



# **St Helena Government**

## **PERFORMANCE REPORT**

**FOR THE PERIOD 12 (MARCH 2014)  
FINANCIAL YEAR ENDING 31 MARCH 2014**

Introduction and Overview  
Key Performance Indicators  
DAPM Commitments  
Corporate Risks  
Balance Sheet  
Monthly Directorate Income and Expenditure Report  
Capital Expenditure  
Analysis of Revenue  
Capital Programme Milestones



### Introduction

This report gives a monthly snapshot of progress in some key performance areas which are monitored across the whole of the Public Service, these include; corporate key performance indicators (KPIs), areas for improvement identified during the annual Development Aid Planning Mission (DAPM tracker), Corporate Strategic Risks and Financial reports including revenue and expenditure, the Consolidated Fund and capital expenditure.

### Key Performance Indicators

There are 15 high level key performance indicators (KPIs) which are used to monitor performance across SHG in areas which directly support our SDP priorities. At year end, March 2014, most areas stayed on track and show a green rating, the direction of travel also remained static. The process of reviewing and updating the SDP and performance indicators for the next 3 years was delayed awaiting the appointment of a substantive Assistant Secretary (Performance) but this is now being progressed. The Health indicators have recently been discussed with DFID and are in the process of being finalised as part of the annual DAPM. For the third month there was an increase in the number of reported crimes. Sickness absence also increased from the previous month, although remained within target tolerances. It is envisaged that more robust KPI's linked to Strategic Planning will provide more robust accountability and measurement for future years. There has been a steady increase in the number of people on the Housing Waiting list. This is currently cause for concern although the numbers are expected to fall back a little by May 2014. This will still be above the projected target decrease in people on the waiting list and will continue to be closely monitored.

### Commitments given during 2013 DAPM

A number of commitments were given by SHG at the annual Development Aid Planning Mission (DAPM) and these areas are regularly monitored as a part of the performance monitoring process. The trend shows consistent progress in most areas with the majority of areas gaining a green RAG rating. Changes that have resulted from the most recent DAPM will be reflected from April 2014 reporting.

Good news stories for March include the headcount reduction targets continuing on track to be met at year end, we are meeting spend targets for long and short term TC and there has been strong performance in meeting our revenue targets, where income has been higher than originally forecast. Areas of concern include the continued delay in finalising the Health Functional Analysis and delays in producing the GDP for 2011/12 due to outstanding data issues.

### Corporate Risk Management

Events/areas which are likely to hinder or impede progress in achieving our strategic priorities have been identified, mitigated and are regularly monitored to ensure that negative impact is kept to a minimum. The picture for March remains broadly unchanged from previous months with risks of an IT failure being of highest concern. The risk to the Transformation/modernisation programme, of a lack of support/buy in from the organisation remains a significant risk, but this has reduced from Red status to Amber following intervention work during February and March.

### Summary of Financial Performance

The actual overall movement on the Consolidated Fund for 2013/14 is an increase of £799K.

The total budgeted revenue for 2013/14 was £28,602k, during the year £28,962K was collected. This means that we have over collected for this financial year by £360K which is +1.3% against budgeted revenue.

The total budget expenditure for 2013/14 was £28,714, during the year £28,164K was spent. This means that we have under spent for this financial year by £550K which represents 1.9% of the total budgeted expenditure.

## Key Variances – Revenue

A major contributing factor in the favourable variance achieved on revenue is the significant over collection of Income Tax and Customs Duty revenue of £610K (+8.6% on budgeted Income Tax and Customs Duty).

A significant under collection of revenue in the Infrastructure and Property Division of the Environment & Natural Resources Directorate of £174K and other smaller under collections throughout other service areas in SHG for other fees and charges has had an impact on the over collection in Income Tax and Customs and reduced it to £360K.

The under collection in the Infrastructure and Property Division is a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore resulting in recharges received being significantly less than budgeted.

## Key Variances – Expenditure

Two Supplementary Appropriations were approved by Legislative Council in 2013/14. The appropriations were based upon work carried out by Corporate Finance and directorates to establish expenditure forecasts to the end of the financial year. A significant under spend on the shipping subsidy was projected and this was used to support the supplementary appropriations.

Corporate Finance has under spent by £277K at the end of the year. This is due to under spends within Payments on behalf of the Crown.

The significant under spend on shipping subsidy, as previously reported, results for increase passenger, freight revenues and favourable movements on both the cost of fuel and exchange rates. The under spend at the end of March 2014 of £112K against the revised budget reflects further favourable variances on expenditure and revenue since the forecasting exercise carried out in December and January.

Environment and Natural Resources Directorate(ENRD), Infrastructure and Property Division under spent by £72K. This is largely as a result of more work being carried out by the private sector than originally planned as the Works Section do not have the capacity to undertake the type or level of work required; therefore recharges paid is less than budgeted. The under collection in revenue is directly related and offset by the under spend on recharges.

## Capital Programme

The Capital Programme is made up of a number of projects, varying in nature and size. The programme is monitored by the Programme Management Unit who report on the key milestones and spend profile.

Total value of the programme for 2013/14 is £9,414K of which £1,318K is European Development funding.

The Half Tree Hollow School reconfiguration work has commenced on site, which is the first phase in relocating the prison out of Jamestown. Work is continuing on the Cape Villa extension, Solid Waste Management Site and road rehabilitation project, along with backlog maintenance work to GLH and schools. Overall over 99% of the available capital budget has been spent by the end of the financial year, (including 100% of DfID funds), and work is ready to commence on the 2014/15 programme.



## SHG KEY PERFORMANCE INDICATOR REPORT PERIOD 12 (MARCH 2014)

NO	Directorate	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel
1	Corporate Services	Number of SHG complaints received monthly	To measure the extent to which the SHG complaints procedure is being used in SHG	More than two per month (Baseline 1.3 reports monthly)	April - 0, May - 0, June - 3, July - 0, Aug - 0, Sept - 1, Oct - 0, Nov - 1, Dec - 2, Jan - 3, Feb - 4, Mar 2	amber	↑
2	Corporate Services	Time taken to acknowledge correspondence	To measure SHG's commitment to respond timely to customers enquiries.	acknowledged within 3 working days of receipt (No baseline data available. Baseline to be established)	Apr - , May - , Jun 100%, Jul 100%, Aug 100%, Sept 100%, Oct 100%, Nov 100%, Dec 100%, Jan 90%, Feb 100%, Mar 100%	green	↔
3	Education & Employment	% of lesson observations given an acceptable rating	Assesses the quality of teaching and learning in classrooms against a set criteria and evaluation framework	80 % by Year 1	95%	green	↔
4	Health & Social Welfare	% of patients attending Jamestown clinic without an appointment who are triaged by a nurse and subsequently referred to a doctor	Shows the progress of the nurse triage system	85%	75 patients triaged, 73 referred to the doctor, therefore 80% referred to the doctor.	amber	↔
5	Health & Social Welfare	Number of items sold through minor ailments formulary	Shows the number of patients opting to buy over the counter medication rather than having to obtain a prescription from the doctor	125 per month by 31 March 2013 (Baseline zero at 30 September 2012)	244 items OTC March 2014	green	↔
6	Health & Social Welfare	% of client satisfaction forms with satisfied rating	Should demonstrate areas for improvement in hospital inpatient services	70% for year 1 with 10% increase thereafter (Baseline 70%)	8 patients given forms and one patient returned them with the outcome of being very satisfied with the service provision.	amber	↔
7	Environment & Natural Resources	Number of people on Government landlord housing list	Should demonstrate level of demand for GLH	5% (equals to 49) reduction by 31.03.14 (52 at 31.03.13)	The number of people on the housing list has decreased to 64. This figure should be 57 by end of May 2014. ExCo approved new housing policy and register. We have forwarded new application forms to all applicants currently on the register to re-register under the newly approved housing policy. This might decrease the number on the register as some applicants circumstances might have changed or they dont comply with the requirements. The new policy makes the old points system void and applicants are now banded according to housing need.	red	↔
8	Environment & Natural Resources	% of plan against actual for delivery of the capital programme	Measures how much of the Infrastructure Funding is utilised	100% (baseline less than 50% of infrastructure funding was utilised in 2011/12)	99.6% of total programme spend achieved, (based on actual budget). £8.458million spent to date, against projected spend of £8.49million by the end of 2013-14.	green	↑

NO	Directorate	Performance Indicator/ Risk Mitigation	Rationale for Indicator	Target 2012/13	Performance Report	RAG Status	Direction of Travel	
KPI's	9	Corporate Services	Amount of revenue achieved through customs	Measures the main revenue streams for SHG – Customs and Income Tax.	Income Tax budget = £3,075,000 Customs Duty Budget = £4,032,000 (Baseline Tax = 2,344,928 Customs = 3,691,072)	Revenue targets were agreed as part of the DAPM process and are stated below. These targets were monitored and reported against on a monthly basis. Actual revenue recorded for the financial year and variance against budget is stated below.  Budget Income Tax 2013/14 = £3,075,000 Actual Income Tax 2013/14 = £3,298,880. <b>Therefore, positive variance of £223,880 for the year.</b>  Budget Customs Duty 2013/14 = £4,032,000. Actual Customs Duty 2013/14 = £4,400,108. <b>Therefore, positive variance of £368,108 for the year.</b>	green	↔
	10	ESH	Number of stay-over tourist visitor arrivals	Measures the number of stay-over tourists visiting St Helena	2957 (Actual 2012/13 =2527)	330 tourist visitors in March Total YTD = 2,838 Therefore 95.98% on target YTD Further 3,248 cruise visitors YTD (but these are not in above numbers due to them not classified as stay-over)	green	↔
	11	CPPU - Statistics	Number of returning Saints	Number of Saints arriving for long term stay having been absent for two years or longer	>200 (Baseline 142)	Apr = 16, May = 9, June = 6, July = 5, August = 24 September = 23 October =23 November=18 December = 22 January = 16 February = 13 March = 13  Total Year to Date = 188, average per month = 16 To reach the 200 target required an average of 17 Saints returning per month.	amber	↔
	12	Police	Reduction in crime	Measures reported crimes on St Helena.	160 or less crimes and detect 70% of those crimes (i.e. have an offender identified) (Actual 2013/14 160)	Actual Crimes to end of March 2014 = 190 Detection 85%	amber	↓
	13	Corporate Services	Number of reported accidents in SHG	Measures the safety of the physical working environment and the degree to which safe working practices are used in SHG	No more than one per month on average (Average of 1.5 reports monthly 2012/13)	Apr 0, May Jun 1, Jul 0, Aug 0, Sept 0, Oct 1, Nov 0, Dec 0, Jan 1, Feb 3, Mar 0 TOTAL TO DATE = 6	green	↔
	14	Corporate Services	% headcount target achieved annually	In order to support the SDP priority area 3 and strategic objective 7.1, SHG is committed to streamlining its functions in support of building the private sector.	100% - 790 at 31 March 2014 (829.25 at 31 March 2013)	Headcount as at 31 March 2014 was 789.1 indicating YE target met.	green	↔
	15	Corporate Services	% sickness absence reduced across SHG	This indicator measures SHG's absence level and lost time rate.	2.22% (1.69% as at 31 March 2013)	1.71% lost time rate as at 31 March 2014, indicating a significant increase from last month which seem to coincide with a significant increase in self-certified absence being reported via the HRIS by one of the divisions in health. As a result, HR are concerned that the lost-time rate for the year might be significantly understated.	green	↓

**Key to arrows**

-  Performance Improving
-  Performance Maintaining
-  Performance Data currently being collected
-  Performance Worsening

## REPORT ON KEY DAPM AREAS PERIOD 12 (MARCH 2014)

No.	Area		Performance Report	RAG Status
1	Budget, MTEF and Finance	MTEF Cycle	MTEF milestones are broadly on track; there were a few activities that did not take place because of purdah however they will now be carried out as a new council is in place. Now moving on, Finance and Planning Committee currently reviewing initial allocation of budget with members and will report back. Initial budgets were taken to Committees and we are in the process of preparing papers for the 2014 DAPM.	green
	Budget, MTEF and Finance	Revenue & Expenditure	Revenue targets were agreed as part of the DAPM process and are stated below. These targets were monitored and reported against on a monthly basis. Actual revenue recorded for the financial year and variance against budget is stated below.  Budget Income Tax 2013/14 = £3,075,000 Actual Income Tax 2013/14 = £3,298,880. <b>Therefore, positive variance of £223,880 for the year.</b>  Budget Customs Duty 2013/14 = £4,032,000. Actual Customs Duty 2013/14 = £4,400,108. <b>Therefore, positive variance of £368,108 for the year.</b>	green
2	Statistical Data		Compilation of National Accounts and publication of GDP figures has not progressed as anticipated as the Statistician has been unable to dedicate the required resources to this complex task. Progressing with analysis of Household Survey data and Expenditure diaries. Preliminary report due for publication by end of April 2014. All requests for information from the household survey are being considered and appropriate information being made available to ensure that no key users are able to make good use of the relevant data. Private Sector Employment survey is scheduled for October 2014. Plans to collaborate with Falkland island Statistics Office to develop a harmonised questionnaire.	amber
3	Social		<b>Social Policy Plan:</b> ExCo endorsed the plan in December and a implementation group is currently being formed from across SHG and civil society to deliver the plan.	green
4	Health & Education	Health Functional Analysis	Discussion ongoing with NHS about way forward.	amber
		Education	<b>Funding formula for staffing and financing schools:</b> Some preliminary work has been completed but is now subject to internal construction prior to further refinement. First report completed for Director of Education by Vanessa Tissington July 2013. It will not be possible to implement any potential changes to the current arrangements before April 2015. <b>Teacher Training:</b> An on island review of the initial Teacher Training Programme is planned for January/ February 2014. <b>Apprenticeships:</b> We are now stabilizing with 41 apprentices on the apprenticeship scheme in a number of private sector organisations and SHG Directorates. Most are very supportive of the scheme and the apprentices placed with them and overall the response to the apprenticeship is very positive. Of course we will assess and evaluate the scheme against comments and will consider feedback in reviewing the policy. <b>Labour Market Strategy:</b> The Labour Market Strategy is the subject of further discussion between ESH and Education with a view to re-drafting the strategy in 2015.	green

## REPORT ON KEY DAPM AREAS PERIOD 12 (MARCH 2014)

No.	Area		Performance Report	RAG Status
5	Capital Programme	Expenditure & Delivery	The Capital Programme for 2014/15 has been prioritised and agreed by DfID and elected members, (with the exception of one element which requires more detail). Expenditure in Q4 2013-14 to date has been approximately £2.7million making total expenditure to date approximately £8.458m.	green
	Capital Programme	Hospital	Negotiation on the proposed design and equipment is underway for the hospital refurbishment/improvement work, as part of the contract. Maintenance work to existing hospital facilities is underway and nearing completion.	green
	Capital Programme	Prison & CBU	Reprovision of CBU accommodation to former HTH School and new build children's facility to vacant site to rear agreed with H&SW. Work has commenced on site. HM Prison has been granted planning permission. Market engagement event with local contractors generated good level of interest Infrastructure works to be redesigned following delay with adjacent CDA work. Tenders let to procure various specialist fittings. Delay to commencement date due to extended construction period for HTH School to re-house current CBU residents. Expected to commence on site February 2015.	amber
	Capital Programme	Management	Monthly monitoring is working well to provide reports to PDG. PMU staff are taking a lead role. Project Handbook has been revised and final version circulated to Delivery Group. Prioritisation process for 2014-15 programme is complete following agreement from DfID and elected members (subject to further detail on one of the projects put forward), and much of the programme is ready to commence.	green
6	Governance & Structure	Governance	Performance Management: Information for the majority of areas in the Monthly Performance Report is posted within the agreed timeframe; however obtaining timely updates for a few areas still remains slow; Corporate Governance for officials: the final document was released on the 22nd January 2014.	amber
	Governance & Structure	Headcount	Headcount as at 31 March 2014 was 789.1 indicating YE target met.	green
7	Technical Co-Operation	Long Term Technical Co-operation (LTTC)	LTTC shows an underspend of approximately £125k (19%) reflecting actual expenditure against budget as at 31 March 2014. This is due to early termination of contracts, posts unfilled for period either whilst advertising or unfilled due to not being replaced. Costs for replacement HPDC not realised. MTL costs not utilised within period and Health consultancy did not go ahead as planned.  YTD figures show an underspend of approximately £13k (0.2%) due to posts filled longer by Locum Cover, with costs more than anticipated. Unplanned end of contract and relocation/travel payments being made. Costs for new agreed posts. Recruitment costs more than anticipated due to new or unplanned recruitment activities. New AG appointed earlier than anticipated and an overlap in post holders during period.	green

## REPORT ON KEY DAPM AREAS PERIOD 12 (MARCH 2014)

No.	Area		Performance Report	RAG Status
	Technical Co-Operation	Short Term Technical Co-operation	<p>STTC shows an overspend of approximately £190k (214%) reflecting actual expenditure against budget as at 31 March 2014 due to expenditure for a new post. Unplanned EOC relocation/payments due to early termination of contract and invoices for payments received later than anticipated .</p> <p>YTD figures show an overspend of approximately £266k (22%), due to recruitment costs for additional agreed consultancies/Posts, EOC costs not anticipated and new post costs.</p>	green
8	Economic Development	Recurrent Expenditure	<p>ESH recurrent expenditure - provisional figures showed an underspend in March of £62k but this figure could reduce as further invoices are sent in for year end.</p> <p>This translates into 84,23% of the budget reached by year end.</p>	green
	Economic Development	Milestones	<p>1. Business case for the 3 year project was finalised in November 2013</p> <p>2. Recruitment of Key Staff ( CEED, DoP, CFDM)</p> <p>potential candidate identified awaiting final negotiation</p> <p>DoP - appointed - arrival 5 May</p> <p>delay recruitment until reprioritised process is completed.</p> <p style="text-align: right;">CEED -</p> <p style="text-align: right;">CFDM - proposing to</p>	amber





## SHG RISK REPORT PERIOD 12 (MARCH 2014)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation
1	PM	Investment by DfID not forthcoming because SHG fails to deliver on efficiencies and capital spend programme	Regular monthly monitoring of capital spend programme. Areas which are off track are given specific remedial action and monitored fortnightly until progress is resumed	99.6% capital spend achieved for 2013-14 (100% of DfID funds utilised).	green
2	FIN	Operation of the RMS is disrupted due to mechanical failure	Regular servicing and maintenance schedule in place to ensure operational downtime is minimised.	RMS currently on track with no major delays incurred during this month	green
3	FD ESH	Economic and social development held back through lack of large scale investment	Energetically promote investment opportunities that are available to both local and international investors.	Negotiations is currently on going with regards to potential investors. To date, no commitments to investments of a significant nature have been secured.	amber
4.1	ESH/ SMT	Island does not embrace development and change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.2	ESH/ SMT	Councillor do not lead/ embrace change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced.	green
4.3	ESH/ SMT	SHG mindset does not embrace/ support change	Robust communication plan in place and implemented. Elected Members, supported by Directors and Senior Officials, providing strong leadership consistent with the SDP vision and key messages.	Communication plan in place and is well advanced. Whilst some issue have been addressed since the February report, concerns relating to top level buy in and support remain	Amber

SKS



## SHG RISK REPORT PERIOD 12 (MARCH 2014)

NO	Directorate/ Department	Risk	Risk Mitigation	Performance Report	RAG Status after mitigation	
RM	5	IT/DCS	Loss of data through IT system failure leading to inefficient SHG	Development of a disaster recovery plan. Finalisation of the File/Server project, which will automatically backup all vital files to dedicated file servers, thus restricting users from saving key documents to their hard drives.	The draft disaster recovery plan is being finalised and will be circulated during December 2014. (95%) The File Server Project has been completed. (100%)	green
	6	DHR	Loss of key professional/technical staff leading to SHG unable to provide essential services	Workforce Plan to be introduced which will identify strategies and plans to retain key staff including Talent Management Programme, Succession Planning Strategy, review of Pay & Grading and development of Cadres. Continue applying MFS to retain key staff.	HR is currently in the process of collecting information in respect of succession planning. To date, meetings with two directors have been held to discuss a draft questionnaire which will be disseminated to all TC staff. Meeting with representatives from HR, Education, HSW and Policewas held in March to determine how cadre reviews will be taken forward. WFP framework agreed and in the process of being trialled in HR before meetings are scheduled with individual Directors. It is anticipated the meetings will commence in April 2014.	green
	7	CS/ SMT	Required changes to culture and working practice do not happen as required	Regular reporting and monitoring of progress to ensure that the change programme is on track.	The review of Customs is complete with the report pending publication. A review of Property division is scheduled to commence during April, however previous reviews are not being followed up as agreed. As a result the changes are not being embedded and in some cases reverting to previous status.	amber
	8	D AP	Air access compromised because SHG does not meet obligations	Work ongoing. See Airport Project Programme, Issues Registers and Risks Registers	Monitored on a monthly basis and reported to Programme Board on a bi-monthly basis.	green
	9	CP/ FIN	Divestment compromised because SHG does not meet obligations	On going programme of divestment is taken forward and support by SMT and Corporate Procurement.	Monthly reporting against divestment opportunities and progress. Two services divested (Firewood and Utilities divested on the 1st April). Further Cleaning Contact divested on the 1st of May. Homehelp and Catering gone out to tender as single status and business case being reviewed again including budget/financial implications. Pest Control in the pipe line. SHG Garage progressing well and Business Case currently being drawn up (90% completed).	Green
	10	FIN	DAPM targets for revenue not achieved as predicted economic improvements not realised.	On going monthly report and long range forecasting to manage process. Economic policy to be reviewed in year and improvements to revenue collection to be implemented.	Monitored on a monthly basis, but will be three weeks after the month end. Currently slightly over expectations see detailed note in KPI's. Forward looking projections are positive and revenues will be achieved, aiming for a positive outcome of some £250k.	Green

### Key to arrows



Performance Improving



Performance Data currently being collected



**St Helena  
Government**

## **SHG RISK REPORT PERIOD 12 (MARCH 2014)**

<b>NO</b>	<b>Directorate/ Department</b>	<b>Risk</b>	<b>Risk Mitigation</b>	<b>Performance Report</b>	<b>RAG Status after mitigation</b>
-----------	------------------------------------	-------------	------------------------	---------------------------	--



Performance Maintaining



Performance Worsening



**St Helena  
Government**

**PERIOD 12 (MARCH 2014)**

**CLOSING BALANCE**

	31 March 2014 £	31 March 2013 £
<b>Buildings</b>	24,597,945	24,597,945
<b>Infrastructure</b>	8,447,942	8,447,942
<b>Plant, Machinery &amp; Equipment</b>	4,514,746	3,511,867
<b>IT Networks &amp; Equipment</b>	82,010	79,622
<b>Assets Under Construction</b>	177,272,660	123,160,543
<b>NET FIXED ASSETS</b>	<b>214,915,302</b>	<b>159,797,920</b>
<b>OTHER ASSETS</b>		
Housing Loans	411,486	460,792
<b>TOTAL OTHER ASSETS</b>	<b>411,486</b>	<b>460,792</b>
<b>CURRENT ASSETS</b>		
Cash	798,526	766,440
Bank Accounts	192,086	2,464,776
Short-term Investments	7,343,886	7,565,758
Prepayments	632,910	1,427,603
Debtors	543,329	594,729
Accrued Income	498,682	201,083
Stock	1,276,225	1,278,438
Advance Accounts	54,236	43,447
<b>TOTAL CURRENT ASSETS</b>	<b>11,339,881</b>	<b>14,342,275</b>
<b>CURRENT LIABILITIES</b>		
Creditors	260,949	1,216,855
Accruals	1,027,059	575,773
Income received in advance	32,070	10,775
Suspense Accounts	0	0
Provisions	0	0
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,320,078</b>	<b>1,803,403</b>
<b>LONG TERM LIABILITIES</b>		
Defined Benefit Pension Liability	38,279,000	38,279,000
Defined Contribution Pension Liability	107,273	107,273
Staff Benefits	610,090	639,607
Other funds owing to third parties	1,186,019	1,016,982
<b>TOTAL LONG TERM LIABILITIES</b>	<b>40,182,382</b>	<b>40,042,862</b>
<b>NET ASSETS</b>	<b>185,164,209</b>	<b>132,754,722</b>
<b>RESERVES</b>		
Reserves and Funds	180,297,024	126,688,423
Unposted Profit/(Loss)	4,867,185	6,066,299
<b>TOTAL RESERVES</b>	<b>185,164,209</b>	<b>132,754,722</b>



# MOVEMENT ON FUNDS REPORT

PERIOD 12 (MARCH 2014)

	REVENUE				EXPENDITURE				SURPLUS/(DEFICIT)			
	FULL YEAR				FULL YEAR				FULL YEAR			
	Original Budget	Revised Budget	Actual	Variance	Original Budget	Revised Budget	Actual	Variance	Original Budget	Revised Budget	Actual	Variance
GOVERNOR	600	600	600	0	155,956	169,223	170,417	(1,194)	(155,356)	(168,623)	(169,817)	(1,194)
CORPORATE SUPPORT, POLICY & PLANNING	238,121	238,121	250,178	12,057	900,262	946,209	912,841	33,368	(662,141)	(708,088)	(662,663)	45,425
HUMAN RESOURCES SERVICES	0	0	0	0	280,564	288,564	283,489	5,075	(280,564)	(288,564)	(283,489)	5,075
LONGTERM TECHNICAL CO-OPERATION	0	0	0	0	5,034,442	5,123,628	5,115,462	8,166	(5,034,442)	(5,123,628)	(5,115,462)	8,166
ATTORNEY GENERAL	0	0	0	0	61,122	63,122	53,692	9,430	(61,122)	(63,122)	(53,692)	9,430
POLICE	256,844	256,844	262,204	5,360	760,554	996,307	1,037,924	(41,617)	(503,710)	(739,463)	(775,720)	(36,257)
CORPORATE FINANCE	20,901,402	20,901,402	21,452,249	550,847	2,935,837	3,605,905	3,329,401	276,504	17,965,565	17,295,497	18,122,848	827,351
ECONOMIC DEVELOPMENT	0	0	0	0	1,191,000	1,158,000	1,147,965	10,035	(1,191,000)	(1,158,000)	(1,147,965)	10,035
PENSIONS & BENEFITS	0	0	0	0	3,044,800	3,044,800	3,051,833	(7,033)	(3,044,800)	(3,044,800)	(3,051,833)	(7,033)
SHIPPING	4,972,000	4,972,000	4,972,000	0	4,972,000	3,311,165	3,199,584	111,581	0	1,660,835	1,772,416	111,581
EDUCATION & EMPLOYMENT	639,290	639,290	628,729	(10,561)	2,599,630	2,646,300	2,612,113	34,187	(1,960,340)	(2,007,010)	(1,983,384)	23,626
HEALTH & SOCIAL WELFARE	713,991	713,991	708,896	(5,095)	3,903,513	4,597,424	4,605,744	(8,320)	(3,189,522)	(3,883,433)	(3,896,848)	(13,415)
INTERNAL AUDIT	0	0	0	0	53,660	53,660	47,543	6,117	(53,660)	(53,660)	(47,543)	6,117
AGRICULTURE & NATURAL RESOURCES	266,304	266,304	245,538	(20,766)	969,233	969,233	935,914	33,319	(702,929)	(702,929)	(690,376)	12,553
INFRASTRUCTURE & PROPERTY	613,624	613,624	439,420	(174,204)	1,502,474	1,502,474	1,430,115	72,359	(888,850)	(888,850)	(990,695)	(101,845)
ENVIRONMENTAL MANAGEMENT	100	100	2,612	2,512	237,229	237,906	229,592	8,314	(237,129)	(237,806)	(226,980)	10,826
<b>Movement on Consolidated Fund</b>	<b>28,602,276</b>	<b>28,602,276</b>	<b>28,962,426</b>	<b>360,150</b>	<b>28,602,276</b>	<b>28,713,920</b>	<b>28,163,629</b>	<b>550,291</b>	<b>0</b>	<b>(111,644)</b>	<b>798,797</b>	<b>910,441</b>

TRANSPORT TRADING ACCOUNT	612,535	612,535	804,681	192,146	551,622	551,622	533,283	18,339	60,913	60,913	271,398	210,485
IT TRADING ACCOUNT	373,523	373,523	461,976	88,453	313,010	313,010	392,752	(79,742)	60,513	60,513	69,224	8,711
ST HELENA AUDIT SERVICE	140,710	140,710	68,726	(71,984)	94,857	94,857	64,780	30,077	45,853	45,853	3,946	(41,907)
HOUSING SERVICE TRADING ACCOUNT	244,000	244,000	267,695	23,695	221,180	221,180	268,385	(47,205)	22,820	22,820	(690)	(23,510)
<b>Movement on Trading Accounts</b>	<b>1,370,768</b>	<b>1,370,768</b>	<b>1,603,078</b>	<b>232,310</b>	<b>1,180,669</b>	<b>1,180,669</b>	<b>1,259,200</b>	<b>(78,531)</b>	<b>190,099</b>	<b>190,099</b>	<b>343,878</b>	<b>153,779</b>

SHORTTERM TECHNICAL CO-OPERATION	1,200,000	1,200,000	1,200,000	0	1,200,000	1,481,349	1,466,530	14,819	0	(281,349)	(266,530)	14,819
<b>Movement on STTC Special Fund</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>0</b>	<b>1,200,000</b>	<b>1,481,349</b>	<b>1,466,530</b>	<b>14,819</b>	<b>0</b>	<b>(281,349)</b>	<b>(266,530)</b>	<b>14,819</b>

# ANALYSIS OF REVENUE REPORT

## PERIOD 12 (MARCH 2014)



**St Helena  
Government**

	REVENUE			
	FULL YEAR			
	Original Budget	Revised Budget	Actual	Variance
Income Tax	3,075,000	3,075,000	3,298,880	223,880
Customs - Other	1,788,000	1,788,000	1,969,676	181,676
Customs - Alcohol	879,000	879,000	1,166,725	287,725
Customs - Tobacco	700,000	700,000	716,542	16,542
Customs - Petrol	450,000	450,000	317,133	(132,867)
Customs - Diesel	197,000	197,000	230,032	33,032
<b>Taxes</b>	<b>7,089,000</b>	<b>7,089,000</b>	<b>7,698,988</b>	<b>609,988</b>
<b>Duty &amp; Licenses Received</b>	<b>186,066</b>	<b>186,066</b>	<b>231,131</b>	<b>45,065</b>
Court Fees & Fines	6,200	6,200	17,396	11,196
Light Dues	10,935	10,935	9,049	(1,886)
Cranage	5,900	5,900	1,793	(4,107)
Dental Fees	13,504	13,504	22,335	8,831
Fees of Office	19,950	19,950	21,334	1,384
Medical & Hospital	168,181	168,181	182,036	13,855
Trade Marks	8,000	8,000	7,165	(835)
Post Office charges	5,000	5,000	3,607	(1,393)
Meat Inspection Fees	16,460	16,460	8,050	(8,410)
Vet Services	10,600	10,600	18,787	8,187
Marriage Fees	3,100	3,100	3,334	234
Land Registration fees	10,000	10,000	8,795	(1,205)
Spraying fees	4,000	4,000	2,505	(1,495)
Immigration Fees	57,815	57,815	61,429	3,614
Nationalisation Fees	0	0	102	102
Fish & Food Testing	9,812	9,812	6,521	(3,292)
Planning Fees	30,000	30,000	17,550	(12,450)
GIS Fees	16,900	16,900	16,608	(292)
Company Registration Fees	3,805	3,805	1,861	(1,944)
Parking Fees	37,000	37,000	0	(37,000)
Other Fees	6,100	6,100	793	(5,307)
<b>Fines &amp; Fees Received</b>	<b>443,262</b>	<b>443,262</b>	<b>411,051</b>	<b>(32,211)</b>
<b>Government Rents</b>	<b>248,389</b>	<b>248,389</b>	<b>239,569</b>	<b>(8,820)</b>
Profit on Disposal of Assets	0	0	35,016	35,016
Stamp Sales( Postal)	33,000	33,000	32,502	(498)
Stamp Sales( Philatelic)	25,000	25,000	17,810	(7,190)
Sale of Firewood	11,900	11,900	7,069	(4,831)
Sale of Govt Publications	0	0	1,068	1,068
Other Earnings received	75,000	75,000	490	(74,510)
<b>Earnings Government Depart</b>	<b>144,900</b>	<b>144,900</b>	<b>93,955</b>	<b>(50,945)</b>
<b>Income Received</b>	<b>136,813</b>	<b>136,813</b>	<b>42,821</b>	<b>(93,992)</b>
Commission	0	0	1,269	1,269
Interest	168,000	168,000	181,545	13,545
Currency Fund Surplus	200,000	200,000	200,000	0
Dividends	36,649	36,649	12,410	(24,239)
Argos	25,006	25,006	25,006	0
Grant-in-Aid	13,396,000	13,396,000	13,396,000	0
Shipping Subsidy	4,972,000	4,972,000	4,972,000	0
<b>Treasury Receipts</b>	<b>18,797,655</b>	<b>18,797,655</b>	<b>18,788,230</b>	<b>(9,425)</b>

Other Income	0	0	1,047	1,047
Recharges Received	1,556,191	1,556,191	1,455,635	(100,556)
<b>TOTAL REVENUE</b>	<b>28,602,276</b>	<b>28,602,276</b>	<b>28,962,426</b>	<b>360,150</b>

St Helena Capital Programme 2013-14

Expenditure to the 31st March 2014

ELEMENT		OVERALL PROJECT £	2013-14				TOTAL 2013-14 £	Comments
			Qtr1 £	Qtr2 £	Qtr3 £	Qtr 4 £		
E1 - Reducing Reliance on Diesel	Budget	402,519	500	6,500	53,000	0	60,000	Additional £10k from developing Attractions (Lemon Valley), £40k from R2 and £80k from E6
	Revised		0	18,342	44,556	120,000	182,898	
	Actuals	433,219	0	18,342	44,556	167,801	230,700	
	Variance	(30,700)	500	0	(0)	(47,801)	(47,802)	
E2 - Power Systems Improvements	Budget	5,691,550	0	183,000	161,000	26,000	370,000	
	Revised		86	25,628	168,103	176,183	370,000	
	Actuals	5,306,506	86	25,628	168,403	193,840	387,956	
	Variance	385,044	0	1	(300)	(17,657)	(17,956)	
E3-5 - Installing Renewables	Budget	2,079,234	1,800	488,500	480,200	104,500	1,075,000	
	Revised		1,042	479,313	519,136	75,509	1,075,000	
	Actuals	2,031,903	1,042	479,313	519,136	28,178	1,027,669	
	Variance	47,331	1	(0)	0	47,331	47,331	
E6 - New Electricity Supply to Airport (Enablers for Air Access)	Budget	618,495	0	211,000	65,850	88,507	365,357	£40k additional funds from R2 underspend
	Revised		544	210,634	66,391	127,788	405,357	
	Actuals	509,908	544	210,634	66,391	79,200	356,770	
	Variance	108,587	0	(0)	(0)	48,588	48,587	
W1 + Design - Support to Sustainable WRM	Budget	1,167,028	7,000	46,500	50,000	56,500	160,000	
	Revised		5,378	23,688	122,102	8,832	160,000	
	Actuals	1,157,900	5,378	23,688	122,102	29,704	180,872	
	Variance	9,128	0	0	0	(20,872)	(20,872)	
W2-3 - Water Immediate Needs	Budget	3,211,822	0	420,000	521,200	457,800	1,399,000	
	Revised		9,416	570,685	510,297	308,602	1,399,000	
	Actuals	2,204,487	9,416	570,685	510,297	301,267	1,391,665	
	Variance	1,007,335	(0)	0	(0)	7,335	7,335	
Sewage Works - Feasibility and Design	Budget	145,000	0	35,000	35,000	75,000	145,000	
	Revised		0	0	82,862	62,138	145,000	
	Actuals	112,092	0	0	82,862	29,230	112,092	
	Variance	32,908	0	35,000	0	32,908	32,908	
Sewage Works - Implementation	Budget	2,750,000	0	0	25,000	25,000	50,000	Additional £10k from R2
	Revised		0	0	2,415	57,585	60,000	
	Actuals	43,901	0	0	2,415	41,486	43,901	
	Variance	2,706,099	0	0	0	16,099	16,099	
Renovation of Sheltered Accommodation - Cape Villa	Budget	512,722	0	195	975	118,830	120,000	Phase 1 Cape Villa Refurb and 6 New Build Only £55k retention payment to move to 2015-16. £42k slippage to Solid Waste
	Revised	512,722	1,204	156	6,908	69,732	78,000	
	Actuals	102,915	1,204	156	6,908	81,924	90,193	
	Variance	409,807	0	(0)	(0)	(12,192)	(12,193)	
CBU	Budget	557,740	0	52,543	79,373	268,084	400,000	Reduced spend in 2013-14 following review of plans and specification. £160k to Hospital urgent equipment. £140k to backlog maintenance. £70k to R1 for Deadwood, £2.5k to Solid Waste increased shipping
	Revised		90	7,006	281	27,623	35,000	
	Actuals	14,214	90	7,006	281	4,097	11,474	
	Variance	543,526	0	(0)	0	23,526	23,526	
Hospital (Including Urgent Equipment)	Budget	1,868,580	0	6,825	210,000	283,175	500,000	£1,775,000 total project approved by DFID plus additional £160k for urgent equipment from CBU, £47k from CDA, £8k from Backlog Maintenance Operational. £500k for hospital improvement works deferred.
	Revised		689	395	0	214,080	215,164	
	Actuals	279,015	689	395	0	209,351	210,435	
	Variance	1,589,565	0	(0)	210,000	4,729	4,729	
Backlog Maintenance: GLH	Budget	794,443	108,000	44,250	44,250	51,500	248,000	Extra £25k for void works before reletting, from savings on Jamestown Wharf. Negative spend result of steel framed bungalow invoices being re-coded to CDA. £15k to ESH Major Projects
	Revised		108,985	(13,526)	34,604	71,000	201,063	
	Actuals	394,426	108,985	(13,526)	34,604	67,920	197,983	
	Variance	400,017	(0)	(0)	0	3,080	3,080	
Backlog Maintenance:Operational (Education and Hospital 2013-14)	Budget	353,565	5,000	42,000	27,000	29,000	103,000	Additional £10k for Pilling Primary School playground, taken from savings on Jamestown Wharf. Additional £132.5k from CBU and £15k from R1 underspend. £8k to Hospital Equipment. £41k to IT Developments
	Revised		6,175	105,724	8,284	47,000	167,183	
	Actuals	267,186	6,175	105,724	8,294	46,429	166,621	
	Variance	86,379	0	0	(10)	571	562	
Relocations (SHG Offices/Castle Refurb)	Budget	386,665	5,000	18,000	20,000	37,000	80,000	Extra £15k needed for Castle Refurbishment Overspend (from savings on Jamestown Wharf). £20k needed to relocate EMD to Scotland and Tech
	Revised		10,281	63,403	14,457	16,000	104,141	



St Helena Capital Programme 2013-14

Expenditure to the 31st March 2014

ELEMENT		OVERALL PROJECT	2013-14				TOTAL 2013-14	Comments
			Qtr1	Qtr2	Qtr3	Qtr 4		
	Actuals	155,876	10,281	63,403	14,457	11,070	99,211	services to Essex House, from Jamestown Wharf.
	Variance	230,789	0	(0)	0	4,930	4,930	
Victim Suite Refurbishment/Improvement	Budget	45,000	0	0	0	45,000	45,000	
	Revised		0	420	33,306	6,000	39,726	
	Actuals	39,398	0	420	33,306	5,672	39,398	
	Variance	5,602	0	(0)	(0)	328	328	
Quincy Vale Conversion	Budget	75,000	0	0	33,000	42,000	75,000	
	Revised		4,285	1,781	28,712	57,222	92,000	Land stabilisation will form bulk of spend, with remainder spent on refurbishment works. Additional £17k from CDA/Ladder Hill.
	Actuals	89,640	4,285	1,781	28,712	54,862	89,640	
	Variance	(14,640)	(0)	(0)	0	2,360	2,360	
Prison	Budget	676,885	0	0	30,000	20,000	50,000	
	Revised		3,670	3,307	5,112	6,000	18,089	
	Actuals	79,039	3,670	3,307	5,112	40,065	52,154	£550,000 total approved project cost
	Variance	597,846	(0)	0	0	(34,065)	(34,065)	
Fire Station	Budget	400,000	0	0	0	0	0	
	Revised		0	0	0	0	0	Feasibility work underway in 2013-14 in-house to inform design and build in 2014-15.
	Actuals	0	0	0	0	0	0	
	Variance	400,000	0	0	0	0	0	
CDA/Ladder Hill Replacement	Budget	931,000	0	16,000	0	200,000	216,000	
	Revised		9,237	104,131	13,478	24,990	151,836	2013-14 inc final Steel Frame Bungalow invoices. Infrastructure to also support prison. (2013-15 funds to complete 12 units in Phase 1 only with option to extend to 25). £17k to Quincy Vale. £47k to Hospital
	Actuals	153,911	9,237	104,131	13,478	27,065	153,911	
	Variance	777,089	0	0	0	(2,075)	(2,075)	
Feasibility Work for Set-Up of Housing Association	Budget	98,801	0	0	0	20,000	20,000	
	Revised		0	28	0	19,972	20,000	
	Actuals	38,838	0	28	0	20,010	20,037	Possible 2013-14 Project, if not 2014-15
	Variance	59,963	0	0	0	(38)	(37)	
Solid Waste Management	Budget	1,342,519	7,150	250,400	966,650	1,800	1,226,000	
	Revised		19,670	172,184	510,203	654,704	1,356,761	£253k Vehicles, £70k bins, remainder for Building and fees. £8,645 2014-15 for final build payment, £43,220 retention payment 12m after completion.
	Actuals	1,444,862	19,670	172,184	510,203	626,286	1,328,343	£2.5k from CBU for shipping, £35k from R2, rest from Cape Villa
	Variance	(102,343)	0	(0)	0	28,418	28,418	
ESH - Developing Attractions and Experiences	Budget	315,339	0	5,000	55,000	0	60,000	
	Revised		0	0	840	41,340	42,180	£50k for Heritage Building Refurbishment at Lemon Valley, £10k for Cannon Mounts. £10k saving on Lemon Valley to transfer to E1.
	Actuals	308,617	0	0	840	52,438	53,278	
	Variance	6,722	(0)	5,000	0	(11,098)	(11,098)	
ESH - Major Development Projects	Budget	100,000	0	60,000	40,000	0	100,000	
	Revised		423	13,876	1,235	99,466	115,000	
	Actuals	123,013	423	13,876	1,235	107,479	123,013	Additional £15k from Backlog Maintenance GLH
	Variance	(23,013)	0	0	0	(8,013)	(8,013)	
ESH - Loan Equity and Finance	Budget	540,000	540,000	0	0	0	540,000	
	Revised		540,000	0	0	0	540,000	
	Actuals	540,000	540,000	0	0	0	540,000	
	Variance	0	0	0	0	0	0	
R1 - Acquiring Plant & Resurfacing of Main Network Roads	Budget	5,215,000	190,000	180,000	190,000	240,000	800,000	DFID was £2million (all spent pre 2013-14) EDF10 is £3,215,000 (Spend commenced 2012-13 - £254,828 EDF). Additional £70k consolidated for Deadwood remedials, from CBU.
	Revised		217,986	108,879	269,387	273,748	870,000	
	Actuals	3,143,442	217,985	108,879	269,387	292,362	888,614	
	Variance	2,071,558	1	(0)	(0)	(18,614)	(18,614)	
R2 - Improvements to Field Road and Side Path	Budget	2,013,000	0	10,000	40,000	50,000	100,000	
	Revised		0	0	0	0	0	Underspend - £40k E6 and £25k to Backlog Maintenance Operational, £35k to Solid Waste
	Actuals	0	0	0	0	0	0	
	Variance	2,013,000	0	10,000	40,000	50,000	100,000	
Jamestown Wharf Development	Budget	314,550	71,049	83,710	0	78,998	233,757	£235,551 for surfacing works in total. £10k to Backlog Maintenance Operational, £25k to GLH Backlog Maintenance GLH, £35k to Relocations, £17k to IT Developments. Remainder to refurb toilets.
	Revised		71,049	71,087	0	321	142,457	
	Actuals	222,948	71,048	71,087	0	19	142,155	
	Variance	91,602	1	(0)	0	302	302	

St Helena Capital Programme 2013-14

Expenditure to the 31st March 2014

ELEMENT		OVERALL PROJECT	2013-14				TOTAL 2013-14	Comments
			Qtr1	Qtr2	Qtr3	Qtr 4		
Phase 1 Wharf Improvements (Jamestown)	Budget	13,617,785	7,500	130,374	245,424	35,000	418,298	Stabilisation, Procurement of Cargo Equipment, Concrete Paving, Customs. Relocation of Bio-Security and freight operations, snagging on Customs House and construction of a slipway
	Revised		7,995	29,015	14,135	20,000	71,145	
	Actuals	12,356,892	7,994	29,015	14,135	18,260	69,405	
	Variance	1,260,893	1	0	0	1,740	1,740	
Phase 2 Wharf Improvements (Rupert's)	Budget	0	0	0	0	0	0	Breakwater at Ruperts Bay £9million DFID funds outside this programme to be spent 2013-14, EDF10 spend commences 2014-15
	Revised		0	0	0	0	0	
	Actuals	0	0	0	0	0	0	
	Variance	0	0	0	0	0	0	
Capital Assets (Vehicles)	Budget	169,280	0	0	169,280	0	169,280	Additional £33,000 from ESH Recurrent Budget for replacement vehicle
	Revised		0	0	169,910	23,599	193,509	
	Actuals	193,509	0	0	169,910	23,599	193,509	
	Variance	(24,229)	0	0	0	(0)	(0)	
IT Developments	Budget	411,039	16,585	0	0	116,415	133,000	Additional £5k for ASYKUDA license, £2,300 for re-aligning the fibre-optic cable and £10k for works to The Haven funded from Jamestown Wharf Development, £41k from Backlog Operational
	Revised		16,585	132	44,196	130,568	191,481	
	Actuals	474,200	16,585	132	44,196	135,248	196,161	
	Variance	(63,161)	0	0	0	(4,680)	(4,680)	
Training of the Vulnerable (CDO)	Budget	75,000	12,274	33,183	4,543	0	50,000	Refurbishment of Guinea Grass CC and training of CDO members and vulnerable clients. \$80,000 US, dependant on exchange rate, reduced to \$78,152 US Dec 2013 (£47,766 approx)
	Revised	50,088	7,721	36,186	6,181	0	50,088	
	Actuals	50,088	7,721	36,186	6,181	0	50,088	
	Variance	0	0	0	0	0	0	
<b>Total Programme</b>	Budget	46,479,561	971,858	2,322,980	3,546,745	2,470,109	9,311,692	
	Revised		1,042,511	2,032,474	2,677,091	2,740,002	8,492,078	
	Actuals	32,271,942	1,042,508	2,032,475	2,677,400	2,694,862	8,447,245	
	Variance	14,207,619	3	(1)	(309)	45,140	44,833	
<b>Total Non-Infrastructure (SHG)</b> (£1.6million 2013-14, £1million 2014-15)	Budget	1,120,319	556,585	0	169,280	116,415	842,280	Projects which cannot be funded by DFID (IT Developments, ESH Loan Equity and Finance, Capital Assets, Hospital Equipment)
	Revised		556,585	132	214,106	438,247	1,209,070	
	Actuals	1,207,709	556,585	132	214,106	158,847	929,670	
	Variance	(87,390)	0	0	0	279,400	279,400	
<b>Total DFID (Plus remainder of SHG)</b> (£5million + £900k 2013-14)	Budget	28,181,457	205,499	1,979,423	2,937,498	2,078,694	7,201,114	
	Revised		252,224	1,858,262	2,173,282	2,008,007	6,291,775	
	Actuals	17,513,812	252,223	1,858,263	2,173,591	2,225,392	6,509,469	
	Variance	10,667,645	1	(1)	(309)	(217,385)	(217,694)	
<b>Total EDF9</b>	Budget	13,617,785	7,500	130,374	245,424	35,000	418,298	
	Revised		7,995	29,015	14,135	20,000	71,145	
	Actuals	12,356,892	7,994	29,015	14,135	18,260	69,405	
	Variance	1,260,893	1	0	0	1,740	1,740	
<b>Total EDF10</b>	Budget	3,485,000	190,000	180,000	190,000	240,000	800,000	
	Revised		217,986	108,879	269,387	273,748	870,000	
	Actuals	1,143,442	217,985	108,879	269,387	292,362	888,614	
	Variance	2,341,558	1	(0)	(0)	(18,614)	(18,614)	
<b>Total UNDP</b>	Budget	75,000	12,274	33,183	4,543	0	50,000	
	Revised		7,721	36,186	6,181	0	50,088	
	Actuals	50,088	7,721	36,186	6,181	0	50,088	
	Variance	24,912	0	0	0	0	0	

Project Remit: Feasibility, Design, Construction



2013-14 Capital Programme Milestone Monitoring															
Progress as at end of March 2014															
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date	
Energy	E1 - Reducing reliance on diesel fuel			2013/14 Project Budget approved		Power System 2 operational (Energy Store)				Planning Permission for PV Panels		PV system 4 material delivered to STHL		There has been a delay in the installation of the panels on Carnovan court. Works will be completed in April	
						PV system 3 operational (Power Station)				PV system 4 material procured (for Seals corner complex)					
	E2 - Power System Improvements for STHL		IMC contract progress payment	2013/14 Project Budget approved	IMC contract progress payment		Earth conductor complete	IMC contract progress payment	IMC contract progress payment		IMC contract progress payment		Power Station refurbishments complete (other works)	IMC contract progress payment	Some refurbishment works at the power station needs to be completed. Works will be completed in April
						Improvement to radio communication	Sound proofing complete					Power Station refurbishments complete (initial works)	Station transformer upgraded and Fan drives operational		
	E5 - Installing Renewables (incl. E3 & E4)		Civil works supervision	Civil works supervision	Civil works supervision	WTG equipment ready for dispatch ex-WES works	Civil works progress payments	Civil works supervision	Civil works supervision	Civil works supervision		WTG Installation commence	Six new turbines erected & operational	Partial project closure (phase 1)	Scada system in place. Commissioning of the wind turbines is taking place. 11 will be in operation out of 12 before the end of April
E6 - Enablers for air access			Material for airport related works (80% down payments)					Material for other electricity supply works delivered to St Helena					In negotiation with BR	In negotiation with BR and looking at different options	
			2013/14 Project Budget approved												
Water	W1 - Support to sustainable water resource management			2013/14 Project Budget approved	Consultants support for immediate needs	Consultants support for immediate needs	Consultants support for immediate needs	Consultants support for immediate needs	Consultants support for immediate needs	Consultants support for immediate needs	Consultants support for immediate needs	Consultants support for immediate needs	Consultants support for immediate needs	Works completed	
	W2/W3 Immediate water needs			2013/14 Project Budget approved			Bottom Woods Material	Bottom Woods Materials						95% works completed. Testing & commissioning completed in April	
						Contract 12 WTW refurb	Contract 13 site preparations	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb	Contract 12 WTW refurb		
Sewerage	Sewage works (Feasibility & design)			2013/14 Project Budget approved						Consultancy fee progress payment	Consultancy fee progress payment		Consultancy fee progress payment	Delay with consultancy work, awaiting information from GIS	
	Sewage works (Implementation)			2013/14 Project Budget approved					Preparatory works 1				Materials arrive on Island	Materials have been ordered and arrived on Island	
Health	Cape Villa Redevelopment Project			2013/14 Project Budget approved				Specification and Scheduling documents completed	Tender Documents issued	negotiation with contractor	Start on site		Drainage works complete	Drainage works are still on going. The bank behind the new build has collapse. Decisions have been taking place around how to stabilise the bank as well as where the rain water should be discharged. This will however result in more funds being spend on the project.	
	Challenging Behavioural Unit - New Build/Temporary			2013/14 Project Budget approved		Building Regulations drawing submitted for approval		Specification and Scheduling documents completed	Tender Documents issued		Specification and Scheduling documents completed	Evaluation of Tenders	Works implemented	Works has started on site	
	Hospital re-development		Initial discussions on single sourcing	2013/14 Project Budget approved				Discussions around potential delivery options			Tender Board agreed to put out an Expression of Interest for Contractors	ITTs out for Hospital refurbishment/improvement works	Site visits	Evaluation of Tenders. Contractor awarded contract and signed	In negotiation with contractor. The purchase order for the Xray machine has not been issued awaiting the paper work from Public Health
								First draft of specification and preliminaries				Deadline for submission of Tenders	Purchase order issued		
Buildings	GLH Backlog Maintenance (Jamestown electrical rewiring)		Brief approved	2013/14 Project Budget approved	Designs approved	Cost approval	Award of contract	Electrical Works commence	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical Works progresses	Electrical works finalised	2 Contractors had an extension to works which will be completed in April.	
	Backlog Maintenance - Operational (Schools)		Award of contract - St Pauls school			Works start at PAS	Works completed at PAS			Extra decoration works to the outside of Pilling School	Redecoration works completed	Contract signed for fence repair works at Primary Schools	Fence repair works at primary schools complete	All works completed.	
			Final designs approved for PAS												
	Relocations (Corporate Services, IT training suite, Police)			Brief approved, - Corporate Services, works commence	Works progresses on Corporate Services	Works finalises; relocation of CS actioned						Relocation strategy proposal to SMT	EMD move to Scotland	There has been a delay in works. This will now be complete in April.	
	Victim Suite refurbishment					Brief approved (IT, Police)	Design prepared (IT, Police)								All works completed.
						Brief approved	Design prepared	Design finalised	Work on site	work continues	Work complete				
	Conversion of Quincy Vale to GLH			2013/14 Project Budget approved	Brief Approved	Design Prepared	Design Prepared	Contract award	Construction progresses	Construction progresses			Complete stabilisation works	Complete refurbishment works	Refurbishment works have been extended to the third week in April
			Project Manager appointed				Submission to Building Control	Building control approved as minor works							
Relocation of Prison	Design prepared	Design prepared	2013/14 Project Budget approved	Designs approved by client	Planning approval obtained	Contract briefing complete	Building regulations submission				Assess utility requirements and implement where necessary	Order Specialist Materials		The final sign-off on structural element of plans (the Scape framework being used) will be completed in June. Utilities plans submitted to planning. Issues around the drainage system being discuss and decided. Locks have been ordered as well as equipment from chubb	
Housing	CDA/Reprovision of Ladder Hill			2013/14 Project Budget approved				Planning Approved for Phase 1					Utilities Works Commence	A Tender was recieved back however was three times the budget. Different options are being looked at but this will continue further once Andy arrives back on Island	
	Community based housing association	Housing Trading Account established		2013/14 Project Budget approved		Establish revenue requirements	Establish revenue requirements	Establish revenue requirements					Organisation established as legal entity	Contract has been signed with critical friend, consultancy works on going.	
						Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account	Benefits system reviewed to accommodate viable housing account		
						Establish capital funding requirements					Expert advice sought on housing and law	Expert advice sought on housing and law	Expert advice sought on housing and law		
									Undertake options review on most effective housing form of CBHO	Undertake options review on most effective housing form of CBHO	Establish steering group for CBHO				
	Local Project Manager appointed	Tender Document prepared	Issue Tender Document	Single Source BR Procurement Process				Contract Signed	Construction commences; survey site	Start foundation for waste reception building, civic amenity site and concrete apron	Civic amenity completed. Start to dig first waste cell.	First waste cell completed.	First waste cell completed, works continuing on site.		

2013-14 Capital Programme Milestone Monitoring														
Progress as at end of March 2014														
Sector	Project Title	April	May	June	July	August	September	October	November	December	January	February	March	Progress to Date
Environmental Health	Solid Waste - Redevelopment of Horse Point landfill			Access gates			Bird netting arrives				Completed Tenders for Bins goes to procurement board. Contract signed for supply of bins.	Bird netting erected		Contract signed with British Bins. Payment will be made once they are despatched from manufacturer.
								RCV Tender re-advertise	RCV re-evaluation of tender	RCV Tender awarded			RCV Shipped	RCV's have arrived on Island
Economic	Visitor Attractions - Lemon Valley					Finalising Project Design	Training Commences	Advertise for tenders for additional works				Works Tendered	Award Tender	Works are continuing on site
	Visitor Attractions - Cannon Mounts			Finalising Design		Sought Eo's & Award Contract		Work Commences				Materials Sourced	Contract signed	Museum has completed refurbishing 4 cannon barrels, materials for the base has been sourced. The estimated date to complete works is August.
	Major Development Projects			Work commences on small portion of street	Project re-costed (Award of tender was in 2011: cost inflations etc)		Potential Re-Tender	ESH board for extra funds				Works Tendered	Award Tender	Works will start on site in May.
	Loan Equity and Finance													Quarter 1:25 loans approved. Quarter 2: 2 loans approved (Value £31,292)
Roads	R1 - Road rehabilitation and Maintenance (EDF10)	Road Asset list complete	Minor road conditions survey completed	13km road completed						15km road completed	16.5km road completed		19km road complete	Works from Alarm Forest to Hutt's Gate has been completed
	R2 - Field Road and Side Path													It has been decided for this project to now take place during the 2014/15 programme
Wharf	Jamestown Wharf - DFID	Construction progresses	Construction progresses	Works finalised/Defects listed								Contract signed for retub works on the Wharf Toilets		Works continuing on site
	Phase 1: Customs (EDF9)	Electrical works ongoing	Footbridge installed	Relocation of carousel/remainder electrical works	Tender Process - external concreting	Award contract/Works commence	Works continue	Works continue	Works continue	Works continue	Works continue	Works continue	Works completed	Works are still on going on the Customs Building. The PWSD team are working weekends on this but an Electrician will need to be brought in to complete the electrical works. The concrete round the back is still ongoing. All works are estimated to be completed at the end of May.
	Phase 1: Main Wharf Works (EDF9)					Discussion around remedial action					Repair works solution agreed	CAN Supervisor agreed	Programme of Works finalised	Programme of works has been finalised. Expected commencement date of April 2014
Capital Assets (Vehicles)	New Tractor for ANRD and car for ESH							Tractor arrives on-island					ESH car arrives on island	The car will now arrive in April
Information Technology	IT Development			Personnel depart for overseas training	Overseas training delivered	Overseas training delivered	Personnel arrive back on island	Training cascaded to other SHG officials			Equipment due to arrive on Island			All equipment has been purchase and due to arrive in April.
Community	Training of the Vulnerable				Refurbishment works start	Opening of Office and facilities for members		Training for CDO members starts			Refurbishment works & Training completed, Fire service sign of for full use			Project Complete
Ascension	Roads (EDF10)												Complete remaining 687m of carriageway resurfaced and realigned.	Phase 3 works have been completed. Phase 4 works will be completed at the end of April.