payment	Awaiting for equipment to be installed
							Earth conductor complete	Power Station refurbishments complete (other works)	Station transformer upgraded				Phase 2 network studies complete	
							Power Station refurbishments complete (initial works)							
	E5 - Installing Renewables (incl. E3 & E4)		Civil works supervision	Civil works supervision	WTG equipment ready for dispatch ex-WES works	WTG equipment delivered to site	Civil works supervision	Civil works supervision	WTG Installation complete	Civil works supervision	Civil works supervision	Training provided to a technician	Partial project closure (phase 1)	Renewables have been ordered but there has been a delay in Walvis Bay so equipment should be loaded on to the NP Glory next time around.
						Civil works progress payments	Sundry local contract labour	Civil works progress payments	Civil works progress payments	Civil works complete	New turbines integrated into Power Station SCADA system	Wind turbine portal established and operational	Scope for phase 2 defined	Civil works continuing
						Civil works supervision			Civil works supervision	Six new turbines erected & operational				
	E6 - Enablers for air access			Material for airport related works (80% down payments)				Material for other electricity supply works delivered to St Helena			Power supply to other Basil Read facilities	Low voltage reticulation to airport related facilities		All works are on target
				2013/14 Project Budget approved										
Water	W1 - Support to sustainable water resource management			2013/14 Project Budget approved	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	Consultants support for Immediate needs	On going support for preparation of tenders. Fairhursts are now on Island.
				Water resource monitoring	Water resource monitoring	Water resource monitoring	Water resource monitoring	Water resource monitoring						
	W2/W3 Immediate water needs			2013/14 Project Budget approved			Bottom Woods pipe contract	Bottom Woods pipe contract	Bottom Woods pipe contract					Equipment ordered and being delivered to RJL for shipment. Documents prepared for water works refurbishments, for start on site in September
							Briars control Cable Payment					Levelwood to Green hill	Levelwood to Green hill	
						Contract 12 WTW refurb		Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	other cost	
						Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Contract 13 site preparations	Model Cottage pipe contract	Model Cottage pipe contract			
							Pipe materials order							
Sewerage	Sewage works (Feasibility & design)			2013/14 Project Budget approved				Consultancy fee progress payment	Consultancy fee progress payment		Consultancy fee progress payment		Consultancy fee progress payment	Consultants on Island works still progressing
	Sewage works (Implementation)			2013/14 Project Budget approved					Preparatory works 1		Preparatory works 2			Awaiting consultants report
	Cape Villa Redevelopment Project			2013/14 Project Budget approved			Building Regulations drawing submitted for approval	Specification and Scheduling documents completed	Tender Documents issued	Submission on Tender documents	Evaluation of Tenders	Contractor mobilises	Works implemented	Building regulations drawings are underway and documentation for tender is being prepared
										Evaluation of Tenders	Contract awarded			

2013-14 Capital Programme Milestone Monitoring 31 July 2013														
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date
Health	Challenging Behavioural Unit - New Build			2013/14 Project Budget approved		Building Regulations drawing submitted for approval	Specification and Scheduling documents completed		Tender Documents issued	Submission on Tender documents	Evaluation of Tenders	Contractor mobilises	Works implemented	New build has secured planning. Temporary awaiting planning approval.
											Contract awarded			
	Hospital re-development		Initial discussions on single sourcing			Completion of design development	First draft of specification and preliminaries	Single source contract protocols in	Submission of tender	Contract signed	Contractor mobilises in-house design	Contractor commences delivery,	Contractor commences delivery,	Drawings and project under review by new Director of Health
				2013/14 Project Budget approved		Discussions around potential delivery options		Issue specifications and preliminaries	First formal negotiations with Contractor					Not commenced due to review of hospital project
Buildings	GLH Backlog Maintenance (Jamestown electrical rewiring)		Brief approved	2013/14 Project Budget approved		Cost approval								Going out for tender
			Project Manager appointed	Designs prepared	Designs approved									
			Designs prepared		Eol's sought	Tender process conducted	Award of contract		Electrical Works commence	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical works finalised	
	Backlog Maintenance - Operational (Schools)		Award of contract - St											Original works under the project completed additional works on Pilling Primary School playground are underway and due to be
			Final designs approved for PAS			Works start at PAS	Works completed at PAS							
	Relocations (Corporate Services, IT training suite, Police)			Brief approved, Corporate Services, works commence	Works progresses on Corporate Services	Works finalises; relocation of CS actioned	Design prepared (IT, Police)	Tender Process	Award Contract and Training Suite relocated					Works on site
					Brief approved (IT, Police)	Design prepared (IT, Police)			Buildings Refurbished	Buildings Refurbished	Buildings Refurbished	Buildings Refurbished		
	Victim Suite refurbishment				Brief approved	Design prepared	Design finalised	Tender Process	Tender Process/Award of contract					Contractor will be on site during September
					Cost approval				Buildings Refurbished	Buildings Refurbished	Buildings Refurbished	Buildings Refurbished		
	Conversion of Quincey Vale to GLH			2013/14 Project Budget approved	Brief Approved	Design Prepared	Design Prepared	Tender specifications	Tender submission	Construction progresses	Construction progresses	Buildings Refurbished	Buildings Refurbished	Bank retention design underway
				Project Manager appointed		Cost approval	Submission and approval by Building Control		Contract award					
	Relocation of Prison	Design prepared	Design prepared	2013/14 Project Budget approved	Designs approved by client	Planning approval obtained	Award Contract		Contract awarded	Construction progresses	Construction progresses	Construction progresses	Construction progresses	Awaiting planning sign off from Exco. Design approved by client
						Cost approval	Undertake Tender Process to appoint contractor							
							Assess utility requirements and implement where necessary							
	CDA/Reprovision of Ladder Hill			2013/14 Project Budget approved				Planning Approved for Phase 1		Utilities Works Commence				Planning Application underway. Working with affected residents to identify needs.
		Housing Trading Account established		2013/14 Project Budget approved		Establish capital funding requirements								

2013-14 Capital Programme Milestone Monitoring 31 July 2013														
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date
Housing	Community based housing association					Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements	Establish revenue requirements			Organisation established as legal entity	Gathering Information
						Benefits system reviewed to accomodate viable housing account	Benefits system reviewed to accomodate viable housing account	Benefits system reviewed to accomodate viable housing account	Benefits system reviewed to accomodate viable housing account	Benefits system reviewed to accomodate viable housing account	Benefits system reviewed to accomodate viable housing account	Benefits system reviewed to accomodate viable housing account	Benefits system reviewed to accomodate viable housing account	
											Expert advice sought on housing and law	Expert advice sought on housing and law	Expert advice sought on housing and law	
											Undertake options review on most effective housing form of CBHO	Undertake options review on most effective housing form of CBHO	Establish steering group for CBHO	
Environmental Health	Solid Waste - Redevelopment of Horse Point landfill	Local Project Manager appointed	Tender Document prepared	Issue Tender Document	Single Source Procurement Process	Contract Signed	Internal Haul Roads constructed	Foundation for waste reception building, civic amenity site and	Waste reception building and civic amenity are completed	Final concreting construction completed	New Waste Management procedure at Horse Point			Contract not yet signed, awaiting approval from Tender Board and DFID
				Access gates			Constructions commences; survey site	RCV, telehandler, ag tractor, ag trailer, Land Rover, LR trailer arrive	Waste cells dug first waste cell constructed and bird netting erected	Site restoration completed				
							Bird netting arrives			Bins/skips arrive				
Economic	Visitor Attractions - <i>Lemon Valley</i>					Finalising Project Design		Work Commences	Work continues	Work completed				Work to be commission by National Trust in October (Heritage construction skills)
	Visitor Attractions - <i>Cannon Mounts</i>			Finalising Design		Sought Eol's & Award Contract	Work Commences	Work completed						Design completed and costing establish but awaiting approval from heritage to constuct wooden cannon mounts for the cannons in front of the Customs Building
	Major Development Projects			Work commences on small portion of street	Project re-costed (Award of tender was in 2011: cost inflations etc)		Potential Re-Tender	Potential Award of Contract	Works completed					In negotiation with existing contractor. Risk over time scale and deliverability. May need to split into phases.
	Loan Equity and Finance													Responses receive and now sorting
Roads	R1 - Road rehabilitation and Maintenance (EDF10)	Road Asset list complete	Minor road conditions survey completed	13km road completed			2013 road survey completed	16km road completed	Bridge Inspections updated	19km road completed		Asset database complete	25km road complete	R1 road works are on target, R2 are awaiting DFID approval at Ruperts before works can commence. The Roads Manager is due to leave the Island in December so this will become a risk for both projects.
	R2 - Field Road and Side Path (EDF10)						Designer/contract or appointed		Survey work complete	Outline design complete		Necessary consultations and consents gained	Detailed design complete	
	Jamestown Wharf - DFID	Construction progresses	Construction progresses	Works finalised/Defects listed						Retention payment				Final Payment being processed

2013-14 Capital Programme Milestone Monitoring 31 July 2013														
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Wharf	Phase 1: Customs (EDF9)	Electrical works ongoing	Footbridge installed	Relocation of carousel/remainder electrical works	Tender Process - external concreting	Award contract/Works commence	Works continue	works finalised						Additional Works have not been awarded to a contractor, negotiations underway
	Phase 1: Main Wharf Works (EDF9)				Contractor issues finalised	Discussion around remedial action		Defective slabs repaired					Retention moneys paid	Dispute reaching conclusion
Forestry	New Tractor					Tractor arrives on-island								Awaiting modifications. Should be on Island around 30th October.
IT	IT Development			Personnel depart for overseas training	Overseas training delivered	Overseas training delivered	Personnel arrive back on-island	Training cascaded to other SHG officials						Training programme underway
Community	Training of the Vulnerable				Reburbishment works start	Opening of Office and facilities for members	Reburbishment works completed	Training for members starts		Training completed and Community Centre in full operation				Reburbishment works underway. Office area open.